La Grange Elementary School Council
Oldham County Schools

SPECIAL-CALLED A G E N D A

September 26, 2022

- Call to Order
- Agenda Approval
- Review Norms

- Council discussions stay within the group until the action item has been approved by the Council
- Start on time and end on time
- Maintain a focus on ensuring the learning of all students
- Be willing to share ideas and open to new learning

- Council Action Items
- Policy Review (Enclosure A)
- Technology Fees (Enclosure B)

- Principal's Report
- MAP scores
- Asbestos Notification
- La Grange Construction

- Adjourn

La Grange Elementary
School-Based Decision Making Council
Minutes

August 29, 2022

The La Grange Elementary School Site Based Decision Making Council met in the library for their regular meeting with the following members in attendance: Jessie Gray - Teacher Rep, Brittney Stephens – Teacher Rep, Sara Melhorn – Parent Rep, Kiley Walker – Parent Rep, Tracy Simpson – Teacher Rep and Heather Thomas - Chair. Emily Reed, Assistant Principal was also in attendance. Mrs. Thomas called the meeting to order at 2:00 pm.

1) A motion was made to accept the agenda by Sara Melhorn. The motion was seconded by Jessie Gray and carried with no opposition.

2) Mrs. Thomas went over Open Meetings, Open Records, the meeting schedule for the Council as well as the norms for SBDM meetings with one addition. The addition will be "The SBDM Council will willingly seek the participation of our community and stakeholders."

3) Mrs. Reed went over the Emergency Management Plan for the 2022-2023 school year. A motion was made by Tracy Simpson to approve the Plan. Sara Melhorn seconded and the motion carried with no opposition.

4) Mrs. Reed went over the School Report card, explaining where the data comes from and how it is made available. A motion was made by Sara Melhorn to approve the current School Report Card. The motion was seconded by Brittney Stephens. The motion carried with no opposition.

5) Mrs. Thomas went over the Council's Code of Ethics. There were no changes to the policy. A motion was made by Kiley Walker and seconded by Brittney Stephens to accept the LaGrange Elementary SBDM Code of Ethics. The motion carried with no opposition.

6) Mrs. Thomas reviewed Policy 1006 – Determination of the Schedule of the School Day and Week. She would like to make one change under the Standing Committee. A motion was made by Jessie Gray to accept the policy with the change. Sara Melhorn seconded, and the motion carried.

7) Mrs. Thomas reviewed Policy 1009 – Appearing Before the School Council. After some discussion about the policy, a motion was made by Tracy Simpson to accept the policy as written. The motion was seconded by Brittney Stephens and the motion carried.

8) Mrs. Thomas reviewed Policy 2001 – Review of Challenged Instructional Material. After some discussion and explanation of what the procedure would look like should a parent want to challenge any material, a motion was made by Sara Melhorn to accept the policy as written. The motion was seconded by Kiley Walker and the motion carried.

9) The Council entered closed session at 2:28 pm to discuss personnel selection as provided by KRS 61.810 (1)(f). The Council resumed open session at 2:33 pm.

There was some general discussion after the meeting regarding making the names of our SBDM Council available as well as photos of each member to our parents/families. There was a suggestion that they be added to our eSpot newsletter that goes out weekly via email.

With no additional business, a motion was made to adjourn by Kiley Walker. The motion was seconded by Brittney Stephens and the Council adjourned at 2:40 pm..

La Grange Elementary
School-Based Decision Making Council
September 22, 2022

The La Grange Elementary School Council met in a special-called session in the library of La Grange Elementary School with the following members in attendance: Tracy Simpson (teacher via phone), Brittany Stephens (teacher), Kiley Walker (parent via phone), Jessie Gray (teacher) and Heather Thomas (chair), called the meeting to order.

1. The meeting was called to order at 2:00 PM
2. The Council reviewed and approved the agenda.
3. The Council entered a closed session to discuss certified personnel selection as provided by KRS 61.810 (1)(f) at 2:10 PM.
4. The Council resumed open session at 2:10 PM.
5. With no further business, the Council adjourned.

