

The Regular meeting of the Canandaigua City School District Board of Education was held on Wednesday, September 28, 2022 at 5:30 p.m. in the Canandaigua City School District, Operations Center, Mrs. Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, Megan Personale, John Polimeni, Jen Schneider, Jenny Tessendorf, Beth Thomas

LEADERSHIP TEAM PRESENT: Matt Fitch, Brian Nolan, Matt Schrage

LEADERSHIP TEAM ABSENT: Jamie Farr

ADMINISTRATIVE TEAM PRESENT: Tracy Lindsay, Jean MacKenzie, Kris VanDuyne, Chris Paige, Dennis DesRosiers

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Jenna Dodsworth, Rebecca Kraft, Shayliana Bolton and family, Stephanie Piper, Jen Baxter, Katya Metidieri, Karyn Kurowski

Executive Session

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas with all present voting yes, the Board of Education approved calling an Executive Session at 5:30 p.m. to discuss collective negotiations of the Teachers Association, Administrative Team, Bus Drivers, Custodial Maintenance, Food Service, Monitors and Individual Contracts

Return to Open Session

Upon a motion made by Mrs. Personale, seconded by Dr. Schneider, with all present voting yes, the Board of Education returned to Open Session at 6:25 p.m.

Meeting Called to Order and Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with fifth grader Shayliana Bolton leading all in the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance.

Superintendent's Report

Mr. Matt Schrage, Assistant Superintendent for Instruction, introduced the administration team who provided an overview of the various summer programs:

Ms. Kris VanDyune, Director of Professional Development; Mrs. Jean MacKenzie, Director of Intervention; Mrs. Chris Paige, Assistant Director of Special Programs; and Mr. Dennis DesRosiers, Director of Special Programs, reviewed the summer programs for staff and students.

Those not participating in the rest of the meeting left at 6:47 p.m.

Public Comments

There were no public comments.

Board Meeting Minutes

Upon a motion made by Mrs. Personale, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved the Regular Board Meeting minutes of September 12, 2022.

APPROVED: BOARD MINUTES

August 2022 Warrant Review

Upon a motion made by Mrs. Personale, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the August 2022 Warrants.

APPROVED: WARRANTS

A-14 General 9007845-9007902 (ACH)
A-15 General 15719-15767 (Check Print)
A-16 General 15710-15718, 15768-15771 (In House)
A-19 General 9000351-9000398 (ACH)*
A-20 General 15780-15822 (Check Print)
A-21 General 15772-15779 (In House)
C-2 Cafeteria 2595-2614
C-3 Cafeteria 2615-2620
F-5 Federal 808-813 (Check Print)
F-6 Federal 9000346-9000350 (ACH)
F-7 Federal 9000351-9000353 (ACH)
F-8 Federal 814-818 (Check Print)
H-5 Capital 488-491 (Check Print)
H-6 Capital 9000155-9000156 (ACH)
H-7 Capital 9000157-9000161 (ACH)
H-8 Capital 493-498 (Check Print)
H-9 Capital 492 (In House)

Educational Presentation- Registration Process

Mr. Tracy Lindsay, Data Specialist, and Ms. Jenna Dodsworth, Registrar, updated the Board of Education on enhancements to our registration process. The presentation included our transition to online registration, updates to our website and an overview of our onboarding process for students and families.

Consensus Agenda

Upon a motion made by Mr. Polimeni, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the Consensus and Supplemental Agendas.

APPROVED: CONSENSUS AND SUPPLEMENTA AGENDAS

Business

1. Treasurer's Report

the Treasurer's Report for the Period of June 1, 2022 - June 30, 2022 and July 1, 2022 - July 31, 2022. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2021 - June 30, 2022 and the Appropriation Status Report, which is a summary, for the period of July 1, 2022 - July 31, 2022. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2021 - June 30, 2022 and the Revenue Status Report, which is a summary, for the period of July 1, 2021 - July 31, 2022. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

4. Physical Education Plan

the updated Physical Education Plan for the 2022-2023 school year.

