

## **RECORD OF MINUTES**

Eddyville, Kentucky

The Lyon County Board of Education met for the regular monthly meeting at 6:00 p.m. on the 22nd day of January, 2018 in the District Conference Center with the following members present:

|                     |                 |
|---------------------|-----------------|
| (1) George Glass    | (2) Denny Gray  |
| (3) Jim Bannister   | (4) Brad Richie |
| (5) Kent Schoonover |                 |

### **011801. PUBLIC FORUM ON NUTRITION & PHYSICAL ACTIVITY**

The Lyon County Board of Education hosted a public forum on Nutrition and Physical Activity. No comments

### **011802. PUBLIC FORUM ON 2018-19 SCHOOL CALENDAR**

The Lyon County Board of Education hosted a public forum concerning the 2018-19 school calendar. No comments

### **011803. RECOGNITIONS**

Amy Driskill was recognized by the Board of Education for achieving the rank of National Board Certified Teacher through the National Board process.

January is National Board of Education Member Appreciation Month. Mr. Tilford thanked and recognized the work of the Board.

### **011804. REPORTS OR INQUIRIES**

Visitors' Comments

None

Principal Report – Rob Richey, LCMS Principal

Superintendent's Report

Mr. Tilford also reported the following:

1. Make-Up Plan – Mr. Tilford discussed make-up plan for missed instructional days due to snow and the participation in the All A Classic Girls State Tournament. As of Wednesday January 24, the district will have six make-up days. Consensus was reached to make-up days in this order: February 16, February 19, May 21, May 22, May 23, & May 24. Future make-up days if needed will include March 9, March 12, and May 25. The next four days will result in converting instructional days to staff professional learning days. Days missed beyond that would result in instruction pushing past Memorial Day weekend.
2. Mr. Tilford shared the dates of KSBA are later than normal, moving to March 2-4.

3. Anticipated Payroll Cost Increases were shared including the projected \$113,550 increase in the employer portion of CERS. Other projected costs include experience raises equal to \$37,807 and rank changes at a cost of \$23,165. It was noted that a 1% raise would add an additional \$50,000 to payroll.

4. Other:

- Attendance Report Month 5

|                 | % ATT | ADA    | ADM    |
|-----------------|-------|--------|--------|
| <b>LCES</b>     | 93.84 | 367.45 | 391.66 |
| <b>LCMS</b>     | 94.90 | 210.39 | 221.74 |
| <b>LCHS</b>     | 94.19 | 251.74 | 267.38 |
| <b>District</b> | 94.22 | 829.58 | 880.78 |

#### **011805. ITEMS FOR CONSIDERATION**

##### **A. Approved the following Consent Items:**

1. Minutes for regular meeting on December 18, 2017
2. Personnel report (see above)
3. Payment of bills
4. Treasurer's Report
5. Approved the following fund-raising activities:
  - LCES Book Fair
  - LCES McDonald's McTeacher's Night
  - FBLA T-Shirt Sales
6. Approved the following trips:
  - FCS State Conference – HS Louisville KY 3/25/18- 3/28/18
  - STLP State – Lexington, KY 3/28/18-3/29/18
  - LCHS Girls Basketball – Richmond, KY 1/23-1/25/18
  - LCHS & LCMS Pep Band and Pep Bus 1/24/18

A motion was made by Schoonover, seconded by Bannister to approve the consent items. 5-0

##### **B. Tony Ellis Memorial Greenhouse Project BG-2**

A motion was made by Richie, seconded by Gray to approve the BG-2 for the Tony Ellis Memorial Greenhouse. 5-0

##### **C. SFCC Offer of Assistance**

A motion was made by Glass, seconded by Schoonover to accept the SFCC Offer of Assistance in the amount of \$10,584. 5-0

##### **D. KSBA Legislative Resolution**

A motion was made by Gray, seconded by Richie to approve the KSBA Legislative Resolution. 5-0

**E. Policy 03.4 Substitute Teacher – Second Reading**

A motion was made by Bannister, seconded by Glass to approve change in policy 03.4 Substitute Teacher as presented in the second reading. 5-0

**F. Comprehensive District Improvement Plan and Comprehensive School Improvement Plan**

The CDIP and CSIP was presented by Supervisor of Instruction, Robin Hurst. A motion was made by Richie, seconded by Schoonover to approve the CDIP as presented. 5-0. Noted that the Board reviewed the SBDM approved CSIP plans.

**G. Staffing Policy**

A motion was made by Gray, seconded by Glass, to approve the staffing policy as presented without change from previous year. 5-0

**H. Draft Working Budget**

The Board reviewed the draft working budget with a projected revenue of \$7,424,380 and a contingency of \$409,360.26 (5.31%).

**I. Approve Early Payoff of KISTA Bond**

A motion was made by Richie, seconded by Bannister that the 2014 KISTA Bond be paid in full at a cost of \$61,182.47. 5-0

**J. Family Resource and Youth Service Centers Assurance Certification**

A motion was made by Glass, seconded by Gray to approve the FRYSC Assurance Certification as presented. 5-0

**011806. COMMUNICATIONS**

Visitor Comments:

Board Comments:

**011807. BOARD AGENDA CALENDAR**

Items for next month should include:

- The Board shall allocate funds to the Councils by March 1.
- The Superintendent shall present the Councils' staffing budgets to the Board before March 1.
- The Board shall set the school calendar for 2018-19.
- The Board shall set the school day for the 2018-19 school year.

**011808. ADJOURN**

A motion was made by Richie, seconded by Bannister, to adjourn. 5-0

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CHAIR

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SECRETARY

## **RECORD OF MINUTES**

Eddyville, Kentucky

The Lyon County Board of Education met for the special called meeting at 12:00 p.m. on the 8th day of February, 2018, in the District Conference Center with the following members present:

- |                   |                         |
|-------------------|-------------------------|
| (1) Denny Gray    | (2) George Glass        |
| (3) Jim Bannister | (4) Dr. Kent Schoonover |

### **021801. ITEMS FOR CONSIDERATION**

#### **A. BG-3 Tony Ellis Memorial Greenhouse**

A motion was made by Gray, seconded by Schoonover, to approve the BG-3 for the Tony Ellis Memorial Greenhouse. 4-0

#### **B. Final Plans – Tony Ellis Memorial Greenhouse**

A motion was made by Bannister, seconded by Glass, to approve the final plans for the Tony Ellis Memorial Greenhouse as presented by Paul King of PFGW, Inc. 4-0

### **021802. ADJOURN**

A motion was made by Gray seconded by Glass, to adjourn. 4-0

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CHAIR

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SECRETARY

## RECORD OF MINUTES

Eddyville, Kentucky

The Lyon County Board of Education met for the regular monthly meeting at 6:00 p.m. on the 19th day of February, 2018, in the District Conference Center with the following members present:

- |                   |                         |
|-------------------|-------------------------|
| (1) Denny Gray    | (2) George Glass        |
| (3) Jim Bannister | (4) Dr. Kent Schoonover |
| (5) Brad Richie   |                         |

### 021803. REPORTS OR INQUIRIES

#### A. Visitors' Comments

Billy Breedlove addressed the Board concerning school safety. The Board appreciated Mr. Breedlove's interest and directed him to set up a time to meet with Mr. Tilford.

