

**DVMS Spartan Boosters General Meeting**  
**In-Person Meeting @ DVMS Library**  
**October 13, 2022**

**Attendance:** Jason Holmes, Jill Hamilton, Annalee Huntington, Renee Gruel, Courtney Meischner, Liz Tomich, Datikka Peebles, Kristy McMenemy, Kim Tobias, Jenna Manbeck, Kim Barnes, Amy Stahl

- I. **Call to Order & Introductions:** Jill Hamilton called meeting to order at 12:46 p.m.
- II. **Secretary's Report** – Renee Gruel reported:
  - a. A quorum is present so voting can take place.
  - b. September Minutes were emailed and there were no changes.
    - i. *Annalee H. made a motion to pass the September minutes. Kristy M. 2<sup>nd</sup>, all present were in favor and the minutes passed.*
- III. **Treasurer's Report** – Annalee Huntington reported:
  - a. Cash on hand as of 10/13/22 was \$27,841.37: \$24,973.79 in Checking and \$2,567.58 in Savings, with \$300.00 in Cash Boxes.
  - b. Income & expenses so far this year, see attached financial report. Changes highlighted in green. Significant income/expenses...
    - i. Concessions, net income of \$1,768.04
    - ii. Yard signs, net income of \$0
    - iii. Outdoor Classroom Fundraiser, net income of \$2,125.00
      1. Thank you to Bob Lindsay Honda & Acura for their donation.
    - iv. IL State Filing Fee, expense of \$11.00
      1. Annalee to follow-up to see if this is the same as the \$10.00 expense already paid for the Secretary of State Annual Report
    - v. Purchase of laminator for school, unallocated expense of \$2,201.74. Voted and approved upon in September meeting for up to \$2,600.
    - vi. Purchase of 4 \$100 gift cards for DVMS family, unallocated expense of \$400.00, see **Appropriations** below.
  - c. Parent Booster USA Membership fee, budgeted \$350.00 for this expense. Annalee indicated should increase this for next year's budget. Fee is typically \$395.00 but received a discount this year since paid early, only \$320.00.
  - d. Mr. Holmes indicated that the Boosters Club was overcharged regarding the Washington DC trip lunch in 21-22 school year so will be seeing a deposit in our account for this reimbursement.
  - e. Annalee indicated she created a new Treasurer's form, EFT(electronic funds transfer) form, for when she makes online payments.
  - f. *Kim B. made a motion to approve the October Treasurer's report. Datikka P. 2<sup>nd</sup>, all present were in favor and the report was approved.*

#### IV. **President's Report** – Jill Hamilton reported:

##### a. **Proposed Constitution & By-Laws Changes**

1. With 2/3 of voting members required to be present for amending the by-laws, Jill H. to send this out for an e-vote.

##### b. **Reminder of Board Opening – Vice President**

- i. Since Jill H. will not be here next year in the President role, would be ideal to have a Vice President this year to start shadowing. If interested, please contact Jill Hamilton at [DVMS SpartanBoosters@gmail.com](mailto:DVMS SpartanBoosters@gmail.com)

##### c. **Reminder of Ways to Give Back to School**

- i. Box Tops: have to scan receipts into app

- ii. Amazon Smile: [smile.amazon.com](http://smile.amazon.com)

Search Charity: DVMS Spartan Boosters, Location: Dunlap, IL

- iii. Kroger Community Rewards: <http://www.kroger.com>. Once logged into their Kroger account they can search for DVMS SPARTAN BOOSTERS either by name or HK395 and then click Enroll. New users will need to create an account which requires some basic information, a valid email address and a *rewards* card.

#### V. **Committee Reports:**

- a. **Fannie May** – Kim T. reported that Mr. Holmes did a great job with the Fannie May kick-off assembly. Order forms were collected on Tuesday with

volunteers in each grade hallway. Preliminary numbers look good, \$20,000 potential in revenue from 6<sup>th</sup> & 7<sup>th</sup> grades, a lot sold in 8<sup>th</sup> grade. Tomorrow morning all forms will be mailed in to F.M. Targeted pick-up is Nov. 7<sup>th</sup>.

