

**Minutes of the Regular Board of Education Meeting of
Hawthorn Community Consolidated District #73, Lake County, Illinois
841 West End Court, Vernon Hills, IL 60061
7:00 p.m. on the 22nd day of September**

CALL TO ORDER

President Robin Cleek called the Board of Education meeting to order at 7:00 p.m. Those present recited the Pledge of Allegiance.

ROLL CALL

The Board Secretary called attendance and the following members attended: George Fievet, Michael Engle, Sonali Patil, Karl Borchers, Joel Finfer and Robin Cleek. Also in attendance were Asst. Supt. of Business & Finance Ms. LeeAnn Taylor; Asst. Supt. of Teaching & Learning Ms. Allison Stein; Asst. Supt. of Student Services Ms. Alicia Corrigan; Asst. Supt. of Innovative Learning Dr. Karen Maturo; Asst. Supt. for Human Resources Mr. Adam Palmer; and Superintendent Dr. Pete Hannigan. Wes Polen was not in attendance.

PUBLIC COMMENT

No public comment at this time.

RECOGNITION

Mr. Karl Borchers spoke on behalf of the recognition committee to formally recognize Mr. Austin Dish, a bus driver for Elementary and Middle North. Mr. Austin was nominated for recognition by the Hawthorn Student Services department. In the nomination, they stated that Mr. Austin treats every student with the highest level of respect and kindness. He is patient and cares for all students as if they are his own. He makes sure every student follows the bus rules while making the bus ride fun. He has been known to use a student's unique interests to build a relationship with them. Mr. Austin was presented with a certificate of appreciation.

ANNOUNCEMENTS

No announcements at this time.

PRESIDENT'S REPORT

President Cleek asked the board to let her know if anyone would be interested in representing Hawthorn at the delegate assembly during the Triple I conference. If there are no interested board members, she will represent the Hawthorn Board of Education. She ended her report by reminding the board to RSVP for the Lake Division meeting held in Lake Zurich.

ED-RED REPORT

No report at this time.

SEDOL REPORT

Mr. Michael Engle reported that SEDOL had its last governing board meeting on August 24, 2022. The last executive board meeting was on August 25, 2022. Staffing and enrollment updates were presented at the last board meeting. SEDOL had budgeted for 689 students and the current enrollment is 690. The changes to state requirements for paraprofessionals will help with the open vacancies. SEDOL has hired 37 out of the 67.5 vacancies. Mr. Engle ended his report by informing the Board of SEDOL's next fundraiser. The event, *One Special Night for Very Special Kids*, is scheduled for Saturday, November 5 from 7-11 p.m. located at Studio One in Highland Park. The event will feature live music, entertainment and fundraising. Anyone interested in joining or donating can visit the SEDOL website for more details.

SITE & FACILITIES SUBCOMMITTEE REPORT

Dr. Sonali Patil reported that the Site & Facilities committee met on Tuesday, September 20, and discussed a few items. The district phones are projected to be updated in December. The summer projects are all scheduled for completion according to their due date. The playground at ES/Aspen was officially opened to the school and community, and the students seem to be enjoying the new updates.

PRESENTATIONS

Assistant Superintendent of Human Resources Mr. Adam Palmer presented a Substitute Teacher Update. He started his presentation by reviewing the background information regarding substitute teachers and shared the results from the substitute compensation survey. Since October 2021, Hawthorn has hired 25 new substitutes, some of which have gone on to take permanent positions. From January 2021 through September 2021, Hawthorn had hired nine new substitute teachers. Current substitutes also had the opportunity to give feedback and many responded that they choose to sub in Hawthorn because they enjoy the staff, students, positive climate and Hawthorn makes them feel at home. Hawthorn will continue to be proactive when hiring and maintaining the substitute retention by creating a substitute teacher pilot program, implementing feedback and suggestions, creating a substitute cohort, continuing to partner with HEA in the development of creative solutions, and providing additional recognition and gratitude.