#### B. Superintendent's Report

Mr. Tilford also reported the following:

##### 1. Personnel

Retirement: Lori Houck, effective 1/31/18

Resignation: Greg Vincent, Head Baseball Coach; Donnie Williams, Asst. Softball Coach; Jessica Dalbey, MS Cheer Coach; Zach Thomas, Tennis Coach

Hired: Abby Guess, Instructional Assistant; Lafon Comer, Bus Driver

Transfer: Brandy Sanford Prow from Kindergarten Teacher to Exceptional Child Instructor per her request.

##### 2. Other:

- TVA In Lieu of Tax Revenue for FY18 was received. The amount is \$279,833.54.
- Attendance Report Month 6

|          | % ATT | ADA    | ADM    |
|----------|-------|--------|--------|
| LCES     | 95.23 | 371.79 | 390.63 |
| LCMS     | 95.11 | 212.46 | 223.42 |
| LCHS     | 94.17 | 254.12 | 269.92 |
| District | 94.88 | 838.37 | 883.98 |

### 021804. ITEMS FOR CONSIDERATION

#### A. Approved the following Consent Items:

1. Minutes for regular meeting on January 22, 2018 and special called meeting on February 2, 2018.
2. Personnel report (see above)

3. Payment of bills
4. Treasurer's Report
5. Approved the following fund-raising activities:
  - LCES Computers for Education
  - LCMS Dance
  - LCHS 5K Race
  - LCHS Soccer – Candle, Strawberries & Butterbraids
  - LCHS Softball – Trash Pick-up
6. Approve Trips
  - Softball – Madisonville/Bradenburg 3/23/- 3/24
  - KY TSA State Conference 4/23-4/24

A motion was made by Schoonover, seconded by Gray, to approve the consent items. 5-0

**B. KETS Offer of Assistance**

A motion was made by Gray, seconded by Bannister, to approve the KETS offer of assistance in the amount of \$13, 110. 5-0

**C. SBDM Council Allocations**

A motion was made by Glass, seconded by Schoonover, to approve to approve SBDM allocations as presented for the 2018-19 school year. 5-0

**D. Present Councils Staffing Budgets to the Board**

A motion was made by Richie, seconded by Schoonover, to approve to approve SBDM staffing budgets as presented for the 2018-19 school year. 5-0

**E. Approve Shortened School Day for Elementary School Student**

A motion was made by Gray, seconded by Bannister, to approve the shortened school day for elementary school student (J.O.). 5-0

**F. Approve Facility Use Application for Project Prom**

A motion was made by Glass, seconded by Schoonover, to approve Sunday use of the High School for Project Prom. 5-0

**G. Project Prom Donation**

A motion was made by Glass, seconded by Gray, to approve a \$500 dollar donation to Project Prom. 5-0

**H. Adopt the School Calendar**

A motion was made by Schoonover, seconded by Bannister to adopt the school calendar for the 2018-19 school year. 5-0

**I. Set Length of School Day**

A motion was made by Glass, seconded by Richie, to set the school day as 8:00-3:00 and that the certified day shall be a minimum of 7 hours and 45 minutes. 5-0

**J. Approve Purchase of 2018 Thomas Bus**

A motion was made by Gray, seconded by Richie, to purchase a 2018 Thomas Handicap Accessible School Bus with air conditioning for the price of \$106,114. 5-0

**K. Approve Renewal of Student Accident Insurance**

A motion was made by Schoonover, seconded by Bannister, to approve to

renew the student accident insurance coverage with Roberts Insurance.

**021805. COMMUNICATIONS**

**A. Visitor Comments:**

none

**L. Board Comments:**

none

**021806. BOARD AGENDA CALENDAR**

Items for next month should include:

Any Employee on leave must notify the Superintendent of his/her intent to return to service by April 15.

The Board shall set the date for graduation and baccalaureate services.

**021807. ADJOURN**

A motion was made by Glass, seconded by Schoonover, to adjourn. 5-0

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CHAIR

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SECRETARY

## RECORD OF MINUTES

Eddyville, Kentucky

The Lyon County Board of Education met for the regular monthly meeting at 6:00 p.m. on the 16th day of March, 2018, in the District Conference Center with the following members present:

- |                   |                         |
|-------------------|-------------------------|
| (1) Denny Gray    | (2) George Glass        |
| (3) Jim Bannister | (4) Dr. Kent Schoonover |
| (5) Brad Richie   |                         |

### 031801. RECOGNITIONS

Basketball – Girls Region Two Class A Champions All-District Team members - Hannah Holloman, Allison Murphy, Sophie Bingham, Gabe Board, and Max Wadlington, All-Region team members Allison Murphy and Gabe Board, and All Region Tournament Team Jackson Shoulders.

FBLA State Qualifier Logan Smith

Perennial Math Tournament participants - Avery Tucker, Kobe Vigel, Trinity Taylor, Piper Cotham, Landon Long, Carson Collins, Colton Gobin, Adi Jo Young, Lauren Daniels, Emmy Slaton, Ryan Tucker, Alice Smith, Jenna Coursey, Cooper Collins, Peyton Williams, Jonah Ramey, Aiden Castro, and Kyle Christiansen

### 031802. REPORTS OR INQUIRIES

#### A. Visitors' Comments

None

#### B. Principal Report

Amy Perdue presented on behalf of LCES.

#### C. Superintendent's Report

Mr. Tilford also reported the following:

##### 1. Personnel

Hire: Jeff Embrey, Head Baseball Coach

Retirement: Jackie Armstrong, SIS Coordinator effective 6/30/18

##### 2. Other:

- Attendance Report Month 6

|      | % ATT | ADA    | ADM    |
|------|-------|--------|--------|
| LCES | 94.68 | 369.81 | 390.30 |
| LCMS | 95.93 | 214.18 | 223.10 |
| LCHS | 95.11 | 258.08 | 271.10 |

|                 |       |        |        |
|-----------------|-------|--------|--------|
| <b>District</b> | 95.13 | 842.07 | 884.50 |
|-----------------|-------|--------|--------|

### **031803. ITEMS FOR CONSIDERATION**

#### **A. Approved the following Consent Items:**

1. Minutes for regular meeting on February 20, 2017
2. Personnel report (see above)
3. Payment of bills
4. Treasurer's Report
5. Approved the following fund-raising activities:
  - LCES Penny Wars
  - LCES Road Clean Up
  - LCHS Plant Sale
  - LCHS Senior Class Cookout
6. Approve Trips
  - LCES State Lego competition 3/28/18-3/29/18
  - 8<sup>th</sup> Grade – Holiday World – Santa Claus, IN 5/18/18
  - Beta Club – Nashville, TN 4/18/18

A motion was made by Schoonover, seconded by Richie, to approve the consent items. 5-0

#### **B. Approve Certified Evaluation Plan**

A motion was made by Gray, seconded by Bannister to approve the Certified Evaluation Plan as presented by Mrs. Hurst and recommended by the 50/50 committee. 5-0

#### **C. Approve the Amended 2017-2018 School Calendar**

A motion was made by Glass, seconded by Schoonover to approve the amended calendar for the 2017-18 school year as presented. 5-0

#### **D. Approve CA-4 Emergency Sub Applications**

A motion was made by Glass, seconded by Bannister, to approve use of CA-4 Emergency Substitute Teacher Applications. 5-0

#### **E. Discuss Day Care Services for Preschool**

Mrs. Perdue and Mrs. Sutton spoke to the board regarding the need of wrap around services in the community. With the announcement of Rivers Bend closing, there is a lack of licensed day care in the community. No action taken but more research will be conducted and reported back to the board.

