



SEPTEMBER MEETING OF THE BOARD

MEETING MINUTES – ANNOTATED

The Basilica School of Saint Mary Home and School Association
Wednesday, September 7, 2022 at 7:00 PM
Meeting Held Via Zoom

A full version of the meeting minutes is available upon request by emailing hsa@smsva.org.

- I. 7:07 p.m.: Call to Order – Kristen Zottola, HSA President**
- II. Opening Prayer/Benediction – Fr. Hathaway**
 - a. Recognizing great attendance at first HSA meeting.
- III. Pastor’s Report – Fr. Hathaway**
 - a. Strong school retention (716 students this year), and welcome to Mr. Loia.
 - b. Construction Update: playground done by end of October; exterior of library/media center by Christmas; interior later in spring.
 - c. Coat Drive Reminder
 - d. Date Night at the Basilica Reminder
- IV. Principal’s Report – Mr. Robert Loia, Principal**
 - a. Pleased to be joining the school; active HAS makes all the difference for the faculty.
 - b. Great start to the school year; 716 students and over our budget numbers.
 - c. Made some internal changes but are fully staffed; looking to hire someone for the main office.
 - d. Construction Update: Hess has worked hard to make sure that everything is safe. Hoping to use the green area in the second semester.
 - e. Listening Sessions: Have had a chance to get to know the community. Candid sessions for listening, hearing our strengths and where to improve.
- V. HSA Introductions – Kristen Zottola, HSA President**
 - a. Kristen Zottola – President – 10th year at the school.
 - b. Jonathan Day – Vice President – focus on fundraising.
 - c. Erica Dempsey – Secretary – send out agendas.
 - d. Sarah Lyle – Treasurer – second year in role.

- VI. Treasurer's Report – Sarah Lyle, HSA Treasurer**
- a. Net positive.
 - b. Requirements if you're going to spend money on events – keep original receipts, paperwork, etc.
- VII. Mary Lead Us Campaign/Annual Fund Report – Anne Mathis/Jonathan Day**
- a. Working to have Hess construction website updated with more updated images. School Community beam signing.
 - b. Letters and emails will go out to those who have given in the past. Want to get those who are new to the school involved by showing them how important it is to give.
 - c. Helpful to give examples of what the money is used for.
- VIII. Hospitality Committee – Cara Burke, Stephanie Scott, Rebecca Stalnaker**
- a. Started the year with a luncheon.
 - b. Parent-Faculty gala on Friday, September 9.
 - c. Planning lots of bagel Fridays and faculty luncheons; hours available to help with events.
- IX. FIS/Room Parent – Stephanie Dolan, Laura Coleman**
- a. Four main goals of FIS: community of families, students and staff; services and educational enrichment programs; support for administration and school; financial service to FIS.
 - b. Trying to collect everyone's interests and ensure everyone can contribute.
 - c. Focused on filling Room Parents, Sacristan, Odyssey of the Mind, Corporal Works of Mercy.
- X. External Fundraising and Community Outreach – Jen Szymanski, Jocelyn Voell**
- a. Last year external fundraising brought in \$6,600.
 - b. Lebanese Taverna and The Italian Place are interested in dinners again.
 - c. Scout Bags was successful, but unsure if they are going to continue the program.
 - d. Want to provide parents with a cheat sheet through room parents to sign up for things like Amazon Smile and Harris Teeter.
 - e. Community Outreach events like scavenger hunts, trivia night, the Santa Winter festival.
- XI. CYO Update – Jean Maire O'Neil**
- a. Last year, 480 kids participated, with 800 registrants for CYO.
 - b. Registration ongoing for cross country; track is signed up.
 - c. Tennis put on hold due to overwhelming interest.
 - d. Making sure we have faith and prayer embedded in the program; taking on some service projects.
 - e. Expecting 250-300 kids for CYO basketball.
- XII. Special Events – Sherwood Turnbull**
- a. Originally planned to have first day activities but the rain delayed.

- b. Parent-Teacher Social on September 9; great food, signature drink, basket up for raffle.
- c. Movie night planning is underway.
- d. Father-Daughter and Mother-Son events confirmed.

XIII. Open Forum

- a. Questions ranging from:
 - i. Room Parent Assignments
 - ii. VIRTUS resource
 - iii. Blue Ribbon School
 - iv. Technology curriculum/Incorporation into regular classwork
 - v. Social Emotional Learning curriculum
 - vi. Logging FIS hours online (cannot do at this time)
 - vii. Resuming extracurricular activities after school.
 - 1. Lego/robotics club
 - 2. Strings
 - viii. Virtual Attendance option for HSA meetings in the future.

XIV. 8:30 p.m.: Adjournment – Kristen Zottola, HSA President

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