

**BURRELL SCHOOL DISTRICT
SPECIAL MEETING MINUTES
SEPTEMBER 13, 2016**

CALL TO ORDER

The Burrell School District Board of Directors Special Meeting was held in the High School Board Room and called to order at 6:05 PM by President Shank.

Ms. Shank asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Mrs. Genia Koziarski, Mrs. Deborah Kinosz, Mr. James D. Kunkle, Mrs. Gretchen V. Beveridge, Mr. Christopher S. Wojcik, Mrs. Linda Woiewodski, Mr. Jamie Berdar, Mrs. Pam Key and Ms. Tricia Shank. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Matthew R. Conner, Assistant Superintendent, Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary and Mr. Lee Price, Solicitor.

Also attending from the City of Lower Burrell:

Mayor Richard Callender
Chief Timothy Weitzel
Councilman Christopher Fabry
Councilman Joseph Grillo
Councilman Christopher Koziarski
Councilman Frank Trozzi
City Clerk Kelly Cook

Ms. Shank stated that Dr. Wagner will provide a brief presentation regarding information and status of School Resource Officer (SRO). Ms. Shank stated both parties are hoping to find a way to retain Detective Marhefka and the SRO program. She believes the taxpaying community deserves to hear proper information.

REPORT OF ADMINISTRATION – DR. WAGNER

SCHOOL RESOURCE OFFICER – INFORMATION

Dr. Wagner presented an overview of school safety and SRO information including:

- Physical changes to District buildings and grounds
- Staff training
- SRO grant
- MOU between Burrell School District and City of Lower Burrell

- Detective Marhefka/SRO accomplishments
- School Resource Officer (SRO), School Police Officer (SPO), School Security Officer (SSO) definitions

REPORT OF CITY OF LOWER BURRELL – MAYOR CALLENDER

SCHOOL RESOURCE OFFICER – INFORMATION

Mayor Callender asked that Chief Weitzel present the importance of a SRO and the differences between SRO, SPO and SSO. He also asked Detective Marhefka to explain some of the things he has done, seen and helped with in the schools.

Mayor Callender stated that the City operates on a January-December budget and was not able to allocate additional funds at this time for the SRO program. He reported that a grant application for the SRO has been submitted and the approval should be known in October. He added that a MOA between the District and City to extend the SRO program through December 31, 2016 was requested. The MOA was to be submitted with the grant application but this did not occur. He stated that because the MOA was not submitted, it's possible the grant will be denied.

SCHOOL RESOURCE OFFICER – DISCUSSION

Chief Weitzel – City of Lower Burrell

- SRO vs. SPO; both carry guns
- School security is a priority
- Accomplished a lot with Detective Marhefka in the schools
- SRO not the cheapest plan, but the best plan
- SPO is retired police officer; better than a security guard
- SRO is highly trained and not retired
- Detective Marhefka is a police officer in community; develop relationships; learns information early to help prevent event; training in the schools; trained with weapons
- Retired Officer: looking for easy job, not this hard job; This is the hardest job because of the pressure of protecting our kids, requires the right person
- Critical and get it right
- Our kids safety comes first; safety measures must be done right
- Lower Burrell Police do a lot more training and do it at the school

Chief Weitzel stated he feels Detective Marhefka is the best option because he is highly trained and not retired. He stated it would be a shame for him not to report to the District tomorrow.

Chuck Weston, 901 Hartge Road

- Difference of powers between SRO and SPO
- Ability to issue citation
- Radio communication with police and EMS
- Breakdown of incidents

Mayor Callender – City of Lower Burrell

- SRO costs vary between districts and police forces because 3rd class city, townships and municipalities are different
- Lower Burrell residents contribute to SRO costs with the District
- Approached school district and explained unfair to taxpayers of Lower Burrell
- Upper Burrell Township approached by District to share SRO costs
- Upper Burrell residents do not contribute to SRO costs
- Original SRO program, District and City settled on 70/30 split based on time allotment at each
- School district serves Upper Burrell and Lower Burrell and can tax both; if city takes on larger share, not fair to Lower Burrell residents
- SRO advantage: Marhefka engages with students to prevent incidents; SPO reacts after the incident