#### **F. Discuss Beyond School Care Services**

Similar discussion as the above item, only this is regarding after school care for elementary age students and potential summer care services. No action taken but more research will be conducted and reported back to the board.

#### **G. Set Date for Graduation and Baccalaureate Services**

A motion was made by Richie, seconded by Gray, to set LCHS graduation for Friday, May 25 at 7:00 and Baccalaureate for Wednesday, May 23 at 7:00.

Both events will be held in the Jason White Gymnasium. LCHS will host class night on Thursday, May 24, 2018 at 7:00. 5-0

**031804. COMMUNICATIONS**

**A. Visitor Comments:**

none

**H. Board Comments:**

none

**031805. BOARD AGENDA CALENDAR**

Items for next month should include:

- The Board shall appoint an auditor for the current school year.
- Review and revise student code of conduct.

**031806. ADJOURN**

A motion was made by Schoonover, seconded by Glass, to adjourn. 5-0

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CHAIR

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SECRETARY

## RECORD OF MINUTES

Eddyville, Kentucky

The Lyon County Board of Education met for the regular monthly meeting at 6:00 p.m. on the 16th day of April, 2018, in the District Conference Center with the following members present:

- |                   |                     |
|-------------------|---------------------|
| (1) Denny Gray    | (2) Brad Richie     |
| (3) Jim Bannister | (4) Kent Schoonover |

### 041801. RECOGNITIONS

LCES and LCMS students that participated in the LEGO Robotics competition provided a demonstration to the Board as well as received recognition.

### 041802. REPORTS OR INQUIRIES

#### A. Visitors' Comments

None

#### B. Principal Report

Rob Richey – Lyon County Middle School

#### C. Superintendent's Report

Mr. Tilford also reported the following:

##### 1. Personnel

Resignation – Kelsey Braden, LCHS Cheer Coach

Hire: Debbrah Hooks and Jaime Green, MS Cheer coaches; Michael Fraliex, Asst. Baseball Coach

##### 2. Other:

- Attendance Report Month 7

|          | % ATT | ADA    | ADM    |
|----------|-------|--------|--------|
| LCES     | 92.02 | 421.82 | 459.05 |
| LCMS     | 95.36 | 212.93 | 223.10 |
| LCHS     | 94.02 | 254.47 | 270.40 |
| District | 93.37 | 889.22 | 223.10 |

### 041803. ITEMS FOR CONSIDERATION

#### A. Approved the following Consent Items:

1. Minutes for regular meeting on March 19, 2018
2. Personnel report (see above)
3. Payment of bills
4. Treasurer's Report
5. Approved the following fund-raising activities:
  - FCCLA – Request of Donations for National Conference
  - FFA Cookout 4/28/18

6. Approve Trips

- FCCLA State Officer Training – Frankfort, KY
- Fashion/Interior Design Class – St. Louis, Mo
- Kentucky State FFA convention – Lexington, KY
- FCCLA Leadership Training Camp – Hardinsburg, KY
- FFA Leadership Training Center – Hardinsburg, KY
- FCCLA National Leadership Conference – Atlanta, GA

A motion was made by Schoonover, seconded by Bannister, to approve the consent items. 4-0

**B. Approve Revised Certified Evaluation Plan**

Mrs. Hurst presented a revised Certified Evaluation Plan, after KDE recommended additional changes. A motion was made by Richie, seconded by Gray to approve the Certified Evaluation Plan as presented. 4-0

**C. Review and Revise Student Code of Conduct**

A motion was made by Schoonover, seconded by Richie, to approve Student Code Of Conduct as presented. 4-0

**D. Appoint an Auditor for the Current School Year**

A motion was made by Bannister, seconded by Schoonover, to approve use of York, Neel & Associates as auditors for the current school year in the amount of \$12,950. 4-0

**E. Approve Request of Bus Use for 4-H Summer Camp**

A motion was made by Richie, seconded by Gray, to approve use of school bus for 4-H Summer Camp. 4-0

**F. Approve Bid for Tony Ellis Memorial Greenhouse BG18-112**

A motion was made by Schoonover, seconded by Richie, to approve bid by Waycon Construction for the Tony Ellis Greenhouse BG18-112 in the amount of \$53,735 of which donated alternates will deduct approximately \$46,708. 4-0

**G. Approve FCCLA Request for Assistance**

A motion was made by Gray, seconded by Richie, to approve a donation of \$1250 to FCCLA to assist with expenses for their upcoming national competition. 4-0

**041804. COMMUNICATIONS**

**A. Visitor Comments:**

none

**B. Board Comments:**

none

#### **041805. BOARD AGENDA CALENDAR**

Items for next month should include:

- The Board shall adopt a Tentative Working Budget before May 30. (4.1)
- The Appeals Committee elections by certified staff shall take place on the second Monday of May. (3.18)
- The Board shall appoint its representative to the Appeals Committee. (3.18)
- The Board shall adopt a salary schedule for the coming year. (3.12 and 3.22)
- The Councils shall present their needs assessments for the coming year. (2.4242)
- The Board shall adopt an extended employment and extra service pay scale for the coming year.

#### **041806. ADJOURN**

A motion was made by Richie, seconded by Bannister, to adjourn. 4-0

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CHAIR

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SECRETARY

## RECORD OF MINUTES

Eddyville, Kentucky

The Lyon County Board of Education met for the regular monthly meeting at 6:00 p.m. on the 21 day of May, 2018, in the District Conference Center with the following members present:

|                   |                         |       |
|-------------------|-------------------------|-------|
| (1) Denny Gray    | (2) George              | Glass |
| (3) Jim Bannister | (4) Dr. Kent Schoonover |       |
| (5) Brad Richie   |                         |       |

**051801. Presentation** – Mr. Amerson presented on behalf of Lyon County High School.

### **051802. REPORTS OR INQUIRIES**

#### **A. Visitors' Comments**

None

#### **B. Superintendent's Report**

Mr. Tilford also reported the following:

##### **1. Personnel**

Non- Renewal:

Lisa Bell – custodian

Rayann Coleman – Instructional Assistant

Resignation:

Summer Riley – School Food Service only, continue as a bus driver

Carolyn Williams – School Food Service only, continue as a bus driver

Transfers:

Suzanne Darnell – ES Teacher to Special Education Teacher/Elementary Teacher

Debbie Dowell – School Food Service Director to Custodian

Amy O'Bryan Asst. School Food Service Director to Student Information System Coordinator

##### **2. Other:**

KSBA Board Member In-Service Training Report was discussed, including the newly required training for Charter School Authorizers.

