

**BURRELL SCHOOL DISTRICT
AGENDA MEETING MINUTES
JANUARY 10, 2017**

CALL TO ORDER

The Burrell School District Board of Directors Agenda Meeting was held in the High School Board Room and called to order at 7:02 PM by President Shank.

PLEDGE OF ALLEGIANCE

Ms. Shank asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Mrs. Deborah Kinosz, Mr. James D. Kunkle, Mr. Christopher S. Wojcik, Mrs. Genia Koziarski, Mrs. Pam Key (arrived at 7:06 PM) and Ms. Tricia Shank. The following members were absent: Mr. Jamie Berdar, Mrs. Gretchen Beveridge and Mrs. Linda Woiewodski. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Matthew R. Conner, Assistant Superintendent, and Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary.

EXECUTIVE SESSION-

**JANUARY 10, 2017 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL
AGENDA**

JANUARY 17, 2017 – 7:00 PM – PERSONNEL AGENDA

Ms. Shank announced the Board's Executive Sessions.

AGENDA REVIEW

The Board reviewed items scheduled for the regular meeting to be held on January 17, 2017.

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

SUPERINTENDENT – DR. WAGNER

PERMISSION FOR BRIAN QUERRY TO CHAPERONE FOUR MIDDLE SCHOOL STUDENTS ON OVERNIGHT TRIP: PA EDUCATIONAL TECHNOLOGY EXPO AND CONFERENCE, HERSHEY, PA, FEBRUARY 13-14, 2017

Dr. Wagner explained the PETE&C conference and the costs. Four Middle School students were accepted to present multimedia arts at the Student Technology Showcase. The Showcase allows students from across Pennsylvania to share projects and coursework related to technology. Dr. Wagner stated the District will pay for transportation and Burrell Education Foundation is expected to cover the cost of meals.

ACCEPTANCE OF RESIGNATION OF JAMIE BERDAR AS SCHOOL BOARD DIRECTOR, AT LARGE, EFFECTIVE JANUARY 10, 2017

Dr. Wagner stated that Mr. Berdar has submitted a letter of resignation from the School Board and explained that the Board has 30 days to fill the vacancy. Most recent vacancies have been announced and advertised on the website, followed by interviews.

Dr. Wagner asked the Board for direction to proceed. Board members asked Dr. Wagner to advertise on the website with the intention to interview and appoint at next week's Board meeting.

ASSISTANT SUPERINTENDENT – DR. CONNER

BURRELL EDUCATION FOUNDATION REPORT – INFORMATION

Dr. Conner announced the Burrell Education Foundation annual fundraiser Bowl-A-Thon to be held on Sunday, February 12, 2017 from 1:00-4:00 PM at Wildlife Lanes, Lower Burrell. All funds generated go directly to benefit the students of the district through the annual scholarship awards and the innovative teacher mini-grant program. Dr. Conner invited everyone to attend.

Dr. Conner announced that on February 23rd, the Burrell High School will be hosting a Regional Movement Day with Attack Theatre. The day is part of the educator professional development that is focusing on kinesthetic learning and the importance of incorporating movement in the educational process. There will be over 150 elementary students, representing Burrell, Hampton and Deer Lakes School Districts here for the event.

Burrell School District is very proud to announce that Dr. John Boylan has been selected as one of three finalists for the prestige award of the Champion of Learning offered from the Consortium of Public Education. The winner will be announced at a dinner reception on April 1st. We wish Dr. Boylan luck in the selection process.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

Mrs. Koziarski made a motion, seconded by Mr. Kunkle, that the Board adjourn the meeting at 7:13 PM.

Roll Call: All in Favor

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew

**BURRELL SCHOOL DISTRICT
BOARD MEETING MINUTES
JANUARY 17, 2017**

CALL TO ORDER

The Burrell School District Board of Directors Meeting was held in the High School Board Room and was called to order at 7:34 PM by President Shank.

PLEDGE OF ALLEGIANCE

Ms. Shank asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Mr. James D. Kunkle, Mrs. Gretchen Beveridge, Mr. Christopher S. Wojcik, Mrs. Linda Woiewodski, Mrs. Genia Koziarski, Mrs. Pam Key and Ms. Tricia Shank. The following members were absent: Mr. Jamie Berdar and Mrs. Deborah Kinosz. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Matthew R. Conner, Assistant Superintendent, Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary and Mr. Anthony Giglio, Solicitor.

EXECUTIVE SESSION

JANUARY 10, 2017 – IMMEDIATELY FOLLOWING MEETING – PERSONNEL AGENDA

JANUARY 17, 2017 – 7:00 PM – PERSONNEL AGENDA

Ms. Shank announced the Board's Executive Sessions.