Detective Marhefka – City of Lower Burrell

- Thanked citizens for attending
- Been in Lower Burrell for 20 years
- Knows most kids through DARE
- Develops rapport and relationships with students
- Able to head off incidents
- Provided example: alerted by student regarding illegal gun possession
- Hopes for resolution tonight because kids will suffer
- Thanked citizens for support and is overwhelmed by support

On behalf of the District, Ms. Shank expressed gratitude to Detective Marhefka and all he has done for the students and District.

Councilman Trozzi – City of Lower Burrell

- Seeks resolution to retain Marhefka as SRO
- School budget vs. City budget
- City to begin 2017 budgeting
- Taxpayers ultimately responsible, regardless if school taxes or city taxes
- Believes it should be within District's budget to provide fair allocation between Upper and Lower Burrell

Chuck Weston, 901 Hartge Road

- Getting value for our money
- Expects Board to consider all options
- All good people; retired still qualified
- District decision; look at all options

- Other districts paying less
- Does not care if Upper or Lower Burrell share SRO expense

Natalie Flannigan, 496 Toledo Drive

- Detective Marhefka being in schools is important
- Kids know him
- Has inside and outside contacts
- Deeply vested interest in kids/community
- District would lose a lot if he is not here
- Provides guidance, counseling and police officer in one
- What if something happens and he is not here to help

Wendy Ritchie, 801 Brady

- Citizens dipping into well that is getting dry
- Elderly population
- School should find places to cut
- Volunteer citizens group could find a way to save money
- If Marhefka is best option, find way to save money to retain him without repeatedly raising taxes
- Children safety is very important
- Need to find way to save money

Natalie Watt, former student

- Attended Burrell School District
- Knows Marhefka through DARE
- Marhefka has given entire life to this district
- Safety is #1 priority
- Detrimental to city and citizens to not have safety in our schools

Alan Flemm, 2813 Knights Court

- Retired inner-city police officer
- Retired police likely looking for second, easy job
- Retired police officer could be burnt out
- District needs Marhefka
- Supports Marhefka because of his dedication

Gwen Wadsworth, High School senior

- Students heard Marhefka may be leaving
- Known Marhefka since DARE
- Student connection with Marhefka and police force
- Many students talk to Marhefka; he positively encourages students; provides sense of security
- Marhefka is educator and friend
- Supports Marhefka

Ron Wylie, 128 Yale Drive

- Lived 43 years in Lower Burrell
- Appreciates fiscal responsibility of City and District
- Like everything else, cost of education increases
- Taxpayers ultimately responsible for SRO costs, regardless of who pays
- Inclined to agree with 70/30 split; but believes there are benefits to the City by having Detective Marhefka here in District
- Desires District and City work together to reach amicable solution

Bill Wareham, 122 Jefferson

- Supports Detective Marhefka and Chief Weitzel
- Needs to know kids are safe
- What's good for other towns may not be right for us
- Willing to pay more taxes to protect his kids

Paul Resnick Jr., 4144 Arnold Avenue

- Known Marhefka since young
- Children are bloodline of this country
- Keep children safe
- Supports Marhefka

Chris Jarussi, 801 Brady

- Grew up and worked in Lower Burrell
- Requests information on budget cuts
- Questioned where money will come from to cover costs
- Requests SRO numbers and kinds of incidents
- Attending budget meetings for City

Councilman Trozzi

- Asked if District is prepared to pay for SRO costs through December 2016
- Questions how do we solve problem going forward

Ms. Shank explained that the Board is concerned with how to split costs. Board members have been approached by residents stating the District's job is education and the City's job is safety. She stated that Board members researched other districts to compare safety programs and costs. The Board reviewed what other districts were doing and wanted more feedback from taxpayers. She added that the final budget which was approved in June included funds for SRO at 70/30 split, but added that the overall budget resulted in a deficit of \$37,000. In August the District proposed a cap on SRO costs for fiscal year beginning July 1 and understands the city budget begins January 1.