- Attendance Report Month 8

|                 | <b>% ATT</b> | <b>ADA</b> | <b>ADM</b> |
|-----------------|--------------|------------|------------|
| <b>LCES</b>     | 96.33        | 378.71     | 392.85     |
| <b>LCMS</b>     | 97.38        | 216.90     | 222.60     |
| <b>LCHS</b>     | 95.29        | 257.82     | 270.25     |
| <b>District</b> | 96.28        | 853.43     | 885.70     |

### **051803. ITEMS FOR CONSIDERATION**

#### **A. Approved the following Consent Items:**

1. Minutes for regular meeting on April 16, 2018
2. Personnel report (see above)
3. Payment of bills
4. Treasurer's Report
5. Approved the following fund-raising activities:
  - Veterans Day Shirt Sales and Blue Jean Friday
  - Soccer Boosters – Sign Sales, Cookout & Car Wash
  - Girls/Boys Basketball – Little League Camp
6. Approved the following trips:
  - Boys Basketball – Evansville, IN 6/19
  - Boys Basketball – Dexter, Mo 6/1/18 – 6/2/18

A motion was made by Gray, seconded by Bannister, to approve the consent items. 5-0

#### **B. Working Budget**

A motion was made by Richie, seconded by Gray, to approve the tentative working budget of \$7,674,980 with a contingency of 5.52% . 5-0

#### **C. Request Bid for Property, Casualty and Workers Compensation Insurance**

A motion was made by Schoonover, seconded by Bannister to solicit proposals for Property, Casualty, and Workers Compensation Insurance coverage. 5-0

#### **D. Boards Representative to the Appeals Committee**

A motion was made by Glass, seconded by Gray, to approve Robin Hurst As the Board Representative to the Appeals Committee.

#### **E. District Applying to become a Licensed Child Care Facility**

A motion was made by Richie, seconded by Gray for the district to move forward with applying to become a licensed child care facility. 5-0

#### **F. Surplus Bus**

A motion was made by Glass, seconded by Gray to surplus Bus #2, 2002 Freightliner bus. 5-0.

**G. Salary Schedule for 2018-2019**

A motion was made by Gray, seconded by Richie, to approve salary Schedule as presented including a 1% across the board raise for certified staff and a 2% raise for classified staff. 5-0

**H. Extended Employment and Extra Service Pay Scale for 2018-19**

A motion was made by Schoonover, seconded by Glass, to approve the Extended employment and extra service pay scale for 2018-19. 5-0

**I. Section 7 Requests**

A motion was made by Gray, seconded by Schoonover, to approve the Section 7 requests as presented. 5-0

**J. KSBA 2018 Policy Update**

Mr. Tilford presented the KSBA proposed policy update for 2018. As a first reading, no action was taken. A second reading and vote will take place at the June meeting.

**051804. COMMUNICATIONS**

- A. **Visitor Comments:** Larry Chandler, friend of Jimmy Offer discussed interest in continuing the golf driving range under the same terms as Mr. Offer. (Mr. Offer paid zero rent for use of the property, allowing for use in exchange for mowing and upkeep). Mr. Tilford advised that the Board would be considering other options as well.

**B. Board Comments:**

**051805. BOARD AGENDA CALENDAR**

Items for next month should include:

- The Board shall appoint a treasurer and approve the treasurer's bond.
- Each teacher shall be notified of the best estimate of salary for the next year by July 1. (3.121)
- The Board shall receive a letter of assurance from the high school that all graduation.
- requirements are being met. (8.113)
- The Board shall set the prices for lunches, breakfasts, fees, etc. and approve the plan for waiving these fees for students who cannot afford to pay. (7.11 and 9.15)
- Each school shall present its internal activity budgets to the Superintendent.
- The Board will receive a District Finance Tab Presentation by Mr. Tilford
- The Board will approve a Bond Depository for the upcoming school year.

**051806. ADJOURN**

A motion was made by Gray, seconded by Bannister, to adjourn. 5-0

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CHAIR

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SECRETARY

## RECORD OF MINUTES

Eddyville, Kentucky

The Lyon County Board of Education met for the regular monthly meeting at 6:00 p.m. on the 18th day of June, 2018, in the District Conference Center with the following members present:

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|-------------------|-------------------------|
| (1) Denny Gray    | (2) George Glass        |
| (3) Jim Bannister | (4) Dr. Kent Schoonover |
| (5) Brad Richie   |                         |

### 061801. RECOGNITIONS

The following retirees were recognized, Jackie Armstrong, Vonda Freeman, & Lori Houk

### 061802. REPORTS OR INQUIRIES

#### A. Visitors' Comments

None

#### B. Superintendent's Report

Mr. Tilford also reported the following:

##### 1. Personnel

|              |                                                                                                                 |
|--------------|-----------------------------------------------------------------------------------------------------------------|
| Resignation: | Kenneth Vasquez, Spanish Teacher<br>Anthony Wilson, Asst. Soccer Coach<br>Jennifer Topper, Asst. Softball Coach |
| Transfer:    | Sarah Patterson, SFS Cook to SFS Director                                                                       |

##### 2. Other:

- Attendance Report – End of Year

|          | % ATT | ADA    | ADM    |
|----------|-------|--------|--------|
| LCES     | 95.60 | 375.55 | 392.75 |
| LCMS     | 96.33 | 215.11 | 223.23 |
| LCHS     | 95.00 | 255.72 | 269.11 |
| District | 95.60 | 846.38 | 885.09 |

### 061803. ITEMS FOR CONSIDERATION

#### A. Approved the following Consent Items:

1. Minutes for regular meeting on May 21, 2018
2. Personnel report (see above)
3. Payment of bills

4. Treasurer's Report
5. Approved the following fund-raising activities:
  - LCHS FFA Sweet Corn Sale
  - Tennis Clinic
  - LCMS/LCHS Band Cookout
  - TSA Vinyl Graphic and Hydrographic Sales
6. Approved the following trips:
  - FRYSC – St. Louis – June 21, 2018

A motion was made by Bannister, seconded by Gray, to approve the consent items. 5-0

**B. Approve Insurance Bid for Property, Casualty and Workman's Compensation Coverage**

A motion was made by Schoonover, seconded by Richie to approve insurance bids as presented. 5-0

**C. Approve Surplus items**

A motion was made by Gray, seconded by Glass, to approve surplus item list as presented. 5-0

**D. Second Reading of KSBA Policy Updates**

A motion was made by Glass, seconded by Bannister, to approve the KSBA Policy update as presented. 5-0

**E. Approve 93 S Property Proposal**

A motion was made by Glass, seconded by Richie, to approve a proposal with Phillip Wright for use of the 93 S property as a golf driving range. 5-0

**F. Approve Certified Evaluation Plan 2018-2019**

A motion was made by Gray, seconded by Bannister, to approve the Certified Evaluation Plan for 2018-19 as presented. 5-0

**G. Approve Teacher Technology Upgrade**

A motion was made by Glass, seconded by Richie, to approve the purchase of Microsoft Surface Pro Tablets for certified staff instructional use. 5-0

**H. Letter of Assurances for Graduates**

The Board acknowledges receipt of letter of assurance from high school principal Ryan Amerson that all 64 graduates had met the requirements for graduation.

