

Agenda

To expedite the Board's proceedings and provide a framework for the orderly conduct of business, the superintendent in cooperation with the Board president shall prepare an agenda outlining the matters to be brought to Board attention at meetings.

The Board shall follow the order of business set by the agenda unless the order is altered or new items added in accordance with this policy. At regular and special meetings, the Board may add to or take action on matters not appearing on the posted agenda if the item is reasonably related to the subject matter on the posted agenda or if an exigency exists. Amending the agenda of a regular meeting requires a majority vote of Board members present. All Board members must be present and cast a unanimous vote to amend the agenda of a special meeting.

Consent grouping

A consent grouping on the agenda shall be used for those items which usually do not require discussion or explanation as to the reason for Board action. Any Board member may request the withdrawal of any item under the consent grouping for independent consideration.

Agenda format

The order of business at regular meetings shall be as follows:

- I. Recurring Business
 - A. Opening of meeting
 - B. Pledge
 - C. Roll call
 - D. Consent items (approval of agenda, minutes, financial data)
 - E. Review calendar of school events
- II. Reports and Requests
 - A. Reports from administrators
 1. Superintendent
 2. Assistant superintendent for business and auxiliary services
 3. Assistant superintendent for instruction
 4. Director of personnel
 5. Administrators as needed
 - B. Reports from committees
 1. District Accountability Committee
 2. Committees as needed
 - C. Reports and requests from Board members

- III. Comments
 - A. Audience comments and questions
- IV. Action Items
- V. Discussion Items
- VI. Executive Session
- VII. Adjournment

Adopted: July 30, 1985
Revised: September 25, 1990
Revised: March 1994
Revised: June 28, 1994
Revised: October 22, 2008
Revised: October 26, 2011
Revised: May 29, 2013
Revised: August 28, 2013

LEGAL REF.: C.R.S. 22-32-108 (4) *(board meetings)*
C.R.S. 22-32-108 (7)(a) *(a board member who participates electronically in conformance with the board's policy on electronic meeting participation is considered "present")*
C.R.S. 24-6-402 (2)(c) *(notice of meeting "shall include specific agenda information where possible")*

CROSS REF.: BEAA*, Electronic Participation in School Board Meetings
BEDA, Notification of School Board Meetings
BEDH, Public Participation at Board Meetings

Fountain-Fort Carson School District #8, Fountain, Colorado