

Support/Classified Staff

Definitions

1. A full-time classified employee is one who works an average of 40 or more hours per week. These employees are also referred to as "twelve-month employees." Full-time classified employees are eligible to receive benefits.
2. A school year classified employee is one who works an average of eight hours a day during the school year, bus drivers who work five hours a day, food service workers who work six hours a day and special need aides who work seven hours a day during the school year. School year classified employees are eligible to receive benefits.
3. A part-time benefited classified employee is one who works from 20 to 39 hours per week in a designated area. These employees are eligible for benefits.
4. A part-time non-benefited classified employee is one who works an average of less than 20 hours per week and is not eligible for any district benefits other than those required by law.
5. A temporary classified employee is one who is needed by the district to complete a specific project. Such employees shall be classified as temporary employees regardless of the number of hours worked and are eligible only for those benefits required by law.
6. A substitute classified employee is one who is on call and who may be called to substitute for a classified employee who is unable to report to work. Substitute classified employees are eligible only for those benefits required by law.

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