**I. Appoint Treasurer and Approve Treasurer's Bond**

A motion was made by Gray, seconded by Glass, to appoint Marla Holloman as Treasurer and approve the treasurer's bond. 5-0

**J. Approval of Bond of Depository**

A motion was made by Glass, seconded by Richie, to approve BB&T as our depository. 5-0

**K. Approve Daycare Positions and Salary Schedule**

A motion was made by Gray, seconded by Schoonover, to approve daycare positions and salary schedule as presented. 5-0

**061804. COMMUNICATIONS**

**A. Visitor Comments:**

**B. Board Comments:**

**061805. BOARD AGENDA CALENDAR**

Items for next month should include:

- Each school shall present its internal accounts annual report to the Superintendent before July 10.
- Board goals adopted.
- Approve Assurances
- Review school handbook revisions
- Review annual financial report

**061806. ADJOURN**

A motion was made by Schoonover, seconded by Gray, to adjourn. 5-0

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CHAIR

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SECRETARY

## RECORD OF MINUTES

Eddyville, Kentucky

The Lyon County Board of Education met for the regular monthly meeting at 6:00 p.m. on the 23<sup>rd</sup> day of July, 2018, in the District Conference Center with the following members present:

George Glass

Denny Gray

Jim Bannister

Brad Richie

Kent Schoonover

**071801. Presentation** - Mr. Tilford presented a financial review of the district, including unaudited FY18 end of year financials for General Fund and School Food Service. District is in sound financial standing with a EOY General Fund Balance of \$1,840,763.09.

### **071802. REPORTS OR INQUIRIES**

#### **A. Visitors' Comments**

None

#### **A. Superintendent's Report**

Mr. Tilford also reported the following:

##### **1. Personnel**

Hired:

Thomas Radivonyk, HS Principal

LeAnn Perry, SFS Asst. Director

Mickey McCuiston, Asst. Boys Soccer Coach

Transferred:

Rob Richey, MS Principal to Director of Pupil Personnel

Resignation:

Ryan Amerson, HS Principal

Chad Jezik, Director of Pupil Personnel

##### **2. Other:**

**3. SAAR Report and Truancy Effort** – The Superintendent Annual Attendance Report has been submitted to KDE. With all adjustments (including Kindergarten adjustment) Aggregate Average Daily Attendance was 825.20 students. This is number that KDE uses in factoring SEEK funding. Our overall membership was 887 students with an attendance % of 95.60 overall.

4. **Transportation End of Year Data** – This past year we reduced a bus route in an effort to become more efficient. Existing routes were reviewed and altered where appropriate to gain efficiency as well. In addition to reducing the number of full-time drivers and elimination of one daily route bus, the district transported students to and from school 6,438 fewer miles this past year. 138,852 miles were traveled in transporting students to and from school. 60,338 miles were traveled in transporting students for athletics and field trips.
5. **Summer Maintenance** – Our custodial and maintenance staff, including the student workers, continues to make progress in their summer work. In addition to the regular cleaning and floor refinishing, ceiling tiles were replaced, roof coating applied to a portion of the HS roof, new projectors mounted in many places, and much more. I want to share that I am pleased with the progress being made and believe that preventive maintenance will save the district in the long term.
6. **Tony Ellis Memorial Greenhouse** – Progress continues on the greenhouse, final construction should be complete by the end of August.

#### **071803. ITEMS FOR CONSIDERATION**

##### **A. Approved the following Consent Items:**

1. Minutes for regular meeting on June 18. 2018
2. Personnel report (see above)
3. Payment of bills
4. Treasurer's Report
5. Approved the following fund-raising activities:
  - LCMS Cheerleaders – Food Sales at Founders Day
  - LCMS/LCHS Band – Drink Sales at Founders Day
  - Soccer Boosters -0 Shirt Sales and Soccer Apparel
  - FFA – Booths at Founders Day & Fredonia Festival
6. Approved the following trips:
  - FFA – KY State Fair, Louisville, KY 8/15 -8/19

A motion was made by Schoonover, seconded by Bannister, to approve the consent items. 5-0

##### **B. District Assurances**

A motion was made by Gray, seconded by Richie, to approve the District assurances. 5-0

##### **C. Section 6 Carryover Money**

A motion was made by Glass, seconded by Richie, to approve returning the following funds back to the school SBDM councils LCES \$8054.42, LCMS \$6751.19, LCHS \$4599.31. 5-0

**D. Board Goals**

A motion was made by Richie, seconded by Schoonover, to approve the Board goals and objectives without change. 5-0

**E. Review Schools Internal Accounts Annual Report**

The Board reviewed the school internal accounts annual reports. A motion was made by Bannister, seconded by Glass to accept the school internal accounts audit report as presented. 5-0.

**F. Review School Handbooks**

The Board reviewed the school handbooks. A motion was made by Gray, seconded by Schoonover, to accept the school handbooks as presented. 5-0.

**G. Review District Annual Financial Report**

The Board reviewed the district annual financial report. A motion was made by Schoonover, seconded by Glass, to accept the district annual financial report as presented. 5-0.

**H. Extended Employment/Extra Service Change**

A motion was made by Richie seconded by Bannister, to approve the extended employment and extra service salary schedule as presented. 5-0.

**I. LCHS Fredonia Valley Bank Check Authorization**

A motion was made by Gray, seconded by Bannister, to approve the check authorization change for the LCHS account at Fredonia Valley Bank. This will remove Ryan Amerson as a signor, and include Thomas Radivonyk as signor. 5-0.

**J. Job Description – Daycare Instructor – (full & part-time)**

A motion was made by Glass, seconded by Gray, to approve the job descriptions as presented. 5-0.

**K. Contract with Phillip Wright, 93 South Property Rental & Usage**

A motion was made by Glass, seconded by Bannister to enter into the agreement with Phillip Wright to use the 93 S property for a golf driving range with the terms outlined by contract. 5-0.

