

WATERBURY PUBLIC SCHOOLS

Meeting Minutes

Group/Team:	Crosby High School - School Governance Council		
Location:	Virtual: Google meets	Norms Reviewed:	yes
Date of Meeting:	Thursday, February 17, 2022	Start Time:	6:00 pm
Minutes Prepared By:	Angel Rosario	Finish Time:	7:01pm

Attendance at Meeting (list all team members present or not and guests)

	Name	Position	Signature
1	Angel Rosario	Chairperson / Parent	✓
2	Principal Michael Veronneau	Administrator	✓
3	Alyssa Arroyo	Teacher	
4	Maria Vilardo	Teacher	✓
5	Stefanie Nicholas	Teacher	
6	Cassi McDonnell	Teacher	✓
7	Kris Spence	Teacher	Resigned, effective 12/2022
8	Yaritza Soto	Parent	
9	Donalene Mitchell	Parent (Co-Chair)	✓
10	Karrgitha Williams	Parent	
11	Dr. Angela Holmes	Parent	
12	Darry Thomas	Parent	✓
13	Nicole King	Parent	✓
14	Xavion McMillian	Student (Secretary)	
15	Jada Fulton	Student	✓
16	Ambria Balram	Student	
	Gabriella Frances	Student	
17	Greg Neal	Community	
18	LaTeena Bartee	Community	
19	Lieutenant Robert Davis	Community	✓
20	Ms. Doreen Graham	Parent Liaison	✓
21	Janett Paguay	Wallace PL - Observing Guest	✓

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Meeting Notes, Decisions, Issues

Meeting commenced at 6:00 p.m. We had 11 in attendance (1 administrator, 4 parents, 2 teachers, 1 student, 1 community, 1 other staff, 1 guest observer). Materials provided included meeting agenda.

Welcome

Chairperson Angel Rosario welcomed our attendees and reminded team re meeting norms.

Principal's Address

Principal Veronneau thanked the team. He informed that we are working on stabilizing behaviors and injecting positivity. Create a culture of working to engage and motivate students.

Secretary's Report / 2/17/2022 Minutes

- Minutes were emailed to team. None offered during meeting. Any questions, concerns or corrections to be sent to Co-Chair Donalene Mitchel.

Thank you to sponsors

- Certificates created ***"Thank You / Crosby Community Partner"***
Mail 2020 - 2021 sponsors 2/18/2022
Working together as a team SGC was able to gather donations of gift card/certificates for haircuts/blowouts, tablets and other items to incentivize students for positive behaviors, and parents for participation.

Parent Engagement Updates

- CREC Conference 1/13/2022 Debrief
The topic of this conference "Aligning Social and Emotional Learning to Multi-Tiered Systems of Support"
Attendees were members Cassie McDonnell, Nicci King & Doreen Graham. Mrs. McDonnell shared the folder of documents provided at the event supplying us with various resources that we may use to help implement SEL & Restorative practices in our school. The presentation included the use of the CASEL Framework which provided lesson plans, rubrics aligned to standards. She has had success using SEL practices with her own children, in her classroom to help students identify their emotions, and work on coping skills. Ms. Graham added that as a result of attending this conference, we have scheduled parent & staff SEL Workshops. Mrs. McDonnell also stated that she notices that Crosby Instagram gets a lot more attention than parentsquare and suggest utilize this medium as much as possible.
- Expenditure Status
IEL Conference – cancelled due to change to in-person out of state. Funds were re-allocated to SEL Workshops and Community Day refreshments
All narrative materials have been ordered (with the exception of refreshments for upcoming in-person Community Day event.) Principal Veronneau suggested Saturday, April 30, 2022, between 10 AM – 2PM, seconded by Cassie McDonnell, with no objections, unanimous consent.
- Activities Status
Annual Title 1 Meeting – completed 2/17/2022
Literacy/Numeracy Workshop, 2/24/2022
SEL Parent Workshop, 3/17/2022
SEL Staff Professional Development, 4/5/2022
Science Workshop – pending new date

Bylaws (Recommendations/changes)

Mr. Rosario invited the team to offer suggestions for changes. Need to add increase student & community membership to 2-3 members.

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Crosby Closet

- Angel discussed Crosby Closet initiative to help raise funds/resources (career talks, resume writing, financial literacy) to fill the closet
- A location for the closet has been identified. The feedback survey was cancelled. We made a determination based on the needs that have presented during the recent years for items such as:
 - Uniforms/school appropriate clothing
 - Toiletries / feminine hygiene products
- Principal Veronneau advised team we have a funding source to purchase shelving/bins, other items needed to complete the set up
- CBT (Community Based Training) collaboration. Special needs students with para/teacher 2 days per week to help with organizing items
- Securing/documentation of accepted donations (gift cards, cash app) options including:
 - Information to set up a SGC school account has been received to checks/cash donations
 - Set up a digital account to increase our ability to accept more
 - Checks/App donations may possibly be cashed, then deposited into school account, Gift Cards may be distributed as usual
 - Lieutenant Davis commented that it is a good idea to use cash apps for convenient donations, also to have the school account to keep records which may be accessible by the people involved
 - Principal included specific district requirements for money donations – use of school activities account system
- Ms. Graham accepted uniforms and sweats provided by the District
- Mr. Rosario spoke to an apparel company re donation of clothes (out of season, discontinued items.) Angel to check with company re footwear/jackets. Company will cover the cost to ship items to required location. We may be able to share with WPS/Community. Principal Veronneau is confident we can store on site temporarily. We may distribute at Community Day event if received in time.

Engagement Incentives (Donations from Community)

Angel requested that the team follow the same process as last year. Speak to previous sponsors/other businesses. Teams feedback

- Ms. Graham to revise donation request letter to be forwarded to team along with link to google log form.
- Mrs. Thomas inquired if the incentive can be an event (e.g. home coming, dance, bowling, roller-skating) to build positive relationships and have social interactions with students/families. Per Principal, the district is now accepting field trip applications. He is onboard with pursuing those types of activities.
- Mr. Veronneau reminded team of our affiliation with Post University, we may be able to pursue e.g. “Crosby Night at Post B/Ball game”
- Cassie McDonnell suggested Crosby Night – Mr. Davis theatre group for possible partnership.

Open Forum

Regarding Crosby Closet collaboration with Guidance. Follow up re guidance department collaboration on Crosby Closet – no response, received expression support. Jada Fulton gave positive feedback about ideas discussed.

Next Steps (Include action items)		
Action	Assigned to	Due Date
Email February meeting minutes to team/submit for	Mr. Rosario/ Ms. Mitchell	

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web posting		
Email donation request letter /forward donation log link invite to team	Ms. Graham	
Check with Senior Supervisor re possible assistant using SGC donations	Ms. Graham	
Next Meeting		
DATE: March 17 th , 2022 TIME 6:00 P.M. LOCATION Virtual		

Meeting adjourned at 7:01pm.

Meeting Minutes guidelines:

- Publish Minutes to school website/team members
- Minutes available to all stakeholders (e.g., binders, shared drive, e-mail, website)