

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
BUSINESS MEETING**

**October 12, 2021**

139 Fairbanks Rd, Churchville, NY 14428

**5:30 p.m. – Audit Committee Meeting**

Administrative Board Room #3808

**6:00 p.m. – Work Session**

Professional Development Room A #3802

*It is anticipated that the Board will enter into an Executive Session to discuss confidential information regarding a superintendent discipline appeal.*

**7:00 p.m. – Regular Business Meeting**

**Middle School Auditorium**

Attendees must register and a total of 3 speakers will be permitted to address the Board.

**The deadline to register to attend and/or address the BOE is 4:00 p.m. on Monday, October**

**11.** Registered individuals may enter through door #24 and will be asked to complete a health attestation form, sit socially distant, and **wear masks**. Individuals may register with Assistant District Clerk, Mary Torcello at (585) 293-1800, ext. 2305 or by email at mtorcello@cccsd.org.

**AGENDA  
REGULAR BUSINESS MEETING**

**I. Meeting Start-Up**

- A. Call to Order
- B. Pledge of Allegiance
- C. Board President's Remarks
- D. Approval/Amendment of Agenda
- E. Approval of September 28, 2021 Minutes
- F. Approval of October 5, 2021 Minutes

**II. Special Presentations**

- A. External Audit Report – Tom Zuber
- B. CRS Triple C – Kim Hale and Jennifer Dixon
- C. Phase VI Capital Project – Lori Orologio and Frank Nardone

**III. Student Representative Update – Chiara Terranova**

**IV. Superintendent Update – Lori Orologio**

**V. Privilege of the Floor**

**VI. Program**

**A. Action Item**

- 1. Committees on Special Education and Preschool Special Education Recommendations
- 2. Home Depot Donation to Fine Arts Department
- 3. Policies Reviewed with No Recommended Changes
  - Policy 5551 *Allocation of Title I Part A Funds in the District*
  - Policy 7513 *Medication and Personal Care Items*
  - Policy 7520 *Accidents and Medical Emergencies*
  - Policy 8210 *Safety Conditions and Programs*
- 4. Alpine Ski Team of One

**B. Discussion**

1. Modifications to the Following Policies:
  - Policy 7320 *Alcohol, Tobacco, Drugs and Other Substances (Students)*
  - Policy 6213 *Registration and Professional Learning*

**VII. Personnel****A. Action Items**

1. MOA 1 with Certified Administrators Group
2. MOA 2 with Certified Administrators Group
3. Classified & Non-Classified Personnel Actions
4. New Policy 3430 – Diversity, Equity and Inclusion in the District

**B. Discussion**

1. Mid-Year Tenure Recommendations – First Reading
2. Modifications to Policy 6150 *Alcohol, Tobacco, Drugs and Other Substances (Staff)*

**VIII. Business****A. Action Items**

1. Treasurer's Reports for August 2021
2. Policies with No Recommended Changes
  - Policy 5130 Budget Adoption
  - Policy 5510 Accounting of Funds
  - Policy 5520 Extraclassroom Activities Funds
3. Appoint Treasurer as Faculty Auditor for Extraclass Activities
4. June 30, 2021 Year End External Audit
5. June 30, 2021 Year End External Audit Corrective Action Plan
6. Fine Paper Fall Cooperative Bid
7. Phase VI Capital Project Legal Notice
8. Contract with SEI Design for Phase VI Capital Project
9. Contract with Campus Construction for Phase VI Capital Project
10. Annual Scholarship from Lisa Caruso

**B. Discussion**

1. Liability Lawsuits
2. Modifications to Policy 5640 *Smoking and Tobacco Use*

**IX. \*Executive Session**

*\*The BOE may choose to enter into Executive Session to discuss confidential information regarding a legal issue, employment history of particular individuals and/or negotiations with collective bargaining units or any other confidential issue considered exempt by the NYS Department of State, Committee on Open Government.*

**X. Adjournment****Important Dates:**

**Friday, Oct 15- Saturday, Oct 16:** SHS Play, CCPAC, 7 pm

**Saturday, Oct 16:** PSAT, Gym A, 7:45 am

**Tuesday, Oct 19:** Gr 7-12 Orchestra Recital, Forum, 7 pm

**Tuesday, Oct 19 - Thursday, Oct 21:** CES Scholastic Book Fair

**Thursday, Oct 21:** Financial Aid Night, CCPAC, 6:30 – 8:30 pm

**Thursday, Nov 11:** Veteran's Day Observed (No School for Students or Staff)

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**September 28, 2021**

139 Fairbanks Rd, Churchville, NY 14428  
Administrative Board Room

**6:00 PM WORK SESSION**

***MEMBERS PRESENT***

Kristen Brumbaugh, Kathleen Dillon, Mike Grabowski, Steve Hogan, Alycia Nagle, Jonathan Payne, Cheryl Repass, and Amy Wilson

***MEMBERS ABSENT***

Michael Iacucci

***OTHERS PRESENT***

Lori Orologio, Frank Nardone, Larry Vito, Giulio Bosco, Nicole Livingston-Neal, Carl Christensen, Katie Guignon, Gian-Paul Piane, Melissa Zeh-Gross, Mark Esposito, George Spinaris, Connor Magiera, Amanda Puleo, Kathy Occhioni

***WORK SESSION***

Our architectural firm, SEI Design, and our construction management company, Campus Construction Management, along with Frank Nardone and Lori Orologio, shared priority items and the scope of work to be included in the next capital project Phase VI which focuses upon the middle school, and also includes adding an exit from the high school onto Buffalo Rd., proposed outdoor athletic spaces, middle school parking lot, and transportation bus parking lot and infrastructure for the future (electric charging stations).

**7:00 PM REGULAR BUSINESS MEETING**

***MEMBERS PRESENT***

Kristen Brumbaugh, Kathleen Dillon, Mike Grabowski, Steve Hogan, Alycia Nagle, Jonathan Payne, Cheryl Repass, and Amy Wilson

***MEMBERS ABSENT***

Michael Iacucci

***OTHERS PRESENT***

Lori Orologio, Frank Nardone, Larry Vito, Giulio Bosco, Nicole Livingston-Neal, Katie Guignon, Mary Torcello, Kathy Occhioni, Gian-Paul Piane, George Spinaris, Connor Magiera, Kathy Kostarellis, Vanessa Nguyen, Hind Elsir, Laurie Peers, Helen Martin

### ***BUSINESS MEETING CALL TO ORDER***

Board of Education President Cheryl Repass called the business meeting to order at 7:00 p.m. She began with the Pledge of Allegiance.

### ***PLEDGE OF ALLEGIANCE***

### ***PRESIDENT'S REMARKS***

President Chery Repass stated that the Board met in a work session prior to the meeting to discuss the potential Phase VI capital project. She informed everyone that tickets for the senior high fall play production of "Puffs" are now available for purchase. Performances will be held on Friday, October 15 at 7pm, and Saturday, October 16 at 2pm and 7pm. Dr. Repass also wished good luck to all Saints athletic teams in their "Homecoming" contests this week. She then informed board members that there is an addendum to the Personnel Actions which needed to be approved at the same time as those in the packet. She also informed the Board of the need for an Executive Session after the business meeting for the purpose of discussing confidential information regarding negotiations with collective bargaining units. Dr. Repass then asked for an approval of the agenda as presented.

### ***AGENDA APPROVAL***

Moved by S. Hogan and seconded by K. Brumbaugh to approve the agenda as presented.

YES: All (8) ABSTAINED: None

NO: None Motion carried

### ***APPROVAL OF MINUTES***

Moved by J. Payne and seconded by K. Brumbaugh to approve the September 14, 2021 minutes as presented.

YES: 7 ABSTAINED: 1, M. Grabowski

NO: None Motion carried

### ***SPECIAL PRESENTATIONS***

#### ***PHASE VI CAPITAL PROJECT***

Superintendent Lori Orologio and Assistant Superintendent for Business Services Frank Nardone, gave the Board a brief overview of the plans for the potential Phase VI capital project. A more in-depth presentation will be shared at the October 12 board meeting.

#### ***SUPERINTENDENT UPDATE***

Superintendent Lori Orologio shared with the Board the following update:

We are in the midst of our third full week of school and continue to adjust and support our students and staff as we fully reopen after a year and a half. We continue to focus upon building relationships and making connections with our students and families.

We continue to work with the Monroe Co. Department of Health with quarantine protocols and at this time we have had the greatest impact with positive cases resulting in quarantine of students due to close contacts during lunch, as anticipated.

Beginning October 4 we will start implementing screening testing for students whose families have requested participation. This will be approximately 10% of students at each school, ranging in testing 4 – 10 students at respective buildings. In addition, staff screening will also begin the week of October 4 and schedules for each school site and transportation will be shared by the end of the week as we are in the midst of receiving final vaccination documents.

As I mentioned to all staff yesterday, I appreciate the team work and collaboration as we work together through unique situations. An example of this was how the district staff worked together yesterday when addressing an untimely false fire alarm during the midst of middle school dismissal. Again, our staff and bus drivers were amazing and focused upon student safety.

Principals and directors are working with their school level teams to identify opportunities for students to engage in learning recovery, enrichments, and extended learning experiences which will begin in mid-October. More information will be distributed by each school to their families.

## ***PRIVILEGE OF THE FLOOR***

Resident Kathy Kostarellis expressed concerns regarding any potential vaccination mandates for students.

## ***PROGRAM ACTIONS***

### **COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS**

Moved by S. Hogan and seconded by J. Payne to approve the CSE recommendations for meetings held on 9/9/2021, 9/10/2021, 9/13/2021, 9/15/2021, 9/16/2021, 9/17/2021 and 9/22/2021 and CPSE recommendations for meetings held on 8/10/2021, 9/2/2021, 9/10/2021, 9/14/2021, and 9/17/2021.

YES: All (8) ABSTAINED: None

NO: None Motion carried

### **GOLF CLUBS DONATION**

Moved by M. Grabowski and seconded by J. Payne to accept a donation of two sets of golf clubs and bags from community member Kathi Filonovich.

YES: All (8) ABSTAINED: None

NO: None Motion carried

*President Repass thanked Kathi on behalf of the Board for her generous donation to our students.*

## PROGRAM DISCUSSION

### PUPIL SERVICES UPDATE

Director of Pupil Services Nicole Livingston-Neal, updated the Board on our home schooling enrollment.

Building	Total Number					New Students			Back to in-person
	19-20	20-21	21-22	+/-		20-21	21-22		21-22
CES	22	26	24	+5/-3		13	4		1
CRS	19	36	23	+17/-13		21	5		7
FRS	31	43	43	+12/0		17	9		6
MS	62	71	74	+10/+2		29	9		9
SHS	51	50	52	-1/+2		8	7		2
Total	185	226	216	+43/+12		88	34		25

### ENROLLMENT UPDATE

Assistant Superintendent for Instruction Giulio Bosco, updated the Board on our student enrollment for 2021-2022. Giulio noted that we are up 117 students from a year ago and up 63 students without counting the PreKindergarten students.

## PERSONNEL ACTIONS

### CLASSIFIED AND NON-CLASSIFIED PERSONNEL ACTIONS

Moved by A. Wilson and seconded by K. Dillon to adopt the following resolution:

BE IT RESOLVED, that the Churchville-Chili Central School District Board of Education, upon the recommendation of the Superintendent of Schools, does hereby approve the subsequent classified and non-classified personnel actions.

