

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

**TUESDAY, OCTOBER 11, 2022**

PHOENICIA SCHOOL

## 1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Wallis, Trustee Reimondo, Trustee Hemingway Lynch, Trustee Taylor

## 2. Welcome

- 2.01 Phoenicia Elementary School Principal, Elizabeth Fallo will welcome the Board
- At the start of the school year, on opening day, the new math program was introduced
  - Continuing to support reading programs
  - The staff is working hard to meet student needs and goals
  - Ms. Fallo was thrilled to welcomed back Max Morris (therapy dog)
  - Welcome Back Breakfast was on September 23<sup>rd</sup> and the Welcome Back picnic on September 30<sup>th</sup>
  - Open house was a success
    - Families filled the hallways, visited classrooms and made face to face connections with teachers
  - Recycling challenge continues – 1,000lbs collected in the first month
  - Six community partners involved and dropping off recycling at the schools
  - Picture day is October 12, 2022
  - PTA Fall festival in the garden is next week
  - The Kindergarten and 1<sup>st</sup> grade classes will be going on a fieldtrip to Kelder's Farm
  - 2<sup>nd</sup> grade students will be taking a walking field trip around the community
  - October 29, 2022 is Trunk or Treat which will be hosted on the Phoenicia parking lot, followed by the Community Costume Parade

## 3. Acceptance of Minutes

### 3.01 Acceptance of Minutes

*Recommended Action:* The Board of Education hereby accepts minutes of September 27, 2022

Motioned: Trustee Storey

Seconded: Trustee Reimondo

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Wallis, Trustee Reimondo, Trustee Hemingway Lynch, Trustee Taylor

## 4. Student Representative Report

- 4.01 The Student Representative on the Board, Noelle Crandell, will give a report
- Recently created a reoccurring article in the school newspaper that will function as an update
  - Outside Initiative- continued goal to implement outdoor learning for students
  - Student Government Goals 2022-2023 school year
    - Have a learning environment where students feel safe both mentally and physically
    - Resources to academically and socially thrive
    - Insure that student body voices are being heard
  - GSA (Gay-Straight Alliance) National Coming Out day is October 13<sup>th</sup>
  - Belleayre Bash is hosting a post-graduation event to assure students have a drug and alcohol-free night

## 5. Superintendent District News

### 5.01 The Superintendent will report District News

- October 17 - 21 is School Board appreciation week.
  - Ms. McLaren asked to take a moment to recognize our Board for the hard work that is inherent in this position and thanked them for their hard work and dedication to the students of Onteora and the entire school community.
- Communications
  - The District had a 911 call box installed outside of the Phoenicia building and a guest WiFi network inside the building now.
  - The District has completed the new family information packet, which has been fully translated into Spanish. It is being sent to all current Kindergarten families, and the PTAs have received a digital copy of the packet for their reference and distribution.
  - Working on reviving the Onteora App as well.
  - Our Director of Technology is working with Blackboard who is our Website host. Mr. Reimer has a conference with them next week so we are hopeful that it will be available again soon.
- Superintendent's Conference Day
  - Our next conference day is scheduled for October 19th. There will be no school for students on this day, but the faculty and staff will have a full day of staff development. Some of the offerings include a new cohort of staff at the HS being trained by Morningside, additional professional development opportunities for the elementary faculty and TAs with the new math curriculum, professional development for our nursing staff, professional development in co-teaching, MTSS professional development, and Culturally Responsive Sustaining Education Framework training.
- Quarterly Meetings
  - Ms. McLaren had the first of our quarterly meetings with both the PTA leadership and the Town Supervisors. She reported that both meetings were positive and both groups appreciated the time to get together and share information.
- Education Stabilization Fund Monitoring
  - NYSED is conducting reviews of the spending that Districts have undertaken related to the various grants that we have all received. They

- will monitor for compliance and provide technical assistance related to programmatic and fiscal requirements for the following stimulus funds:
  - ESSER I: The elementary and secondary school Emergency Relief
  - GEER I: The Governor's Emergency Education Relief Fund
  - CRRSA/ESSER II: The coronavirus Response and Relief Supplemental Appropriations Act
  - GEER II: The Governor's Emergency Education Relief Fund
  - ARP: The American Rescue Plan
- Our review dates are from April of this school year through November of next school year. The District will receive instructions in March, have to submit documentation through the online portal from April through June, and have an on-site visit sometime between July and September. The process should be complete in November.
- Scarecrow Fest
  - Ms. McLaren has been invited by Ellie Reese of the Woodstock Land Conservancy to serve as a scarecrow contest judge at the Scarecrow Fest on Saturday, October 15th, from 1-5 pm at the Comeau.