Mr. Palmer also presented the Tenth-Day Enrollment Report. He started his presentation by reviewing the district goals. For the 2022-2023 school year, Hawthorn has hired 68 new licensed staff members. A graph was displayed to spotlight the drop in enrollment from September 2017 to September 2022. In September 2017, there were 4,256 students enrolled and in September 2022 there were 3,523 students enrolled. The current average size in a K-5 classroom is 22.3 students. Middle school staffing allocation for the core areas such as ELA, Math, Science and Social Studies average 23.6 students. Support teachers flood services into classrooms to provide small groups. In summary, District 73's allocation of staff continues to afford Hawthorn with the opportunity to provide top-tier instruction for students. The district will continue to regularly monitor student enrollment numbers to maintain appropriate staffing levels for the current year.

SUPERINTENDENT'S REPORT

Dr. Hannigan reported that the next Board Meeting scheduled for October 20, 2022 will be located at Hawthorn Elementary South to showcase the new renovations and installations. The facility tours will begin at 5:30 p.m. for community stakeholders and will be followed by the Board Meeting at 7 p.m.

CONSENT AGENDA

- 6.1 Board Meeting Minutes from September 8, 2022
- 6.2 Expenditure Report from September 9- September 22
- 6.3 AMEX Report from August 2022
- 6.4 Mastercard Report from August 2022
- 6.5 Amazon Expense Report from September 22, 2022
- 6.6 Treasurer's Report from June 2022
- 6.7 Personnel Report

3 New Hires:

2 Resignations:

1 Leave of Absence:

1- Retirement

3 New Hires: Inge Krizer, 8th Grade Teacher, MS; Mara Silver-Schack, .4 Music Teacher, ES; Lori DeFrank, Lunch/Recess Supervisor, ES

2 Resignations: Karla Calleros Salais, Instructional Assistant, DL, 09/06/2022; Danae Sewood, Instructional Assistant, TL, 09/16/2022

1 Retirement: Robert Collins, Principal, MN, 06/30/2026

1 Leave of Absence: Alexandra Reich, Social Worker, MS, 08/18/2022

RECOMMENDED MOTION: Joel Finfer moved that the Board of Education approve the **Consent Agenda** items as presented; seconded by Karl Borchers.

Roll Call Vote: Joel Finfer, Sonali Patil, Robin Cleek, Michael Engle, George Fievet and Karl Borchers.

Motion carried: 6 ayes; 0 nays

Assistant Superintendent of Finance & Business Operations Ms. LeeAnn Taylor reviewed the Design and Development of Elementary North. She reviewed the timeline of the project and highlighted the mechanical work that is in desperate need of updating. Along with the mechanical work, the project will include renovations to the flooring, special service areas, the library media center, etc. Once approved, bids will be ready to be released next week and will be brought back to the November board meeting. The final approval of the project will be scheduled for approval at the December board meeting.

ACTION ITEMS

Design and Development Approval of Elementary North

MOTION: Joel Finfer moved that the Board of Education approve the Design and Development of Elementary North; Michael Engle seconded the motion.

Roll Call Vote: Joel Finfer, Sonali Patil, Robin Cleek, Michael Engle, George Fievet and Karl Borchers.

Motion carried: 6 ayes; 0

nayes

GENERAL INFORMATION

1. Enrollment
2. FOIA Log, Dr. Hannigan reported that there were no FOIA requests since the last board meeting as identified in Section 8.2 of the Board agenda.
3. Board Email Log
4. Media Clips

TOPICS FOR FUTURE DISCUSSION

No future topics at this time.

ADJOURN TO CLOSED SESSION

Pursuant to 5 ILCS 120/2(c)(11) President Cleek *read the motion(s) to adjourn to CLOSED SESSION for the purposes of:*

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).

President Cleek mentioned that the board does not anticipate taking any action following the closed session portion of the meeting.

With no further business to discuss, Karl Borchers *made a motion to adjourn to Closed Session, seconded by* George Fievet. The meeting *adjourned at 7:41 p.m.* **All in favor? Yes.**

Motion carried: 6 ayes; 0

nayes

Respectfully submitted,
Jessica Flores

Robin Cleek, President

George Fievet, Secretary

Date Minutes Approved: _____