Upon the recommendation of the Superintendent of Schools, the following personnel actions shall be approved:

#### I. RESIGNATIONS

A. Certified - none

B. Classified

**Cheryl Martin**, employed by the District as a Bus Monitor since September 4, 2018, has submitted her resignation effective August 31, 2021.

**Mitchell Eichenberger**, employed by the District as a Bus Driver since October 18, 2010 has submitted his resignation effective September 3, 2021.

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**Stephen DiSano**, employed by the District as a Cafeteria Monitor since March 10, 2021, has submitted his resignation effective September 23, 2021 in order to accept a position as a Hall Monitor.

C. Coaches - none

D. Extraclass Activities

**Mark Arlauckas**, previously appointed as the 2021-2022 SH Play #1 Set Designer/Builder has submitted his resignation effective September 22, 2021.

E. Instructional Leaders - none

F. Tutors – none

II. TERMINATIONS

A. Certified - none

B. Classified

**Alicia Belge**, appointed as a Cleaner on September 14, 2021, has been terminated effective September 28, 2021.

C. Coaches - none

D. Extraclass Activities - none

E. Teacher Leaders – none

F. Tutors – none

III. LEAVE OF ABSENCE

**Katie Kunkle**, employed as a School Social Worker since November 10, 2020, has requested an unpaid leave of absence effective approximately April 5, 2022 through May 23, 2022.

**Samantha Sutton**, employed as an Escort Monitor at Churchville Elementary School since October 26, 2020, has requested an unpaid leave of absence effective October 4, 2021 through November 14, 2021.

IV. CHANGE IN EMPLOYMENT STATUS

A. Certified

**Jamesha Wilson**, previously approved by the board on September 7, 2021 as a Coordinator of Special Education (11 months) with the tenure date of September 28, 2025, will be eligible for tenure on September 28, 2024 due to prior tenure as an administrator.

B. Classified

**Angela O'Neil**, change from a Probationary to a Permanent appointment as an Office Clerk III, effective September 28, 2021.

C. Coaching - none

D. Extraclass Activities – none

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V. APPOINTMENTS

- A. Certified
- |                          |   |
|--------------------------|---|
| <b>Stephanie Burnett</b> | 1.0 FTE Teaching Assistant  |
| Assignment               | Fairbanks Road Elementary School                                  |
| Effective                | September 22, 2021 (previously cleared by a fingerprinting check) |
| Certification            | Teaching Assistant I – Initial Pending                            |
| Type of Appointment      | Probationary  |
| Tenure Area              | Teaching Assistant  |
| Tenure Date              | September 22, 2025  |
- B. Substitute and Part-time Teachers and Administrators
- |                     |   |
|---------------------|---|
| <b>Robert Doran</b> | 1.0 FTE Physics Teacher   |
| Assignment          | Senior High School  |
| Effective           | September 20, 2021 through October 15, 2021 or earlier at the discretion of the Board of Education (previously cleared by a fingerprinting check) |
| Certification       | Physics & General Science (7-12) - Permanent  |
| Type of Appointment | Long-term Substitute  |
| Tenure Area         | N/A   |
| Tenure Date         | N/A   |
- |                     |  |
|---------------------|--|
| <b>Abby Shepard</b> | 1.0 FTE Elementary Grade 3 Teacher   |
| Assignment          | Churchville Elementary School  |
| Effective           | October 4, 2021 through January 11, 2022 or earlier at the discretion of the Board of Education (previously cleared by a fingerprinting check) |
| Certification       | Elementary (B-6) / Special Education (B-6) - Initial   |
| Type of Appointment | Long-term Substitute   |
| Tenure Area         | N/A  |
| Tenure Date         | N/A  |
- C. Department Liaisons – none
- D. Classified
- |                             |   |
|-----------------------------|---|
| <b>Kimberly Cozan-Mills</b> | Bus Driver  |
| Assignment                  | Transportation  |
| Effective                   | September 20, 2021 (Previously cleared by a fingerprinting check) |
| Type of Appointment         | Probationary  |
- |                     |  |
|---------------------|--|
| <b>Donna Klein</b>  | Nurse  |
| Assignment          | District Wide  |
| Effective           | September 21, 2021 (conditional upon New York State Department of Education's notification to the District of clearance for employment after a fingerprinting check) |
| Type of Appointment | Probationary   |
- |                       |   |
|-----------------------|---|
| <b>Stephen DiSano</b> | Hall Monitor  |
| Assignment            | Senior High School  |
| Effective             | September 23, 2021 (previously cleared by a fingerprinting check) |
| Type of Appointment   | Probationary  |



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**Karen Wandersleben** Nurse  
Assignment Chestnut Ridge Elementary School  
Effective October 4, 2021 (conditional upon New York State Department of Education's notification to the District of clearance for employment after a fingerprinting check)  
Type of Appointment Probationary

E. Classified Substitutes and Part-time

**Patrick O'Mara II** Bus Driver  
Assignment Transportation  
Effective September 20, 2021 (previously cleared by a fingerprinting check)  
Type of Appointment Substitute

**Jenna Warot** Cafeteria Monitor  
Assignment Senior High School  
Effective September 29, 2021 (conditional upon New York State Department of Education's notification to the District of clearance for employment after a fingerprinting check)  
Type of Appointment Part-time

**Ann Plucknette** Cafeteria Monitor  
Assignment Churchville Elementary School  
Effective September 27, 2021 (previously cleared by a fingerprinting check)  
Type of Appointment Part-time

F. Interim Administrator – none

G. Coaches & Athletic Activities

Non-Unit Members			
<b>Basketball - Boys</b>	Program Assistant	Yuri	Pfuntner
<b>Basketball - Boys</b>	JV	Lawrence	Lewis
<b>Basketball - Boys</b>	Mod A	Randy	Shaffer
<b>Basketball - Girls</b>	Varsity	Todd	Esposito
<b>Basketball – Girls</b>	Program Assistant	Gary	Ward
<b>Basketball - Girls</b>	JV	Steve	Shepanski
<b>Basketball – Girls</b>	Mod A	Kevin	O'Mealia
<b>Basketball – Girls</b>	Volunteer Assistant	Skylar	Burgess
<b>Cheerleading – Winter</b>	Varsity	Christine	Kocher
<b>Cheerleading - Winter</b>	JV	Ashley	Aureli
<b>Cheerleading - Winter</b>	Mod A	Lilly	Gleason
<b>Ice Hockey</b>	Assistant	Austin	Kuntz
<b>Indoor Track</b>	Volunteer Assistant	Chris	Memelo
<b>Swimming – Boys</b>	Diving Coach	Ricky	Krebs
<b>Wrestling</b>	Varsity	Justin	Raines
<b>Wrestling</b>	Program Assistant	Jon	Raines
<b>Wrestling</b>	JV	Ethan	Livernash
CCEA Unit Members			
<b>Basketball-Boys</b>	Varsity	Tim	Miller
<b>Basketball – Boys</b>	Mod B1	Jamal	Hughes

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<b>Ice Hockey</b>	Varsity	Brian	Young
<b>Indoor Track - Boys</b>	Varsity	Dennis	Pynn
<b>Indoor Track - Girls</b>	Varsity	Paul	Dick
<b>Indoor Track</b>	Varsity Assistant	Pete	Tabone
<b>Indoor Track</b>	Volunteer Assistant	Chester	Palozzi
<b>Swimming - Boys</b>	Varsity	Chelsea	Carl
<b>Swimming - Boys</b>	Varsity Assistant	Kelley	Anzalone
<b>Swimming - Boys</b>	Mod B	Kaelyn	Phillips

H. Extra-Curricular Activities & Clubs

<b>Activity</b>	<b>Advisor</b>	<b>Co-Advisor</b>
9-12 Musical Sound Director	John Larson	
SH Play #1 Lighting & Sound Director	Bert Baldwin	
SH Play #1 Set Designer/Builder	Bert Baldwin	
9-12 Musical Lighting Director	Dan Fischer	
9-12 Musical Set Designer/Builder	Dan Fischer	
9-12 Musical Costume Designer	Rita Tucker	
9-12 Musical Vocal Director	Marissa Tucker	
CES Sprucewood Nature Club	Pam Brunelle	Lauren LoVullo
CES Safety Patrol	Pam Brunelle	Lauren LoVullo

I. Mentors - none

J. Instructional Leaders - none

K. CSE / CPSE Chairperson

<b>Name</b>	<b>Position</b>
Aaron Twigg	.5 FTE CSE/CPSE Chairperson 2021-2022
Jamesha Wilson	1.0 FTE CSE/CPSE Chairperson 2021-2022

L. Tutors - none

M. Internship – none

N. Student Helpers - none

O. Other

**2021-2022 Lead Evaluators**

<b>Name</b>	<b>Position</b>
Jamesha Wilson	Coordinator of Special Education (11 Months)
Paula Schneider	Coordinator of Social-Emotional Wellness

**Continuing Education Staff 2021-2022 - General**

<b>Last Name</b>	<b>First Name</b>	<b>Title/Course</b>	<b>Fingerprinting</b>
Bilak	Helen	Instructor- Aerobics	N/A- Adult Class
Costello	Susan	Instructor- Pickleball	N/A- Adult Class
Dodson	Kimberley	Instructor- Water Walking	On File

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Regelsberger	Christine	Instructor- Swim Camp	On File
Sabo	Anne	Instructor- Pickleball	On File
Skivington-Simes	Anne	Instructor- Yoga	N/A- Adult Class

YES: All (8)

NO: None Motion carried

**UPSEU TRANSPORTATION UNIT CONTRACT**

Moved by S. Hogan and seconded by M. Grabowski to adopt the following resolution:

WHEREAS, representatives of the Board of Education of the Churchville-Chili Central School District collectively bargained with representatives of the United Public Service Employees Union (UPSEU) Transportation Unit;

WHEREAS, issues brought forth in these negotiations have been resolved to the mutual satisfaction of both parties;

THEREFORE BE IT RESOLVED, that the Board of Education of the Churchville-Chili Central School District upon the recommendation of Dr. Loretta Orologio, Superintendent, have entered into an agreement with the UPSEU Transportation Unit in regards to contract ratification.

YES: All (8) ABSTAINED: None

NO: None Motion carried

**MAINTENANCE ASSOCIATION CONTRACT**

Moved by K. Dillon and seconded by K. Brumbaugh to adopt the following resolution:

WHEREAS, representatives of the Board of Education of the Churchville-Chili Central School District collectively bargained with representatives of the Churchville-Chili Maintenance Association;

WHEREAS, issues brought forth in these negotiations have been resolved to the mutual satisfaction of both parties;

THEREFORE BE IT RESOLVED, that the Board of Education of the Churchville-Chili Central School District upon the recommendation of Ms. Loretta Orologio, Superintendent, have entered into an agreement with the Churchville-Chili Maintenance Association in regards to contract ratification.

