



MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. Convene: 6:00 PM (Roll Call)

Call to Order: Steve Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Francesca Pagan-Umar, Kim Ross, Adam Seidel, Charles "CJ" Strehl

2. Pledge of Allegiance

3. Agenda Review and Approval: (Action)

Approval of the agenda for the Monday, October 24, 2022, meeting of the School Board of Independent School District 272, Eden Prairie Schools.

Motion _____ Seconded _____

4. Approval of Previous Minutes: (Action)

Approval of the UNOFFICIAL Minutes of the School Board Regular Business Meetings for September 26, 2022 and the Workshop notes for October 10, 2022.

Motion _____ Seconded _____

A. 9/26/22 School Board Minutes

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B. 10/10/22 School Board Workshop Notes

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5. Public Comment: 6:05 PM (Information)

6. Announcements: 6:10 PM (Information)

7. Spotlight on Success: 6:15 PM (Information)

A. Eden Prairie Online

8. Board Education & Required Reporting: 6:25 PM (Information)

A. 2022-23 Board Education & Workshop Topic: Sustainability

9. Board Work: 6:45 PM (Action)

A. Decision Preparation

B. Required Board Action (Action)

1) Superintendent Contract

Motion _____ Seconded _____

C. Policy Monitoring (Action)

1) Ends 1.1 through 1.6 Evidence (FY 2021-22) (Action)

Eden Prairie public schools exist so that each student obtains an outstanding education that prepares them for their next stage of life in a manner that justifies the resources expended.

a. Ends Policy 1.1 - Each student graduates and is academically prepared to progress to multiple opportunities after high school.

Evidence Motion _____ Seconded _____

b. Ends Policy 1.2 - Each student is reading at grade level by the end of third grade.

Evidence Motion _____ Seconded _____

c. Ends Policy 1.3 - Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science.

Evidence Motion _____ **Seconded** _____

d. Ends Policy 1.4 - Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements

Evidence Motion _____ **Seconded** _____

e. Ends Policy 1.5 - Each student has the 21st century skills needed to succeed in the global economy.

Evidence Motion _____ **Seconded** _____

f. Ends Policy 1.6 - Each student demonstrates the knowledge that citizens and residents of the United States need to contribute positively to society.

Evidence Motion _____ **Seconded** _____

2) Executive Limitations (EL's) **(Action)**

a. EL 2.4 - Treatment of Staff - The Superintendent shall not cause or allow a work environment that is unsafe, unwelcoming, inequitable, disrespectful, unclear or that otherwise inhibits effective staff performance. **(Action)**

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(1) EL 2.4.1 *The Superintendent shall not:* Allow staff to work without a written job description.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(2) EL 2.4.2 - *The Superintendent shall not:* Operate without accessible, clearly-written personnel policies.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(3) EL 2.4.3 - *The Superintendent shall not:* Operate without a reasonable, formal evaluation policy for all staff.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(4) EL 2.4.4 - *The Superintendent shall not:* Allow staff to be unprepared to deal with emergency situations.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(5) EL 2.4.5 - *The Superintendent shall not:* Operate without policies and procedures which prevent conflict of interest.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

b. EL 2.8 - Compensation and Benefits - *With respect to employment, compensation, and benefits to employees, consultants, and contract workers, the Superintendent shall not cause or allow jeopardy to financial integrity or to public image.* **(Action)**

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(1) EL 2.8.1 - *The Superintendent shall not:* Promise or imply permanent or guaranteed employment.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(2) EL 2.8.2 - *The Superintendent shall not:* Establish current compensation and benefits that deviate materially from the geographical or professional market for the skills employed. Further, compensation and benefits must not deviate from School Board-established parameters.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

3) Governance Process (GP's) **(Action)**

a. GP 4.0 - Global Governance Commitment: *The purpose of the School Board on behalf of owners, defined as Eden Prairie taxpayers and residents, is to ensure that the Eden Prairie Public School district:*

Motion _____ **Seconded** _____ Board is/is not compliant.

b. 4.1 - Governing Style: *The School Board will govern lawfully, observing the principles of the Policy Governance model, with an emphasis on (a) outward vision rather than an internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of School Board and Superintendent roles, (e) collective rather than individual decisions, and (f) the future rather than the past.*