5. Therapy Dog

the request of Mr. John Arthur, Middle School Principal, for the following therapy:

- Winslow, owner is Ms. Kelly Mariano, Middle School Social Studies Teacher. Winslow is a Yorkiepoo

6. Volunteer

the request of Mr. Brian Amesbury, Elementary School Principal, for Ms. Virginia Muller and Ms. Katrina Picaviello to volunteer for the 2022-2023 school year.

7. Fall Semester 2022 - BSN Clinical Experience Placement

the request of Mr. Brian Amesbury, to change in date for the below:

- Kelly Newton, SUNY Empire with Jill Cross- 1/17/2023-4/28/2023

8. Surplus Books

the request of Mrs. Emily Bonadonna, Primary School Principal, to declare as surplus items library books from the Primary Library.

9. Change Fund

for the Visual and Performing Arts Induction Ceremony- \$50

10. Financial CAPs Related to Financial Statement/ Management Letter

of the Corrective Action Plan related to the 2021-2022 Independent Audit and Management Letter.

11. Athletic Trip- Initial Approval

the Initial approval of the below trip:

- Girls Varsity Basketball, Amsterdam, NY, December 27-28, 2022

12. Recommendations of the Committee on Preschool Special Education

for review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

13. Recommendations of the Committee on Special Education

for review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Removals

| <u>Name</u> | <u>Position</u> | <u>Reason</u> | <u>Effective</u> |
|-----------------|---------------------|---|------------------|
| Noah Ingalls | Custodial Worker | Resignation in order to accept another position in the District | 9/6/2022 |
| Tyler Lawson | Custodial Worker | Resignation in order to accept another position in the District | 9/30/2022 |
| Nicole Majewski | Teacher Aide | Resignation | 10/3/2022 |
| Penny McMillan | Food Service Helper | Termination | 9/22/2022 |
| Marianne Walker | Teacher Aide | Resignation | 9/6/2022 |

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

| <u>Name</u> | <u>Position</u> | <u>Effective</u> | <u>Rate</u> |
|------------------|--------------------------------|------------------|--------------|
| Thomas Bliss | Auto Mechanic/Bus Driver | 9/26/2022 | \$20.00/hr. |
| Kathleen Elliott | Substitute School Monitor | 9/19/2022 | \$13.20/hr. |
| Tyler Lawson | Groundskeeper | 10/1/2022 | \$17.53/hr. |
| Dawn Arnaud | Teacher Aide 12-month | 9/1/2022 | Current rate |
| Ethan Doyle | School Bus Driver Trainee | 9/22/2022 | \$13.20/hr. |
| Brittany Houle | Food Service Helper | 9/29/2022 | \$13.37/hr. |
| Clyde Williams | Substitute Food Service Helper | 9/27/2022 | \$13.20/hr. |
| Marilyn Ruiz | School Bus Monitor | 10/3/2022 | \$14.70/hr. |

2. Instructional Personnel

A. Leave of Absence

- 1) of Tiffany Fox, Special Education Teacher at the Elementary School, for a leave of absence from November 28, 2022 through February 10, 2023.
- 2) of Kelly Coons, Art Teacher at the Academy, for a leave of absence beginning September 6, 2022.
- 3) of Rachel Ludwig, Special Education Teacher at the Middle School, for an extension to her current leave of absence through November 20, 2022.
- 4) of Amanda Powers, School Bus Monitor, for a leave of absence beginning September 6, 2022.

B. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.



- 1) of Alexandra Wagner who received her Bachelor's degree in International Relations and Spanish from SUNY Fredonia. Ms. Wagner is appointed to a 1.0 FTE Long-term Substitute Spanish Teacher for the 2022-2023 school year.

| <u>Name</u> | <u>Certification</u> | <u>Effective</u> | <u>Step/Rate</u> |
|------------------|----------------------|----------------------|------------------|
| Alexandra Wagner | N/A | 9/1/2022 – 6/30/2023 | Step 1 |

- 2) Interim Substitute Teacher

the following individuals for an Interim Substitute Teacher positions as indicated at an agreed upon rate for the duration of the assignment:

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>Effective</u> |
|---------------|------------------------|-------------------|-----------------------|
| Whitney Tyler | Occupational Therapist | Elementary School | 9/26/2022 – 3/29/2023 |