YES: All (8) ABSTAINED: None

NO: None Motion carried

**MOA WITH UPSEU TRANSPORTATION UNIT**

Moved by K. Dillon and seconded by J. Payne to adopt the following resolution:

WHEREAS, representatives of the Board of Education of the Churchville-Chili Central School District collectively bargained with representatives of the United Public Service Employees Union (UPSEU) Transportation Unit;

WHEREAS, issues brought forth in these negotiations have been resolved to the mutual satisfaction of both parties;

THEREFORE BE IT RESOLVED, that the Board of Education of the Churchville-Chili Central School District upon the recommendation of Ms. Loretta Orologio, Superintendent, have entered into an agreement with the UPSEU Transportation Unit in regards to hiring of third-party contractors for the 2021-2022 school year.

YES: All (8) ABSTAINED: None

NO: None Motion carried

### ***PERSONNEL DISCUSSION***

#### **NEW POLICY 3430 DIVERSITY, EQUITY AND INCLUSION IN THE DISTRICT**

The Board continued discussion regarding policy 3430, *Diversity, Equity and Inclusion in the District*.

### ***BUSINESS ACTIONS***

#### **TREASURER'S REPORTS FOR JULY 2021**

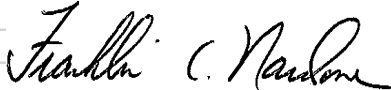
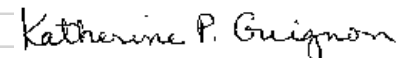
Moved by S. Hogan and seconded by A. Wilson to approve the following reports prepared by the District Treasurer for the month ending July 2021:

*Continued on next page*

Revenue Status Report  
As of June 30, 2021

Treasurer's Monthly Report

July 2021

GL Acct.	Fund	Bank	Description	Beginning Balance	Monthly Receipts	Monthly Disbursements	Ending Balance
<b>Cash Accounts</b>							
A200-01	General	M & T	Checking	\$764,233.87	\$1,788,916.80	\$1,937,333.03	\$615,817.64
A200-10	General	Bank of Castile	Checking	\$0.00	\$0.00	\$0.00	\$0.00
A200-12	General	M & T	Checking-ACH Payments	\$45,672.28	\$108,581.13	\$122,801.74	\$31,451.67
A200-20	General	M & T	Checking	\$228,004.47	\$352,245.76	\$322,051.22	\$258,199.01
A200-21	General	M & T	Checking-Payroll	\$0.00	\$796,987.12	\$798,393.33	-\$1,406.21
A201-05	General	M & T	Savings	8,077,660.42	260,076.70	667,960.01	\$7,669,777.11
A201-10	General	Bank of Castile	Savings	5,766,390.18	19,075.98	6.11	\$5,785,460.05
C200-01	School Lunch	Bank of Castile	Checking	35,873.49	79.01	18,139.52	\$17,812.98
F200-01	Federal	M & T	Checking	11,096.46	0.00	2,612.00	\$8,484.46
H200-01	Capital	M & T	Checking	2,492,571.11	0.00	923,628.89	\$1,568,942.22
H201-11	Capital	M & T	Money Market	2,488,569.97	28.22	0.00	\$2,488,598.19
Multifund Checking		Chase	Checking	250,717.91	10.23	0.00	\$250,728.14
Multifund Savings		Chase	Savings	28,822,134.73	227,290.30	0.00	\$29,049,425.03
<b>Total Cash</b>				<b>48,982,924.89</b>	<b>3,553,291.25</b>	<b>4,792,925.85</b>	<b>47,743,290.29</b>
<b>US Treasury Bills</b>							
A450-00	General	Chase		0.00	0.00	0.00	\$0.00
A452-00	General-Reserve	Chase		0.00	0.00	0.00	\$0.00
H450-00	Capital	Chase		0.00	0.00	0.00	\$0.00
TE450-00	Expendable Trust	Chase		0.00	0.00	0.00	\$0.00
V450-00	Debt Service	Chase		0.00	0.00	0.00	\$0.00
<b>Total US Treasury Bills</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>District Totals</b>				<b>\$48,982,924.89</b>	<b>\$3,553,291.25</b>	<b>\$4,792,925.85</b>	<b>\$47,743,290.29</b>
Received by the Board of Education and entered as a part of the minutes of the board meeting held September 28, 2021				This is to certify that the above cash balances are in agreement with my bank statements as reconciled			
							
Clerk of the Board of Education				Treasurer of School District			

## Revenue Status Report

As of July 31, 2021

A/C Code	Description	Original Budget	Adjusted Budget	Monthly Actual	Year to Date 7/31/21	Budget Variance	Year to Date 7/31/20	Year to Date Variance
1001	Real Property Tax Items	38,979,091.00	38,979,091.00	0.00	0.00	-38,979,091.00	0.00	0.00
1081	Oth. Paymts in Lieu of Taxes	403,745.00	403,745.00	0.00	0.00	-403,745.00	0.00	0.00
1085	STAR Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1090	Int. & Penal. on Real Prop. Tax	5,000.00	5,000.00	0.00	0.00	-5,000.00	0.00	0.00
1120	Nonprop. Tax Distrib. By Co.	3,040,000.00	3,040,000.00	0.00	0.00	-3,040,000.00	0.00	0.00
1311	Other Day School Tuition	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1315	Continuing Ed Tuition(Individ)	78,568.00	78,568.00	7,767.25	7,767.25	-70,800.75	496.75	7,270.50
1315	Swim	31,432.00	31,432.00	5,035.80	5,035.80	-26,396.20	0.00	5,035.80
1335	Oth Student Fee/Charges (Indiv	80,000.00	80,000.00	5,981.00	5,981.00	-74,019.00	331.00	5,650.00
1335	Computer Protection Plans	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1410	Admissions	1,500.00	1,500.00	0.00	0.00	-1,500.00	325.00	-325.00
2230	Day School Tuit-Oth Dist. NYS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2235	Svs Prov. BOCES-Oth Transport	66,189.00	66,189.00	0.00	0.00	-66,189.00	0.00	0.00
2304	Trans for Oth Dist.-Cont. Bus	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2308	Trans for BOCES-Shuttle Svs	2,000.00	2,000.00	0.00	0.00	-2,000.00	0.00	0.00
2401	Interest and Earnings	125,000.00	125,000.00	346.83	346.83	-124,653.17	890.03	-543.20
2401	Interest and Earnings-Reserve F	0.00	0.00	292.14	292.14	292.14	141.93	150.21
2401	Interest and Earnings-Capital Res	0.00	0.00	365.38	365.38	365.38	532.62	-167.24
2410	Rental of Real Property, Indiv.	25,000.00	25,000.00	0.00	0.00	-25,000.00	0.00	0.00
2413	Rental of Real Property, BOCES	41,074.00	41,074.00	0.00	0.00	-41,074.00	0.00	0.00
2414	Rental of Equip. (Not Bus) Ind	0.00	0.00	80.00	80.00	80.00	0.00	80.00
2440	Rental of Buses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2650	Sale Scrap & Excess Material	2,000.00	2,000.00	0.00	0.00	-2,000.00	863.11	-863.11
2665	Sale of Equipment	2,000.00	2,000.00	0.00	0.00	-2,000.00	0.00	0.00
2680	Insurance Recoveries-Trans Rel	5,000.00	5,000.00	0.00	0.00	-5,000.00	1,166.40	-1,166.40
2690	Other Compensation for Loss	2,500.00	2,500.00	155.00	155.00	-2,345.00	59.26	95.74
2701	Refund of P/Y Exp.- BOCES	525,000.00	525,000.00	0.00	0.00	-525,000.00	0.00	0.00
2703	Refund of P/Y Exp.-Other	60,000.00	60,000.00	506.69	506.69	-59,493.31	246.68	260.01
2705	Gifts and Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2770	Other Unclassified Rev.(Spec)	90,000.00	90,000.00	183.14	183.14	-89,816.86	0.00	183.14
2801	Interfund Revenues	145,000.00	145,000.00	0.00	0.00	-145,000.00	0.00	0.00
3101	Basic Formula Aid-Gen Aids (Ex	33,244,044.00	33,244,044.00	5,440.32	5,440.32	-33,238,603.68	11,697.39	-6,257.07
3102	Lottery Aid (Sect 3609a Ed Law	7,185,576.00	7,185,576.00	0.00	0.00	-7,185,576.00	0.00	0.00
3103	BOCES Aid (Sect 3609a Ed Law)	3,236,636.00	3,236,636.00	0.00	0.00	-3,236,636.00	0.00	0.00
3104	Tuit for Students w/Disabilit.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3260	Textbook Aid (Incl Txtbk/Lott)	231,777.00	231,777.00	0.00	0.00	-231,777.00	0.00	0.00
3262	Computer Software Aid	55,980.00	55,980.00	0.00	0.00	-55,980.00	0.00	0.00
3263	Library Aid	23,356.00	23,356.00	0.00	0.00	-23,356.00	0.00	0.00
3289	Other State Aid	0.00	0.00	0.00	0.00	0.00	11,697.40	-11,697.40
4601	Medic.Ass't-Sch Age-Sch Yr Pro	55,000.00	55,000.00	5,440.32	5,440.32	-49,559.68	0.00	5,440.32
5031	Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total Revenue</b>	<b>87,742,468.00</b>	<b>87,742,468.00</b>	<b>31,593.87</b>	<b>31,593.87</b>	<b>-87,710,874.13</b>	<b>28,447.57</b>	<b>3,146.30</b>
	Appropriated Fund Balance	2,464,471.00	2,464,471.00					
	Appropriated Reserves	1,395,154.00	1,395,154.00					
	Carryover Encumbrances	-	1,498,249.30					
	<b>Total Budget</b>	<b>91,602,093.00</b>	<b>93,100,342.30</b>					

## Churchville-Chili Central School

Budget Status Report As Of: 7/31/2021

### Fund: GENERAL

<u>Budget Account</u>	<u>Description</u>	<u>Initial Budget</u>	<u>Adjusted Budget</u>	<u>Year-to-date Expenditures</u>	<u>Prior YTD Exp</u>	<u>Variance Prior / Current YTD</u>	<u>Encumbrance Outstanding</u>	<u>Unencumbered Balance</u>
10	Board of Education	62,723.00	63,024.30	576.92	13,845.50	-13,268.58	20,131.81	42,315.57
12	Central Administration	397,701.00	397,989.20	51,803.09	36,860.88	14,942.21	333,236.76	12,949.35
13	Finance	774,369.00	775,484.61	61,323.16	42,240.36	19,082.80	525,164.08	188,997.37
14	Staff	644,815.00	645,299.00	40,161.98	33,778.48	6,383.50	292,389.33	312,747.69
16	Central Services	6,018,203.00	6,865,361.07	136,654.32	105,591.96	31,062.36	4,435,299.33	2,293,407.42
19	Special Items (Contractual Expense)	1,657,973.00	1,663,973.00	29,455.29	1,525.05	27,930.24	261,799.00	1,372,718.71
20	Administration and Improvement	3,740,087.00	3,780,722.01	228,663.52	209,668.43	18,995.09	2,571,898.38	980,160.11
21	Teaching	35,313,810.00	35,380,579.92	186,120.42	111,183.41	74,937.01	1,909,066.65	33,285,392.85
26	Instructional Media	2,610,651.00	3,075,251.21	153,466.15	115,336.08	38,130.07	1,405,439.92	1,516,345.14
28	Pupil Services	3,874,713.00	3,921,795.74	42,662.53	94,167.73	-51,505.20	171,631.40	3,707,501.81
55	Pupil Transportation	5,741,126.00	5,775,616.98	58,675.80	36,322.02	22,353.78	1,941,923.01	3,775,018.17
8	Other Community Services	88,068.00	89,291.26	1,161.13	252.44	908.69	3,283.26	84,846.87
90	Employee Benefits	22,091,279.00	22,079,379.00	1,152,808.32	1,138,247.46	14,560.86	13,066,773.00	7,859,797.68
99	Interfund Transfers	8,586,575.00	8,586,575.00	8,422,575.00	8,659,295.00	-236,720.00	0.00	164,000.00
<b>Total GENERAL FUND:</b>		<b>91,602,093.00</b>	<b>93,100,342.30</b>	<b>10,566,107.63</b>	<b>10,598,314.80</b>	<b>-32,207.17</b>	<b>26,938,035.93</b>	<b>55,596,198.74</b>

YES: All (8) ABSTAINED: None

NO: None Motion carried

### MODIFICATIONS TO POLICIES

Moved by K. Dillon and seconded by K. Brumbaugh to approve modifications to the following policies which were recommended at the September 14, 2021 meeting for a first reading:

- Policy 1520 *Special Meetings of the Board of Education*
- Policy 1620 *Board Reorganizational Meeting*
- Policy 1720 *Minutes*
- Policy 2110 *Orienting New Board Members*
- Policy 2210 *Committees of the Board*

YES: All (8) ABSTAINED: None

NO: None Motion carried

### POLICIES WITH NO RECOMMENDED CHANGES

The following policies were reviewed by district administrators who found them to be current and therefore recommended the Board adopt them as is. Therefore, board member A. Wilson moved to approve the policies as presented which was seconded by M. Grabowski.