Enclosure A
September 26, 2022

La Grange Elementary School Council
Oldham County Schools

CONCERN:

The phrase *council policies* refer to what the school council develops and adopts concerning how the school operates. This includes such items as curriculum development, determining school schedules and

technology use in schools. Policies are the rules, guidelines and procedures for school operations.

DISCUSSION:

School council policies need to contribute to raising student performance and keep a focus on achieving our mission and goals. As our goals and procedures evolve, the council needs to review our policies to determine if and how they need to be revised.

RECOMMENDATION:

Discuss council policy and 4003 and 4005 presented, make revisions, ask questions and seek additional information if needed.

LA GRANGE ELEMENTARY SCHOOL COUNCIL POLICY

MONITORING OF STUDENT COMPUTER NETWORK ACCESS 4005

TOPICS	**STATEMENT**
a. Monitoring	In compliance with OCBE Policy 9064 (Student Acceptable Policy User Agreement Form), La Grange Elementary School's School Technology Coordinator (STC) can randomly or per incident, request proxy/firewall reports from the district IT department for inappropriate online student activity. Access to Internet sites deemed inappropriate by the STC, school administration, or the district could result in student accounts being disabled .
b. Documentation	Incidents involving access to inappropriate sites will be immediately reported to the school principal for appropriate action under board policy.

Based on input from our LMS and technology, no changes were suggested.

LAGRANGE ELEMENTARY SCHOOL COUNCIL POLICY

Writing and Communications Plan Policy 4003

Required Components	**Criteria for Evaluation of Required Component**
	Multiple opportunities are provided for students to develop complex communication skills for a variety of purposes by: • Utilizing the writing curriculum from EL Education, ~~the *Units of Study in Writing* by~~ Lucy Calkins, aligned to the KAS, as well as

~~Duty Cannins~~, aligned to the KAS, as well as appropriate and relevant to the 21st Century Learning, teachers will:

a). ~~utilize mentor texts to~~ explicitly teaching skills identified in the Kentucky Core Academic Standards. Students will have multiple opportunities to demonstrate higher-order thinking and understanding across all content areas through oral and written responses, as well as monitoring learning through written reflection.

b). intentionally plan during Professional Learning Communities for the integration of various modes of writing within ~~content areas outside of the literacy block~~ daily ELA instruction

c). participate in on-going analysis of student writing to inform classroom and whole school instructional strengths and areas of need.

~~d). use the district's plan to review student writing collections regularly to determine recommendations for instructional planning.~~

- The school's writing and communication plan has been developed and implemented as a component of the school's literacy program ~~with an intentional writing block designated for each grade level as noted in the master schedule.~~ Experiences may include, but are not limited to:

Multiple opportunities are provided for students to develop complex communication skills for a variety of purposes.

a).intentional planning of opportunities for writing to demonstrate learning ~~within all content areas,~~ as well as analysis of ~~these~~ writing opportunities during grade level PLCs.

b). authentic, meaningful writing opportunities

i. utilizing ~~*Writing Units of Study*~~ EL Education that teach the criteria for each genre/mode of writing as outlined in the

KAS

ii. that include writing for various audiences based on the particular mode of writing

iii. that create personal expression of identity and experience within EL Education modules ~~*Writing Units of Study*~~ through student choice

iv. differentiated learning activities using student experiences to enhance and further develop communication skills

c). Using EL Education modules ~~the *Writing Units of Study*~~ to provide writing experiences in which students demonstrate an understanding of the writing process within all modes of writing from drafting through publication.

d). opportunities for ~~teacher/student and student/student conferring in which students give and or receive~~ immediate feedback related to the mode and content of mini-lesson, as well as set goals for writing next steps.

e). including on-demand timed writing experiences three times per year that are analyzed for next steps, as well as used to compare growth over time; and writing over time through daily writing experiences of the core curriculum or content area writing.

f). intentionally planned learning opportunities within and across grade levels designed to help students demonstrate learned writing skills that enhance oral communication over diverse cultures.