- b. **8<sup>th</sup> Grade T-shirts** – Kim T. brought up if wanted to get these to the kids earlier in the year, DVMS class t-shirt. That way kids can wear throughout the rest of year for activities. Decided to plan for January rather than May.

- c. **Book Fair** – Librarian mentioned Book Fair will take place next week. In the library Mon-Wed during school and then at Teacher Conferences on Thurs & Friday. Volunteers needed on Thursday so see Sign-Up Genius link.

- d. **Concessions** – Amy S. shared 2 quotes from Gold Medal for a new and bigger popcorn machine in the concession stand. Thought is that a larger machine will help to keep up with demand. Current machine is 10+ years old. Look into potential of selling the old machine.

- i. Pop Maxx, 12/14 oz. kettle - \$1,450.00

- ii. Econo Pop 14, 14 oz. kettle - \$1,635.00

1. Warranty is 3 years; 2 years on parts, 3<sup>rd</sup> year service only. If issues with machine, will service it at school.

2. What is the difference between 2 machines quoted? Is there a delivery charge? Amy S. to follow-up with Gold Medal rep but motion was made & approved to proceed with purchase of a new popcorn machine, see **Appropriations** below.

- iii. Concessions were sold outside during the Sectionals Cross Country meet on Saturday making \$300 in sales.

- iv. Request received from Mrs. Uptmor to the Boosters Club regarding providing popcorn for those 6<sup>th</sup> grade students who met their Math and AR goals. Renee G. & Annalee H. to pop on Oct. 19 for ~150 students.
- e. **Family Reading Night**– Jill H. submitted on 9/26/22 an e-vote for adding Datikka Peebles and Laura Carr as Co-Chairs for Family Reading Night committee. *Annalee H. made a motion to vote Datikka & Laura for this position. Courtney M. 2<sup>nd</sup>, and on 9/27/22 the motion passed with 10 'YES' votes.*

**VI. Principal's Report** – Jason Holmes reported:

- a. Upcoming Dates
  - i. Oct. 13 – Choral Concert @ DHS
  - ii. Oct. 15 – IESA Cross Country State @ Normal
  - iii. Oct. 17 – String Festival @ DHS
  - iv. Oct. 17-21 – Book Fair
  - v. Oct. 20-21 – Student Led Conferences, **No School**
  - vi. Oct. 28 – Speech State @ DVMS
  - vii. Nov. 3 – Fall Picture Retakes
  - viii. Nov. 5 – ILMEA District Festival
  - ix. Nov. 8 – Election Day, **No School**
  - x. Nov. 11 – Veterans Day, SIP Day, **Noon Dismissal**
  - xi. Nov. 23-25 – Thanksgiving Break, **No School**
- b. Student Led Conferences – 30 minute time slots to sign-up for. On Monday, will be emailing out a Grade Review/Artifact Checklist form that students should be bringing home. This is for parents and student to review prior to coming to their conference to ensure an effective meeting. A Google form will also be provided to pose direct questions to their student's teachers so that teachers can prep as well.

**VII. Other Business**

- a. New laminator has been purchased. The librarian and teachers are very appreciative to the Boosters Club for making this purchase, thank you!
- b. Question was posed to Mr. Holmes about having an assembly around social media pitfalls or even classes for parents around this subject.

**VIII. Appropriations:**

- a. *Jill H. received a request from Mr. Holmes for the Boosters Club to purchase \$400 in gift cards from various restaurants and grocery stores to benefit a DVMS family who recently lost their primary caregiver. On 9/29/22, Jill H. sent this appropriation request out via email for an e-vote. Bre T. made a motion to approve the \$400 expense. Jodi B. 2<sup>nd</sup>, and on 9/30/22 the motion passed with 14 'YES' votes.*

*b. Datikka P. made a motion to approve \$2,000 for the purchase of a new popcorn machine in the concession stand. Kim T. 2<sup>nd</sup>, all present were in favor and the expense was approved.*

**IX. Adjourn:**

a. The meeting was adjourned at 2:01 p.m.

**\*\*Our next meeting is Thursday, November 17, 2022 at 12:45 p.m in the DVMS Library**