- 3) 2022-2023 Fall Coach

the following individual to a coaching position at the contractual rate:

- Alex Hennessey – Unified Bowling
- Kimberly Condon, Modified Cross Country

- 4) Mentors

the following individuals to Mentor assignments for the 2022-2023 school at the contractual rate:

| Mentor | Staff |
|--------------------|---------------------------|
| Abby Zanowick | Northrop, Chelsea N |
| Abby Zanowick | Segbers, Mitchel W |
| Abby Zanowick | Sullivan-Murphy, Sheila K |
| Abby Zanowick | Turner, Brittany A |
| Amanda Harris | Lloyd, Hannah J |
| Amanda Harris | Stevens, Leah A |
| Amanda Harris | Tontoni, Elena M |
| Amy Principato | Iati-LaFave, Michael J |
| Amy Principato | Mann, Eric C |
| Amy Principato | Moore, Haley L |
| Amy Principato | Oso-Carbonaro, Angela |
| Angelica Clark | Wendt, Rachel |
| Catherine Kelley | Clement, Madison |
| Christine McClain | Kelley, Kaylee |
| Danielle Consaul | Dobies, Caroline |
| Denise Shimmon | Amberg, Morgan E |
| Denise Shimmon | Baccari, Abbey R |
| Denise Shimmon | Ceravolo, Colton J |
| Denise Shimmon | Coles-Lloyd, Jennifer L |
| Denise Shimmon | Genecco, Colby M |
| Denise Shimmon | March, Erica L |
| Elizabeth Giuliano | Jones, Alfred |
| Emily Williams | Ames, Cayley M |
| Emily Williams | Hagens, Lucas H |
| Emily Williams | VanDyke, Amy B |
| Emily Williams | Kaiser, Jessica M |
| Emily Williams | Landcastle, Erin E |
| Eric Palumbo | Crawford, Brian |
| Eric Palumbo | Hennessy, Alexander J |
| Eric Palumbo | Mull, Joshua |
| Eric Ward | Camp, Carly S |



| | | |
|-------------------------|-------------------------|---------------------------|
| Eric Ward | Cywinski, Mary K | |
| Eric Ward | Fox, Tiffany A | |
| Eric Ward | Hamilton, Genevieve R | |
| Eric Ward | Kafka, Jennifer J | |
| George McConville | David York | Effective 9/20/2022 |
| Jeanne Canough | Koehler, Shelby | |
| Jen Jordan | Smith, Krista | |
| Jessica Wood | Metz, Tabitha M | |
| Karen Samatulski | Damiano, Jessica | |
| Karyn Kurowski | Williams, Lorraine | |
| Karyn Kurowski | Snell, Jaime | |
| Karyn Kurowski | Young, Amanda | |
| Katherine Wells | Preston, Morgan N | |
| Katie Estes | Skidmore, Steve | |
| Kaylee Rose | Blazey, Alexandra | |
| Kelly Godfrey | Carrigan, Haley | |
| Kelly Godfrey | Burak, Ayse N | |
| Kelly Godfrey | Sciolino, Danae M | |
| Kelly Godfrey | Sutter, Mark A | |
| Kelly Godfrey | Tapscott, Jacqueline J | |
| Kim Kane | Giordano, Dante | |
| Kim Webb | Post, Joseph | |
| Kristina Henry | Aldrich, Kristy L | |
| Kristina Henry | Brenchley, James F | |
| Kristina Henry | Ladilov, Emily A | |
| Kristina Henry | Sawall, Amanda J | |
| Lisa Lupton | Glover, Meghan M | |
| Lisa Lupton | LaShomb, Jason M | |
| Lisa Lupton | Musolino, Casandra | |
| Lisa Lupton | Scheemaker, Stephanie E | |
| Lisa Lupton | Wallwork, Jack S | |
| Lori LaFave | Hassett, Kim | |
| Lori LaFave | Phillips, Jean | |
| Lori LaFave | Roller, Kelly | |
| Lori Kovalovsky | Scharf, Ellen | |
| Mary Eckdahl | Metzger, Mikayla | |
| Maureen Kanaley-Messina | Olszewski, Justine | |
| Maureen Kanaley-Messina | Gross, Casey | |
| Maureen Kanaley-Messina | Justine Olszewski | |
| Maureen Kanaley-Messina | McElligott, Heather | |
| Maureen Kanaley-Messina | Meghan Teeter | |
| Maureen Kanaley-Messina | Teeter, Meghan | |
| Megan Staples | York, David | Effective 9/1 – 9/19/2022 |
| Melinda Arist | Wixson, Ashley | |
| Patrick Davis | Lobo, Olivia | |
| Paul Sedita | Cho, Byungmoon | |
| Peggy Maves | Carpenter, Kelsey | |
| Rebecca McLaughlin | Magnan, John | |
| Reilly Figenschers | Wagner, Alexandra | |
| Sam Marren | Deane, Shannon | |
| Sara Massey | Sproule, Alyssa | |
| Sarah Vasello | Compton, Mary | |
| Shannon Jensen | Benza, Alex | |
| Shay Juliano | Murray, Allyson | |
| Stephanie Piper | Symans, Patricia | |
| Stephanie Piper | Violante, Marre | |



