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**LAMOILLE NORTH SUPERVISORY UNION**  
 NEW ENROLLMENT  CHANGE OF STATUS

**FORM I**

Rev. 10/11/2022

**EMPLOYEE – MUST COMPLETE ALL INFORMATION IN SECTIONS 1 THROUGH 7**

**SECTION 1 – EMPLOYEE PARTICIPANT INFORMATION**

Social Security Number	Last Name <input type="checkbox"/> check if new	First Name	MI	Date of Birth
Home Mailing Address <input type="checkbox"/> check if new	City		State	Zip Code
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Home Phone	Work Phone	Current Marital Status <input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED	

**SECTION 2 – DEPENDENT INFORMTION**

	Check One	LAST NAME	FIRST NAME	MI	SEX	DATE OF BIRTH MM/DD/YYYY	SOCIAL SECURITY #	Enter "Dep" Relationship Code
Spouse or Partner	<input type="checkbox"/> Add <input type="checkbox"/> Delete				<input type="checkbox"/> M <input type="checkbox"/> F			
Dep-1	<input type="checkbox"/> Add <input type="checkbox"/> Delete				<input type="checkbox"/> M <input type="checkbox"/> F			
Dep-2	<input type="checkbox"/> Add <input type="checkbox"/> Delete				<input type="checkbox"/> M <input type="checkbox"/> F			
Dep-3	<input type="checkbox"/> Add <input type="checkbox"/> Delete				<input type="checkbox"/> M <input type="checkbox"/> F			
Dep-4	<input type="checkbox"/> Add <input type="checkbox"/> Delete				<input type="checkbox"/> M <input type="checkbox"/> F			
Dep-5	<input type="checkbox"/> Add <input type="checkbox"/> Delete				<input type="checkbox"/> M <input type="checkbox"/> F			

**DEP Relationship Codes:**

**C**-Child (Birth/Adoption) **L**-Legal Guardianship\* **CO**-Court Order Coverage\* **SP**-Spouse  
**D**-Disabled Child (attach Physician Statement **CU**- Civil Union **DP** - Domestic Partner  
**S**-Stepchild\*\*\*

\*= Attach Court Order

\*\*\* = Who is legally responsible for stepchild(s) medical bills? \_\_\_\_\_

**SECTION 3 – ENROLLMENT CHOICES**

Elect Dental Coverage:  Single  Member/Spouse/Civil Union/Domestic Partner  Member/1 Child  Member/ 2 or more Children  Family  
 Waive Coverage

**SECTION 4 - SPOUSE EMPLOYER INFORMATION**

Is Spouse Employed?  Yes  No If yes, provide Name & Address of Employer: \_\_\_\_\_  
Does Spouse's Employer offer dental coverage?  Yes  No

**SECTION 5 - OTHER COVERAGE**

Do you, your spouse or dependent(s) maintain other dental coverage?  YES  NO If Yes, complete below and provide a copy of the Plan's ID card.

Policyholder Name	Policy Number	Group Number	Insurance Company Name & Address	Effective Date: _____ <input type="checkbox"/> Single <input type="checkbox"/> 2P <input type="checkbox"/> Family
Policyholder Name	Policy Number	Group Number	Insurance Company Name & Address	Effective Date: _____ <input type="checkbox"/> Single <input type="checkbox"/> 2P <input type="checkbox"/> Family

**SECTION 6: HIPAA COMPLIANCE**

Will this plan replace existing dental insurance coverage?  YES  NO **If yes, attach a certificate of prior dental insurance coverage.** Your Prior insurer will give you this form.

**SECTION 7: SUBSCRIBER SIGNATURE**

I certify that the statements on this enrollment form and all information furnished by me are true and complete to the best of my knowledge. I and any enrolled dependants agree to permit any healthcare provider to release/discard any information (including Protected Health Information) acquired in connection with any past or future care or treatment to Comprehensive Benefits Administrator, Inc. \ Employee Benefit Plan Administration, Inc., or its designated agent for purposes of administering healthcare coverage.

<b>Subscriber's Signature</b>	<b>Date</b>
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**\*\*\*\*EMPLOYER USE ONLY – EMPLOYER CHECK AND COMPLETE APPROPRIATE AREAS BELOW\*\*\*\***

<b>COVERAGE EFFECTIVE DATES:</b>	Dental Effective Date:		
<b>EMPLOYEE STATUS:</b>	Date of Hire	or Full Time Status	<input type="checkbox"/> New Hire <input type="checkbox"/> Rehire <input type="checkbox"/> Open Enrollment <input type="checkbox"/> HIPAA Qualifying Event (describe event): _____
	Division/Subgroup LNMUUSD 0926 _____ CES 0927 _____ LNSU 0930 _____	<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Retiree	<input type="checkbox"/> Salary <input type="checkbox"/> Hourly - #Hours _____
<b>REASON FOR STATUS CHANGE:</b>	Effective Date:	<input type="checkbox"/> Marriage <input type="checkbox"/> Name Change <input type="checkbox"/> Address Change <input type="checkbox"/> Open Enrollment <input type="checkbox"/> Surviving Spouse <input type="checkbox"/> Loss of Coverage (Certificate of Creditable Coverage Required) <input type="checkbox"/> Transfer <input type="checkbox"/> HIPAA Qualifying Event (describe event): _____	
<b>CANCEL COVERAGE:</b>	Effective Date:	<input type="checkbox"/> All <b>REASON:</b> <input type="checkbox"/> COBRA <input type="checkbox"/> Divorce <input type="checkbox"/> Retired <input type="checkbox"/> Death <input type="checkbox"/> Left Employment <input type="checkbox"/> Spouse <input type="checkbox"/> Dependent over Age <input type="checkbox"/> Other Insurance <input type="checkbox"/> Dependent(s) list in Section 2 <input type="checkbox"/> Other describe): _____	