REQUIRED NOTICES

NON-DISCRIMINATION POLICY - The Lyon County Board of Education does not discriminate on the basis of sex in the educational programs or activities that it operates and is required by Title IX, of the educational amendments of 1972 (P.L. 92-318), not to discriminate in such a manner. Further, the Board of Education does not discriminate on the basis of disability, in treatment, admission or access to, or employment in, its programs or activities as required by the Rehabilitation Act of 1973 (P.L. 93-112), as amended,

Section 504, nor does the Board of Education discriminate on the basis of political or religious opinions or affiliations, ethnic origin, color, race, sex, genetic information, age or disabling condition, as required by Title II & Title VI, of the Civil Rights Act of 1964, nor does the Board of Education discriminate on the basis of age, religion, or marital status in the educational programs or activities it operates. Contact Robin Hurst at 217 Jenkins Road, Eddyville, KY 42038, (270) 388-9715, ext. 404.

VIOLATION OF CIVIL RIGHTS - If a student feels that he/she has been discriminated against on the basis of race, color, national origin, disability, or sex, he/she should contact the school system's designated coordinator of students' civil rights: Rob Richey, Director of Pupil Personnel, Lyon County Board of Education, 217 Jenkins Road, Eddyville, KY 42038, or telephone (270) 388-9715 ext. 413.

PROFESSIONAL QUALIFICATIONS/CERTIFICATION – Parents may request information regarding the professional qualifications of their child's classroom teachers. Contact Robin Hurst at 217 Jenkins Road, Eddyville, KY 42038 or (270) 388-9715, ext. 404.

NOTIFICATION OF FERPA RIGHTS - The Family Education Rights and Privacy Act (FERPA) affords parents and "eligible students" (students over 18 years of age or students who are attending a postsecondary institution) certain rights with respect to the student's education records. They are:

1) ***The right to inspect and review the student's education records within forty-five (45) days of the day the District receives a request for access.***
   Parents or eligible students should submit to the school Principal/designee a written request that identifies the record(s) they wish to inspect. The Principal will make arrangements for access and notify the parent or eligible student of the time and place where the record(s) may be inspected.
2) ***The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or in violation of the student's privacy or other rights.***
   Parents or eligible students may ask the District to amend a record that they believe is inaccurate, misleading, or in violation of privacy or other rights. They should write the school Principal, clearly identify the part of the record they want changed, and specify why it is inaccurate, misleading, or in violation of their privacy or other rights. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise him\her of the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3) ***The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.***
   One exception that permits disclosure without consent is disclosure to school officials with legitimate educational interests. A "school official" is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility. Upon request, the District shall disclose education records without consent to officials of another school district in which a student seeks or intends to enroll or to other entities authorized by law.
4) ***The right to prohibit the disclosure of personally identifiable information concerning the student to recruiting representatives of the U.S. Armed Forces and its service academies, the Kentucky Air National Guard, and the Kentucky Army National Guard.***
   Unless the parent or eligible student requests in writing that the District not release information, the student's name, address, and telephone number (if listed) shall be released to Armed Forces recruiters upon their request.
5) ***The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.***
   The name and address of the office that administers FERPA is:

   Family Policy Compliance Office
   U.S. Department of Education
   400 Maryland Avenue, SW
   Washington, DC 20202-4605

REQUIRED NOTICES - CONTINUED

CHILD FIND FOR CHILDREN WITH DISABILITIES IN NEED OF SPECIAL EDUCATION OR 504 SERVICES

The Lyon County School District keeps educational records in a secure location in each school and Board office.

The Lyon County School District obtains written consent from a parent or eligible student (age 18 or who is attending a post-secondary institution), before disclosing personally identifiable information to an entity or individual not authorized to receive it under FERPA.

For students who have been determined eligible for Special Education, educational records will be destroyed at the request of the parents when they are no longer needed to provide educational programs or services. The Lyon County School District may destroy the educational records of a child without parent request three years after they are no longer needed to provide educational programs or services. Parents are advised that data contained in the records may later be needed for Social Security benefits or other purposes. The Lyon County School District may retain, for an indefinite period of time, a record of the student's name, address, telephone number, grades, attendance records, classes attended, grade level completed, and year completed.

Children eligible for Special Education include those children with disabilities who have autism, deaf-blindness, developmental delay, emotional-behavior disability, hearing impairment, mental disability, multiple disabilities, orthopedic impairment, other health impairment, specific learning disability, speech or language impairment, traumatic brain injury, or visual impairment and who because of such an impairment need Special Education services.

Children eligible for 504 services include those children in a public elementary and secondary education program who have a current physical or mental impairment that currently substantially limits some major life activity which causes the student's ability to access the school environment or school activities to be substantially limited.

Children eligible for the state-funded preschool program include three- and four-year-old children identified with disabilities and four-year-old children who are at-risk, as defined by federal poverty levels up to 150%. Preschool children eligible for special education must have an Individual Education Plan (IEP) instead of a 504 plan to receive state- funded preschool program services.

The Lyon County School District has an ongoing *"Child Find"* system, which is designed to locate, identify and evaluate any child residing in a home, facility, or residence within its geographical boundaries, age three (3) to twenty-one (21) years, who may have a disability and be in need of Special Education or 504 services. This includes children who are not in school; those who are in public, private, or home school; those who are highly mobile such as children who are migrant or homeless; and those who are advancing from grade to grade, who may need but are not receiving Special Education or 504 services.

