Lyon Chromebook Help Sheet

Sign In To Your Chromebook

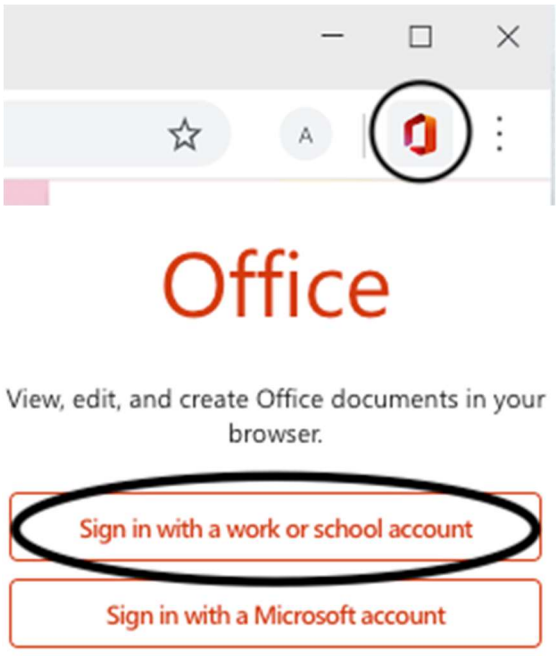
1. At the login screen enter your School Email account. Student Email accounts at Lyon County Schools are:

   firstname.lastname@stu.lyon.kyschools.us

2. Enter your google password. If this is the first time you have ever logged into a chromebook your password will be: **lyon1234** (If this isn't the first time then it will be whatever you set your google password to be. Possibly lunchcode+0000 For example: 12340000)
3. If this is your first time logging into a chromebook it will ask you to make a new password. *(If you are a Elementary or Middle School Student it is highly recommended you use your lunchcode+0000 for your password)* If you can't remember you password please contact the tech department and we can reset it for you.

Check Your Lyon Email

1. Open Chrome and look in the top right corner for your Office Extension Icon. Sometimes it hides behind the puzzle piece. You can pin it to make it stay in the top right corner.
2. Click the Office Extension and choose: Sign in with a work or school account
3. Now enter your full school Email address: **firstname.lastname@stu.lyon.kyschools.us**
4. Now enter your Microsoft password *(NOT your Google password)*: **It should be your lunchcode+00. For example: 123400**
5. Once signed in use the Office extension for quick access to your Lyon Email.
6. You can also check your Lyon Email from any device @ login.microsoftonline.com



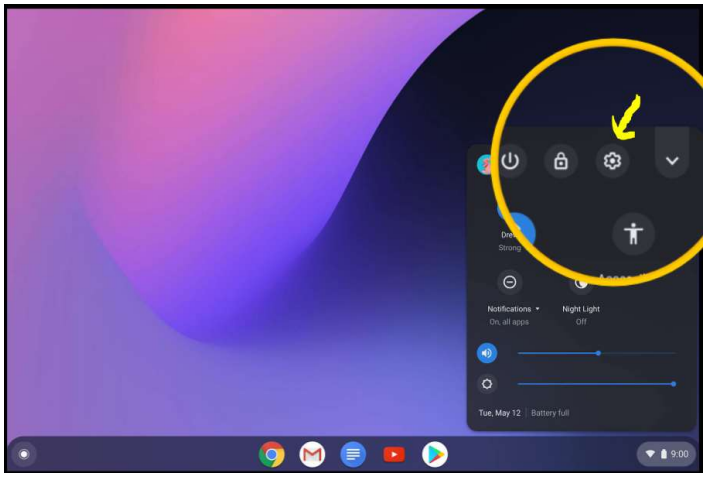
Disable and Remove Malicious Extensions

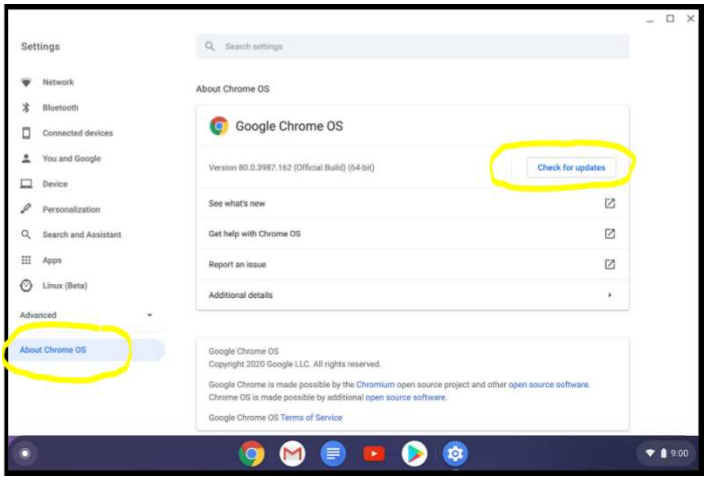
If you have an extension causing issues on your chromebook try disabling and then removing it.

To temporarily stop using an extension:	To Uninstall an extension:
1. Open Chrome. 2. Select ⋮ in the top right corner. Then select More tools and then Extensions. 3. Turn off the extension you want to disable by sliding the bar next to each extension to off position. (Grayed out extensions will not allow you to turn them off. *These are district extensions that are pushed from the tech department)*	1. Open Chrome. 2. Select ⋮ in the top right corner. Then select More tools and then Extensions. 3. Next to the extension you want to remove, select Remove. 4. To confirm, select Remove. *(Grayed out extensions will not allow you to remove them. These are district extensions that are pushed from the tech department)*

Check For Updates

1. At the bottom right, select the time.
2. Select Settings.
3. At the bottom of the left panel, select About Chrome OS.
4. Under "Google Chrome OS," you'll find which version of the Chrome operating system your Chromebook uses.
5. Select Check for updates.
6. If your Chromebook finds a software update, it will start to download automatically.
7. After your download is done, select Restart to finish the update.





Chromebook Won't Power On

1. Plug in AC Adapter
2. Check for power light. (No Light - Try a different adapter or the other usb c port. Amber Light - Needs charged. Red Light - Needs serviced)
3. Press Power Button and Refresh button for 5 seconds.
4. If device still doesn't power on it may need serviced.

Reset Your Chromebook

1. Go to settings. (Launcher, Type Settings)
2. Scroll to the bottom and click Advanced.
3. Scroll to the bottom again to reset settings.
4. Click "Restore Settings to their original defaults" (This resets your startup page, new tab page, search engine, and pinned tabs. It will also disable all extensions and clear temporary data." IT WILL NOT DELETE BOOKMARKS, HISTORY, OR SAVED PASSWORDS
5. Restart Chromebook.

Reset Chromebook from the Login Screen

1. Hold Down: Esc + Refresh and then tap Power while holding Esc and Refresh.
2. On recovery screen press: Ctrl + ALT + D
3. Press Enter Twice
4. Lets Get Started Screen will come up. Follow Prompts.

Re-enroll Your Chromebook

If your chromebook has been un-enrolled for whatever reason you may be prompted with an Enrollment screen. You can re-enroll your chromebook in order to get back to the normal login screen.

1. Enter your full school email account. (firstname.lastname@stu.lyon.kyschools.us) *Make sure you do not forget the stu part.* It will not autofill this part in like it does on a normal login screen.
2. Enter your google password.
3. Leave Asset ID unchanged if it asks you to update it.
4. After successfully enrolling you will be back to the normal login screen. (If you get a network error during this process try powering off the chromebook and re-enrolling again)

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