Ms. Shank stated the Board has received much helpful feedback and appreciates the community presence and comments this evening. The general consensus seems to be to retain Detective Marhefka, but still need to determine how to solve financial terms. She explained that budget presentations have shown the District has a deficit much like the City faces. This is where the quandary in lies.

Chuck Weston, 901 Hartge Road

- What will District do if Marhefka retires

Amy Mower, 3417 Waugaman Lane

- What other options has District explored
- Has Upper Burrell been approached

Ms. Shank stated that the District and City are waiting to hear if the additional grant is awarded. She added that Upper Burrell was approached but does not seem to wish to consider contributing to SRO costs.

Allen Uhler – Upper Burrell Township Supervisor

- Did District consider that grants may not be available after a few years before putting SRO in place?

Ms. Shank stated the Board was concerned and discussed grants and funding the program after grant funds were exhausted when the SRO was first put in place.

Mr. Kunkle stated that he voted against the SRO initially but now sees the need for SRO. As retired law enforcement himself, he understands the need. He agrees Detective Marhefka is a great guy, but the real issue is paying for the SRO. Mr. Kunkle stated that the District has budgeted funds for the SRO program and he does not expect the City to pay the entire cost, but during the City's budget process the cost should be budgeted. He stated that property tax bill includes County, City, School taxes. Mr. Kunkle added that law enforcement is a line item of the City budget while student safety and building safety are the District's responsibility.

Allen Uhler – Upper Burrell Township Supervisor

- Wants kids to be safe
- Approximately 14% of students live in Upper Burrell

Mrs. Kinosz stated she was a High School guidance counselor for 34 years and schools are not what they used to be. Schools now do much more than just educate kids. She reported that the Board does as much as possible to keep taxes down and invites everyone to attend the budget workshops to see how the Board and administration reduce costs. She stated that there is no price on school safety and that the key is connecting with the kids and being proactive rather than reactive. She stated we are teaching a new generation that it is OK to report when something is off. Mrs. Kinosz added that she would pay twice as much for SRO and find a different line item to reduce the budget. She stated that she voted No to the agreement that limited District's share of SRO costs and would rather find other items to cut out of the budget.

Stan Marchlewski, 121 Arizona Drive

- Named Columbine, Franklin Regional
- Cannot put a price on protecting students

- OK to raise taxes in District and City
- No other option

Don Kinosz, 495 Dakota Drive

- When program started everyone knew the grant was declining and would have to face this issue
- SPO approximately \$30,000
- SRO approximately \$98,000
- Believes \$60-70,000 difference is small portion of District's budget
- SRO program is needed
- Find money in school budget

Regina Seidel, 2524 Carl Avenue

- Member of safety and security focus group
- Security upgrades are great and keep people outside the buildings
- Students talk to Marhefka about activity inside the schools
- Helps prevent bullying and drug activity
- Students talk to Marhefka even during the summer
- No comparison to Marhefka

Chris Jarussi, 801 Brady

- Questioned if grant money is not known until October
- Questioned reserve funds balance and consideration of use to cover SRO cost

Mrs. Callahan reported estimated ending unreserved, undesignated fund balance of \$2 million.

Ms. Shank stated that the District budgeted for the 70/30 split but that the overall budget included a \$37,000 deficit. She explained that our reserve balance is the appropriate amount recommended by the state and is not good business practice to use for operating expenses.

Molly Aliyetti, 3017 Mintwood Drive

- Are walls in dressing room bullet proof
- District did not bicker spending \$300,000 for dressing room

Ms. Shank stated the cost of that room was discussed and debated by the Board; however, the money comes from Capital Project funds which are only to be used for building improvements. She stated that it was a deteriorating space and is now usable educational space.

Shawn McKown, 313 Frederick Drive

- Worked with Weitzel and Marhefka
- Their work exceeds what county offers
- Retired officers are retired for a reason so heart may not be in the job
- Believes heart will be cut from schools if District does not keep Marhefka

Mrs. Kinosz proposed to continue the 70/30 split until the City budget is completed and look for other ways to fund the SRO program.

