

OLD REDFORD ACADEMY

22122 W. Mc Nichols Street

Detroit, MI 48219

Telephone: (313) 653-3888

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**SPECIAL MEETING
OLD REDFORD ACADEMY BOARD OF DIRECTORS**

DATE: 8/30/2022

TIME: 6:00 ☒ p.m. / ☐ a.m.LOCATION: OLD REDFORD ACADEMY
22122 W. McNichols Street
DETROIT, MI 48219**Approved****MINUTES**MEETING TYPE: ☐ REGULAR ☒ SPECIAL ☐ PROPOSED ☒ APPROVED**I. CALL TO ORDER**VICE PRESIDENT JASON JEFFERSON called the meeting to order at 6:07 ☒ P.M. /
☐ A.M. on Tuesday, August 30, 2022.**II. ROLL CALL**

Mrs. Cecelia Mullens, President, Board of Directors

☐ Present☒ Absent

Mr. Jason Jefferson, Vice-President, Board of Directors

☒ Present☐ Absent

Dr. Regina Banks-Hall, Secretary, Board of Directors

☒ Present☐ Absent

Mr. Andrew Tyus, Treasurer, Board of Directors

☒ Present☐ Absent**ADMINISTRATION (all or a portion of the meeting)**

Mrs. LaRonda Moore, Superintendent, ORA

OTHERS PRESENT (all or a portion of the meeting)

Mr. Adam Holcomb, MAST Financial Services

Attorney James Crowley, Miller Canfield

Mr. Ralph Cunningham, Midwest Management

Ms. Alma Hollins, Board Liaison, Provision

Mr. Jonathan Trout, CMU

The Proposed Agenda was DistributedA copy of the meeting minutes is available for public inspection at Old Redford Academy, 22122 W. McNichols Street, Detroit, MI 48219
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any successor law. Should you require specific accommodations, please contact the Building Administrator at (313) 653-3888 prior to
meeting.

III. PUBLIC COMMENT *(on agenda items only)*

None.

IV. APPROVAL OF August 30, 2022 AGENDA

MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE THE AUGUST 30, 2022 AGENDA.

☒ **AS PRESENTED**

☐ **WITH CHANGES/ADDITIONS**

SUPPORT: TREASURER ANDREW TYUS SECONDED.

MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF JUNE 28, 2022 MEETING MINUTES

MOTION: TREASURER ANDREW TYUS MADE A MOTION TO APPROVE THE JUNE 28, 2022 MEETING MINUTES.

☒ **AS PRESENTED**

☐ **WITH CHANGES/ADDITIONS**

SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.

MOTION CARRIED UNANIMOUSLY.

VI. BOARD COMMITTEE REPORTS

- a. Finance – Treasurer Tyus
- b. Governance/Policy – Vice President Jefferson
- c. Strategic Planning – President Mullens
 - i. Community Committee

SCHOOL COMMITTEE REPORTS

- a. Academic – Mr. Hancock
- b. HR – Mr. Spivey

Finance Committee

Treasurer Tyus updated the Board on the technology status (cameras and smartboards, the vendor evaluations, and the audit's progress.

Governance/Policy Committee

Vice President Jefferson shared that there was no update at this time.

Strategic Planning Committee

In President Mullens' absence, Vice President Jefferson reported that the Strategic Plan is moving in the right direction. Provision is working with School Leadership on next steps, and the Academy is on track to finalize the Strategic Plan and share with CMU.

Academic Committee

Mr. Hancock shared that the focus was on summer school and provided highlights.

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HR Committee

Mr. Spivey shared highlights from the HR Committee meeting as well as the current teacher vacancies.

Ms. Montani reported out on current recruitment methods and shared that MM1 utilized various job boards and found that the use of them was ineffective. As such, the decision is to remain with Indeed and social media.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS**a. For Board Approval****i. Charter Contract Amendment No. 15**

MOTION: TREASURER ANDREW TYUS MADE A MOTION TO APPROVE THE CHARTER CONTRACT AMENDMENT NO. 15.

**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.
MOTION CARRIED UNANIMOUSLY.**

ii. Spring 2022 Board Policy Updates

MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE THE SPRING 2022 BOARD POLICY UPDATES.

**SUPPORT: TREASURER ANDREW TYUS SECONDED.
MOTION CARRIED UNANIMOUSLY.**

MOTION: TREASURER ANDREW TYUS RESCINDED THE MOTION THAT APPROVED THE SPRING 2022 BOARD POLICY UPDATES AND MADE A MOTION TO TABLE APPROVAL UNTIL SUPERINTENDENT MOORE HAS HAD AN OPPORTUNITY TO REVIEW.