| | | |
|------------------|-----------------|-------------------------------|
| Stephanie Piper | Bagley, Deanna | |
| Stephanie Piper | Casper, Tess | |
| Stephanie Piper | Johnson, Alexa | |
| Stephanie Piper | Sossong, Carlee | |
| Theresa Morabito | Swain, Murphy | |
| Tina Walters | Cosquer, Olivia | |
| Laura Corey | Hassett, Kim | Effective 1/14/22 – 6/30/2022 |

5) Contract Substitute Teachers

the following individuals to Contract Substitute Teacher positions for the 2022 – 2023 school year at the contractual rate:

- Douglas Bass – Academy
- Sabrina Dziubek – Primary School

6) Stipend Positions 2022 – 2023 School Year

CO-CURRICULAR POSITIONS:

- Drama Director
- Senior Class Advisor
- Senior Class Advisor

OTHER STIPEND POSITIONS:

- IB Coordinator
- Academic Eligibility Coordinator
- Athletic Event Coordinator

EMPLOYEE:

- Meghan Davis (Replacing Sean Perry)
- Alex Hennessey (30%)
- Carly Anderson (70%)

EMPLOYEE:

- Dave Gioseffi
- Ashley Fisher
- Lisa Brunelli

7) Certified Substitute Teachers

the following individuals to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

- Lisa Kay, Psychologist (Preferred)
- Ryan Staychock

8) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where applicable.

- Maxwell Colcord
- Alexander Long
- Kristie Chmiel
- Justin Roehl
- Nicole Nearpass
- Mary McMillin

9) Tenure Appointments

the following staff members for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

| <u>Name</u> | <u>Tenure Area</u> | <u>Effective</u> |
|----------------|--------------------|------------------|
| Elizabeth Doud | Special Education | 10/1/2022 |
| Carly Anderson | Special Education | 10/1/2022 |



Deliverance Culhane

Teaching Assistant

10/1/2022

End of Consensus Agenda

Board Committees

Audit Committee Meeting

Mr. Milton Johnson is reported on behalf of the Audit Committee which met on September 16. Mr. Tom Zuber, Mengel Metzger Barr & Co., LLP, presented the 2021-2022 Independent Audit and Management Letter. The next meeting is scheduled for October 14.

District Committee Report

Council for Instructional Excellence (CIE)

Dr. Jen Schneider reported on behalf of CIE which met on September 14. The Committee received an updated on a new AP Computer Science A course and professional development. The next meeting is scheduled for October 12.

Upcoming Events

- September 29- Visual & Performing Arts Hall of Fame Induction
- September 30- Homecoming
- October 6- Policy Committee Meeting
- October 10- Indigenous People's Day/ Columbus Day
- October 12- CIE Meeting
- October 13- District Health & Safety Meeting
- October 14- Audit Committee Meeting

Adjournment

Upon a motion made by Mr. Johnson, seconded Mrs. Calabrese, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:06 p.m. The next Regular meeting will be on October 17, 2022 at the Operations Center.

Respectfully submitted,

Deborah Sundlov
District Clerk