Ms. Shank stated the Board can consider a vote at the Agenda meeting to follow this Special meeting tonight.

Dawn Dellavia, Carl Avenue

- Known Marhefka over 25 years
- Supports Marhefka as SRO
- Children are #1 priority
- Believes District must consider children's safety

Marlene Myers, 3321 Riverview Street

- Whole issue is about money
- Consider percent of residents with/without kids
- District keeps raising taxes but retired people should not have taxes raised; opposes raising taxes
- Find money elsewhere in budget for SRO

Jamie Marchlewski, 121 Arizona Drive

- Works but has had pay freeze for 5 years
- Supports raising taxes to fund SRO and safety/security

Bill Wareham, 122 Jefferson Drive

- Believes it is important for District to make progress rather than remain status quo
- Cannot sustain District education and safety without raising taxes and making improvements
- Continued improvements needed to keep young people from moving to other areas/districts

Natalie Flannigan, 496 Toledo Drive

- Has had no wage increase in 5 years but able to manage by tweaking expenses
- Asks Board and City to make cuts but also supports tax increase for SRO program

Nicole Zicarelli, 330 Claremont Drive

- Education and safety go together
- Entrusted child to school district
- School districts are unfortunately in business of safety now
- Important to retain and attract new students
- Trusts Board to review budget and know what can/cannot be cut
- Supports retaining Marhefka because it's important for him to be here as part of education of our children

COMMENTS FROM THE PUBLIC

Ms. Shank thanked everyone for their attending this evening and their comments.

ADJOURNMENT

Mrs. Beveridge made a motion, seconded by Mrs. Kinosz, that the Board adjourn the meeting at 7:46 PM.

Roll Call: All in Favor

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew

**BURRELL SCHOOL DISTRICT
AGENDA MEETING MINUTES
SEPTEMBER 13, 2016**

CALL TO ORDER

The Burrell School District Board of Directors Agenda Meeting was held in the High School Boardroom and called to order at 8:06 PM by President Shank.

PLEDGE OF ALLEGIANCE

Ms. Shank asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Mrs. Genia Koziarski, Mrs. Deborah Kinosz, Mr. James D. Kunkle, Mrs. Gretchen V. Beveridge, Mr. Christopher S. Wojcik, Mrs. Linda Woiewodski, Mr. Jamie Berdar, Mrs. Pam Key and Ms. Tricia Shank. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Matthew R. Conner, Assistant Superintendent, Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary and Mr. Lee Price, Solicitor.

EXECUTIVE SESSION-

AUGUST, 2016 – 7:00 PM – COLLECTIVE BARGAINING

**SEPTEMBER 13, 2016 –IMMEDIATELY FOLLOWING AGENDA MEETING –
PERSONNEL AGENDA**

SEPTEMBER 20, 2016 – 7:00 PM – PERSONNEL AGENDA

Ms. Shank announced the Board's Executive Sessions.

The Board reviewed items scheduled for the regular meeting to be held on September 20, 2016.

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

ADMINISTRATION – DR. WAGNER

PERMISSION FOR RICH THOME TO CHAPERONE 14 HIGH SCHOOL STUDENTS ON OVERNIGHT TRIP: COOK FOREST STATE PARK, COOKSBURG, PA, OCTOBER 7-8, 2016

Dr. Wagner explained the trip.

Mr. Wojcik asked what grade are the students.

Dr. Boylan stated the trip consists of 11th and 12th grade students.

Dr. Conner stated the full field trip list will be presented to the Board in October.

Mrs. Kinosz asked about District costs for the trip.

Dr. Wagner indicated that the District is paying for gas and van rental.

OTHER ADMINISTRATION – DR. CONNER

APPROVAL OF AGREEMENT WITH ALLEGHENY INTERMEDIATE UNIT D/B/A WATERFRONT LEARNING SERVICES FOR CYBER EDUCATION PROGRAMS FOR 2016-2017 SCHOOL YEAR

Dr. Conner explained the agreement and indicated that Allegheny Intermediate Unit/ Waterfront Learning cyber education programs will only be utilized if those courses are not available through Westmoreland Intermediate Unit eAcademy.