## 6. Board District News

6.01 The Board will report District News

- No news

## 7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting  
Neal Brownell

## 8. Public and Student Comment

8.01 Public and Students may comment on any agenda or non-agenda item

- Neal Brownell, The Partial Information Scam
  - Concerned about feeling the need to answer questions when only partial information is received

## 9. Discussion and Possible Action

9.01 Donation from Shutterfly, LLC

*Recommended Action:* The Superintendent recommends acceptance of a donation totaling \$125.14 CASH, from Shutterfly, LLC to be used to support the Woodstock Elementary Owl Store.

The Superintendent recommends approval to increase the 2022-2023 Budget per the following donations:

Shutterfly, LLC

A2110.431-07 Supplemental \$125.14

Motioned: Trustee Taylor

Seconded: Trustee Wallis

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Wallis, Trustee Reimondo, Trustee Hemingway Lynch, Trustee Taylor

9.02 Acknowledge Donation from Janice Barcone

*Recommended Action:* The Board of Education thanks Janice Barcone for the generous donation of music instruments to the Bennett School

9.03 Approve Contract for Jennifer Simmons

*Recommended Action:* The Board of Education hereby approves the contract for Jennifer Simmons to work as a Mentor for the Director of Physical Education, Health, and Athletics

Motioned: Trustee Storey

Seconded: Trustee Bishop

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Wallis, Trustee Reimondo, Trustee Hemingway Lynch, Trustee Taylor

9.04 Second Reading and Adoption of Policy 1512 Public Be Heard

Motion to Table Policy 1512

Motioned: Trustee Storey

Seconded: Trustee Taylor

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Wallis, Trustee Reimondo, Trustee Hemingway Lynch, Trustee Taylor

~~2021~~ 2022 1512

By-Laws

**PUBLIC BE HEARD: REGULAR BOARD MEETINGS/WORKSHOP SESSIONS**

All meetings of the Board of Education where members meet to conduct public business are meetings which are subject to the Open Meetings Law. The public will be given an opportunity to address the Board at the regular monthly business meeting or at any other meeting at the discretion of the Board.

To sign up for Public Be Heard, the public can contact the District Clerk prior to the meeting or put their name and topic on the sign-in sheet provided at each meeting. **If members of the public cannot attend Public Be Heard, they may email the Board at [OnteoraBOE@onteorak12.ny.us](mailto:OnteoraBOE@onteorak12.ny.us). These comments will not be read publicly, but all emails are read by the Board Trustees. If a response is requested, it will be addressed promptly.**

Any individual addressing the Board of Education will be asked to give their name at the outset of their comments. A time limit of ~~2~~ 3 minutes per person may be set by the board unless otherwise indicated at the meeting.

The following statement of rules will be read by the President of the Board prior to the opening of a public session:

The Board appreciates hearing from the public, including students, on any agenda or non-agenda item. Please understand that by our adopted parliamentary procedure, the Board can't engage in discussion or answer questions during Public Be Heard. Please know that we hear you and take all your comments into consideration. The Board does reserve the right to correct any inaccuracies or misinformation during Public Be Heard. Please limit your comments to 3 minutes, be civil, and do not name any particular individuals or promote any

commercial ventures or products. **We request that people speaking during Public Be Heard discuss topics that are relevant to education and/or the Onteora School District.** People wishing to express individual student or personnel concerns can bring them to the Superintendent's attention in private.

No action will be taken by the Board of Education at the same meeting on requests from the public which may necessitate either a new policy or a change in existing policy. It is requested that such requests be submitted in writing and preferably at least one (1) week prior to Regular Board Meetings.

The purpose of a Board Workshop Session is to discuss some aspect of the governance of the school program.

Education Law Section 1708

#### 9.05 The Board will finalize their 2022-2023 Goals

- **DRAFT GOALS**

- *Support the development of a long-term, district-wide plan that strategically addresses educational goals, declining enrollment, educator and staff shortages, facilities, community impact, budget and cost-saving measures, explore improving educational opportunities for our middle school students by moving to a 6th-8th grade middle school.*

*Accomplish this through input from Superintendent recommendations, Board Ad Hoc committee, Shared Decision-Making committee and community outreach*

- *Support efforts to foster a more positive culture and climate within the District; including the exploration of a "post Covid" Culture and Climate survey, initiatives to increase school spirit, ongoing diversity education for students and staff, commitment to [furthering] restorative justice training and practices, continuing to prioritize student and staff mental health. A sustained effort to better publicize the district's accomplishments, foster a collaborative and responsive relationship with the community through social media, website overhaul, and increased communication - to include the development of a Board Newsletter. Continued support for district wide initiatives that address housing and food security as well as increased access to broad band and cell phone coverage.*
- *Support the Superintendent in increasing student knowledge and engagement in civics, grades K-12*
- *Support the continued review of homework reform, including the revision of Board's Homework Policy with input from all stakeholder*

- The Board of Education spoke in length regarding the above draft goals and decided to vote on the below goal with the agreement that additional goals can be added to the final 2022-2023 goals.