Motion _____ **Seconded** _____ Board is/is not compliant.

c. GP 4.2 - School Board Job Product: *Specific job outputs of the School Board, as an informed agent of the owners, are those that assure appropriate district performance. Accordingly, the School Board has direct responsibility to:*

Motion _____ **Seconded** _____ Board is/is not compliant.

d. GP 4.3 - Annual Work Plan: *The School Board will follow an annual work plan that schedules time to a) maintain purposeful and ongoing linkage with owners, b) review and refine its Ends policies c) review and refine its Executive Limitations policies, d) monitor all written policies and e) continually improve School Board performance through School Board development and education.*

Motion _____ **Seconded** _____ Board is/is not compliant.

e. GP 4.9 - Governance Investment: *Because poor governance costs more than learning to govern well, the School Board will invest in its governance capacity.*

Motion _____ **Seconded** _____ Board is/is not compliant.

D. Record of Board Self-Evaluation **(Action)**

1) 2021-22 Record of Board Policy Monitoring - Board Management Delegation Policies (BMD's) & Governance Policies (GP's) **(Action)**

Motion _____ **Seconded** _____

2) 2021-22 Record of Board Policy Monitoring - Executive Limitations (EL's) **(Action)**

Motion _____ **Seconded** _____

3) 2021-22 Record of Board Policy Monitoring - Ends 1.1 - 1.6 *(No Updates)*

10. Superintendent Consent Agenda: **8:30 PM** **(Action)**

Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.

Motion _____ **Seconded** _____

A. Monthly Reports

1) Resolution of Acceptance of Donations

2) Human Resources Report

3) Business Services Reports

a. Board Business

b. Financial Report - Monthly Revenue/Expenditure Report

B. Minnesota State High School League (MSHSL Grant Application)

11. Superintendent's Incidental Information Report: **8:35 PM** **(Information)**

Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)

A. Enrollment Report as of October 1, 2022

12. Board Action on Committee Reports & Minutes: **8:50 PM**

- A. Board Development Committee
- B. Community Linkage Committee
- C. Negotiations Committee
- D. Policy Committee

1) GP Policy 4.8.4 Discussion

13. Other Board Updates (AMSD, ECSU, ISD 287, MSHSL): 9:20 PM (Information)

- A. AMSD (Association of Metropolitan Schools) - *Kim Ross*
- B. ECSU (Metropolitan Educational Cooperative Service Unit) - *Kim Ross*
- C. ISD 287 (Intermediate School District 287) - *Francesca Pagan-Umar*
- D. MSHSL (Minnesota State High School League) - *Charles "CJ" Strehl*

14. Board Work Plan: 9:25 PM (Action)

- A. Work Plan "Change" Document (Action)
Motion _____ Seconded _____
- B. 2022-23 Board Annual Work Plan

15. Adjournment: (Action)

Motion _____ Seconded _____ to adjourn at _____ PM.

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE SEPTEMBER 26, 2022
SCHOOL BOARD MEETING

A Regular Business Meeting of the Independent School District 272, Eden Prairie Schools, was held on September 26, 2022, in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. Convene: 6:05 PM – Call to Order

Present: Steve Bartz, Aaron Casper, Francesca Pagan-Umar, Kim Ross, Adam Seidel, Charles "CJ" Strehl
Board Member Debjyoti "DD" Dwivedy joined remotely at 43 Uttarayan, P.O. Chinsurah (R.S.), Dist - Hooghly (WB), 712102, India

Present: Superintendent Josh Swanson

2. Pledge of Allegiance

3. Agenda Review and Approval – Motion by K. Ross, **Seconded** by A. Caspar to approve the agenda for Monday, September 26, 2022, meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed 7-0: Yes-7, KR, AS, AC, CS, FPU, SB, DD; No-0

4. Approval of Previous Minutes – Motion by S. Bartz, **Seconded** by F. Pagan-Umar to approve the UNOFFICIAL Minutes of the Regular School Board Meeting on August 22, 2022, and the Workshop Notes on September 12, 2022 agenda for Monday – Passed 7-0: Yes-7, KR, AS, AC, CS, FPU, SB, DD; No-0

