
The regular meeting of the Virtual Learning Academy of St. Clair County Board of Trustees, Marysville, Michigan, was held on April 27, 2022 at the St. Clair County Regional Education Center located at 499 Range Road, Marysville, Michigan.

The meeting was called to order at 2:00 p.m.

MEMBERS PRESENT:

Kathleen Kish, Cynthia Raymo, Fran McBride, Dan DeGrow (arrived late at 2:03 p.m.), Abraham Leaver (arrived late at 2:03 p.m.).

MEMBERS ABSENT:

INTRODUCTION OF GUESTS:

Josh Everitt, VLA Principal; Jean Sturtridge, RESA Director of Legal Services; Linda Sikora, Academy Business Manager; Liz Yanik, Recording Secretary

PUBLIC PARTICIPATION:

None

ADDITIONS/DELETIONS TO AGENDA:

Added Informational Item E: Tuition Reimbursement

ACTION ITEMS:

A. Approval of Liz Yanik – New Board Recording Secretary

It was moved by Cynthia Raymo and supported by Fran McBride to approve Liz Yanik as the new board recording secretary.

PUT TO A VOTE: All: Yes **Motion: Carried**

B. Approval of Minutes (Enclosure #1)

It was moved by Cynthia Raymo and supported by Abraham Leaver to approve the January 19, 2022 meeting minutes as presented.

PUT TO A VOTE: All: Yes **Motion: Carried**

C. Approval of Bills (Enclosure #2)

It was moved by Abraham Leaver and supported by Cynthia Raymo to approve the April 2022 bills as presented. (Check numbers 3507-3546 for a total of \$250,348.29.

PUT TO A VOTE: All: Yes Motion: Carried

D. Approval of Audit Engagement Letter (Enclosure #3)

It was moved by Cynthia Raymo and supported by Fran McBride to approve the Audit Engagement Letter as presented.

PUT TO A VOTE: All: Yes Motion: Carried

E. Approval of 2022-2023 Food Service Agreement (Enclosure #4)

It was moved by Abraham Leaver and supported by Cynthia Raymo to approve the 2022-2023 Food Service Agreement as presented.

PUT TO A VOTE: All: Yes Motion: Carried

F. Approval of VLA Edgenuity and Edmentum Curriculum (Enclosure #5)

It was moved by Abraham Leaver and supported by Fran McBride to approve VLA's continued use of Edgenuity and Edmentum curriculum.

PUT TO A VOTE: All: Yes Motion: Carried

G. Approval of Proposed Staff Retention Bonuses (Enclosure #6)

It was moved by Fran McBride and supported by Abraham Leaver to approve the proposed \$1,000.00 staff retention bonuses.

PUT TO A VOTE: All: Yes Motion: Carried

H. Approval of Proposed Salary Increases (Enclosure #7)

It was moved by Abraham Leaver to amend the proposed salary increases to include Josh Everitt and then to approve. It was supported by Cynthia Raymo.

PUT TO A VOTE: All: Yes Motion: Carried

I. Approval of 2022-2023 Additional Duty Contracts (Enclosure #8)

It was moved by Abraham Leaver and supported by Fran McBride to approve the 2022-2023 Additional Duty Contracts.

PUT TO A VOTE: All: Yes Motion: Carried

J. Approval of 2022-2023 Extended Hours Contract (Enclosure #9)

It was moved by Dan DeGrow and supported by Cynthia Raymo to approve the 2022-2023 Extended Hours Contract.

PUT TO A VOTE: All: Yes Motion: Carried

K. Approval of 2022-2023 Targeted Tutoring Extended Hours Contract (*Enclosure #10*)

It was moved by Dan Degrow and supported by Abraham Leaver to approve the 2022-2023 Targeted Tutoring Extended Hours Contract.

PUT TO A VOTE: All: Yes Motion: Carried

L. Approval of New Flooring Purchase (*Enclosure #11*)

It was moved by Dan DeGrow and supported by Fran McBride to approve the new flooring purchase.

PUT TO A VOTE. All: Yes Motion: Carried

DISCUSSION ITEMS:

A. March 2022 Financial Report (*Enclosure #12*)

Linda Sikora shared the financial report for January, February and March 2022. Linda said the VLA fund balance looks fiscally sound and she is projecting an 89% fund balance which does not reflect the increase in the per-pupil foundation allowance nor the ESSER III grant funds.

B. Schedule date and time for annual July reorganizational meeting

In discussing the date and time for the next board meeting, it was apparent that due to scheduled summer vacations of some of the board members, it would be beneficial to meet remotely for the July meeting. The date for the next meeting has been established as Tuesday, July 27 at 10:00 a.m. This will be via Zoom.

INFORMATIONAL ITEMS:

A. Edgenuity Curriculum Alignment Documentation 2022-2023 (*Enclosure #13*)

Josh Everitt annually works with Edgenuity to ensure they have aligned courses to Michigan Merit Curriculum standards. VLA has a state-certified teacher assigned to all courses not aligned including Lifetime Fitness, Financial Math, other 4th year math courses and Introduction to Art.

B. Administrative Update (*Enclosure #14*)

Josh Everitt shared his Administrative Update which showed VLA with 149 students - 12 students at TEC, 2 students at BWMC and 3 students dual enrolling with SC4. Thirteen students have graduated already this year and we anticipate several more before the end of June. We have an orientation group scheduled to start in early May with 12 new students.

C. April Newsletter (*Enclosure #15*)

Josh shared the spring newsletter which included the Detroit Tiger's Homeplate

Event, the Construction Trades Fair coming up and the recent Magna staff tour among other things. The board members acknowledged the nice layout and pertinent news included.

D. Next Board Meeting

July 27th @ 10:00 a.m. via Zoom

E. Tuition Reimbursement

Linda Sikora presented a request for tuition reimbursement for a Life Coach Training continuing education course for a former VLA employee who made a lateral move to another academy within St. Clair County. The amount was \$450.00. Legal counsel from Jean Sturtridge gave the directive to pay, given the pre-approval for the course from Josh Everitt.


ANNOUNCEMENTS:

None

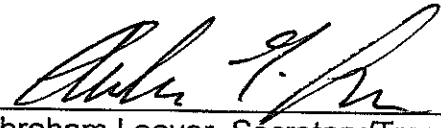
ADJOURNMENT:

It was moved by Abraham Leaver and supported by Dan DeGrow to adjourn the April 27, 2022 meeting at 3:08 p.m.

PUT TO A VOTE: All: Yes **Motion: Carried**



Liz Yanik, Recording Secretary

APPROVED: 

Abraham Leaver, Secretary/Treasurer