



Buckeye Valley Local School District

Where Tradition Meets Innovation

Buckeye Valley Local School District
679 Coover Road Delaware, OH 43015
740-369-8735

Building Rental Agreement

Organization Name: _____ Date: _____

Name of person making request: _____ Contact email: _____

Billing Address: _____ Phone Number: _____

Building Requested: _____ Dates Requested: _____

Time: From _____ to _____ Purpose of Rental: _____

Room(s) or Area Requested: _____

Equipment Needed: _____

Special Instructions: _____

As a representative of the above names group, I: 1) accept the responsibility for reimbursement to the Buckeye Valley Local School Board of Education for any damage to school property, other than normal wear, during the period of this rental agreement, as well as charges listed below. 2) understand that payment for the rental is due within one month of the invoice date. There will be a 15% penalty added to each month and every subsequent month if the final bill is not paid within one month of the invoice date.

Signature: _____ Date: _____

Principal Signature: _____ Date: _____

Approved: ___ Yes ___ No Date Approved/Denied: _____

If denied, reason: _____

Rental Group Fees

(Per hour, 2-hour minimum)

| <u>Elementary Schools</u> | <u>Group I</u> | <u>Group II</u> | <u>Group III</u> | <u>Group IV</u> |
|----------------------------------|-----------------------|------------------------|-------------------------|------------------------|
| Classroom | \$0 | \$30 | \$40 | \$70 |
| Gymnasium | \$0 | \$40 | \$55 | \$100 |
| Multipurpose (Commons) Room | \$0 | \$45 | \$50 | \$75 |
| Kitchen | \$0 | \$50 | \$75 | \$100 |

| <u>Middle School</u> | <u>Group I</u> | <u>Group II</u> | <u>Group III</u> | <u>Group IV</u> |
|-----------------------------|-----------------------|------------------------|-------------------------|------------------------|
| Classroom | \$0 | \$30 | \$40 | \$70 |
| Gymnasium | \$0 | \$60 | \$100 | \$135 |
| Multipurpose (Commons) Room | \$0 | \$45 | \$50 | \$75 |
| Kitchen | \$0 | \$60 | \$80 | \$125 |
| Competition Field | \$0 | \$0 | \$40 | \$50 |

| <u>High School</u> | <u>Group I</u> | <u>Group II</u> | <u>Group III</u> | <u>Group IV</u> |
|-----------------------------|-----------------------|------------------------|-------------------------|------------------------|
| Classroom | \$0 | \$30 | \$40 | \$70 |
| Gymnasium(s) | \$0 | \$60 | \$100 | \$150 |
| Multipurpose (Commons) Room | \$0 | \$50 | \$60 | \$75 |
| Kitchen | \$0 | \$60 | \$80 | \$125 |
| Theater/Auditorium | \$50 | \$100 | \$150 | \$200 |
| Practice Field | \$0 | \$40 | \$65 | \$80 |
| Baseball/Softball Fields | \$0 | \$50 | \$150 | \$300 |
| Tennis Courts | \$0 | \$10 | \$20 | \$45 |
| Track | \$0 | \$40 | \$75 | \$100 |
| Competition Field/Stadium | \$75 | \$100 | \$200 | \$300 |
| Wrestling Room | \$0 | \$70 | \$80 | \$90 |
| Soccer Field | \$0 | \$0 | \$30 | \$45 |

Employees Services Used

1) Custodian fee for each hour required will be charged for hours used outside of normally scheduled work hours. If a renting organization requires more than opening and closing of the school facility, a fee, which may include custodial time and/or overtime, will be assessed.

(When a custodian is not assigned for regular duty, an additional charge per hour fee will be assessed for custodial services. Custodial costs will be based on the district's actual cost for labor and benefits.)

2) Food Service Manager or worker fee for each hour required (at a regular pay rate and/or overtime, if required).

3) Stage lighting or sound technician for the high school - fee for each hour (at pay rate).

4) The superintendent is authorized to waive rental fees for qualified non-profit organizations.