5. Public Comment (2): N. Dahl – Cell Phone Safety; E. Fahey – Experience of Vaccination Mandate/Parental Rights

6. Announcements

- EPHS 12th grader Andy Kaiser was named the [2022 Star Tribune All-Metro Sports Difference Maker](#).
- EPHS 10th graders Isha and Alisha Shah [performed the two-hour Bharatanatyam Indian classical dance](#), the culmination of over eight years of preparation.
- The EPHS Drama Team kicked off the year with the [38th Annual Trajectories show](#), which is entirely student written, directed and choreographed.
- EPHS 12th grader Calista Swenson has [donated over 1,000 pounds of produce](#) from her People's Patchwork Community Garden to the PROP Food Shelf.
- The Eagle Marching Band took second place on Saturday at the Waseca Marching Classic competition. The band's Guard and Percussion sections received Outstanding awards.
- **Acknowledgement** – Sr. Director of Student Support Services Christina Adeboye Sullivan (Bemboom) for her years of service to Eden Prairie Schools

7. Spotlight on Success – TASSEL - Print Shop

8. Board Work

A. Decision Preparation

B. Required Board Action

1. Approval of Preliminary FY2023-24 Levy – **Motion** by K. Ross, **Seconded** by A. Caspar to approve the preliminary tax levy at the maximum for taxes payable in 2023 for Independent School District #272 – Passed 7-0: Yes-7, KR, AS, AC, CS, FPU, SB, DD; No-0

- a. Executive Summary
- b. Tax Levy Comparison
- c. Tax Levy Presentation Pay 23

C. Policy Monitoring

1) Executive Limitations (EL's)

a. EL 2.3

OI Motion by A. Casper, **Seconded** by K. Ross, overarching Operational Interpretation of EL 2.3 is reasonable – Passed 7-0: Yes-7, KR, AS, AC, CS, FPU, SB, DD; No-0

Evidence Motion by A. Casper, **Seconded** by A. Seidel, overarching Evidence support Operational Interpretation of EL 2.3 is compliant – Passed 7-0: Yes-7, KR, AS, AC, CS, FPU, SB, DD; No-0

(1) EL 2.3.1

OI Motion by A. Seidel, **Seconded** by S. Bartz, OI is reasonable – Passed 7-0: Yes-7, KR, AS, AC, CS, FPU, SB, DD; No-0

Evidence Motion by A. Seidel, **Seconded** by K. Ross, accept assertion of compliance – Passed 7-0: Yes-7, KR, AS, AC, CS, FPU, SB, DD; No-0

(2) EL 2.3.2

OI Motion by A. Seidel, **Seconded** by A. Casper, OI is reasonable – Passed 6-1: Yes-KR, AS, AC, FPU, SB, DD; No-CS

Evidence Motion by D. Dwivedy, **Seconded** by A. Casper, accept assertion of compliance – Passed 6-1: Yes-KR, AS, AC, FPU, SB, DD; No-CS

(3) EL 2.3.3

OI Motion by A. Seidel, **Seconded** by A. Casper, OI is reasonable – Passed 7-0; Yes- KR, AS, AC, CS, FPU, SB, DD; No-0

Evidence Motion by S. Bartz, **Seconded** by A. Casper, accept assertion of compliance – Passed 7-0; Yes- KR, AS, AC, CS, FPU, SB, DD; No-0

b. EL 2.6 Financial Management and Operations

OI Motion by S. Bartz, **Seconded** F. Pagan-Umar, Ross, overarching Operational Interpretation and its Child Policies are reasonable – Passed 7-0: Yes-7, KR, AS, AC, CS, FPU, SB, DD; No-0

Evidence Motion by A. Seidel, **Seconded** A. Casper, overarching Evidence and Child Policies support Operational Interpretation of EL 2.6 and is compliant – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0

Motion by A. Seidel, **Seconded** by F. Pagan-Umar to recess at 9:07 PM; – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0; Resued at 9:13 PM