The district's *"Child Find"* system includes children with disabilities attending private or home schools within the school district boundaries who may need special education services.

The Lyon County School District will make sure any child enrolled in its district who qualifies for Special Education or 504 services, regardless of how severe the disability, is provided appropriate Special Education or 504 services at no cost to the parents of the child.

Parents, relatives, public and private agency employees, and concerned citizens are urged to help the Lyon County School District find any child who may have a disability and need Special Education or 504 services. The District needs to know the name and age, or date of birth of the child; the name, address, and phone number(s) of the parents or guardian; the possible disability; and other information to determine if Special Education or 504 services are needed.

Letters and phone calls are some of the ways the Lyon County School District collects the information needed. The information the school District collects will be used to contact the parents of the child and find out if the child needs to be evaluated or referred for Special Education or 504 services. If you know of a child who lives within the boundaries of the Lyon County School District, who may have a disability, and may need but is not receiving Special Education or 504 services, please call (270) 388-9715, Ext. 329, or send the information to:

Tina Peery, Director of Special Education
Section 504 Coordinator
Lyon County Schools
217 Jenkins Road
Eddyville, KY 42038
Phone (270) 388-9715, Ext. 145



If you know of a child who attends a private or home school within the boundaries of the Lyon County School District, who may have a disability, and may need but is not receiving Special Education services, please call (270) 388-9715, Ext. 137 or send the information to the address above.

"Child Find" activities will continue throughout the school year. As part of these efforts, the Lyon County School District will use screening information, student records, and basic assessment information it collects on all children in the District to help locate those children who have a disability and need Special Education or 504 services. Any information the District collects through *"Child Find"* is maintained confidentially.

REQUIRED NOTICES - CONTINUED

CHILD FIND FOR CHILDREN WITH DISABILITIES IN NEED OF SPECIAL EDUCATION OR 504 SERVICES - Written Policies and Procedures have been developed which describe the District's requirements regarding the confidentiality of personally identifiable information and *"Child Find"* activities. There are copies in the principal's office of each school, and in the Board of Education office. Copies of these Policies and Procedures may be obtained by contacting:

Tina Peery, Director of Special Education
Lyon County Schools
217 Jenkins Road, Eddyville, KY 42038
Phone (270) 388-9715, Ext. 329 or email
The District office is open Monday through Friday, from 8 a.m. to 4 p.m.

The Lyon County School District provides a public notice in the native language or other mode of communication of the various populations in the geographical boundaries of the District to the extent feasible. If you know of someone who may need this notice translated to another language, given orally, or delivered in some other manner or mode of communication, please contact the Director of Pupil Personnel, the Director of Special Education or the Section 504
Coordinator at the address or phone number listed above for the Lyon County Schools.

AHERA/ASBESTOS NOTICE - In accordance with AHERA/Asbestos Hazard Emergency Act, Lyon County Schools have been inspected for asbestos containing building materials and have established a management plan based on this inspection. The management plans are located in the principals' offices, the Lyon County Board of Education office, and the school bus garage. These plans are available for public inspection/review, during regular business hours by contacting Rob Richey, Director of Safety/AHERA Coordinator, at (270) 388-9715, Ext. 413.

PESTICIDE NOTICE - Pest control services are normally performed on the third Friday of each month after 3:00 p.m. Signs will be posted on the doors of any buildings if additional treatments are necessary. These services are provided by Home Pro Advantage using Lambda Cyhalothrin (9.7%) with a pressure sprayer to classrooms, offices, hallways, restrooms and utility areas. Targeted pests are spiders, ants, beetles, etc. A notice and schedule of pesticide services along with provider information & MSDS information are posted online at www.lyon.kyschools.us > Parent Resources > Documents > Informative Documents. Parents should notify Rob Richey, Safety Director, at (270) 388-9715, Ext. 413, or by email if a child has any allergies to such treatments.

NON-DISCRIMINATION - Students, their families, employees and potential employees of Lyon County Schools are hereby notified that the Lyon County School District does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex or disability in employment, vocational programs, or activities as set forth in compliance with federal and state statutes and regulations. Any persons having inquiries concerning Lyon County Schools' compliance with Title
II, Title IV, Title VI, Title IX and/or Section 504 may contact:

Russ Tilford, Superintendent of Schools, Lyon County Board of Education
217 Jenkins Road, Eddyville, KY 42038
(270) 388-9715, ext. 414

VOCATIONAL & TECHNICAL PROGRAMS - The Lyon County School District offers the following career and technical programs to all students regardless of race, color, national origin, including those with limited English proficiency, sex or disability enrolled in grades 9-12: Agriculture, Business and Office, Family and Consumer Sciences, Technology, Health Sciences, Automotive Repair and Refurbishing, Carpentry, Electricity and Welding. Persons seeking further information concerning the vocational education offerings and specific pre-requisite criteria, or to obtain this information in a language other than English, should contact:

Tom Radivonyk, Principal, Lyon County High School
209 Fairview Avenue, Eddyville, KY 42038
(270) 388-9715, Ext. 108

This information is provided by the Lyon County School District and is intended as a general information reference for parents and citizens of Lyon County. Persons having specific questions about the subjects covered in this publication should contact:

Russ Tilford, Superintendent of Schools
Lyon County Board of Education
217 Jenkins Road, Eddyville, KY 42038
(270) 388-9715, Ext 414