



The Clear Creek Independent School District
School Safety and Security Committee
September 26, 2022, at 4:00 p.m.

Welcome

Jay Cunningham calls meeting into order 4:06pm.

Establishment of Quorum

Jay Cunningham established a quorum of committee members

Community Input

None

Action

Review committee requirements from Texas Education Code Section 37.109 and best practices from the Texas Schools Safety Center

Brian Palazzi & Paul Miller provided an overview of the meeting and what will be discussed, including recommendations and plans moving forward.

School Safety & Security Committee PowerPoint Presentation

Guidelines and best practices. Handout. Follows 1 – 8 as well. Recommendations are based on requirements and best practices

Purpose: To serve the members of our school district by helping create and maintain a safe and secure school climate and culture for staff and students.

What is the process? Study, Meet, Recommend & Debrief

Committee Responsibilities:

1. **Participate** in the development of the district's emergency plans.
2. **Provide** recommendations to update the district's EOP
3. **Supply** information required to complete safety and security audits and related reports

Templates provided by the Texas School Safety Center Are used to complete the Safety Audits.

4. **Review** reports submitted to the Texas School Safety Center
Safe & Secure submits the EOP upon request of the TXSSC. Sometimes TXSSC will request to make adjustments.
5. **Consult** with local law enforcement on how to increase campus presence
6. **Select** locations for placement of bleeding control stations
Every school has at least 2 stop the bleed kits.
Review expiration dates and coordinate with health officials
7. **Meet** publicly at least three (3) times per year
8. **Take** training on Psychological First Aid
Email certificate to Samantha Torres-Perez (satorres@ccisd.net) once complete

Future Meetings Schedule (TENTATIVE FROM POWERPOINT)

Prior to Next Meeting

Complete TxSSC EOP Training
Complete PFA Training
Submit certificates to Safe and Secure Schools

November 17, 2022

December 15, 2022

Student input meeting

January 19, 2022

March 9, 2022

Student Report

May 18, 2023

Discussion

L. Norman: Common to have many Safety & Security Committee meetings to allow for appropriate time

A. Sanchez inquired about it being an Annual Committee?

P. Miller: Safety Committee is required to meet at least once every semester and summer. May would be the last meeting for this committee. Clear Creek ISD will go through the process of selecting the committee again.

A. Snachez inquired about the possibility of including a student and parent prospective to the group. Request to add a student to the committee. Discussions:

- **B. Palazzi:** Yes, once the dates for the committee are finalized a search for a student will begin.

- **S. Brown:** student in the committee is not recommended due to sensitive material. We do not want sensitive information to be shared on campus.
- **Chief Ratliff:** Possibility of initiating/dedicating another meeting just for students. Listen to concerns, address anything, talk about statistics regarding programs we already have. Hear from student perspectives of what is or isn't working.
- **Dr. Engle:** Add a student and go into a closed session for sensitive information. Have students as guests to meetings
- **Chief Ratliff:** Push December SRE meeting to January. To talk to students at December meeting – All Agreed
- **P. Miller:** After winter break, we will reinforce safety procedures all students and staff.

Having a Teacher voice. Discussions:

- **L. Norman:** Perhaps on an In-service Day to meet with teachers. Could be as a panel, write questions down, or a meeting.
- **P. Miller:** Questions can be taken by the meeting minutes and respond to them at a later time.
- Provide teachers with information such as: stop the bleed locations; how often does the committee meet.
- **L. Norman:** Good to find out what is going on at a district level. Example from another district, Hats and hoodies were allowed however it affected the district software for facial recognition.
- **R. Lagrone:** What are the teacher expectations? Does it flow from admins to principals to faculty?
 - **B. Palazzi:** Before communication is sent, the district level discusses how to disseminate information down to faculty
- **R. Lagrone:** The possible benefits of having a safety personnel at each campus? Information that is sensitive can be tied into teacher's voice.
 - **Dr. Engle's Response:**
 - Every campus has a safety person who manages drills, etc.
 - Information that is necessary and critical is shared
 - Share the committee dates
 - **L. Norman's Response:**
 - Information that is easy to understand is disseminated: Raptor, ILoveUGuys. Information that shared is easier to read and takes the load off campus admin.
 - **B. Palazzi's Response:**
 - Administrators have the its Learning page for safety. All administrators are provided with the information to view and download.
 - **P. Miller Response:**
 - Safety presentation that the campus provides is required.