2) All Board Management Delegation Policies

a. BMD 3.0

Motion by A. Seidel, **Seconded** by A. Casper, Board behavior is fully compliant – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0

b. BMD 3.1

Motion by A. Seidel, **Seconded** by K. Ross, Board behavior is fully compliant – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0.

c. BMD 3.2

Motion by D. Dwivedy, **Seconded** by F. Pagan-Umar, Board behavior is fully compliant – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0

d. BMD 3.3

Motion by A. Casper, **Seconded** by S. Bartz, Board behavior is fully compliant – Passed 7-0: KR, AS, C, CS, FPU, SB, DD; No-0

3) Governance Process Policies: 4.4, 4.5, 4.6, 4.7., 4.8, 4.10

a. GP 4.4

Motion by S. Bartz, **Seconded** by K. Ross, Board behavior is compliant – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0

b. GP 4.5

Motion by F. Pagan-Umar, **Seconded** by A. Casper, Board behavior is compliant – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0

c. GP 4.6

Motion by F. Pagan-Umar, **Seconded** by A. Seidel, Board behavior is compliant – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0.

d. GP 4.7

Motion by A. Casper, **Seconded** by K. Ross, Board behavior is compliant – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0

e. GP 4.8

Motion by A. Casper, **Seconded** by K. Ross, Board behavior is compliant – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0

f. GP 4.10 - Operation of the School Board Governing Rules

Motion by S. Bartz, **Seconded** by A. Casper, Board behavior is compliant – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0

D. Record of Board Self-Evaluation

1) 2022-23 Record of Board Policy Monitoring - Governance Policies - BMD's & GP's (*No Updates*)

2) 2022-23 Record of Board Policy Monitoring - Executive Limitation - EL's

Motion by A. Casper, **Seconded** by S. Bartz, to approve as presented – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0

3) 2022-23 Record of Board Policy Monitoring - Ends (1.1 - 1.6) (*No Updates*)

9. Superintendent Consent Agenda – Motion by A. Seidel, **Seconded** by A. Casper to approve Consent Agenda as presented – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0

A. Monthly Reports

1) Resolution of Acceptance of Donations

2) Human Resources Report

3) Business Services Reports

a. Board Business

b. Financial Report - Monthly Revenue/Expenditure Report

(1) June 2022 Report

(2) July 2022 Report

(3) August 2022 Report

B. 2022-2024 CLASS Agreement

10. Superintendent's Incidental Information Report

A. FY 2021-22 Year-end Preliminary Financial Report

B. FY 2022-23 Preliminary Enrollment Report

11. Board Action on Committee Reports & Minutes

A. Board Development Committee

B. Community Linkage Committee

1) CLC Meeting Minutes for 9/18/22

Motion by A. Seidel, **Seconded** by A. Casper to approve Minutes as presented – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0

C. Negotiations Committee

1) Negotiations Committee Minutes for 8/11/22, 8/18/22, 8/23/22, 8/27/22, 9/1/22, 9/8/22 and 9/12/22

Motion by A. Seidel, **Seconded** by Aaron Casper to approved all as presented – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0

D. Policy Committee

12. Other Board Updates (AMSD, ECSU, ISD 287, MSHSL)

A. AMSD – *Update provided*

B. ECSU – *No updates*

C. ISD 287 – *No updates*

D. MSHSL – *Update provided*

13. Board Work Plan

A. Work Plan "Change" Document – **Motion** by A. Seidel, **Seconded** by D. Dwivedy to approve as presented – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0

1. **Motion** by F. Pagan-Umar, **Seconded** by C. Strehl to provide evidence of data around EL 2.3.2 – **Motion** failed 1-6: Yes (1) – FPU; No (6) – KR, AS, AC, CS, SB, DD

Eden Prairie School Board
2022-23 WORK PLAN CHANGES
“Proposed” Changes
September 26, 2022