- Policy 1321 *Duties of the President of the Board of Education*
- Policy 1322 *Duties of the Vice President of the Board of Education*
- Policy 1331 *Duties of the District Clerk*
- Policy 1333 *Duties of the Tax Collector*
- Policy 1337 *Duties of the School Attorney*
- Policy 1340 *Duties of the Internal Auditor*

YES: All (8) ABSTAINED: None

NO: None Motion carried

### FLASH DONATIONS

Moved by A. Nagle and seconded by A. Wilson to accept the following donations which was used in the annual FLASH event to welcome back families for the 2021-2022 school year.

VENDOR	DONATION	CONTACT
Thompkins	\$250	Anne Marie Mattice
SEI Design Group	\$250	Brian Cieslinski
IMS of Western New York	calendar magnets (\$375 value)	Steve Schiano
ANG	\$25 gift card	David George
The Great Escape Room Rochester	2 gift vouchers (\$130 value)	Mike Ward
Zinked	C-C swag (\$72 value)	Karen Zimmerman

YES: All (8) ABSTAINED: None

NO: None Motion carried

### PHASE VI PROPOSED CAPITAL PROJECT SEQRA

Moved by S. Hogan and seconded by K. Dillon to adopt the following resolution 1) determining that the proposed capital improvement project at the high school, middle school, and transportation building is a Type 1



Action under the State Environmental Quality Review Act (SEQRA), 2) declaring the Board of Education as the lead agency, and 3) determining that the action will not result in any significant adverse environmental impacts:

**WHEREAS**, the Churchville-Chili Central School District (the “District”) proposes to undertake a capital improvement project at the Churchville-Chili High School, Middle School and Transportation Center that involves the following activities: interior upgrades to educational and support facilities, including associated mechanical/electrical/plumbing infrastructure; roof replacement; entrance road upgrades and supplemental connection to Buffalo Road/RT. 33; tennis court improvements/relocation; new athletic fields; site improvements including bus loop, pavement and sidewalk reconstruction, site utility upgrade, and general site improvements, as further described in the Full Environmental Assessment Form (the “FEAF”) attached hereto (collectively, the “Project”); and

**WHEREAS**, pursuant to the New York State Environmental Quality Review Act (“SEQRA”) and the regulations at 6 NYCRR Part 617 adopted by the New York State Department of Environmental Conservation (the “Regulations”), the District desires to comply with SEQRA and the Regulations with respect to the Project; and

**WHEREAS**, the District desires to comply with SEQRA and the Regulations with respect to the Project and to determine whether undertaking the Project may have a significant adverse environmental impact and therefore require the preparation of an environmental impact statement; and

**WHEREAS**, in furtherance of this objective, pursuant to SEQRA and the Regulations, Part 1 of the FEAF was prepared for the Project with the assistance of the District’s consultants and circulated to all involved agencies for the purposes of establishing the District as lead agency in accordance with 6 N.Y.C.R.R. Part 617.6(b); and

**WHEREAS**, a copy of Part 1 of the FEAF is attached hereto as Exhibit “A” and describes the Project; and

**WHEREAS**, on August 6, 2021, the District caused a letter and Part 1 of the FEAF to be sent for review and comment to each “involved agency” and “interested agency” (as those terms are defined in SEQRA Regulations), indicating the District’s intention to serve as “lead agency” (as this term is defined in SEQRA Regulations) and to complete the coordinated review of the Project (in accordance with 6 N.Y.C.R.R. Part 617.6); and

**WHEREAS**, responses from the involved agencies were requested and each of the potentially involved agencies has agreed to, or raised no objection to, the District serving as lead agency for the Project; and

**WHEREAS**, none of the involved and interested agencies have indicated that they are aware of any significant adverse environmental impacts with respect to the Project; and

**WHEREAS**, pursuant to the Regulations, the District has considered the Project in light of the actions included on the Type I list specified in Section 617.4 of the Regulations and in light of the actions included on the Type II list specified in Section 617.5 of the Regulations; and

**WHEREAS**, pursuant to the Regulations, the Board has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.7 of the Regulations, and (b) examining the FEF for the Project, together with other available supporting information, to identify the relevant areas of environmental concern, and (c) thoroughly analyzing the identified relevant areas of environmental concern;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education ("Board") as follows:

Based upon an examination of the FEF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the Board's knowledge of the area surrounding the Project and such further investigation of the Project and the potential environmental impacts as the Board has deemed appropriate, the Board makes the following findings and determinations:

1. The Project is a Type I action under SEQRA and the Board is established as the SEQRA lead agency with regard to the Project.

2. In making its determination of significance, the Board examined all the criteria set forth in Section 617.7 of the Regulations, and evaluated the Project in light of the standards set forth in 617.7.

3. The Board hereby accepts, approves, and adopts Parts 2 and 3 of the FEF as set forth in Exhibit "A" hereto.

4. The reasoning supporting the Board's findings and determination of significance for the Project is more fully set forth in Exhibit "A" to this Resolution, which Exhibit "A" contains the completed FEF Part 1, Part 2, and Part 3 with the written reasoned elaboration of the reasons supporting its determination of significance.

5. The information available concerning the Project was sufficient for the Board to make its determination. The Board has not identified any significant adverse environmental impacts associated with the Project and none are known to the Board. Therefore, for the reasons identified in Exhibit "A," the Board hereby determines that the Project will not have a significant adverse environmental impact and issues a Negative Declaration, and the Board will not require preparation of an environmental impact statement with respect to the Project.

6. As a consequence of the foregoing, the District Superintendent, or her designee, is directed to execute Part 3 of the FEF, and arrange for execution by its preparer, setting forth the Negative Declaration for the Project and to make any filing(s) and publication required by law of the Negative Declaration, including publishing notice of the Negative Declaration in the Environmental Notice Bulletin.

7. The Board hereby directs that all SEQRA documents and notices, including but not limited to the FEF and Negative Declaration, are to be maintained in files that are readily accessible to the public and made available upon request, subject only to the limitations established by the Freedom of Information Law.

8. The Board hereby directs that a certified copy of this resolution, the FEF, the Negative Declaration, and any other required documents be filed with the New York State Education Department, as required by law.

9. The District Superintendent is authorized to take whatever steps are necessary to carry out this Resolution.

10. The District will continue to comply with guidance issued by New York State Education Department.

11. This resolution shall take effect immediately.

YES: All (8) ABSTAINED: None

NO: None Motion carried

#### **TAX REFUND DUE TO ASSESSMENT CHALLENGE**

Moved by A. Wilson and seconded by K. Dillon to approve a refund of \$5,590.05 due to the District receiving a Stipulation of Settlement which changed the assessment for the Solar Advocate Development LLC property located at 680 Whittier Rd for tax years 2019-2021.

YES: All (8) ABSTAINED: None

NO: None Motion carried

#### ***BUSINESS DISCUSSION***

None

#### ***COMMITTEE & EVENT REPORTS***

**STEVE HOGAN** – attended Varsity Girls soccer games and Modified Girls volleyball games

**ALYCIA NAGLE** – attended K-4 Instructional Leaders Team meeting and CES Family Fun Night

**MICHAEL GRABOWSKI** – attended Varsity Boys soccer games

**KRISTEN BRUMBAUGH** – attended 5-8 Instructional Leaders Team meeting

**JONATHAN PAYNE** – attended Monroe County School Boards Association Information Exchange Committee meeting, Middle School PTO meeting, and JV Girls and Modified A Girls soccer games

**KATHY DILLON** – attended the Monroe 2-Orleans BOCES BOE meeting and the Monroe County School Boards Association Labor Relations Committee meeting

**CHERYL REPASS** – attended several Varsity/JV swim meets

#### ***EXECUTIVE SESSION***

Moved by M. Grabowski and seconded by S. Hogan to enter into Executive Session at 8:02 p.m. to discuss confidential information regarding negotiations with collective bargaining units.

YES: All (8) ABSTAINED: None

NO:                   None                   Motion carried

***RETURN FROM EXECUTIVE SESSION***

Moved by S. Hogan and seconded by M. Grabowski to return from Executive Session at 8:29 p.m. and enter back into a public session.

YES:                   All

NO:                   None                   Motion carried

***AGENDA AMENDMENT***

Moved by A. Nagle and seconded by A. Wilson to amend the agenda to add a Personnel Action, an MOA with the Churchville-Chili Education Association.

YES:                   All (8)                   ABSTAINED: None

NO:                   None                   Motion carried

***PERSONNEL ACTION ITEM – MOA WITH CCEA***

Moved by K. Dillon and seconded by J. Payne to adopt the following resolution:

WHEREAS, representatives of the Board of Education of the Churchville-Chili Central School District collectively bargained with representatives of the Churchville-Chili Education Association (CCEA);

WHEREAS, issues brought forth in these negotiations have been resolved to the mutual satisfaction of both parties;

THEREFORE BE IT RESOLVED, that the Board of Education of the Churchville-Chili Central School District upon the recommendation of Ms. Loretta Orologio, Superintendent, have entered into an agreement with the CCEA in regards to teachers serving as substitute teachers in their buildings for the 2021-2022 school year.

YES:                   All (8)                   ABSTAINED: None

NO:                   None                   Motion carried

***ADJOURNMENT***

Moved by K. Brumbaugh and seconded by A. Nagle to adjourn the meeting at 8:30 p.m.