APPROVAL OF MINUTES

Reorganization and Regular Meetings – December 6, 2016

TREASURER'S REPORT – NOVEMBER & DECEMBER 2016 (Attachment 1-1)

SCHOOL LUNCH REPORT – NOVEMBER & DECEMBER 2016 (Attachment 1-2)

STUDENT ACTIVITY FUND REPORTS-NOVEMBER & DECEMBER 2016

(Attachment 1-3)

NURSES' REPORT – NOVEMBER & DECEMBER 2016 (Attachment 1-4)

Motion by: Mrs. Woiewodski

Seconded by: Mrs. Koziarski

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

SUPERINTENDENT – DR. WAGNER

SCHOOL DIRECTOR RECOGNITION

In honor of School Directors Recognition Month, Dr. Wagner thanked Directors for their time, dedication and service to the District, students and residents of the community. Dr. Wagner presented Board members with certificates of recognition and appreciation tokens.

STUDENT/STAFF RECOGNITION

Dr. Wagner recognized the following:

Dr. John Boylan – One of three finalists for the prestige award of the Champion of Learning offered from the Consortium of Public Education

Middle School Students: Abigail Kelley, Chelsea Kristof, Sarah Usko, Megan Venglik – Presenters at PA Educational Technology Expo and Conference in Hershey, PA

HUSTON MIDDLE SCHOOL REPORT: SERVICE PROJECT-ANIMAL PROTECTORS – INFORMATION

Ms. Kaylan Stack and Middle School Visual Arts students MacKenzie Kuzmirek, Evvy Blatstein, Ian Durci and Trista Armstrong presented information and art from the service project. They visited Animal Protectors of Allegheny Valley in New Kensington to photograph the animals. Students learned about the organization and helped to promote Animal Protectors. Students followed up their visit with a donation project to provide Animal Protectors with much needed supplies.

WESTMORELAND INTERMEDIATE UNIT PRESENTATION: DR. JASON A. CONWAY, EXECUTIVE DIRECTOR – INFORMATION

Dr. Jason A Conway, Executive Director, Westmoreland Intermediate Unit #7, explained the background, purpose, goals and areas served by Intermediate Units (IUs). He stated that IUs are primarily funded by fees for services delivered to school districts. They create savings for schools through consortia and services, including health insurance, energy, transportation, instructional support, online instruction for teachers, early intervention services for students

and administrative services for schools. IUs expand educational opportunities by designing instructional programs and utilizing new technologies to meet the unique needs of students and their families.

Dr. Conway discussed the specific goals, standards, departments and programs/services offered by Westmoreland Intermediate Unit.

Mrs. Beveridge added that as an IU Board member she sees many educational opportunities to support student achievement. She stated she would like to focus on technology services available through the IU and CTC to create opportunities for student achievement.

Ms. Shank asked if the IU is involved in the Workplace Development Program.

Dr. Conway stated that the IU has submitted a proposal to provide a hub for the program. He stated he believes this would best serve the county.

Dr. Wagner thanked Dr. Conway for his presentation.

PERMISSION FOR BRIAN QUERRY TO CHAPERONE FOUR MIDDLE SCHOOL STUDENTS ON OVERNIGHT TRIP: PA EDUCATIONAL TECHNOLOGY EXPO AND CONFERENCE, HERSHEY, PA, FEBRUARY 13-14, 2017

Motion by: Mrs. Koziarski

Seconded by: Mrs. Key

Roll Call: All in Favor

Motion carried.

ACCEPTANCE OF RESIGNATION OF JAMIE BERDAR AS SCHOOL BOARD DIRECTOR, AT LARGE, EFFECTIVE JANUARY 10, 2017

Motion by: Mrs. Key

Seconded by: Mr. Kunkle

Roll Call: All in Favor

Motion carried.

APPOINTMENT OF _____ AS SCHOOL BOARD DIRECTOR, AT LARGE, EFFECTIVE JANUARY 17, 2017 FOR REMAINDER OF TERM THROUGH FIRST MONDAY OF DECEMBER 2017

Dr. Wagner stated that the District received letters of interest and background information from two candidates, Jane Kinter and Rachel Linderman, who are interested in being considered as Board members. She stated both candidates are present tonight for a public interview with the Board.

Ms. Shank stated that the Board appreciates that both candidates are present this evening and willing to serve the district. She added that regardless of which candidate is chosen, she hopes that the other candidate might choose to run for election when other terms expire.

The Board asked candidates several questions. Candidates responded.

Ms. Shank stated that the Board has two fantastic candidates and asked for Roll Call for each Board member to indicate their choice for Board Candidate.

Mr. Giglio stated that five votes are needed to appoint a candidate.

ROLL CALL FOR EACH BOARD MEMBER TO INDICATE THEIR CHOICE FOR BOARD CANDIDATE

Motion by: Ms. Shank

Seconded by: Mrs. Koziarski

Vote for Kinter: Woiewodski, Key, Shank

Vote for Linderman: Kunkle, Beveridge, Wojcik, Koziarski

Kinter: 3 Votes; Linderman: 4 Votes

Motion Failed.

The Board asked candidates additional questions. Candidates responded.

ROLL CALL FOR EACH BOARD MEMBER TO INDICATE THEIR CHOICE FOR BOARD CANDIDATE

Motion by: Ms. Shank

Seconded by: Mrs. Koziarski

Vote for Kinter: Woiewodski, Key, Shank

Vote for Linderman: Beveridge, Wojcik, Koziarski, Kunkle

Kinter: 3 Votes; Linderman: 4 Votes

Motion Failed.