RESCIND MOTION OF JUNE 21, 2016 REGARDING AGREEMENT WITH LISA HOLTZMAN FOR PSYCHOLOGICAL SERVICES

Dr. Conner stated that Ms. Holtzman no longer is interested in providing psychological services for the District.

APPROVAL OF MEMORANDUM OF AGREEMENT WITH ARIN INTERMEDIATE UNIT FOR SCHOOL PSYCHOLOGIST SERVICES

Dr. Conner stated that Westmoreland Intermediate Unit no longer provides school psychological services. He explained that these services are needed and necessary to maintain compliance with laws regarding special education and gifted education.

PERSONNEL – MS. SHANK (Attachment 9-1A)

Motion by: Mr. Berdar

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

CONTINUE EXISTING MEMORANDUM OF UNDERSTANDING WITH THE CITY OF LOWER BURRELL REGARDING SCHOOL RESOURCE OFFICER THROUGH DECEMBER 31, 2016

Mr. Berdar proposed a motion to continue the previous 70/30 cost split with the City of Lower Burrell through December 31, 2016 and revisit the issue before January 1, 2017. This allows ample time for discussion and a plan for moving forward.

Denise Johnston, 193 New Hampshire Drive

- Agrees to continue 70/30 cost sharing
- Encouraged Board to plan effectively to fund SRO
- Consider SRO retirement date and other options
- Compared to Kiski School District school security program
- Questions the overall cost of City of Lower Burrell SRO

Chief Weitzel, City of Lower Burrell

- Lower Burrell is 3rd class city; limited options as compared to other municipalities

Ms. Shank suggested that a successor would be brought in and trained and prepared.

Mrs. Kinosz commented that if the motion proposed only goes through December 31, not much else can be said.

Mr. Berdar stated he believes this allows time for the Board to work with Mayor Callender and build a plan going forward.

Mrs. Kinosz asked about the MOU provided for the grant.

Chief Weitzel, City of Lower Burrell

- Grant required a two year commitment

Mr. Kunkle asked for clarification on the start date and if the Board agrees to the MOU, how much is the District's share through December 31.

Ms. Shank stated the start date is July 1, 2016

Mrs. Callahan stated the District will pay \$49,000 for July 1-December 31, 2016.

Mr. Berdar made a motion, seconded by Mrs. Koziarski, that the Board continue the existing Memorandum of Understanding with the City of Lower Burrell regarding the School Resource Officer through December 31, 2016.

Roll Call: All in Favor, except Mr. Kunkle voted No.

Motion carried.

COMMENTS FROM THE PUBLIC

Noah Linderman and Riley Callender, 9th Grade Students

- Wants to start IDEA/TSA club
- Club relating to building things is needed
- Participated in TSA competition in 8th grade and want to continue

Ms. Shank asked Dr. Boylan, High School Principal, to work with the students to implement a club.

Mrs. Beveridge questioned if this is also a part of curriculum.

Ms. Shank suggested that the High School start a club and potentially incorporate into curriculum course work going forward.

ADJOURNMENT

Mrs. Woiewodski made a motion, seconded by Mr. Slater, that the Board adjourn the meeting at 7:55 PM.

Roll Call: All in Favor.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew

**BURRELL SCHOOL DISTRICT
BOARD MEETING MINUTES
SEPTEMBER 20, 2016**

CALL TO ORDER

The Burrell School District Board of Directors Board Meeting was held in the High School Board Room and called to order at 7:32 PM President Shank.

PLEDGE OF ALLEGIANCE

Ms. Shank asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Mrs. Genia Koziarski, Mrs. Deborah Kinosz, Mr. Christopher S. Wojcik, Mrs. Gretchen Beveridge, Mrs. Pam Key and Ms. Tricia Shank. The following members were absent: Mr. James D. Kunkle, Mrs. Linda Woiewodski and Mr. Jamie Berdar. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Matthew R. Conner, Assistant Superintendent, and Mrs. Jennifer S. Callahan, Business Administrator/ Board Secretary, and Mr. Lee Price, Solicitor.