YES:                   All

NO:                   None                   Motion carried

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**October 5, 2021**

139 Fairbanks Rd, Churchville, NY 14428  
Administrative Board Room

**5:30 PM WORK SESSION**

***MEMBERS PRESENT***

Kristen Brumbaugh, Kathleen Dillon, Mike Grabowski, Michael Iacucci, Alycia Nagle, Cheryl Repass, and Amy Wilson

***MEMBERS ABSENT***

Steve Hogan, Jonathan Payne

***OTHERS PRESENT***

Lori Orologio, Frank Nardone, Katie Guignon, Mary Torcello, Amanda Puleo, Gian-Paul Plane, Mark Esposito, George Spinaris, Connor Magiera, Kevin Arilotta

***WORK SESSION***

Dr. Orologio and Mr. Nardone continued discussions with the Board regarding a future Phase VI capital project. Issues discussed included HVAC systems in the Middle School, estimated cost of the total project, use of capital reserve funds, and funding the remaining portion of the project without increasing taxes for the community. Representatives from our architectural firm, SEI Design, and our construction management company, Campus Construction Management, were available for questions.

***ADJOURNMENT***

The meeting adjourned at 6:37 p.m.

## Chestnut Ridge CCC Awards

October 2021

### Secretary - Jill West

Jill West has been working in the Main Office at Chestnut Ridge since 2018. Her many duties keep her hopping from the moment she comes in each day. Jill begins her day by tackling the job of ensuring we have substitute coverage where ever needed. This is just the beginning of the juggling she performs. Jill skillfully completes all of her varied tasks despite the countless interruptions she encounters. Most people would go insane trying to get their work completed - however, Jill always has a smile and gets it done. She is quite literally "the face of CRS" as she is the first person folks see when they enter the building. Parents, students and staff all enjoy Jill's friendly nature and have come to count on the fact that she is always willing to lend a helping hand. She's a great problem solver - perhaps her love outside of school of reading, puzzles, and Legos have helped to hone her skills. This year Jill is somehow managing to hold down the fort, despite being shorthanded in the office. As we continue to look for a Clerk II, Jill has had to do double duty on many days. We appreciate the skill, energy, positivity, and pride that Jill brings to work each day. We are lucky to have her on our CRS Team!

### Teaching Assistants & Library Clerk

Diane Clark, Chris Quinn, Michaela Hale, and Kim Clendenning

I cannot say enough about how these ladies make a difference at Chestnut Ridge each and every day. Each of these ladies is ready, willing, and skillfully able to meet the many challenges that come their way on a daily basis. Every day you find them arriving early and leaving late, working together with teachers and support staff across the building to plan for and help meet the needs of kids. On top of their own assigned duties working with students, supervising student arrivals and dismissals, organizing the bookroom, cataloguing books, providing academic and social emotional support, this team of ladies can be found looking for ways to volunteer on committees, helping to brainstorm solutions to various challenges,

attending school events, spreading sunshine, and lending a helping hand where needed. The TAs often agree to step in and sub for teachers when we are short which has helped to keep our building running safely and instructionally. One of the amazing things about this team is the fact that I don't think I have ever heard them say no. The words we hear every day are, "How can I help?" Knowing we have such awesome support staff who take pride in a job well done makes our school shine. Thank you to each one of you for all you do for CRS!

### Community - Kelly Lamb

Kelly Lamb currently serves as the secretary of the Chestnut Ridge Parent Teacher Organization. For the past 6 years Kelly has been involved with all PTO activities including the Kindergarten Picnic, Fall Festival, roller skating, Dress Up Day, book fairs, Teacher Appreciation Day, paint nights, fundraising, and the list goes on. Kelly is an excellent communicator, enthusiastic, approachable, organized, and demonstrates a sincere desire to help our school be the best place for children, families, and staff to come each day. As the secretary, Kelly is really the unsung hero of the PTO Facebook page. She collaborates with the other officers and makes sure that the FB messages are positive, timely, and informative. She keeps a watchful eye on the comments and responds positively and factually to keep the site focused on providing information to help our school community grow & smile. In addition to volunteering countless hours to the PTO, Kelly has served as a literacy volunteer, been a member of the district's safety committee and she now can be found subbing on a regular basis at CRS. Kelly has been and continues to be an active member of our school community who is always willing to give her time and talent to make Chestnut Ridge a better place for all students. Thank you for all of your dedication and for making a difference at CRS!

### Students

Addison Farnham is a 4<sup>th</sup> grader in Ms. Chalifoux's classroom. Every day Addie comes to school with a positive, upbeat attitude eager to learn. She willingly offers to help out any student with whatever they may need.... getting logged in to a certain program on the Chromebook, knowing what to do next during Literacy Centers, etc. Often Mrs. Chalifoux will find that if she is busy working with

students when kids return from a music lesson or intervention, Addie will take the initiative to lend a helping hand without being asked. Recently, a student joined the class a few weeks into the year and Addie eagerly worked as her "buddy" helping her to learn the routines and procedures of our classroom. She even offered to sit in the cafeteria with her at lunch so she had someone to talk to. Addie was recently selected for the 4<sup>th</sup> grade Safety Patrol and is participating in chorus. Outside of school she is involved in cheer and dance. Her career goal is to be a teacher and she even has a "classroom" set up in her basement at home! You are a true role model for our students. Thank you for making Chestnut Ridge a better place to learn ☺

Jameson Ressman is a third grader in Mrs. Parkhurst's class. Jameson has a great sense of humor and can be described as a hard worker. Jameson is always willing to help a friend in need! Jameson always makes sure classmates are included in games and activities; he makes sure that no one ever feels left out of the fun. Jameson's second grade teacher, Ms. Piontkowski, describes him as having a great sense of humor, hard worker and an overall great kid! Jameson, you always show your Chestnut Ridge pride by staying safe, being respectful, and responsible every day-great work. We are proud to recognize you for the CCC Award!

Nyla Medford is a third grade student in Ms. Acresti's class. Nyla is described by teachers as being thoughtful and kind to peers and adults. Nyla always put forth outstanding effort with her school work. Her perseverance shows her dedication to accomplish all tasks even when concepts aren't easy. Nyla has formed a special relationship with her former teacher, Ms. Pangrazio, and makes sure to say hello to her every morning! Nyla is proud of her family and their accomplishments. Her positive infectious attitude makes us proud to recognize her for the CCC Award for Chestnut Ridge.

Olivia Bishi is a third grader in Mrs. Parkhurst's class. Olivia is another hard working, friendly student at Chestnut Ridge. Olivia is honest and always displays expected behaviors. Her teachers describe her as responsible and great advocate for getting her needs met. Olivia's former teacher, Ms. Pangrazio, describes her as



a lifelong learner. She has a genuine interest in learning how communities work. Olivia will often ask clarifying questions to gain a better understanding. Olivia is a great friend to others- she is curious and shows an interest in their lives outside of school. Olivia's compassion and respect for others makes us proud to recognize her for the CCC Award.

Ella Passamonte is a 1<sup>st</sup> grader in Miss Bishop's classroom. Despite school only being in session for a month, Ella has quickly made a very positive impression upon her teacher and her classmates. Ella is role model in the classroom who always makes "green" choices and can be counted on in the hallway to have a safe body and she politely reminds those around her to make green choices as well. When she is working on an activity, she always pushes herself to do her best work. When the class is asked to show "whole body listening", she is always showing looking eyes, listening ears, quiet voice, and calm body. Ella loves to be a helper in the classroom too. Whenever a student needs help during a center, Ella is always very eager to quietly help. She has proven herself to be a very sweet girl and kind friend to all. Her Kindergarten teacher shared that Ella was a good little reader last year and would often be found quietly reading to other students during rest time. How lucky we are at Chestnut Ridge to have such a positive, young leader in our school. Congratulations, Ella and thank you for doing such a great job!

Morgan Sagar is a kindergarten student in Ms. Lockamyeir's classroom. When considering potential nominees for the Triple C award, Morgan immediately jumped out in the teacher's mind as a student who truly deserves this award. Miss Lockamyeir wrote, "Morgan Sagar is a wonderful child!!! She goes above and beyond to help the other students in our class. She holds kids hands in line if they need assistance. She helps students complete work by encouraging and repeating directions. I also asked a student who doesn't bring snack each day to wait a minute while I get it and by the time I got back she was trying to help by offering him a snack. Morgan never brags to the teacher about what she is doing or looks for the teacher to catch her being good. She just does it." Ms. Lockamyeir has also heard Morgan telling others at the table what's coming next in the daily schedule to encourage them to move along. Recently while the students were sitting at the carpet area, Ms. Lockamyeir looked over to see Morgan sitting

between two children that needed help regulating emotions and she was gently rubbing two friend's backs at once😊 Morgan is a student who consistently demonstrates expected behavior across all settings and is wonderful role model for her peers. Congratulations and thank you for making Chestnut Ridge a better school!

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT  
ACCEPTING GIFTS FROM THE PUBLIC**

If you wish to have a gift considered for acceptance by the School District, please read Board Policy #5230 -- "Acceptance of Gifts, Grants and Bequests to the School District" and complete this form.

Name: The Home Depot Store #1278 Phone: 585-247-0220

Address: 2361 Buffalo Road Rochester, NY 14624

- 1) Describe the gift. What is it? List its condition, age, size, and other details as applicable.

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- 2) Describe the terms, if any, of the gift as follows:

a) What is the purpose of the gift?

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b) Describe any conditions or restrictions for its use.

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- 3) If the gift is in trust, describe specifically your intentions for the use of the principal and for investment. (You may contact the District Treasurer to agree on a method for treating the principal.)

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(Continued)

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT  
ACCEPTING GIFTS FROM THE PUBLIC (Cont'd.)**

4) Which of the following conditions does the gift fulfill?

\_\_\_\_\_ Is it in support of and a benefit to all District schools or to a particular District school?

\_\_\_\_\_ Is it for a purpose for which the District could legally expend its own funds?

\_\_\_\_\_ Is it for the purpose of awarding scholarships to students graduating from the District?

Thank you for your consideration of the District as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

**PLEASE NOTE:**

All donations require an approval from an administrator in the department which will be receiving the gift.

Signature



Date

9/24/21

Signature

Date



# SPECIAL SERVICES CUSTOMER INVOICE

Store 1278 GATES  
2361 BUFFALO ROAD  
ROCHESTER, NY 14624

Phone: (585) 247-0220  
Salesperson: BF6837  
Reviewer:

Page 1 of 1

No. H1278-196381

## VALIDATION

Date:

Transaction: 1278

Order Total: \$0.00

Amount Paid: \$0.00

SOLD TO

Name **camp**  
**PROVENZANO ELISE** Phone 1  
**(585) 224-5076**

Address 43 WHEATFIELD CIR Phone 2

Company Name

City FAIRPORT

Job Description School Buckets **Donation**

State NY Zip 14450 County MONROE

## CARRY OUT MERCHANDISE

## MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # W02 SKU # 0000-515-664 The items listed in this section will be carried out of the store by the customer at time of sale.

### STOCK MERCHANDISE CARRIED OUT:

REF #	SKU	QTY	UM	DESCRIPTION	TAX	PRICE EACH	EXTENSION
R01	0000-131-227	25.00	EA	5GAL HOMER BUCKET	A Y	\$0.00	\$0.00*
MERCHANDISE TOTAL:							\$0.00
END OF CARRY OUT MERCHANDISE - REF #W02							

## TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

Policy Id (PI):

A: 90 DAYS DEFAULT POLICY;

'The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.'