The Board asked candidates additional questions. Candidates responded.

Ms. Shank asked Mr. Giglio to explain the process if a member is not appointed this evening.

Mr. Giglio explained the process, including a 30-day deadline for the Board to appoint a new member.

ROLL CALL FOR EACH BOARD MEMBER TO INDICATE THEIR CHOICE FOR BOARD CANDIDATE

Motion by: Ms. Shank

Seconded by: Mrs. Koziarski

Vote for Kinter: Woiewodski, Key, Wojcik, Shank

Vote for Linderman: Koziarski, Kunkle, Beveridge

Kinter: 4 Votes; Linderman: 3 Votes

Motion Failed.

APPROVAL TO TABLE THE APPOINTMENT OF NEW SCHOOL BOARD DIRECTOR

Mrs. Beveridge suggested the Board table the appointment and move to change the agenda meeting date to February 7, 2017 so that Board members can appoint a new Board member at the meeting and comply within the required 30 days.

Motion by: Mrs. Beveridge

Seconded by: Mrs. Koziarski

Roll Call: All in Favor

Motion carried.

APPROVAL TO CHANGE THE FEBRUARY AGENDA MEETING DATE TO FEBRUARY 7, 2017

Motion by: Mrs. Beveridge

Seconded by: Mrs. Key

Roll Call: All in Favor

Motion carried.

ASSISTANT SUPERINTENDENT – DR. CONNER

BURRELL EDUCATION FOUNDATION REPORT – INFORMATION

Dr. Conner announced that on February 12th the Burrell Education Foundation will be hosting the annual Bowl-A-Thon fundraiser at Wildlife Lanes in Lower Burrell. All funds generated go directly to benefit the students of the district through the annual scholarship awards and the innovative teacher mini-grant program.

Dr. Conner announced that on February 23rd, Burrell High School will be hosting a Regional Movement Day with Attack Theatre. The day is part of the educator professional development that is focusing on kinesthetic learning and the importance of incorporating movement in the educational process. There will be over 150 elementary students, representing Burrell, Hampton and Deer Lakes School Districts here for the event.

PERSONNEL – MS. SHANK (Attachment 1-5)

Motion by: Mrs. Beveridge

Seconded by: Mrs. Woiewodski

Roll Call: All in Favor

Motion carried.

In accordance with PA Public School Code, Ms. Shank asked the Board to consider notification to Dr. Wagner that the Board intends to retain her for a further term of three (3) to five (5) years.

Ms. Shank asked for public comment.

There were no comments from the public.

APPROVAL OF NOTIFICATION TO DR. SHANNON WAGNER, THE CURRENT SUPERINTENDENT, THAT THE SCHOOL BOARD INTENDS TO RETAIN HER FOR A FURTHER TERM OF THREE (3) TO FIVE (5) YEARS IN ACCORDANCE WITH THE REQUIREMENTS OF THE PENNSYLVANIA SCHOOL CODE

Motion by: Mrs. Koziarski

Seconded by: Mrs. Key

Roll Call: All in Favor

Motion carried.

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT- MRS. KOZIARSKI/MR. WOJCIK

Members received a summary of the December 8, 2016 reorganization and regular meetings.

Mrs. Koziarski announced there is no meeting in January. The next meeting is February 16, 2017.

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

Mrs. Beveridge asked Dr. Conway if there is anything he would like to add. He stated that the General Assembly will consider eliminating property taxes which would have dire consequences on school districts and Boards and that there is a big push to lobby legislators against elimination of property taxes.

Dr. Conway announced that the WIU Board meeting is next week. He stated the WIU General Operating Budget will be presented to Superintendents and Business Managers on January 19th and explained the IU budget process. He stated there will be a slight decrease in the school district contributions to the budget.

LEGISLATIVE REPORT – MRS. WOIEWODSKI

Mrs. Woiewodski presented the PSBA Legislative Report:

- Legislators back in session on January 23, 2017
- Expect discussion on elimination of property taxes

BUSINESS – MS. CALLAHAN

APPROVAL OF BUDGETARY TRANSFERS (Attachment 1-6)

Motion by: Mrs. Woiewodski

Seconded by: Mrs. Key

Roll Call: All in Favor

Motion carried.

APPROVAL OF RESOLUTION LIMITING TAX INCREASE TO ADJUSTED INDEX FOR FISCAL YEAR 2017-2018 (Attachment 1-7)

Mrs. Callahan explained the Resolution and that by adoption, it limits the Board to not raise taxes above the Adjusted Index for 2017-2018 of 3.2%, which equals slightly below 2.8 mills.

Motion by: Mrs. Key

Seconded by: Mr. Kunkle

Roll Call: All in Favor

Motion carried.

COMMUNICATIONS

Members received items of communications in their packets.

REQUESTS FOR USE OF BUILDINGS (Attachment 1-8)

Motion by: Mrs. Koziarski

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

PAYMENT OF BILLS (Attachment 1-9)

Motion by: Mrs. Woiewodski

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

Mr. Kunkle made a motion, seconded by Mr. Wojcik, that the Board adjourn the meeting at 9:30 PM.

Roll Call: All in Favor

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew