

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 7:00 p.m. on Monday, June 22, 2020.

Roll call was taken and the following members were present: Jim Henschel, Joel Schuler, Mike Meeusen, Erica Spatz, Sarah Tegen, Sarah Rudnick, and District Administrator Dr. Ann Buechel Haack. Kim Viglietti attended the meeting virtually.

Also in attendance at the meeting were Anthony Summers, Emily Summers, and Sarah Hall. Mr. Fischer attended the meeting virtually.

Mr. Meeusen offered a motion to approve the agenda as the official order of business. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

Mrs. Spatz offered a motion to approve the minutes of the May 18, 2020, regular school board meeting. Mrs. Schuler seconded the motion. Motion carried, 7 ayes.

The treasurer's report and voucher review were presented showing the cash balance of \$1,992,071.69 on May 1, 2020. May receipts totaled \$77,144.95, interest received of \$300.51. May disbursements totaled \$557,922.06, leaving the cash balance on May 31, 2020, of \$1,511,595.09. The \$1,511,595.09 is comprised of \$1,213,090.09 in Local Government Investment Pool account #1 (general), \$219,608.37 in account #2 (technology), \$53,676.19 in account #3 (HVAC), and a general fund checking account balance of \$25,220.44. Mrs. Rudnick offered a motion to approve the monthly financial report and voucher review. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

Mrs. Groh-Bardon presented the estimated cash flow for the month of May. Actual ending cash remains below what was estimated. As previously stated, it is due to the estimated tax settlement. As for June, a portion of summer projects will be paid this month, and grants will be claimed by June 30. Dr. Buechel Haack added the Child Care Program received a payment through the Child Care Counts: COVID-19 Emergency Payment Program, and an updated 2019-20 Budget Overview was available for review.

Mrs. Rudnick offered a motion to approve the transfer from Fund 10 to Fund 27 to zero out Fund 27. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

Under donation recognition and acceptance, Dr. Buechel Haack noted the following:

- | | |
|---|----------------------------|
| *Kohl Family Foundation: | \$13,000 |
| -Technology maintenance/updates | |
| * "Resorter Strong" Sign Donation: | |
| -ELGHS Student Council | -ELGMS Student Government |
| -Band | -AFS |
| -FCCLA | -Yearbook |
| -FBLA | -Art Club |
| -NHS | -FFA |
| -Cross Country Team | -Golf Team |
| -ELGEA | -Erin Glynn |
| -Roxann and Greg Ruechel | -Tim and Ann Buechel Haack |
| *Janet and Bernard Schmitt: | |
| -Donation of gift certificate for One Teen Driving Program at Road America (Mr. Faris will use as incentive/reward prize) | |

*Family Assistance Program:

- Support from Area Businesses/Restaurants of food items, packaging supplies, etc.:
 - Off the Rail
 - Sartori Foods
- Financial Donations to help the weekly family assistance program:
 - Monetary donations received from various donors

Mr. Schuler offered a motion to accept the above-mentioned donations and thanked the donors for their generosity. Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

There was no guest correspondence – public comment.

Under guest correspondence – written comment, thank you notes were received from the family of Jeanette Moioffer, Janice Hannon, Colleen Sumner, Beth Reil, Lois Finstad, Patti Zuelke, Mary Bauer, Beth Roehl, Tami Gabrielse, Cathy Ehlen, and Sandy Hein.

Under maintenance updates, Dr. Buechel Haack gave an update on the following:

-Projects Currently Underway and/or Scheduled:

- Remodel ES gym bathroom: Waiting for new longer side/divider stall panels. Flooring will be patched after installing the panels.
- Abatement of HS upper level hallway completed.
- Installation of wall board above HS lockers completed; also painted ramp wall covering gray to match.
- Dry walling of room 228 completed.
- Removal of cedar shakes in ES/MS library and drywall/paint area completed.
- Installation of carpeting in ES/MS library, conference room 228, MS hallway by gym/office and HS Upper level hallway: Install crew arrived on June 15 and will remain until all projects are finished.
- Painting of the upper part of stairways from lower level to 4th grade penthouse completed. Our staff will do “touch up” work at the lower hallways to finish the project (ties in with the bathroom project--duct removal in the hallways).
- Installation of hoop winch system in the MS gym complete.
- Replacing ES kitchen serving counter top: After getting second bid; decided to work with local contractor for “guidance” for measuring/install; counter is selected and awaiting order from Menards.
- Adding electrical drops to Tech Ed classroom/work area: Will be completed within the next week.
- Install new cabinet/sink in Abi Wagner’s kindergarten classroom: Cleaning and maintenance staff will complete the work. Need to pick up materials—our staff will install.
- Buechel Field: Level/seed softball field by tennis courts to make soccer field. Excavation work was done and seeding occurred on June 17.
- MS and HS gym floors have been refinished.
- Received quote for cabinet install for Tech Ed room. Final designs done/submitted for construction to begin. Tentative install date: early August.

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- Replace counter in HS office. Final drawings have been submitted. Counter top and side materials have been selected. Construction of cabinets will begin. Tentative install date: early August.
- MS and HS gym floors have been refinished.

-Others:

- Cleaning and maintenance staff have been busy with various cleaning and painting projects at both buildings.
- Booster heating element went out on dishwasher in MS cafeteria (was original unit from 1990). Looked into options of repair/replace. Better option to replace. Will be placing order from manufacturer and getting local plumber to install.
- Exploring ideas for getting wrestling mats off the floor in the ES gym as moisture under mats is causing floor to buckle.
- Watching auctions for refrigeration/freezer equipment for food service. Did purchase 6 additional octagon tables from Horicon school auction to use to "spread" the HS lunch into the hallways. Eventually will move tables to MS and/or ES cafeterias.

Mr. Schuler offered a motion to approve the revised 2020-21 Meeting Schedule as presented. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

Under 2020-21 Budget Adoption, Dr. Buechel Haack reviewed the 2020-21 preliminary budget and asked for approval. The budget is estimated at this time and will be presented at the District annual meeting. The budget is finalized in October when the following are known: State aid, Equalized value, and the 3rd Friday count of enrollment. The 2020-21 preliminary budget is based upon a decrease by 15 in enrollment projections, a 15% decrease in State aid, and a 0% increase in equalized values. However, Dr. Buechel Haack did stress that the actual "in seat" student count shows an increase for the 2020-21 school year. This is a reflection of the growth in our open enrollment. Mrs. Rudnick offered a motion to adopt the budget as presented with the levy set at \$5,937,653 and a mill rate of 8.04199. Mr. Schuler seconded the motion. Motion carried, 7 ayes.

Dr. Buechel Haack recommended utilizing line-of-credit borrowing from National Exchange Bank & Trust for the 2020-21 school year. Mrs. Spatz offered a motion to continue with National Exchange Bank & Trust and to move for approval of a Tax and Revenue Anticipation Note in an amount not to exceed \$1,000,000 for the operation and maintenance of the Elkhart Lake-Glenbeulah School District for the 2020-21 school year starting July 1, 2020 through June 30, 2021. Mr. Meeusen seconded the motion. Motion carried, 7 ayes.

Dr. Buechel Haack recommended approval of the 2020-21 "in" and "out" open enrollment applications with the exception of 1 "in" student as we do not have the staffing to meet his IEP education needs. There are 5 "in" applications and 9 "out" applications. Mr. Schuler offered a motion to approve the open enrollment applications as presented. Mrs. Spatz seconded the motion. Motion carried, 7 ayes. Overall open enrollment longitudinal data was presented. As of May 31, 2020, EL-G has 112 open

enroll “in” students and 87 open enroll “out” students for a net positive 25 students for the District.