EXECUTIVE SESSION-

AUGUST 30, 2016 – 7:00 PM – COLLECTIVE BARGAINING

SEPTEMBER 13, 2016 –IMMEDIATELY FOLLOWING AGENDA MEETING –

PERSONNEL AGENDA

**SEPTEMBER 20, 2016 – 7:00 PM – PERSONNEL AGENDA AND PENDING TAX
ASSESSMENT APPEAL**

Ms. Shank announced the Board’s Executive Sessions.

APPROVAL OF MINUTES:

Agenda Meeting – August 9, 2016

Regular Meeting – August 16, 2016

TREASURER’S REPORT – AUGUST 2016 (Attachment 9-1)

SCHOOL LUNCH REPORT – AUGUST 2016 (Attachment 9-2)

STUDENT ACTIVITY FUND REPORTS – AUGUST 2016 (Attachment 9-3)

NURSES’ REPORT – AUGUST 2016 – No report given.

Motion by: Mrs. Koziarski

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

ADMINISTRATION – DR. WAGNER

STUDENT/STAFF RECOGNITION

Dr. Wagner recognized the following:

Ryan Zelenski – National Merit Scholarship Finalist

Mr. Croushore, Dr. Conner – \$16,000 Alcoa Foundation Grant: High School Schoolyard Garden Project

Mr. Colgan, Dr. Egnor, Dr. Conner – \$15,000 Alcoa Foundation Grant: Stewart School Watershed Garden

Dr. Conner thanked Mr. Croushore and Dr. Egnor for their hard work in seeking the grants

PERMISSION FOR RICH THOME TO CHAPERONE 14 HIGH SCHOOL STUDENTS ON OVERNIGHT TRIP: COOK FOREST STATE PARK, COOKSBURG, PA, OCTOBER 7-8, 2016

Motion by: Mrs. Koziarski

Seconded by: Mrs. Key

Roll Call: All in Favor

Motion carried.

SCHOOL RESOURCE OFFICER – INFORMATION

Dr. Wagner announced that Lower Burrell City Council and the Board met at a public meeting held on September 13 to discuss the SRO program with 83 community participants. She reported that the Board approved continuing the existing Memorandum of Understanding with the City of Lower Burrell regarding the School Resource Officer through December 31, 2016.

Dr. Wagner stated the Board and the City will begin talks to address the SRO program beyond December 31, 2016.

OTHER ADMINISTRATION – DR. CONNER

APPROVAL OF AGREEMENT WITH ALLEGHENY INTERMEDIATE UNIT D/B/A WATERFRONT LEARNING SERVICES FOR CYBER EDUCATION PROGRAMS FOR 2016-2017 SCHOOL YEAR (Attachment 9-4)

Motion by: Mrs. Key

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

RESCIND MOTION OF JUNE 21, 2016 REGARDING AGREEMENT WITH LISA HOLTZMAN FOR PSYCHOLOGICAL SERVICES

Motion by: Mrs. Beveridge

Seconded by: Mrs. Kinosz

Roll Call: All in Favor

Motion carried.

APPROVAL OF MEMORANDUM OF AGREEMENT WITH ARIN INTERMEDIATE UNIT FOR SCHOOL PSYCHOLOGIST SERVICES (Attachment 9-5)

Motion by: Mr. Wojcik

Seconded by: Mrs. Koziarski

Roll Call: All in Favor

Motion carried.

PERMISSION TO ENROLL ONE NONRESIDENT STUDENT TUITION-FREE THROUGH OCTOBER 31, 2016, PENDING CONTRACTED RENTAL OF HOME

Motion by: Mrs. Key

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

PERSONNEL – MS. SHANK (Attachment 9-6)

Motion by: Mrs. Koziarski

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. KUNKLE/MRS. KOZIARSKI

Members received a summary of the August 18, 2016 minutes in their packets. Mrs. Koziarski reported that the 2016-17 NWCTC enrollment is 422, including 74 Burrell students.

