

BLUE WATER MIDDLE COLLEGE ACADEMY
BOARD OF TRUSTEES ORGANIZATIONAL BOARD MEETING
BLUE WATER MIDDLE COLLEGE ACADEMY
323 ERIE ST., ROOM #123, PORT HURON, MI 48060

MINUTES

The organizational meeting of the Blue Water Middle College Academy Board of Trustees, Marysville, Michigan, was held on Wednesday, July 20, 2022, at the St. Clair County Community College Campus, 323 Erie St., Room #123, Port Huron, MI 48060.

Hilary Georgia called the meeting to order at 8:02 a.m.

**MEMBERS
PRESENT**

Hilary Georgia, Theo Kerhoulas, Tyrone Burrell

**MEMBERS
ABSENT**

Ron Kaski, Mark Walker

ELECTION OF BOARD OFFICERS

President ~ Ronald Kaski
Vice President ~ Hilary Georgia
Secretary/Treasurer ~ Mark Walker

It was moved by Tyrone Burrell and supported by Theo Kerhoulas to approve the election of the Board Officers.

PUT TO A VOTE: All: Yes Motion Carried

**INTRODUCTION
OF GUESTS**

Matthew Ruiz, Director of BWMCA; Amanda Melkert, Academy Business Manager

PUBLIC PARTICIPATION

None

ADDITIONS/DELETIONS TO THE AGENDA

None

APPOINTMENT OF BOARD RECORDING SECRETARY

It was moved by Tyrone Burrell and supported by Theo Kerhoulas to appoint Michele Clark as board recording secretary of the Blue Water Middle College Academy.

PUT TO A VOTE: All: Yes Motion Carried

DESIGNATION OF DEPOSITORIES

It was moved by Theo Kerhoulas and supported by Tyrone Burrell to designate all banks in St. Clair County as depositories of the Blue Water Middle College Academy and to permit the purchase of certificates of deposit from banks outside the county, contingent on higher interest earning potential.

PUT TO A VOTE: All: Yes Motion Carried

AUTHORIZATION OF ACCOUNT SIGNATURES & AGREEMENT SIGNATURES

It was moved by Tyrone Burrell and supported by Hilary Georgia to authorize Matthew Ruiz or his designee to sign (actual signature) agreements, contracts, letters of understanding, etc., with the Blue Water Middle College Academy board approval and authorize the affixed (mechanical) signatures of the Board President and Board Secretary/Treasurer to be used for accounts payable and payroll checks.

PUT TO A VOTE: All: Yes Motion Carried

AUTHORIZATION OF PURCHASE ORDER SIGNATURES

It was moved by Theo Kerhoulas and supported by Hilary Georgia to authorize Matthew Ruiz or Amanda Melkert to sign Purchase Orders on behalf of the Blue Water Middle College Academy.

PUT TO A VOTE: All: Yes Motion Carried

APPOINTMENT OF LEGAL COUNSEL

It was moved by Tyrone Burrell and supported by Hilary Georgia to appoint Jean Sturtridge, Director of the Legal Services for the St. Clair County RESA, as legal counsel for the Blue Water Middle College Academy.

PUT TO A VOTE: All: Yes Motion Carried

APPOINTMENT OF CHIEF ADMINISTRATIVE OFFICERS AND FREEDOM OF INFORMATION ACT COORDINATOR

It was moved by Hilary Georgia and supported by Tyrone Burrell to appoint Matthew Ruiz as Chief Administrative Officer and Jean Sturtridge as the Freedom of Information Act (FOIA) Coordinator.

PUT TO A VOTE: All: Yes Motion Carried

ACTION ITEMS:

APPROVAL OF THE MINUTES

It was moved by Theo Kerhoulas and supported by Hilary Georgia to approve the minutes of the June 15, 2022 board meeting, as presented.

PUT TO A VOTE: All: Yes Motion Carried

APPROVAL OF BILLS

It was moved by Hilary Georgia and supported by Theo Kerhoulas to approve the June Check Register report showing check numbers #2600 through #2618 (cks. #2555, 2562 & 2596 were voided in the amount of \$363.72) \$334,037.13 and EFT's in the amount of \$45,387.52, as presented.

PUT TO A VOTE: Roll Call was taken

All: Yes

Motion Carried

APPROVAL OF THE PURCHASE OF CHROMEBOOKS

It was moved by Theo Kerhoulas and supported by Tyrone Burrell to purchase 205 Chromebooks with funds from the ESSER Grant, as presented.

PUT TO A VOTE: All: Yes

Motion Carried

DISCUSSION ITEMS:

PRESENTATION OF FINANCIAL REPORT

Amanda Melkert reviewed the June, 2022 report

INFORMATIONAL ITEMS:

None

ADMINISTRATIVE UPDATE:

Matthew Ruiz discussed the following items:

- Orientation

ANNOUNCEMENTS/COMMENTS

None

ADJOURNMENT

It was moved by Theo Kerhoulas and supported by Tyrone Burrell to adjourn the meeting.

The meeting adjourned at 8:18 a.m.

Michele L. Clark, Recording Secretary

APPROVED:



Ronald Kaski, President



Mark Walker, Secretary