ORDER TOTAL	\$0.00
SALES TAX	\$0.00
TOTAL	\$0.00
BALANCE DUE	\$0.00

END OF ORDER No. H1278-196381

NOT VALID FOR MERCHANDISE





# Churchville-Chili Central School District

*Department of Fine Arts*

**Mr. Jeffrey Smith**

Director of Fine Arts  
[jsmith@cccsd.org](mailto:jsmith@cccsd.org)  
x3520

**Fine Arts Administration****Mr. Bert Baldwin**

Technical Theater Manager  
[rbaldwin@cccsd.org](mailto:rbaldwin@cccsd.org)  
x3520

**Mr. Jon Christiano**

Theater Production Assistant  
[jchristiano@cccsd.org](mailto:jchristiano@cccsd.org)  
x3520

September 21, 2021

Dear Taylor V-P and the Home Depot #1278 Team,

My name is Elise Camp and I am a music teacher at Churchville-Chili Middle School. A large component of my curriculum at the seventh and eighth grade level in our general music classes is music literacy as well rhythmic performance. In the past few years I have incorporated a "Bucket Drumming" unit to achieve these goals and have used a few of your orange Home Depot buckets in my classroom. My students love this unit and the activities that accompany it; getting to hit an overturned bucket with a drumstick is oodles of fun when you are 12 and 13 years old!

In order to continue providing this fun experience and learning opportunity for my students, I am looking to see if your store would donate 25 of your Home Depot brand orange buckets to us. I know that my students would be forever grateful that they can continue learning and having fun while knowing that their local Home Depot was influential in making this happen.

Thank you for your consideration of this donation to our school. We look forward to having a positive relationship with your store and its associates.

Please contact me by email or phone at your earliest convenience.

Most sincerely,

Elise Camp  
Vocal & General Music Teacher 7-8  
Churchville-Chili Central School District  
[ecamp@cccsd.org](mailto:ecamp@cccsd.org)  
585-224-5076 (cell)

## **SUBJECT: ALLOCATION OF TITLE I, PART A FUNDS IN THE DISTRICT**

### **Allocation of Funds**

The District allocates the Title I, Part A funds it receives to District school buildings on the basis of the total number of students from low-income families in each eligible school attendance area or eligible school, as defined in law. Unless the District school building is participating in a school wide program, the District school building will only use Title I, Part A funds for programs that provide services to eligible children, as defined in law, identified as having the greatest need for special assistance.

The District will reserve from its allocation of Title I, Part A funds, such funds as are necessary to provide services comparable to those provided to students in District school buildings that receive Title I, Part A funds in order to serve:

- a) Homeless children and youths, including educationally related support services to children in shelters and other locations where children may live;
- b) Children in local institutions for neglected children; and
- c) If appropriate, children in local institutions for delinquent children, and neglected or delinquent children in community day programs.

### **Funds Will Supplement Not Supplant**

The District will ensure that Title I, Part A funds only supplement, not supplant, the funds that would, in the absence of such federal funds, be made available from state and local sources for the education of students participating in programs assisted by Title I, Part A funds.

### **Allocation Methodology**

The District has developed an allocation methodology that is consistent with Title I guidelines.

20 USC §§ 6312-6315 and 6321

NOTE: Refer also to Policies # 5110 -- Budget Planning and Development  
# 5550 -- Maintenance of Fiscal Effort (Title I Programs)  
# 8261 -- Title I Parent and Family Engagement

Adoption Date: 12/11/2018

## SUBJECT: MEDICATION AND PERSONAL CARE ITEMS

The school's registered professional nurse may administer medication to a student during the school day under certain conditions. For the purpose of this policy, the term "medication" includes both prescription and non-prescription medications. The school must receive the following before medication will be administered to a student:

- a) The original written order from the student's provider stating the name of the medication, precise dosage, frequency, and time of administration;
- b) A written, signed consent from the student's parent or person in parental relation requesting the administration of the medication, as prescribed by the physician, to the student in school; and
- c) **The medication, properly labeled in its original container, must be delivered to the school health office by the student's parent or person in parental relation.** The term "properly labeled," in the context of this policy, means that the container must include the following information: the student's name, name of medication, dosage, frequency, and prescribing physician. A student is not permitted to carry any medication on his/her person in school, or on the school bus, or keep any medication in his/her school locker(s). Exceptions may apply, however, for students diagnosed with asthma or other respiratory illnesses, diabetes, or allergies who will be permitted to carry and self-administer medication under certain conditions.

All medication orders must be reviewed annually by school health office personnel or whenever there is a change in dosage.

### Self-Administration of Medication

#### *Generally*

Each student who is permitted to self-administer medication should have an emergency care plan on file with the District. Further, the school will maintain a record of all written parental consents in the student's cumulative health record.

School health office personnel will also maintain regular parental contact in order to monitor the effectiveness of such self-medication procedures and to clarify parental responsibility as to the daily monitoring of their child to ensure that the medication is being utilized in accordance with the physician's or provider's instructions. Additionally, the student will be required to report to the health office on a periodic basis as determined by health office personnel so as to maintain an ongoing evaluation of the student's management of such self-medication techniques, and to work cooperatively with the parents and the student regarding such self-care management.

Students who self-administer medication without proper authorization will be referred for counseling by school nursing personnel, as appropriate. Additionally, school administration and parents will be notified of such unauthorized use of medication by the student, and school administration may determine the proper resolution of this behavior.

(Continued)



**SUBJECT: MEDICATION AND PERSONAL CARE ITEMS (CONT'D.)**

**Self-Administration of Medication (Cont'd.)**

*Students with Asthma or Another Respiratory Disease*

A student will be permitted to carry and self-administer their prescribed inhaled rescue medication during the school day, on school property, and at any school function if the school health office has the following on file:

- a) Written order/permission and an attestation from a duly authorized health care provider stating that the student has a diagnosis of asthma or other respiratory disease for which inhaled rescue medications are prescribed to alleviate respiratory symptoms or to prevent the onset of exercise induced asthma; the student has demonstrated that he/she can self-administer the prescribed medication effectively; and the expiration date of the order, the name of the prescribed medication, the dose the student is to self-administer, times when the medication is to be self-administered, and the circumstances which may warrant the use of the medication; and
- b) Written consent from the student's parent or person in parental relation.

Upon written request of the student's parent or person in parental relation, the school will allow the student to maintain an extra inhaled rescue medication in the care and custody of the school's registered professional nurse, nurse practitioner, physician assistant, or school physician.

*Students with Allergies*

A student will be permitted to carry and self-administer his/her prescribed EpiPen during the school day, on school property, and at any school function if the school health office has the following on file:

- a) Written order/permission and an attestation from a duly authorized health care provider stating that the student has a diagnosis of an allergy for which an EpiPen is needed for the emergency treatment of allergic reactions; the student has demonstrated that he/she can self-administer the prescribed EpiPen effectively; and the expiration date of the order, the name of the medicine, the dose the student is to self-administer, and the circumstances which may warrant the use of the medication; and
- b) Written consent from the student's parent or person in parental relation.

(Continued)

## **SUBJECT: MEDICATION AND PERSONAL CARE ITEMS (CONT'D.)**

### **Self-Administration of Medication (Cont'd.)**

#### *Students with Diabetes*

A student will be permitted to carry and self-administer his/her prescribed insulin through an appropriate medication delivery device, carry glucagon, and carry and use equipment and supplies necessary to check blood glucose and/or ketone levels during the school day, on school property, and at any school function if the school health office has the following on file:

- a) Written order/permission and an attestation from a duly authorized health care provider stating that the student has a diagnosis of diabetes for which insulin and glucagon through appropriate medication delivery devices, and the use of equipment and supplies to check blood glucose and/or ketone levels are necessary; the student has demonstrated that he/she she can self-administer effectively, can self-check glucose or ketone levels independently, and can independently follow prescribed treatment orders; and the expiration date of the order, the name of the prescribed insulin or glucagon, the type of insulin delivery system, the dose of insulin and/or glucagon the student is to self-administer, times when the insulin and/or glucagon is to be self-administered, and the circumstances which may warrant administration by the student. The written permission must also identify the prescribed blood glucose and/or ketone test, the times testing is to be done, and any circumstances which warrant checking a blood glucose and/or ketone level.
- b) Written consent from the student's parent or person in parental relation.

Upon written request of the student's parent or person in parental relation, the school will allow the student to maintain extra insulin, insulin delivery system, glucagon, blood glucose meter, and related supplies to treat the student's diabetes in the care and custody of a licensed nurse, nurse practitioner, physician assistant, or school physician.

Students with diabetes will also be permitted to carry food, oral glucose, or other similar substances necessary to treat hypoglycemia in accordance with District policy.

#### *Storage and Disposal of Medication*

The District will comply with relevant state laws, regulations, and guidelines governing the District's receipt, storage, and disposal of medication.

### **Personal Care Items**

#### *Feminine Hygiene Products*

Each school building within the District serving students in any grade from six through twelve will provide feminine hygiene products in building restrooms. These products will be provided at no charge to students.

(Continued)

**SUBJECT: MEDICATION AND PERSONAL CARE ITEMS (CONT'D.)**

**Alcohol-Based Hand Sanitizers**

The New York State Education Department (SED) permits the use of alcohol-based hand sanitizers in schools. The school medical director may approve and permit the use of alcohol-based hand sanitizers in the District's schools without a physician's order. Parents may provide written notification to the school in the event that they do not wish to have their child use this product.

*Sunscreen*

Students may carry and use FDA approved sunscreen products for over-the-counter use. The student's parent or person in parental relation must provide written permission for the student to carry and use sunscreen. This written parental consent will be maintained by the school. A student who is unable to physically apply sunscreen may be assisted by unlicensed personnel when directed to do so by the student, if permitted by a parent or person in parental relation, and authorized by the school.

Individuals with Disabilities Education Act (IDEA), 20 USC §1400 et seq.  
Section 504 of the Rehabilitation Act of 1973, 29 USC §794 et seq.  
Education Law Sections 902(b), 907, 916-a, 916-b, 919, 921, 6527, 6908(1)(a)(iv), and 6909  
Public Health Law §§ 267, 3000-a, 3000-c, and 3309  
8 NYCRR §§136.6, 136.7

NOTE: Refer also to Policy #7521 – Students with Life-Threatening Health Conditions

Adopted 7/10/2001

Revised: 8/10/2004, 9/23/2008, 3/22/2011, 4/12/2016, 11/27/2018

# POLICY

Churchville-Chili Central School District

2018

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Page 1 of 1

Students

## **SUBJECT: ACCIDENTS AND MEDICAL EMERGENCIES**

Procedures shall be established and maintained by the Superintendent for the handling of student injuries that occur on school property and during school activities, including development of a Code Blue Plan for responding to a life threatening medical emergency.

### **Student Emergency Treatment**

All staff members of the School District are responsible to obtain first aid care of students who are injured or become ill while under school supervision.

In most instances first aid should be rendered, and then the parent should be contacted to come to school and transport the student to the family physician. Beyond first aid, the medical care of the student is the parent's responsibility. However, the student's welfare is always the primary concern, and it is the responsibility of school personnel to exercise good judgment and care under all circumstances.

The Board of Education encourages all staff members to become qualified to give emergency treatment through instruction in first aid and Cardiopulmonary Resuscitation (CPR).

### **Transporting an Ill or Injured Student**

In the event of an illness or injury to a student, an ambulance may be called. The District will make all reasonable attempts to contact a parent or person in parental relation when determining if emergency treatment is necessary.

