

Sylvia Cassell Elementary School's Title I School-Level Parental Involvement

This policy describes the means for carrying out designated Title I parental involvement requirements.

Title I School-Level Parental Involvement Policy Sylvia Cassell Elementary School

Sylvia Cassell Elementary School has developed a written Title I parental involvement policy with input from Title I parents. *The policy was developed through parent input during the School Site Council Meeting and through a parent survey.* It has distributed the policy to parents of Title I students through the Parent Newsletter, flyers, and through the school site website. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at Sylvia Cassell Elementary School, the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. *During Coffee with the Principal and at our School Site Council Meeting, the Principal informs parents about what Title I means. The principal informs parents of the requirements and the rights of parents to be involved in the process.*
 - The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.
Coffee with the Principal is offered in the morning at 8:45am. School Site Council meetings are held in the evening at 4:10pm.
 - The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review*, and improvement of the school's Title I programs and the Title I parental involvement policy.**
Through parent surveys, parents are encouraged to provide input in the planning, review, and improvement of the school's Title I programs and parental involvement policy.
 - The school provides parents of Title I students with timely information about Title I programs. *At the beginning of the year, parents are provided with information in the format of a newsletter and a parent meeting in which the Title I program is discussed.*
 - The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
During Principal with the Coffee, the school curriculum and assessments used are discussed. During the ELAC meeting, the CELDT assessment is discussed with parents.
- If requested by parents of Title I students, the school provides opportunities for regular meetings

that allow the parents to participate in decisions relating to the education of their children.

Parents are encouraged to meet with the school staff in order to allow parents to participate in decisions relating to the education of their children. During Parent Conferences, all parents meet with their children's teachers.

**It may be helpful to include the parental involvement policy review in the annual review of the Single Plan for Student Achievement.*

***The policy must be updated periodically to meet changing needs of parents and the school. If the school has a process in place for involving parents in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents of Title I children. [20 USC 6318 Section 1118(c)(3)]*

Building Capacity for Involvement

Sylvia Cassell Elementary School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.

Painter provides our Title I parents with classes that cover the State's academic content standards, assessments and how to monitor and improve the achievement of their children. We have also discussed these topics during our Coffee with the Principal, ELAC, and SSC meetings.

- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.
- Parents are provided with materials and training to help them work with their children to improve their children's achievement when the parents come to the Parent Teacher conferences. At these conferences, the parents understand which areas their children need to improve in. The teacher will also provide strategies and materials needed to help the students.*

- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.
- Painter provides professional development in which the parents and the principal work together in order to determine the best way to educate staff members about the value of parent contribution. We also have a Community Liaison who works closely with the parents and the teachers in order to build that strong partnership.*

- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.
- Every month, Painter Elementary School provides parental involvement programs with other academic programs such as Science Night, Literacy Night, and Math night.*

- The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand. *Our school distributes bi-weekly newsletters to inform parents about the parent programs, meetings, and other activities. We also post information about parent programs, meetings, and other activities on our website. The school also makes phone calls and post information about these meetings on Facebook.*
- The school provides support for parental involvement activities requested by Title I parents. *Parents have requested for ESL classes, nutrition classes, and classes about SSC and ELAC. This year, we have been able to provide those classes to all parents.*

Accessibility

Sylvia Cassell Elementary provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand. Painter Elementary provides parents with documents that are available in English and in Spanish. All paperwork or documentation that is sent home is in a format that is applicable to the parent's home language. We provide documentation in languages that represent more than 11% of our population.