Under Resignation/Acceptance of Personnel Contracts:

A. Mr. Schuler offered a motion to approve the following purchased service contracts:

- Rehab Resources: PT/OT
- Jennifer Kiekhoefer: Speech/Language Consultant
- Kim Post (CESA7): School Psychologist
- Linda Faris: School Nurse

Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

B. Mrs. Rudnick offered a motion to approve the following co-curricular resignation:

- Pete Fullerton: JV Boys’ Basketball Coach

Mr. Schuler seconded the motion. Motion carried, 7 ayes. The Board thanked Mr. Fullerton for his service.

C. Mrs. Rudnick offered a motion to approve the following co-curricular assignment:

- Heather Mersberger: JV2 Volleyball Coach

Mr. Spatz seconded the motion. Motion carried, 7 ayes.

D. Mr. Schuler offered a motion to approved the following support staff resignation/retirement:

- Lisa McClurg: Special Ed Aide resignation
- Janice Hannon: EL Aide retirement

Mrs. Tegen seconded the motion. Motion carried, 7 ayes. The Board thanked Mrs. McClurg and Ms. Hannon for their service.

E. There were no support staff contract approvals.

F. Mr. Meeusen offered a motion to approve the following certified staff contracts:

- Krysten Seefeldt: Grade 6 Teacher
- Alyca Hess: District Media Specialist
- John Shanahan: ES/MS Guidance Counselor
- Kendra Ramaeker: EL Teacher (40% FTE)

Mr. Schuler seconded the motion. Motion carried, 7 ayes.

Mr. Fischer reported on JK-8 activities including the MS virtual awards day, the outstanding 8th grade student, the staff in-service day, and summer school class sign ups.

Dr. Buechel Haack reported on Mr. Faris’s high school activities including summer school, staff meetings, and graduation plans. Mr. Faris thanked the staff, students, and community for their support during this time. It was noted that coaches are working with Mr. Larson on guidelines for coaching their sports this summer during COVID-19.

Under Administrative Team Goals Update, Dr. Buechel Haack shared the District is ordering technology devices for JK through grade 1 students, and staff is providing input on the technology training that would be helpful in order to teach students. She added DPI released a document on re-opening schools. However, this document is very fluid. Currently, staff and administration are putting together ideas on re-opening schools and what this might look like for EL-G in the fall.

There being no further business to come before the meeting, Mr. Schuler offered a motion to move into closed session pursuant to Section 19.85(1)(c) Wisconsin Statutes for consideration/tentative approval of compensation/performance of administration/management/confidential, certified and support staff over which the Board has jurisdiction. Mrs. Meeusen seconded the motion. Roll call vote: Henschel-yes, Schuler-yes, Meeusen-yes, Viglietti-yes, Spatz-yes, Tegen-yes, Rudnick-yes. Motion carried, 7 ayes.

Return to open session at 10:35 p.m.

Mr. Meeusen offered a motion to increase each step of the compensation model by \$500 and allow for staff to receive full step increases if established criteria is met from performance evaluations. This action was taken to have our compensation model remain comparable/competitive with area Districts. Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

Mr. Schuler offered a motion to increase the support staff wages as recommended to have their overall percentage salary increase align with the overall percentage for the certified staff increase. Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

Mrs. Rudnick offered a motion to increase the administration/confidential/supervisory compensation as presented with the goal to continue to be comparable with others in the area or to continue to work towards meeting that level. Mr. Schuler seconded the motion. Motion carried, 7 ayes.

Mr. Schuler offered a motion in lieu of an increase to the District Administrator's salary, the District authorized pay out of up to ten days of unused vacation for 2020. For 2020-21, the allowance will remain for payout of up to 10 vacation days but must match an equal number or more vacation days actually taken by the District Administrator. Mr. Meeusen seconded the motion. Motion carried 7 ayes.

There being no further business to come before the meeting, Mr. Meeusen offered a motion to adjourn. Mr. Schuler seconded the motion. Motion carried, 7 ayes.

Meeting adjourned at 10:46 p.m.

Respectfully submitted,

Kayla Groh-Bardon
Secretary of the Meeting