EOP Recommendations Handout

- **A. Sanchez:**
 - View the updated EOP once recommendations by the committee have been completed.

- Ensures it has been completed
- **S. Torres Perez**
 - All sticky notes from the section have been saved and available to view.
- **P. Miller:**
 - Agrees with reviewing the EOP. This allows for review and comment of anything that may be missing and presented down to Safe & Secure Schools.
- **L. Norman:**
 - EOP for the county is large with 27 annexes. Review 25-50 pages at a time sign off and move on. Do a few pages at a time instead of a large amount.

Standard Response Emergency (SRE)

- **B. Palazzi:**
 - The committee will randomly select three SREs to review.
 - One elementary; one intermediate; and one High School
 - SRE Template is provided every school year
 - Safe & Secure will provide a log of those submitted

After Action Report (AAR)

- **Chief Ratliff:** Don't believe the committee should be apart of the AAR. A report of the Hot Wash would be better.

Communication

- **Chief Ratliff:** Communication can be the biggest area for breakdown.
- **Committee:** Communication is Key
- **Chief Ratliff:** How does Clear Creek ISD provide staff of 5,000 information? How is the information available? Employee Portal? To search for forms, documents. Discipline files, etc.
 - **Dr. Engle:**
 - The District always makes sure staff gets the important/critical information that is needed. Every July, the District revisits the information. Videos are created and posted on it learning.
 - Information goes to students/staff/parents as a package when shared.
 - **B. Palazzi:**
 - Aligned videos for all departments.

Chief Ratliff inquired about Safety Feedback for Staff

- **Chief Ratliff** offered to train staff in Craze
- **Dr: Engle:** The District is going to every department and campus speaking to staff as to what is working well and what is not.
- **Chief Ratliff:** Where can staff submit feedback?
 - **J. Cunningham:** Its learning or a survey?
 - **Dr. Engle:** Anonymous Alerts an option?
 - **Committee:** Not encourage since its for imminent threats
 - **Dr. Engle:** Clarity News Letter
 - **S. Brown:** Fear of retaliation unless its anonymous

Social Media

- **Chief Ratliff:** Is there a platform to vent?
- **Committee:** Is there a virtual suggestion box?
- **Dr. Engle:** Launching a feedback session on Facebook.
- **Chief Ratliff:** Privacy Concerns
- **S. Brown** recommendation: Publicize or share Committee Meeting Dates on Social Media (Facebook)
- **Dr. Engle:** Safety Meetings at Space Center intermediate and Victory Lakes Intermediate are approaching. Those will be publicized. Maybe video them as well?
- **A. Sanchez:** Add the meeting information to the weekly campus call outs?
- **Chief Ratliff:**
 - From experience, only those impacted will come to the meetings
 - Social Media can be beneficial.
 - Example from Chief Ratliff the golf cart drivers at Gilmore.
- **A. Sanchez:** Move the meeting date from a Monday to a Thursday?
 - **L. Norman:** Does not matter what day.

Board

- **A. Sanchez** inquired about updating the board of the Safety Committee? Quarterly update?
 - P. Miller:
 - No requirement
 - Board approves EOP
- **A Sanchez:** Perhaps if we are proactive and the community hears what is being done it create reassurance. More people may be willing to attend the meetings. Or take information and bring it to the committee.
- **B. Palazzi:** Bring updates to board workshop?

PowerPoint from the meeting will be provided to everyone.

Thank everyone for input and feedback.

Adjournment 5:25PM