A variety of language resources are embedded within writing instruction.	Within ~~writing~~ literacy instruction, allow students to read and analyze a variety of print and non-print tasks by embedding a variety of language resources. This instruction should enable students to: • develop as writers in the three modes of writing through the analysis of exemplars/ mentor texts using the EL Education modules ~~*Writing Units of Study*~~ for each grade. • read and analyze a variety of multimodal texts to implement into own writing. • learn from differentiated instructional strategies, (i.e., conferring, small group instruction, feedback, setting writing goals) across grade levels.
A variety of technological tools are used in the writing process.	A variety of technological tools are used in the writing process that allows students to: • demonstrate understanding of the writing process within all modes of writing from drafting through publication using ~~word processing programs.~~ multiple digital platforms (google docs, google slides, flipgrid, etc). • ~~keep a digital portfolio in See-Saw, as well as complete activities across content areas where they are writing, drawing, and recording ideas.~~ • digitally publish writing assignments and content area writing ~~on Google Classroom.~~ using multiple digital platforms (google docs, google slides, flipgrid, etc). • use Nearpod to take virtual field trips that connect to core reading lessons, followed by students demonstrating learning through written responses. • ~~publish fiction/non-fiction writing using Shadow Puppet.~~ • ~~create presentations using Adobe Spark that demonstrate learning in various content areas.~~ • produce graphic novels using Google Slides.

Additional Components	**Criteria Additional Components**

Implementation	The La Grange SBDM Council shall be responsible for monitoring the school's writing policy in accordance with KRS 158.6453, the Kentucky Academic Standards and the Oldham County Schools Communication Plan. The La Grange council monitors the Oldham County Communication Plan which establishes procedures to: • Analyze and evaluate strengths and needs of the communication plan; • Support the professional development needs for the plan based on analysis and evaluation and make recommendations to the school's administration • Develop recommendations regarding writing instruction as part of the annual writing program review.

Teacher and Administrator Responsibilities	The teachers and principal will ensure that students are actively engaged in using communication skills regularly in every class, across all grades and content areas. Teachers will look for evidence of student understanding and application of the above through: • Individual communication folders: a). Pieces that collectively represent the five types of communication: research, analysis, creative, short-timed writing, and presentations. b). Teacher and student feedback to improve student writing/communication skills – teacher will provide regular feedback (conferring, descriptive feedback, electronic comments and/or use of rubrics) about their writing throughout the writing process (pre-writing through publication). c). Student goal setting to target individual student needs. d). On-going analysis of writing to inform classroom instruction. • Writing to demonstrate learning: a). Authentic writing experiences across content areas to gauge student understanding.

ADOPTED: La Grange Elementary SBDM Council - October 2018
REVISED: December 2018, October 28, 2019

Enclosure B
September 26, 2022

La Grange Elementary School Council
Oldham County Schools

CONCERN:

Students, not approved for fee reduction, are required to pay a yearly technology fee of $15. The Council, with input from our Technology Coordinator, needs to determine the technology needs and La Grange and how to best spend the funds.

DISCUSSION:

After reviewing the technology needs in the building, Mrs. Hadley is recommending the following purchasing: 3 Desktops.

RECOMMENDATION:

Review the recommendation to approve or make additional changes.

Student Technology Fee
Recommendation to
La Grange Elementary School Council
2022-23

The Oldham County Board of Education approved a $15.00 student technology fee for the 2022-2023 school year.

As of September 20, 2022, La Grange Elementary School has collected **$3045.00** in student technology fees.

With the upcoming auto expiration for our Desktops in the computer lab, we suggest buying 3 Desktops to start the process of updating computers at their end-of-life cycle.

Asbestos Notification

MAP Reflection

School Conditional Growth by Grade and Subject (from fall 2021 to fall of 2022). Remember 64% is our target growth score

	Math	Reading
K	–	–
1	43	62
2	76	85
3	27	37
4	92	66
5	99	98

Third grade, which are the students who missed the end of kindergarten and had a choppy first grade experience, need to be a focus grade. We are collaborating with Leslie McKinney, Director of Academic Support, to further identify areas of concern and develop strategies to address those needs. The third grade team in using their MAP data has already vocabulary and writing as areas of growth.

La Grange Construction Project Update: The Board of Education completed a building walk-through and are currently working with Brent Bohannon for additional information regarding their questions. At this point, regardless of whether La Grange gets a renovation or a rebuild, we need to develop a design committee. The purpose behind this Ad Hoc committee would be to address issues and give stakeholders a voice.