**071804. COMMUNICATIONS**

**A. Visitor Comments:**

**B. Board Comments:**

**071805. BOARD AGENDA CALENDAR**

Items for next month should include:

- The Board shall set the tax rate whenever the assessment is received.
- The Board shall recognize all new personnel.
- The Board shall review ACT Scores.
- Establish Meal Rates

**071806. ADJOURN**

A motion was made by Richie, seconded by Bannister, to adjourn. 5-0

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CHAIR

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SECRETARY

## **RECORD OF MINUTES**

Eddyville, Kentucky

The Lyon County Board of Education met for the regular monthly meeting at 6:00 p.m. on the 20th day of August, 2018, in the District Conference Center with the following members present:

- |                   |                         |
|-------------------|-------------------------|
| (1) Denny Gray    | (2) George Glass        |
| (3) Jim Bannister | (4) Dr. Kent Schoonover |
| (5) Brad Richie   |                         |

### **081801. PRESENTATION**

#### **A. ACT Scores – Robin Hurst**

### **081802. REPORTS OR INQUIRIES**

#### **A. Visitors' Comments**

None

#### **B. Principal's Reports –Elementary School**

#### **C. Superintendent's Report**

Mr. Tilford also reported the following:

1. Personnel
2. Other:

### **081803. ITEMS FOR CONSIDERATION**

#### **A. Approved the following Consent Items:**

1. Minutes for regular meeting on July 23, 2018
2. Personnel report (see above)
3. Payment of bills
4. Treasurer's Report
5. Approved the following fund-raising activities:
  - PTO Paragon
  - PTO Spirit Card Sales
  - Elementary – St. Jude's Children's Hospital Math-A-Thon
  - Softball Boosters – Zombie Glow Run
  - FCCLA – Ozark Delight Lollipops
  - FCCLA – Valentine's Day Sales
  - FCCLA - Food Giant Stamp Collection
  - FCCLA – KY Proud Product Sales
  - FCCLA – RADA Cutlery Sales
  - FCCLA - Embroidery Sales
  - FCCLA – Strawberry Sales

A motion was made by Richie, seconded by Bannister, to approve the consent items. 5-0

**B. Approve Admissions and Release Committee Chairpersons**

A motion was made by Gray, seconded by Glass to approve Guidance Counselors, Principals, and Director of Special Education as Admissions and Release Committee Chairpersons. 5-0

**C. Approval of Shortened School Day for Elementary Student**

A motion was made by Schoonover, seconded by Bannister to approve the shortened school day for the elementary school. 5-0

**D. Approve Participation in LGE/KU 2018 Rate Case Intervention by KSBA**

A motion was made by Glass, seconded by Gray to participate in the LGE/KU 2018 Rate Case Intervention by KSBA, not to exceed \$347. 5-0.

**E. Review Data Security**

A motion was made by Gray, seconded by Bannister to approve the Data Security protocols as presented. 5-0

**F. Approve Student and Adult Meal Prices**

A motion was made by Richie, seconded by Schoonover, to keep breakfast and lunch prices for the school year as the same as the previous year. 5-0

**G. Approve LCMS FVB Check Authorization**

A motion was made by Glass, seconded by Schoonover, to authorize the changes in signature for Lyon County Middle School at Fredonia Valley Bank. 5-0

**081804. COMMUNICATIONS**

**A. Visitor Comments:**

**B. Board Comments:**

**081805. BOARD AGENDA CALENDAR**

Items for next month should include:

- Adopt a general budget within 30 days of receipt of assessment
- Adopt a working budget.

**081806. ADJOURN**

- A motion was made by Bannister seconded by Richie, to adjourn. 5-0

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CHAIR

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SECRETARY

Eddyville, Kentucky

The Lyon County Board of Education met for a special called meeting at 6:00 p.m. on the 23rd day of August, 2018, in the District Conference Center with the following members present:

|                 |                   |                         |
|-----------------|-------------------|-------------------------|
| (1) Denny Gray  | (2) George Glass  | (4) Dr. Kent Schoonover |
| (5) Brad Richie | (3) Jim Bannister |                         |

**081807 CALL TO ORDER**

The meeting was called to order by Chairman George Glass.

**081808. TAX HEARING**

There was a discussion on the financial status of the district and that the same tax rate is being recommended.

**081809. SET TAX RATE**

A motion was made by Glass, seconded by Gray, to approve real estate and tangible personal property at 44.9 and motor vehicle at 43.6 to include aircraft and documented water craft. 5-0

**081810. ADJOURN**

A motion was made by Richie, seconded by Schoonover, to adjourn. 5-0

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CHAIR

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SECRETARY

## **RECORD OF MINUTES**

Eddyville, Kentucky

The Lyon County Board of Education met for the regular monthly meeting at 6:00 p.m. on the 18th day of September 2017, in the District Conference Center with the following members present:

- |                  |                |                     |
|------------------|----------------|---------------------|
| (1) George Glass | (2) Denny Gray | (3) Kent Schoonover |
| (4) Brad Richie  |                |                     |

**091801. Presentation** – Mr. Taylor shared on behalf of Lyon County Middle School Senior Student Trace Adams shared his experience with Governor's Scholar Program.

### **091802. REPORTS OR INQUIRIES**

#### **A. Visitors' Comments**

None

#### **B. Superintendent's Report**

Mr. Tilford also reported the following:

##### **1. Personnel**

Hiring: Whitney Adams – Elementary School Office Assistant  
Tara Tubbs – Part Time Custodian (Cafeteria)  
Katie Koss – Part Time Custodian (Cafeteria)  
Shane Smith – Golf Coach  
Tim Willis – Full Time Custodian

**2. Other:** Tony Ellis Memorial Greenhouse Ribbon-Cutting is scheduled for October 5, 2018 at 1:30.

### **091803. ITEMS FOR CONSIDERATION**

#### **A. Approved the following Consent Items:**

1. Minutes for meetings on August 13 and August 23, 2018
2. Personnel report (see above)
3. Payment of bills
4. Treasurer's Report
5. Approved the following fund-raising activities:
  - LCES PTO - Book Fair, Reading for Education
  - LCES STLP - Every Dime Counts
  - LCES - Yearbook Sales
  - LCMS - Yearbook Sales
  - LCMS Beta Club - Back to School Dance
  - LCMS Foam Paw Sales
  - LCHS Cheerleading - Venture River Arts & Craft Show, Princess Dress Up Party
  - LCHS Cheerleading - Little Cheerleader Camp

- LCHS Backboard Booster – Meet the Lyons, Banner Renewals
- LCHS FBLA – Roar Store
- LCHS Soccer Boosters – Alumni Game

6. Approved the following trips:

- TSA Discovery Center – 10/4/18 Union City, TN
- FBLA Titans Lab – 11/13/18, Nashville, TN
- FBLA Predators Leadership Night 2/5/19, Nashville, TN
- National FFA Convention – Indianapolis, IN – 10/24 – 10/26

A motion was made by Gray, seconded by Richie, to approve the consent items. 4-0

**B. Working Budget**

A motion was made by Glass, seconded by Schoonover, to approve the working budget of \$7,279,856.08 with a contingency of 5.96% . 4-0

**C. Approve Daycare Rates**

A motion was made by Gray, seconded by Richie, to approve Daycare Rates as presented. 4-0

**091804. COMMUNICATIONS**

**A. Visitor Comments:**

LaTisha Bealmear, a parent and band booster expressed concern over the transportation issues associated with the band program. Specifically, the age and reliability of the van used for to transport band instruments and props.

**B. Board Comments:**

**091805. BOARD AGENDA CALENDAR**

Items for next month should include:

- The Board shall review the results of KPREP tests
- The district's annual audit report must be completed by October 31 and published in the newspaper.
- The Board shall adjust the council's allocations due to changes in enrollment.
- Annual meeting with all SBDM Councils (targets for reducing achievement gaps).