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

Members received a summary of the August 23, 2016 minutes in their packets. Mrs. Beveridge reported that WIU is seeking a Business Manager and are exploring other options.

LEGISLATIVE REPORT – MRS. WOIEWODSKI

No report given.

BUSINESS – MRS. CALLAHAN

PERMISSION TO PARTICIPATE IN WESTMORELAND INTERMEDIATE UNIT JOINT PURCHASING CONSORTIUM BIDS FOR PAPER AND DIESEL FUEL/GASOLINE FOR 2017-2018 SCHOOL YEAR, AUTHORIZATION FOR CONSORTIUM TO ACT AS DISTRICT'S AGENT DURING BID PROCESS, AND AUTHORIZATION FOR DISTRICT'S REPRESENTATIVE TO CONSORTIUM TO ACT ON BEHALF OF DISTRICT

Motion by: Mr. Wojcik

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

PERMISSION TO ADVERTISE JOINTLY AS A MEMBER OF THE WESTMORELAND INTERMEDIATE UNIT JOINT PURCHASING BOARD FOR THE PURCHASE OF THE FOLLOWING SUPPLIES FOR THE 2017-2018 SCHOOL YEAR: MULTI-PURPOSE PAPER AND UNLEADED GASOLINE/DIESEL FUEL (Attachment 9-7)

Motion by: Mrs. Kinosz

Seconded by: Mrs. Key

Roll Call: All in Favor

Motion carried.

PERMISSION TO ADVERTISE FOR BIDS FOR JANITORIAL AND ATHLETIC SUPPLIES FOR THE 2017-2018 SCHOOL YEAR

Motion by: Mrs. Kinosz

Seconded by: Mrs. Koziarski

Roll Call: All in Favor

Motion carried.

APPROVAL OF AGREEMENT WITH WESTMORELAND INTERMEDIATE UNIT FOR E-SERVICES ONLINE FORMS FOR THE PERIOD SEPTEMBER 1, 2016 THROUGH JUNE 30, 2019 (Attachment 9-8)

Motion by: Mrs. Kinosz

Seconded by: Mrs. Key

Roll Call: All in Favor

Motion carried.

APPROVAL OF PSBA ELECTION VOTING FOR THE FOLLOWING CANDIDATES AS PSBA OFFICERS/TRUSTEES: PRESIDENT-ELECT: MICHAEL FACCINETTO; VICE PRESIDENT: DAVID HUTCHINSON; PSBA INSURANCE TRUST TRUSTEES: WILLIAM S. LACOFF, KATHY K. SWOPE, MARK B. MILLER, MARIANNE L. NEEL, MICHAEL FACCINETTO

Motion by: Mrs. Kinosz

Seconded by: Mrs. Key

Roll Call: All in Favor

Motion carried.

CAPITAL RESERVE FUND – INFORMATION

Mrs. Callahan presented the revised Capital Reserve Fund list of planned items for 2016-2017. She reviewed the few changes to items planned with an overall budgeted cost total the same as originally presented in June.

COMMUNICATIONS

Board members received items of communication in their packets.

REQUESTS FOR USE OF BUILDINGS (Attachment 9-9)

Motion by: Mrs. Kinosz

Seconded by: Mrs. Koziarski

Roll Call: All in Favor

Motion carried.

PAYMENT OF BILLS (Attachment 9-10)

Motion by: Mrs. Koziarski

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC

Aaron Frech, Athletic Director

- Thanked Board for approving Cross Country team
- Coach Legters and team did a great job prepping trail for first home competition
- First home competition was successful.

ADJOURNMENT

Mrs. Koziarski made a motion, seconded by Mrs. Beveridge, that the Board adjourn the meeting at 7:51 PM.

Roll Call: All in Favor.

Motion carried.

Jennifer S. Callahan
Business Administrator/Board Secretary

JSC/lew