### **Accidents Reports**

All accidents occurring in a classroom, on school property, or on buses, regardless of seriousness, must be reported to the school administration as promptly as possible. In addition, school nurses must report accidents to the Director of Operations and Maintenance promptly after the accident occurs.

### **Insurance**

The Board of Education shall approve provisions for all students to be covered by group insurance.

Such student accident insurance policies are to be a co-insurance with family coverage(s) as primary.

Education Law Sections 1604(7-a, b) and 1709(8-a,b)

Adopted: 7/10/2001  
Revised: 11/27/2018

**SUBJECT: SAFETY CONDITIONS AND PROGRAMS**

The practice of safety will be considered an integral part of the instructional program through fire prevention, emergency procedures and drills, driver education, and traffic and pedestrian safety.

Each principal will be responsible for the supervision of a safety program for his/her school.

The safety program may include, but not be limited to, in-service training, plant inspection, fire prevention, accident recordkeeping, driver and vehicle safety programs, emergency procedures and drills, and traffic safety programs relevant to students, employees and the community.

It shall be the duty of the Board of Education to provide inspections and supervision of the health and safety aspects of the school facilities.

**Eye Safety/Student Use of Hand-Held Laser Pointers**

Eye safety devices are to be provided by the School District for the protection of employees, students and visitors, and worn in the technology education classes and labs and whenever individuals are involved in or observing the use of materials or equipment which may damage the eyesight of those involved. The Superintendent or his/her designee will ensure that these devices are properly repaired, cleaned and stored to prevent the spread of germs or diseases after individuals use them.

Each classroom teacher is responsible for the safe and proper use of all instructional materials and equipment by students in his/her classroom. Laser pointers are to be used by students only when such use is approved and supervised by the classroom instructor.

Students will be advised not to stare directly into the beam from a laser pointer or direct the beam at the eyes of another individual. Students are not to aim the pointer into the audience. Students are to be made aware of the hazards associated with the particular type of laser pointer used.

Education Law Sections 409, 409-a, 807-a, and 906  
8 New York Code of Rules and Regulations (NYCRR)  
Part 136 and Section 141.10

NOTE: Refer also to Policy #7520 -- Accidents.

Adopted: 7/10/2001

Revised: 11/27/2018

# **Churchville-Chili Central School District**

**139 Fairbanks Road, Churchville, NY 14428      (585) 293-1800**

To: Loretta Orologio  
From: Michael Murray, Director of PE, Health & Athletics  
Date: October 1, 2021  
Re: Alpine Skiing Incomplete Team Request

I would like to request that our Board of Education approve of allowing one Churchville-Chili student to participate as an incomplete team in the sport of varsity alpine skiing with Fairport for the 2021-22 school year during the winter season. We did this last year as well.

The student's name is Alexandra Percassi who is a 10<sup>th</sup> grade student here. Alexandra would fully participate as a Churchville-Chili student, but attend all practices and meets with the Fairport team. The student and her family will be fully responsible for transportation to and from practices and meets. The students would fully fall under the Churchville-Chili school district insurance plan.

The Fairport Athletic Director has agreed to accept this student and will be seeking approval from their Board of Education as well. The coach from Fairport will be Chris Barker.

Thank you for your consideration of this request.

# POLICY

Churchville-Chili Central School District

2020~~1~~

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Students

## **SUBJECT: ALCOHOL, TOBACCO, DRUGS AND OTHER SUBSTANCES (STUDENTS)**

The Board recognizes that the misuse of alcohol, tobacco, electronic cigarettes (e-cigarettes), **cannabis (marijuana)**, drugs, counterfeit and designer drugs, over-the-counter drugs, prescription drugs, vitamins, supplements, herbs and other similar substances is a serious problem with legal, physical, emotional and social implications for our students, as well as the entire community. Therefore, the consumption, sharing selling, use and/or possession of these and similar substances, as well as tobacco products and drug paraphernalia are prohibited in accordance with law and regulation, District policy, the District *Code of Conduct* and/or other similar documents. ~~The consuming, sharing, use of or possession of medical marijuana, CBS oil containing THC products or any product containing cannabis is prohibited.~~

Students are not permitted to be under the influence of alcohol, **cannabis (marijuana)**, drugs, or other prohibited substances on school grounds or at ~~school-sponsored events~~ **school functions**. **“School function” means a school-sponsored or school-authorized extracurricular event or activity regardless of where the event or activity takes place, including any event or activity that may take place virtually or in another state.**

**Exceptions may exist for authorized medical cannabis use.**

### **Smoking**

~~Smoking is not permitted and no person shall smoke within one hundred (100) feet of the entrance, exits, or outdoor areas of any public or private elementary or secondary schools. However, this shall not apply to smoking in a residence, or within the real property boundary lines of such residential real property. The use of e-cigarettes, vaporizers and related accessories, and other products containing nicotine, except for current FDA-approved smoking cessation products, are also prohibited.~~

### **Non-Medical Use of Prescription Drugs**

~~Non-medical use of prescription drugs among young people has become an increasing problem in the United States. Prescription drugs are easier to access because they can be taken from their home’s medicine cabinet and young people may believe they are safer than illicit drugs because they are manufactured by a pharmaceutical company.~~

~~Should a student be found in possession of any of these substances, they shall be dealt with in accordance with the district’s Code of Conduct.~~

### **Persons Entering School Grounds**

~~Persons shall be banned from entering school grounds or school sponsored events when exhibiting behavioral, personal or physical characteristics indicative of having used or consumed alcohol or other related substances. A school-sponsored function shall mean a school-sponsored or school-authorized extracurricular~~

(Continued)

# POLICY

Churchville-Chili Central School District

2020<sup>1</sup>

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Students

## SUBJECT: ALCOHOL, TOBACCO, DRUGS AND OTHER SUBSTANCES (STUDENTS) (CONT'D.)

### Persons Entering School Grounds (Cont'd.)

~~event or activity regardless of where such event or activity takes place, including any event or activity that may take place in another state.~~

~~— In accordance with Penal Law Section 220.00 for purposes of controlled substances offenses:~~

- ~~— a) "School grounds" means (a) in or on or within any building, structure, athletic playing field, playground or land contained within the real property boundary line of the District's schools, or (b) any area accessible to the public located within one thousand (1,000) feet of the real property boundary line comprising any such school or any parked automobile or other parked vehicle located within one thousand (1,000) feet of the real property boundary line comprising any District school. An "area accessible to the public" shall mean sidewalks, streets, parking lots, parks, playgrounds, stores and restaurants.~~
- ~~— b) "School bus" means every motor vehicle owned by the District and operated for the transportation of pupils, teachers and other persons acting in a supervisory capacity, to or from school or school activities or privately owned and operated for compensation for the transportation of pupils, children of pupils, teachers and other persons acting in a supervisory capacity to or from school or school activities.~~

### Intervention

~~School-based intervention services shall be made available to all students, grades K-12, and provided by prevention professionals who are appropriately trained in this area. The purpose of intervention is to eliminate any existing use/abuse of alcohol, tobacco, drugs, and other substances and to identify students considered to be at risk for use/abuse. Intervention programming shall include:~~

- ~~a) Counseling of students in groups and as individuals on alcohol, tobacco, e-cigarettes, vaporizers, drugs, and other substance use/abuse. Counselors shall be appropriately trained and skilled school staff assigned for this purpose.~~
- ~~b) Referring students to community or other outside agencies when their use/abuse of alcohol, tobacco, e-cigarettes, vaporizers, drugs, and other substances requires additional counseling or treatment. Referral is a key link in school and community efforts and the process is basic to the dissemination of information regarding available counseling and health services;~~
- ~~c) Providing a supportive school environment designed to continue the recovery process for students returning from treatment. A re-entry program may include continuing student and/or family counseling and emphasizing positive alternatives to alcohol, tobacco, e-cigarettes, vaporizers, drugs, and other substance use/abuse;~~

(Continued)



# POLICY

Churchville-Chili Central School District

2020<sup>1</sup>

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Page 3 of 3

Students

## SUBJECT: ALCOHOL, TOBACCO, DRUGS AND OTHER SUBSTANCES (STUDENTS) (CONT'D.)

- ~~d) Developing a parent network to serve as a support group and provide a vehicle of communication for parent education;~~
- ~~e) Ensuring confidentiality as required by state and federal law.~~

### Disciplinary Measures

Students will be disciplined in accordance with District policy, the District *Code of Conduct*, and/or other similar documents for the consumption, sharing, selling, use, and/or possession of alcohol, tobacco, e-cigarettes, **cannabis (marijuana)**, drugs, counterfeit and designer drugs, over-the-counter drugs, prescription drugs, vitamins, supplements, herbs, and other similar substances, as well as tobacco products and drug paraphernalia.

### Information on Substance Use Related Services

The Assistant Superintendent for Human Resources has the responsibility to provide information regarding where and how to find available substance use related services to students, parents, and staff. The District's substance abuse counselor may also provide information on available programs.

Any information provided by a student, parent, or staff member to the designated individual(s) will not be used in any school disciplinary proceeding and will, in addition to any other applicable privilege, be considered confidential in accordance with law.

20 U.S.C §§ 6083(a), 7118, and 7973(a)

**Cannabis Law § 127**

Education Law §§ 409, 2801, and 3038

**Penal Law § 222.10**

**Public Health Law §§ 1399-n and 1399-o**

NOTE: Refer also to Policies #3280 – Use of Facilities, Materials, and Equipment

3410 – Code of Conduct

5640 – Smoking/Tobacco Use

6150 – Alcohol, Tobacco, Drugs, and Other Substances (Personnel)

8210 – Safety Conditions and Prevention Instruction

District *Code of Conduct*

Adopted: 7/10/2001

Revised: 3/26/2013, 11/19/2013, 7/14/2015, 2/25/2020, **target review 2021-2022**

# POLICY

Churchville-Chili Central School District

2020~~1~~

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Page 1 of 3

Personnel

## SUBJECT: REGISTRATION AND PROFESSIONAL LEARNING

### Registration

All employees who are certificate holders must register with the State Education Department (SED) every five years through the TEACH system. An employee is a certificate holder if ~~he or she~~ **they** holds a permanent or professional certificate in the classroom teaching service, a permanent or professional certificate in the educational leadership service (i.e., school building leader, school district leader, or school district business leader), or a Level III Teaching Assistant certificate. Only registered employees may teach or supervise in the District.

Employees who were certificate holders prior to July 1, 2016 had to apply for initial registration during the 2016-2017 school year and each subsequent five-year period thereafter.

Any individual who is issued a new certificate is automatically registered with SED. These certificate holders must renew their registration every five years during their birth month.

Any certificate holder who fails to register by the beginning of the appropriate registration period may be subject to late filing penalties.

Certificate holders must notify SED of any change of name or mailing address within 30 days of such change through the TEACH system. Any certificate holder who willfully fails to inform SED of changes to ~~his or her~~ **their** name and/or address within 180 days of such change may be subject to moral character review.

### Continuing Teacher and Leader Education (CTLE) Credit Hours

All continuing teacher and leader education certificate holders (CTLE certificate holders) must successfully complete a minimum of 100 hours of acceptable CTLE during each five-year registration period to maintain a valid certificate. An employee is a CLTE certificate holder if ~~he or she~~ **they** holds a professional certificate in the classroom teaching service, a professional certificate in educational leadership service, or a Level III Teaching Assistant certificate. This requirement may be completed at any time over the course of a five-year period. Credit hours cannot carry over to subsequent registration periods.