**091806. EXECUTIVE SESSION**

A. A motion to enter Executive Session for the purpose of discussing potential litigation with the Board was made by Richie, seconded by Gray. 4-0

B. A motion to exit Executive Session was made by Richie, seconded by Schoonover.

4-0

Mr. Glass reported that no action was taken during Executive Session

**091807. ADJOURN**

A motion was made by Glass seconded by Gray, to adjourn. 5-0

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CHAIR

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SECRETARY

## **RECORD OF MINUTES**

Eddyville, Kentucky

The Lyon County Board of Education met for the special meeting at 7:00 p.m. on the 22<sup>nd</sup> day of October, 2018, in the District Conference Center with the following members present:

- |                   |                         |
|-------------------|-------------------------|
| (1) Denny Gray    | (2) George Glass        |
| (3) Jim Bannister | (4) Dr. Kent Schoonover |

**Prior to the meeting, the Lyon County Board of Education met with SBDM Council Members to discuss issues of concern to the council members.**

### **101801. PRESENTATION**

Tina Peery – presented on preschool enrollment numbers

Robin Hurst – presented KPREP test scores

### **101802. REPORTS OR INQUIRIES**

#### **A. Visitors' Comments**

None

#### **A. Principal's Reports – High School**

#### **B. Superintendent's Report**

Mr. Tilford also reported the following:

1. Personnel

### **101803. ITEMS FOR CONSIDERATION**

#### **A. Approved the following Consent Items:**

1. Minutes for regular meeting on September 17, 2018
2. Personnel report (see above)
3. Payment of bills
4. Treasurer's Report
5. Approved the following fund-raising activities:
  - LCES Fall Festival
  - Lady Lyons Softball – Meat Sales
  - LCMS Homecoming Dance
  - LCHS Meet the Lyons Dinner
  - Baseball Boosters – Basketball Tournament, Christmas Ham Sale, Concession Stand Sales, Cookie Dough Sales, Easter Ham Sales, Sign Sales, Spirit Clothes Sales, Trash Pick-up
  - Cheerleading/Pep Club – Homecoming Dance, Face Painting at Meet the Lyons, Fat Heads/Fan Face Sales
  - FFA Akridge Cookout Sales, Shop Project Sales, T-Shirt Sales

6. Approved the following trips:

- LCHS FCS Meeting – Louisville 11/8-11/11
- LCHS Boys Basketball Tournament – Stewart County, TN 12/28 – 12/29.

A motion was made by Gray, seconded by Schoonover, to approve the consent items. 4-0

**B. Approve Non-Resident Contract with Paducah Independent Schools**

A motion was made by Glass, seconded by Schoonover to approve the non-resident contract with Paducah Independent Schools. 4-0

**C. Select Board Member for Calendar Committee**

A motion was made by Glass, seconded by Bannister to appoint Kent Schoonover as the Board's representative on the calendar committee. 4-0

**D. Adjust the SBDM Councils Allocation**

A motion was made by Gray, seconded by Bannister, to adjust the SBDM Council allocations as presented. 4-0

**101804. COMMUNICATIONS**

**A. Visitor Comments:**

**B. Board Comments:**

**101805. BOARD AGENDA CALENDAR**

Items for next month should include:

- Nutrition and Physical Activity Report Card
- Evaluate the Superintendent and set expectations for that job along with evaluation instrument that is to be used for the next year.
- Bank Depository Services

**101806. ADJOURN**

A motion was made by Gray, seconded by Bannister, to adjourn. 4-0

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CHAIR

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SECRETARY

# RECORD OF MINUTES

Eddyville, Kentucky

The Lyon County Board of Education met for the regular monthly meeting at 6:00 p.m. on the 19th day of November, 2018, in the District Conference Center with the following members present:

- (1) Denny Gray (2) Brad Richie  
(3) Jim Bannister (4) Dr. Kent Schoonover

Chairman Glass was unavailable for the meeting. Vice-Chairman Gray chaired the meeting.

## 111801. RECOGNITIONS

Girls Soccer Teams and Soccer Individual Awards were recognized along with Honors Choir students that participated in the KMEA First District Choral Festival at Murray State.

## 111802. REPORTS OR INQUIRIES

### A. Visitors' Comments

None

### A. Principal's Reports – Elementary School

### B. Superintendent's Report

Mr. Tilford also reported the following:

#### 1. Personnel

Hired: Diane Goodwin – Daycare Instructor

Ryan Perry – Freshman Boys Basketball

Transfer: Rosell Knight – SFS Cook to Head Custodian

Resignation: Patty Peek – Head Custodian

Jean Ellen Whalen – Community Education Coordinator

Retirement: Dale Holloway - District Technology Coordinator

2. Other: Mr. Tilford noted the non-resident contract student enrollment showed a gain of 33 students. Mr. Tilford provided evaluation notes for the board members to use in their evaluation of the superintendent. A special called meeting was scheduled for December 12, 2018 at 5:00 PM for the purpose of evaluation of the superintendent.

- Attendance Report Month 3

|          | % ATT | ADA    | ADM    |
|----------|-------|--------|--------|
| LCES     | 95.13 | 386.80 | 406.30 |
| LCMS     | 96.21 | 214.04 | 222.30 |
| LCHS     | 95.59 | 254.12 | 265.55 |
| District | 95.54 | 854.96 | 894.15 |

**111803. ITEMS FOR CONSIDERATION**

**A. Approved the following Consent Items:**

1. Minutes for regular meeting on October 22, 2018
2. Personnel report (see above)
3. Payment of bills
4. Treasurer's Report
5. Approved the following fund-raising activities:
  - LCMS/LCHS Band – All District Concession sales
  - LCHS Yearbook Ad Sales
  - FBLA Ugly Christmas Sweater Dance Party
6. Approved the following trips:
  - KYA – LCHS Louisville, 11/29/18- 12/1/18
  - KYA – LCMS Louisville, 12/9/18 – 12/11/18
  - LCHS Business Students – Chicago, IL 3/31/18 – 4/2/19

A motion was made by Richie, seconded by Schoonover, to approve the consent items.  
4-0

**B. KETS Offer of Assistance** A motion was made by Bannister, seconded by Schoonover to approve the KETS first offer of assistance and matching funds for the amount of \$7427. 4-0

**C. Approve Agreement between Owner & Contractor – Tony Ellis Memorial Greenhouse** –A motion was made by Gray seconded by Richie to approve the Owner & Contractor agreement. 4-0

**D. Approve BG-4 Contract Closeout Form – Tony Ellis Memorial Greenhouse** – no action taken at this time.

**E. Approve BG-5 Project Closeout Form – Tony Ellis Memorial Greenhouse** – no action taken at this time.

**F. Surplus Items** A motion was made by Schoonover, seconded by Bannister to approve surplus items, including student desks, instructional materials, and non-operational biomass components. 4-0

**G. 1<sup>st</sup> Reading of Calendar Committee's Proposal – 2019-2020 School Calendar.** Proposal was presented. Mr. Tilford commented that if even one day were missed prior to Christmas Break, that both January 2 & 3 would be taken as make-up days. – no action taken

**H. Approve Christian Care Center of Kuttawa- Memorandum of Agreement** – a motion was made by Gray, seconded by Schoonover, to approve the memorandum of agreement with Christian Care Center of Kuttawa. 4-0

**I. Select Depository** – A motion to approve BB&T as bank of deposit was made by Richie, seconded by Bannister. 4-0

**111804. COMMUNICATIONS**

**A. Visitor Comments:**

**B. Board Comments:**

**111805. BOARD AGENDA CALENDAR**

Items for next month should include:

- Recognize Mr. Glass's 20 years of Board Service.
- Adopt a schedule for regular Board meetings
- Hear Financial Audit Report
- Appoint a Board attorney and may approve payment of dues to KSBA school board attorney's organization.
- Evaluate the Superintendent and set expectations for that job along with evaluation instrument that is to be used for the next year.
- Approve Wellness policy.
- Approve BG-4 & BG-5 Tony Ellis Memorial Greenhouse.
- Approve CDIP and Review CSIP from schools.