Date of Meeting/Workshop	Changes Requested
Monday, October 10, 2022 – Workshop	- 2022-23 Board Education & Workshop Topic: Panorama - Community Linkage: Listen & Learn – Discuss Theme & Location for Event on Wednesday, November 16, 2022
Monday, October 24, 2022	- 2022-23 Board Education & Workshop Topic: Sustainability
Monday, November 14, 2022 – Election Canvassing	
Monday, November 14, 2022 – Workshop	- 2022-23 Board Education & Workshop Topic: Technology Use & Screen Time: Overview of Digital Practices & Digital Citizenship
Wednesday, November 16, 2022 – Community Linkage Event	- Community Linkage Event: Listen & Learn Session/Board Reception at 4:30 PM, Location TBD
Monday, November 28, 2022	
Monday, December 12, 2022	- 2022-23 Board Education & Workshop Topic: Strategic Planning
Monday, January 9, 2023 – Annual Organization Meeting	
Monday, January 9, 2023 – Workshop	
Monday, January 23, 2023	
Monday, February 13, 2023 – Workshop	
Monday, February 27, 2023	
Monday, March 13, 2023 – Workshop	
Monday, March 27, 2023	
Monday, April 10, 2023 – Workshop	
Monday, April 24, 2023	
Placeholder – General Board Work	
<ul style="list-style-type: none"> • Technology Use & Screen Time: Overview of Digital Practices & Digital Citizenship – Schedule for Fall of 2022 – Moved to 11/14/22 Workshop • 2022-23 Board Education & Workshop Topics: <ul style="list-style-type: none"> ○ Strategic Planning (and Spring 2023) ○ Board Education on Pathways (Spring 2023) ○ Types of Assessments (Spring 2023) 	
Placeholder – Policy Review	
<ul style="list-style-type: none"> • GP 4.4.3 – Governance Process – Officer Roles: Clarification of fiscal year • GP 4.8.4 – Governance Process – School Board Committee Structure: Negotiations Committee - Point of clarification (1st and 2nd Sentence – Kim Ross to provide sample language change) 	

B. 2022-23 Board Annual Work Plan

14. Closed Session: Negotiation Strategy (MN Statue 13D.03, Subd.1)

Motion by A. Seidel, **Seconded** by F. Pagan-Umar to move into Closed Session at 11:13 PM – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0

Motion by A. Seidel, **Seconded** by A. Casper to move out of Closed Session and the resume regular Business Meeting at 12:10 AM – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0

15. Adjournment – Motion by A. Seidel, **Seconded** by S. Bartz to adjourn at 12:14 AM – Passed 7-0: KR, AS, AC, CS, FPU, SB, DD; No-0

Debjyoti Dwivedy – Board Clerk

UNOFFICIAL

School Board Workshop Notes – Monday, October 10, 2022

1. CONVENE - 6:00 PM

Attendees: Steve Bartz, Aaron Casper, Francesca Pagan-Umar, Charles Strehl, Superintendent J. Swanson

2. Mr. Mutzenberger presented--Setting Stage for Fiscal Year 2023-24 Budget Guidelines.
 - a. Mr. Mutzenberger informed board he will be presenting regularly over the next several months to provide budget information and time to ask questions
 - b. Questions and discussion regarding bond issuance
3. Superintendent Swanson discussed school site visits proposal.
 - a. Discussed Covid impacts on site visits over the past 2 years
 - b. Discussed having first site visit in January vs. November, with consideration of upcoming election and potential change in board make-up.
 - c. Discussed bringing newly elected members along for the December visit
4. Panorama Student survey presentation and Q&A by Dr. Hines and Dr. Virgin
 - a. Discussion and questions took place after the presentation.
 - b. Several board members requested to see the student survey in order to gain a better understanding of the Panorama assessment tool.
 - c. Question and discussion on how to bring the qualitative piece of Panorama to support the quantitative data.
5. Discussed the next proposed Community Linkage Committee – Listen & Learn Event/Theme & Location
 - a. Theme–Current theme--New food offerings/choices in school. Another idea was “If referendum does not pass...Now What?”
 - b. Location–Senior center, school kitchen, CMS community room.
 - c. Discussed holding off on the November listen and learn and reorient on some agreed upon expectations
6. Brief Recess
7. Reconvened
8. Reviewed Governance Process: (GP's) 4.0, 4.1, 4.2, 4.3 and 4.9 for comments on compliance
 - a. Comments on 4.2-- CLC added products–meet and greets, measuring what matters, inspiring news.