**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.
MOTION CARRIED UNANIMOUSLY**

iii. Revised Spring 2022 Dress and Grooming Policy

MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO TABLE THE REVISED SPRING 2022 DRESS AND GROOMING POLICY UNTIL SUPERINTENDENT MOORE HAS HAD AN OPPORTUNITY TO REVIEW.

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**SUPPORT: TREASURER ANDREW TYUS SECONDED.
MOTION CARRIED UNANIMOUSLY**

iv. Images and Ideas Contract

MOTION: TREASURER ANDREW TYUS MADE A MOTION TO APPROVE THE IMAGES AND IDEAS CONTRACT PENDING FURTHER INFORMATION FROM MS. DUMAS.

**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.
MOTION CARRIED UNANIMOUSLY**

Secretary Banks-Hall would like further information about the services that will be provided and what the additional fees will be.

v. Specialized Data Systems

Mr. Holcomb shared that the current SMART system being utilized through WayneResa is a bit archaic. Mr. Holcomb added that they are looking at using a web-based system. SDS will host the system and maintain it as well. The \$19K cost includes transition from SMART to SDS as well as training. Mr. Holcomb informed the Board that they are looking to go live in November.

MOTION: TREASURER ANDREW TYUS MADE A MOTION TO APPROVE THE SPECIALIZED DATA SYSTEMS PROPOSAL.

**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.
MOTION CARRIED UNANIMOUSLY**

vi. Amendment to Student Code of Conduct

Mrs. Moore shared the updates to the Student Code of Conduct:

- Admission Policy
- Attendance Policy
- Uniform Policy
- Cell Phone Policy
- Mandatory Academic Intervention Policy
- Zero Tolerance Policy
- Visitor's Policy

MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE THE AMENDMENT TO THE STUDENT CODE OF CONDUCT.

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**SUPPORT: TREASURER ANDREW TYUS SECONDED.
MOTION CARRIED UNANIMOUSLY**

vii. C. Georges LLC Lawncare and Maintenance

Mrs. Moore shared that this vendor will be used for lawn care only for the High School.

MOTION: TREASURER ANDREW TYUS MADE A MOTION TO APPROVE THE C. GEORGES LLC LAWN CARE AND MAINTENANCE CONTRACT.

**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.
MOTION CARRIED UNANIMOUSLY**

viii. M. Ward Landscaping and Snow Service Agreement

Mrs. Moore explained that this vendor will provide lawncare for the Elementary and Middle School and snow removal for all three schools.

MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE THE M. WARD LANDSCAPING AND SNOW SERVICE AGREEMENT PENDING THE REQUESTED ATTORNEY CHANGES AND FINAL REVIEW.

**SUPPORT: TREASURER ANDREW TYUS SECONDED.
MOTION CARRIED UNANIMOUSLY**

ix. Re-Think Solutions Services

MOTION: TREASURER ANDREW TYUS MADE A MOTION TO APPROVE THE RE-THINK SOLUTIONS SERVICES CONTRACT.

**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.
MOTION CARRIED UNANIMOUSLY**

x. Executech Staffing – Substitute Teachers

MOTION: TREASURER ANDREW TYUS MADE A MOTION TO APPROVE THE EXECUTECH STAFFING-SUBSTITUTE TEACHERS AGREEMENT.

**SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.
MOTION CARRIED UNANIMOUSLY**

xi. Executech Staffing – Monitors

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Mrs. Moore explained that a monitor is still needed at the High School.

MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE THE EXECUTECH STAFFING-MONITORS AGREEMENT.

SUPPORT: TREASURER ANDREW TYUS SECONDED.

MOTION CARRIED UNANIMOUSLY

xii. Midwest Guest Teachers

MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE THE MIDWEST GUEST TEACHERS AGREEMENT.

SUPPORT: TREASURER ANDREW TYUS SECONDED.

MOTION CARRIED UNANIMOUSLY

xiii. Utech

Mrs. Moore explained that Utech is ORA's copier vendor. The current copiers are really old; however, in order to obtain new copiers, a 3-, 4-, or 5-year contract is required. Since ORA cannot do that, the alternative is to sign an extension with Utech.

MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE THE UTECH RENTAL EXTENSION FOR THE 2022-2023 SCHOOL YEAR.

SUPPORT: TREASURER ANDREW TYUS SECONDED.

MOTION CARRIED UNANIMOUSLY

xiv. Michigan High School Athletic Association (MHSAA)

Mrs. Moore shared that the MHSAA is the membership resolution.

MOTION: TREASURER ANDREW TYUS MADE A MOTION TO APPROVE THE MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION RESOLUTION.

SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.

MOTION CARRIED UNANIMOUSLY

xv. Sparkle Janitorial Service

xvi. #T.E.A.C.H. LLC

xvii. Total Education Solutions Agreement

xviii. GoFan Digital Ticket Sales

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Mrs. Moore shared that the Sparkle Janitorial Service Agreement, the Total Education Solutions Agreement, and the GoFan Digital Ticket Sales have requested changes by Attorney Jim Crowley. After the vendors make the changes, the contracts will be forwarded to Attorney Crowley for his final review.

MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE THE SPARKLE JANITORIAL SERVICE AGREEMENT, THE TOTAL EDUCATION SOLUTIONS AGREEMENT, AND THE GOFAN DIGITAL TICKET SALES AGREEMENTS.

SUPPORT: TREASURER ANDREW TYUS SECONDED.

MOTION CARRIED UNANIMOUSLY.

Mrs. Moore shared that the actual cost per teacher for the #T.E.A.C.H. LLC program participants is \$6,200, and the sign-up fee is \$100.00. Mrs. Moore explained that ORA will be given the reduced rate of \$5,700 per teacher. Mrs. Moore would like the Academy to sponsor some teachers by paying one-half of the fee. Additionally, the sponsored teachers would need to stay with the Academy for at least two years once they become certified.

Mr. Holcomb shared that he would try to put the cost through ESER and added that it will need approval by MDE, but he believes that it will be approved.

Attorney Crowley added that the contract should include the per teacher amount.

Secretary Regina Banks-Hall stated that she would like the terms that the teachers must commit to staying once they become certified included in the contract.

MOTION: TREASURER ANDREW TYUS MADE A MOTION TO APPROVE THE #T.E.A.C.H. LLC CONTRACT PENDING ATTORNEY REVIEW AND THE INCLUSION OF THE PER TEACHER AMOUNTS AND COMMITMENT TERMS.

SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.

MOTION CARRIED UNANIMOUSLY.

IX. CLOSED SESSION FOR BOARD CONSIDERATION OF POTENTIAL EMPLOYEE HIRE

Mr. Danta Berry requested a closed session.

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MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO GO INTO CLOSED SESSION AT 7:25 P.M. AS REQUESTED BY THE POTENTIAL EMPLOYEE CANDIDATE FOR THE PURPOSE OF EMPLOYMENT.

SUPPORT: TREASURER ANDREW TYUS SECONDED.

Vice President Jefferson – Yes

Secretary Banks-Hall – Yes

Treasurer Tyus – Yes

MOTION CARRIED UNANIMOUSLY.

MOTION: VICE PRESIDENT JASON JEFFERSON MADE A MOTION TO RE-ENTER OPEN SESSION AT 7:42 P.M.

SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.

MOTION CARRIED UNANIMOUSLY.

MOTION: SECRETARY REGINA BANKS-HALL MADE A MOTION TO APPROVE DANTA BERRY FOR EMPLOYMENT THROUGH MID-WEST.

SUPPORT: TREASURER ANDREW TYUS SECONDED.

MOTION CARRIED UNANIMOUSLY.

X. SUPERINTENDENT REPORT/HIGHLIGHTS

Mrs. Moore shared the following:

- Important dates
- Updated student enrollment numbers

XI. FINANCIAL REPORT

Mr. Holcomb shared that the Academy audit to close out the 2021-2022 school year is in progress.

XII. MIDWEST MANAGEMENT REPORT

Ms. Montini shared:

- Sundial – The new 360 payroll platform
- Onboarding – Onboarding is all electronic now.
- The Google Sheet which provides an update on the hiring of teachers is shared with Superintendent Moore, President Mullens and Secretary Dr. Banks-Hall.

XIII. AUTHORIZER COMMENTS

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Mr. Trout reminded the Board that they still have a Board member vacancy. Mr. Trout added that he met with President Mullens and shared skillsets that the Board can review when looking for a potential Board member candidate.

Vice President Jefferson responded that the Board is working on filling the vacancy.

Mr. Trout inquired if the website was up-to-date with the required missing documents.

Superintendent Moore confirmed that the website is in compliance.

Mr. Trout shared information about the Charter School Educator Award for teachers who want to go into the CMU Master's program. The award equates to one-half of the tuition for teachers from CMU charter schools.

XIV. EXTENDED PUBLIC COMMENT

None.

XV. ADJOURNMENT

MOTION: TREASURER ANDREW TYUS MADE A MOTION TO ADJOURN THE MEETING AT 8:02 ☒ P.M. / ☐ A.M.

SUPPORT: SECRETARY REGINA BANKS-HALL SECONDED.

MOTION CARRIED UNANIMOUSLY.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

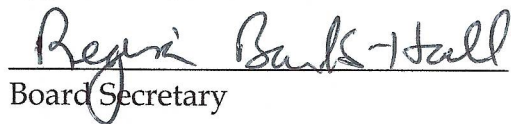


Recording Secretary

9-12-2022

Date

Approved by the Old Redford Academy Board of Directors:



Board Secretary

10-25-2022

Date

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