- Support the development of a long-term, district-wide plan that strategically addresses educational goals, declining enrollment, educator and staff shortages, facilities, community impact, budget and cost-saving measures, explore improving educational opportunities for our middle school students by moving to a 6th-8th grade middle school. Accomplish this exploration through input from Superintendent recommendations, Board Ad Hoc committee, Shared Decision-Making committee and community outreach

Motioned: Trustee Wallis  
Seconded: Trustee Bishop  
Result: 6 yea, 1 nay  
Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Wallis, Trustee Reimondo, Trustee Taylor

9.06 Final details on the creation of a Board Newsletter

- The Board will be adding a column in District Newsletter that goes to all tax payers in the District four times per year
  - Communication Committee to provide BOCES with bullet points and BOCES will craft the column
- Multiple media outlets to share the same information
- Also suggested again to share with libraries etc.
- Agreed to be flexible with time sensitive communication distribution

9.07 NYSSBA Resolutions (duration 30 min)

9.08 NYSSBA Voting Delegate

*Recommended Action:* The Board of Education hereby approves Valerie Storey to be the Board of Education Voting Delegate for NYSSBA Annual Business Meeting

Qualifications for being a voting delegate are:

- The individual must be a member of the board of education or BOCES of a NYSSBA member board.
- Must be able to attend Voting Delegate Orientation on Wednesday, October 12<sup>th</sup> at 4:00pm, or view the recording. (Log-in information will be provided in the confirmation email)
- The individual must be able to attend the Business Meeting virtually on **Monday, October 17 at 4:00 p.m.**
- Delegates do not need to register for the full NYSSBA Convention in order to participate in the business meeting, as they are two separate NYSSBA events.

*Registration of the voting delegate is required. You can only register 1 delegate*

Motioned: Trustee Wallis  
Seconded: Trustee Bishop  
Result: Unanimous  
Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Wallis, Trustee Reimondo, Trustee Hemingway Lynch, Trustee Taylor

9.09 Professional Learning Plan

*Recommended Action:* The Board of Education hereby approves the Professional Learning Plan for 2022-2024

Motioned: Trustee Bishop  
Seconded: Trustee Taylor  
Result: Unanimous  
Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Wallis, Trustee Reimondo, Trustee Hemingway Lynch, Trustee Taylor

**10. \*\*Break\*\***

10.01 The Board will take a 5-minute break at 7:45 pm

**11. Consent Agenda**

11.01 Approve Consent Agenda

*Recommended Action:* The Board hereby approves item numbers 11.02 -11.08

Motioned: Trustee Reimondo

Seconded: Trustee Bishop

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Wallis, Trustee Reimondo, Trustee Hemingway Lynch, Trustee Taylor

11.02 Personnel Agenda

Be it hereby resolved that the Board appoints:

**\*\*REVISED DATES\*\***Fletcher, Beth certified School District Leader, Physical Education to a 4-year probationary period in the tenure area of Director of PE, Health and Athletics at a salary of \$122,000.00 (pro-rated) commencing on 10/13/2022 and ending on 10/12/2026;

BE IT FURTHER RESOLVED that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner’s Regulations, in order to be considered for tenure, the above Administrator must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

**LEAVE OF ABSENCES: INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM-TO	REASON
4080	04/02/23 – 06/30/23	Extended Parental Leave of Absence

**LEAVE OF ABSENCES: NON- INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM-TO	REASON
2778	10/21/22 – 10/24/22	FMLA-paid
3462	09/23/22 – 11/17/22	Unpaid Medical Leave

**TEMPORARY APPOINTMENT:  
INSTRUCTIONAL**

NAME	POSITION/SCHOOL	EFFECTIVE DATE (REVISED)	RATE
Ciferri, Jenna	1 <sup>st</sup> Grade/Phoenicia	11/03/22 – 06/30/23*	Step 1BA

\*approximate dates\*

**SUBSTITUTE**

NAME	POSITION	AMOUNT
Cservak, Jacob*	Custodial Worker	\$15.00/hour
Iversen, Amanda	Teaching Assistant (uncertified)	\$100.00/day

\*pending pre-employment processing\*

**EXTRA DUTY STIPENDS**

NAME	POSITION	AMOUNT
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Amodeo, Bernadette	Elementary Resource 2	\$2,192.00
DeRuvo, Richard	Environmental Club	\$1,331.00
DeRuvo, Richard	Rocket Club	\$1,331.00

11.03 Budget Transfer

*Recommended Action:* The Superintendent recommends the transfer of \$66,500.00 for Psychologist Services for the 22-23 school year. Amount \$ 66,500.00 from Budget Code A2825.449-10 to Budget Code A28220.449-10

11.04 Financial Report

*Recommended Action:* The Board has reviewed and hereby accepts the Financial Report from July 2022

11.05 Stale Dated Checks

*Recommended Action:* As of October 11, 2022, the following stale dated checks will be written off.