**111806. ENTER EXECUTIVE SESSION**

Marvin Wilson, Board Attorney, read the section on KRS 61.810 (1) (c) (f) regarding executive sessions.

A motion was made by Richie, seconded by Gray, to enter into executive session to discuss superintendent evaluation. 4-0

**111807. EXIT EXECUTIVE SESSION**

A motion was made by Bannister, seconded by Richie, to exit executive session. 4-0

**111708. ADJOURN**

A motion was made by Bannister, seconded by Gray, to adjourn. 4-0

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CHAIR

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SECRETARY

## RECORD OF MINUTES

Eddyville, Kentucky

The Lyon County Board of Education met for a special called meeting at 5:00 p.m. on the 12<sup>th</sup> day of December 2018, in the District Conference Center with the following members present:

- |                   |                         |
|-------------------|-------------------------|
| (1) Denny Gray    | (2) George Glass        |
| (3) Jim Bannister | (4) Dr, Kent Schoonover |
| (5) Brad Richie   |                         |

**121801. CALL TO ORDER**

The meeting was called to order by Chairman George Glass.

**121802. EXECUTIVE SESSION**

Pursuant to KRS 61.810 (f), a motion was made by Gray, seconded by Schoonover to enter Executive Session to discuss superintendent evaluation. 5-0.

**121803. EXIT EXECUTIVE SESSION**

A motion was made by Schoonover, seconded by Bannister, to exit executive session. 5-0

**121804. ADJOURN**

A motion was made by Bannister, seconded by Gray, to adjourn. 5-0

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CHAIR

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SECRETARY

## RECORD OF MINUTES

Eddyville, Kentucky

The Lyon County Board of Education met for the regular monthly meeting at 6:00 p.m. on the 17th day of December, 2018, in the District Conference Center with the following members present:

- |                   |                         |
|-------------------|-------------------------|
| (1) Denny Gray    | (2) George Glass        |
| (3) Jim Bannister | (4) Dr. Kent Schoonover |
| (5) Brad Richie   |                         |

**121805. PUBLIC HEARING – 2019-2020 School Calendar** – no comments

### **121806. PRESENTATION**

- A. Anna Gentry – York, Neel & Associates** –The auditor’s report was presented to the Board of Education. The report gave the audit a clean report without discrepancies or concern.

### **121807. RECOGNITION**

### **121808. REPORTS OR INQUIRIES**

#### **A. Visitors’ Comments**

None

#### **B. Superintendent’s Report**

Mr. Tilford also reported the following:

##### **1. Personnel**

Resignation:

Employments:

Transfers:            Aaron Dodd, District Technology Coordinator  
                             Graham Donaldson, Network Administrator

- Attendance Report Month 4

|          | % ATT | ADA    | ADM    |
|----------|-------|--------|--------|
| LCES     | 95.20 | 387.11 | 407.04 |
| LCMS     | 96.30 | 210.79 | 219.11 |
| LCHS     | 95.34 | 251.87 | 264.44 |
| District | 95.51 | 849.77 | 890.59 |

## **121809. ITEMS FOR CONSIDERATION**

### **A. Approved the following Consent Items:**

1. Minutes for regular meeting on November 19, 2018
2. Personnel report (see above)
3. Payment of bills
4. Treasurer's Report
5. Approved the following fund-raising activities:
  - LCHS Junior Class – You Got Flocked
  - LCHS Soccer Boosters – Color Run, Soccer Sign Sales, Car Wash
  - LCHS Project Prom – Donation letters, Signature Boutique Fashion show
6. Approved the following trips:
  - LCHS TSA – Toyota Plant Tour – Princeton, IN – 1/17/19A motion was made by Schoonover, seconded by Gray, to approve the consent items. 5-0

### **B. Adopt Schedule for 2019 Regular Board Meetings**

A motion was made by Richie, seconded by Schoonover to adopt the schedule for 2019 regular board meetings. 5-0

### **C. Approve Board Attorney**

A motion was made by Glass, seconded by Gray, to approve Marvin Lee Wilson of Wilson Law Firm as the board attorney. 5-0

### **D. Approve Wellness Policy**

A motion was made by Schoonover, seconded by Bannister to approve the district wellness policy as presented. 5-0

### **E. Approve BG-4 & BG-5 Tony Ellis Memorial Greenhouse**

No action was taken as PFGW had not provided documents by the time of the meeting.

### **F. Approve CDIP and Review CSIP**

Robin Hurst, Supervisor of Instruction, presented the Comprehensive District Improvement Plan as well as the SBDM approved Comprehensive School Improvement Plan for LCES, LCMS, & LCHS. A motion was made by Richie, seconded by Bannister, to approve the CDIP and the review of the CSIPs. 5-0

### **G. 2019-20 Calendar Proposal**

The second reading of the proposed 2019-2020 school calendar was presented. A motion was made by Gray, seconded by Glass to approve the 2019-2020 school calendar as presented. 5-0

### **H. Approve Non-Resident Student Contracts**

A motion was made by Schoonover, seconded by Glass, to approve non-Resident student contracts. (Caldwell, Crittenden, McCracken are any and all type agreements. Livingston will be set at four students. The contract with Trigg and Marshall is set at five students. The limited contracts extend to a one to one after the limit is reached. Children of district employees are exempt from contract restrictions) 5-0

**I. Lyon County Elementary Cooling Tower Project**

Mr. Tilford shared the concern of the condition of the existing LCES Cooling Tower. Additionally, information from Marcum Engineering indicating a replacement cost of \$353,510 was shared with the Board. After discussion, a motion was made by Gray, seconded by Glass to approve a BG-1 in the amount of 353,510 to replace the Lyon County Elementary Cooling Tower. 5-0.

**J. Approve Superintendent Evaluation**

A motion was made by Glass, seconded by Schoonover, to approve evaluation of the superintendent. 5-0

**121810. COMMUNICATIONS**

**A. Visitor Comments:**

**B. Board Comments:**

**121811. BOARD AGENDA CALENDAR**

Items for next month should include:

- The Board shall examine, detailed line entry, the Draft Working Budget and acknowledge its receipt before January 31.
- The Board shall review its staffing policy.
- Hold School Health public forum and annual report of nutrition plan
- Hold School Calendar hearing

**121812. ADJOURN**

A motion was made by Glass, seconded by Bannister, to adjourn. 5-0

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CHAIR

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SECRETARY