Check #40445 Cafeteria Account Reimbursement, Payee: Jonathan Kinoa, Amount \$147.35

Check #40711 Tax Overpayment, Payee Alea Malay Woodlee, Amount \$23.40

Check #40753 Tax Overpayment, Payee Gergely Rudnay, Amount \$24.41

Check #40784 Tax Overpayment, Payee Katrine Boorman and Danny Moynihan, Amount \$91.27

Check #43875 Tax Overpayment, Payee Katrine Boorman and Danny Moynihan, Amount \$91.64

Check #40802 Tax Overpayment, Payee Matthew Coogan and Christa Bianchi, Amount \$22.97

Check #40848 Tax Overpayment, Payee William Russell and Martha Berner, Amount \$22.28

Check #41723 AP Exam Refund, Payee Edelmira Sanchez-Hidalgo, Amount \$53.00

Check #43921 Tax Overpayment, Payee Roy Ecker, Amount \$25.00

Check #43900 Tax Overpayment, Payee Michael Adelman and Sharon Manner, Amount \$71.88

11.06 Warrants

*Recommended Action:* The Board of Education has reviewed and hereby accepts Warrants Schedule 4

11.07 Overnight Trip

*Recommended Action:* The Board of Education hereby approves 17 students from Science of Survival to go on an overnight trip to the Ashokan Center on October 21, 2022.

11.08 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School



Special Education (CPSE) Recommendations, Schedule U, #10/22, Confidential,  
as reviewed by Trustee Sherry

## 12. Independent Contract Retainers

### 12.01 Approve Independent Contract Retainer

*Recommended Action:* The Board hereby approves item numbers 12.02 - 12.03

Motioned: Trustee Storey

Seconded: Trustee Bishop

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Wallis, Trustee Reimondo, Trustee Hemingway Lynch, Trustee Taylor

### 12.02 ICR-Wright

*Recommended Action:* \*AMENDED\* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and James Wright retained as Trainer/Consultant effective October 19, 2022 to June 30, 2023 at a rate of \$2,400.00 per day to a maximum rate of \$7,200.00 authorizes the Superintendent to sign such an agreement.

### 12.03 ICR -Manross

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Mark Manross Consulting retained as Trainer effective October 12, 2022 to June 30, 2023 at a maximum rate of \$3,000.00 authorizes the Superintendent to sign such an agreement.

## 13. Committee Reports

### 13.01 Audit Committee: Trustee Bishop, Trustee Reimondo or Trustee Taylor to report

- Nothing to report

### 13.02 Facilities Committee: Trustee Storey to report

- Nothing to report

### 13.03 Policy Committee: Trustee Bishop, Trustee Reimondo or Trustee Hemingway Lynch to report

- Nothing to report

### 13.04 Communications Committee: Trustee Bishop, Trustee Wallis or Trustee Hemingway Lynch to report

- Nothing to report

### 13.05 Legislative Action Committee: Trustee Sherry, Trustee Wallis or Trustee Hemingway Lynch to report

- Nothing to report

#### 14. Old Business

14.01 The Board will discuss Old Business

- Nothing to report

#### 15. New Business

15.01 The Board will discuss New Business

- Trustee Hemingway Lynch thanked the IT department for Wi-Fi connection at Phoenicia School and asked that signs to put up for the community
- Trustee Bishop announced that all board Trustees should have received login information from SuperEval for Superintendent evaluations

#### 16. Request For Information

16.01 Board members will request information of the Superintendent

- none

#### 17. Adjournment

17.01 Adjourn the Meeting. Next meeting is October 25, 2022 at the MS/HS.

*Recommended Action:* Motion to adjourn meeting at 9:17pm.

Motioned: Trustee Storey

Seconded: Trustee Bishop

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Wallis, Trustee Reimondo, Trustee Hemingway Lynch, Trustee Taylor

Board of Education: Emily Sherry, Cindy Bishop, Valerie Storey, David Wallis, Meghann Reimondo, Sarah Hemingway Lynch, Kristy Taylor