SED sets high standards for courses, programs, and activities that qualify for CTLE credit, and it must approve all CTLE sponsors. Generally, acceptable CTLE will be in the content area of any certificate title held by an individual or in pedagogy. ~~Further, the CTLE will be aligned with professional learning standards created by the New York Professional Standards and Practices Board for Teaching.~~

The District will describe opportunities for teachers and administrators to engage in CTLE in its Professional Learning Plan. The District will annually certify, in a form and on a time table prescribed by the Commissioner of Education, that the requirements to have a professional learning plan for the succeeding school year have been met and that it has complied with the professional learning plan for the current school year. The District will provide CTLE opportunities that are designed to improve the teacher or leader's pedagogical and/or leadership skills and are targeted at improving student performance, among other things. A peer-review teacher or principal acting as an independent trained evaluator who conducts a classroom observation as part of a teacher evaluation under relevant sections of the Education Law may apply the observation time to fulfilling CTLE requirements. Time spent mentoring may also be counted toward required CTLE credit hours.

(Continued)

## **SUBJECT: REGISTRATION AND PROFESSIONAL LEARNING (CONT'D.)**

### **Language Acquisition CTLE and Exemption**

Employees holding an English to speakers of other languages (all grades) certificate or a bilingual extension are required to complete a minimum of 50 percent of the required CTLE hours in language acquisition aligned with the core content area of instruction taught, including a focus on best practices for co-teaching strategies, and integrating language and content instruction for English Language Learner (ELL) students. All other certificate holders must hold a minimum of 15 % of the required CTLE hours dedicated to language acquisition addressing the needs of ELLs, including a focus on best practices for co-teaching strategies and integrating language and content instruction for ELLs. A minimum of 15 % of the required CTLE hours for employees holding a Level III Teaching Assistant certificate will be dedicated to language acquisition addressing the needs of ELLs and integrating language and content instruction for ELLs.

Employees holding school district business leader certificates are exempt from the language acquisition CTLE requirements for each year that they are employed in the District. Instead, they must complete a minimum of 15 percent of the required CTLE hours dedicated to the needs of ELLs and federal, state, and local mandates for ELLs.

Employees may be eligible for a waiver of language acquisition CTLE requirements. Each school year when there are fewer than 30 ELLs students enrolled in the District or ELLs make up less than 5% of the total student population, the District may obtain an exemption. If the District obtains this exemption, employees would be exempt from the language acquisition CTLE requirement for each year that they are employed in the District.

### **CTLE Adjustments**

The Commissioner may adjust an employee's number of CTLE hours and/or time to complete them due to poor health, as certified by a health-care provider; extended active duty in the Armed Forces; or other acceptable good cause.

Any employee holding a certificate in the classroom teaching service who obtains certification from the National Board for Professional Teaching Standards will be considered CTLE-compliant for the registration period in which ~~he or she~~ they obtains this certification. The employee must still meet any language acquisition requirements, however.

### **Recordkeeping and Reporting Requirements**

Employees must maintain a record of completed CTLE hours for at least three years from the end of the applicable registration period. The record must include the title of the program, the total number of hours completed, the number of hours completed in language acquisition addressing the need of ELLs, the sponsor's name, any identifying number, attendance verification, and the date and location of the program.

(Continued)

# POLICY

Churchville-Chili Central School District

2020~~0~~1

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Page 3 of 3

Personnel

**SUBJECT: REGISTRATION AND PROFESSIONAL LEARNING (CONT'D.)**

## **Recordkeeping and Reporting Requirements (Cont'd.)**

The District will maintain a record of any professional learning it conducts or provides **for educators** for at least seven years from the date of completion. ~~The District will submit to SED, in a form and timetable prescribed by SED, information concerning the completion of professional learning for regularly employed certificate holders.~~ **These records will be available for review by SED.**

Education Law §§ 3006, 3006-a, 3012-d  
8 NYCRR §§ 80-6, 100.2(dd)

**NOTE:** Refer also to Policy #6160 -- Professional Growth/Staff Development

Adopted: 11/27/2007

Reviewed: 3/25/2011

Revised: 3/26/2019; 8/20/2020 replaced “Professional Development” with “Professional Learning”; no content change

**target revision summer 2021**

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT**

139 Fairbanks Road  
Churchville, New York 14428

Board of Education Meeting  
October 12, 2021

Personnel Actions  
Page 1 of 3

Upon the recommendation of the Superintendent of Schools, the following personnel actions shall be approved:

**I. RESIGNATIONS**

A. Certified - none

B. Classified

**Sandra Snyder-Gaffney**, employed by the District as a Food Service Helper since September 1, 2021, has submitted her resignation effective September 22, 2021.

**Ann Plucknette**, employed by the District as a Cafeteria Monitor since September 27, 2021, has submitted her resignation effective October 1, 2021.

**Mark Wells**, employed by the District as a Bus Driver since September 3, 2008, has submitted his resignation effective October 29, 2021. Mark Wells will continue on as a Substitute Bus Driver.

**Scott Pimm**, employed by the District as a Cleaner since September 7, 1989, has submitted his resignation effective end of day December 6, 2021.

C. Coaches - none

D. Extraclass Activities - none

E. Instructional Leaders - none

F. Tutors – none

**II. TERMINATIONS**

A. Certified - none

B. Classified - none

C. Coaches - none

D. Extraclass Activities - none

E. Teacher Leaders – none

F. Tutors – none

**III. LEAVE OF ABSENCE**

**Jacqueline Smith**, employed as an Elementary Teacher since September 1, 2018, has requested an unpaid childrearing leave of absence immediately following childbearing leave effective approximately February 5, 2022 through April 8, 2022.

**IV. CHANGE IN EMPLOYMENT STATUS**

A. Certified

**Nicole DiSanto**, extension of Long-term Substitute English Teacher at the Senior High School effective October 20, 2021 through December 1, 2021, due to an extended medical leave of absence.

**Jacqueline Magiera**, extension of District-wide Pre-K Consultant effective November 1, 2021 through January 29, 2022, due to an ongoing need.

- B. Classified – none
- C. Coaching - none
- D. Extraclass Activities - none

V. APPOINTMENTS

- A. Certified - none

- B. Substitute and Part-time Teachers and Administrators – none

- C. Department Liaisons – none

- D. Classified -

**Matthew Hughson**

Assignment

Effective

Cleaner

Middle School South

October 7, 2021 (Conditional upon New York State Department of Education's notification to the District of clearance for employment after a fingerprinting check)

Type of Appointment

Probationary

- E. Classified Substitutes and Part-time

**Mario Bullo**

Assignment

Effective

Bus Monitor

Transportation

October 13, 2021 (Conditional upon New York State Department of Education's notification to the District of clearance for employment after a fingerprinting check)

Type of Appointment

Substitute

**Rebekah Daniels**

Assignment

Effective

Bus Monitor

Transportation

October 13, 2021 (Conditional upon New York State Department of Education's notification to the District of clearance for employment after a fingerprinting check)

Type of Appointment

Substitute

**Kathryn Elble**

Assignment

Effective

Cafeteria Monitor

Churchville Elementary School

October 15, 2021 (Conditional upon New York State Department of Education's notification to the District of clearance for employment after a fingerprinting check)

Type of Appointment

Part-time

**Brett DiGiacomo**

Assignment

Effective

Bus Monitor

Transportation

October 13, 2021 (Conditional upon New York State Department of Education's notification to the District of clearance for employment after a fingerprinting check)

Type of Appointment

Substitute

**Robert Racicot**

Assignment

Effective

Bus Monitor

Transportation

October 13, 2021 (Conditional upon New York State Department of Education's notification to the District of clearance for employment after a fingerprinting check)

Type of Appointment

Substitute

F. Interim Administrator – none

G. Coaches & Athletic Activities - none

H. Extra-Curricular Activities & Clubs

Activity	Name
5-6 Jazz Band	Lisa Allgauer
9-12 Intramural Coordinator	Paul Glor
9-12 Audio Technical Club	Jon Christiano

I. Mentors - none

J. Instructional Leaders - none

K. CSE / CPSE Chairperson - none

L. Tutors - none

M. Internship – none

N. Student Helpers - none

O. Other

### Continuing Education Staff 2021-2022

#### General

Last Name	First Name	Title/Course	Fingerprinting
Esposito	Todd	Instructor- Girls Basketball	On File
Hammond	Eileen	Instructor- Red Cross Courses	On File
Shepanski	Stephen	Assistant Instructor- Girls Basketball	On File
Ward	Gary	Assistant Instructor- Girls Basketball	On File

# POLICY

Churchville-Chili Central School District

2021

3430

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*Changes in response to  
BOE Member  
recommendations show in  
green font*

Community Relations

## SUBJECT: DIVERSITY, EQUITY AND INCLUSION IN THE DISTRICT

### Overview

Research shows that all students benefit when schools implement strong diversity, equity, and inclusion policies and practices. These benefits include academic, cognitive, civic, social-emotional, and economic. This is true regardless of a school's geographic location or the demographic composition of its students and staff.

The policy provides a framework as to how the District will foster diversity, equity, and inclusion in its schools. This policy considers the entirety of the educational process by addressing the following essential elements: governance; teaching and learning; family and community engagement; workforce diversity; diverse schools and learning opportunities; and student supports, discipline and wellness. It is just one component of the District's overall commitment to maintaining a diverse, equitable, and inclusive educational and work environment.

Inquiries about this policy may be directed to the District's Civil Rights Compliance Officer(s) (CRCO(s)).

### Defining Diversity, Equity and Inclusion

For purposes of this policy the following definitions apply:

- a) "Diversity" is about understanding each other and moving beyond simple tolerance to embracing and celebrating the rich dimensions of difference contained within everyone. ~~includes~~, It is the condition of being different or having differences, including but ~~is not limited to~~: race; ethnicity; nationality; religion; socioeconomic status; veteran status; education; marital status; language; age; gender; gender expression; gender identity; sexual orientation; mental or physical ability; genetic information; and learning style.
- b) "Equity" is the state, quality, or ideal of being just, impartial, and fair. To be achieved and sustained, it means ensuring that every student has access to the resources and educational rigor they need at the right moment in their education, despite any individual's actual or perceived personal characteristics. It ~~includes~~, but is not limited to, seeking the fair treatment, access, opportunity, and advancement for all while striving to identify and eliminate barriers that have prevented the full participation of all groups.
- c) ~~"Inclusion" includes, but is not limited to, authentically bringing traditionally excluded individuals and/or groups into processes, activities, and decision/policy making in a way that shares power and ensures equal access to opportunities and resources.~~ is the provision of equal access to opportunities and resources for people who might otherwise be excluded or marginalized. It involves authentic and empowered participation and a true sense of belonging. In an inclusive school, the social and instructional space is designed such that all students have access to the curriculum and a variety of courses, and there are multiple opportunities for students to be successful.

(Continued)



## **SUBJECT: DIVERSITY, EQUITY AND INCLUSION IN THE DISTRICT (CONT'D.)**

### **Defining Diversity, Equity and Inclusion (Cont'd.)**

- d) “Culturally Responsive Teaching and Learning” is the framework that helps the District to provide equitable, inclusive and diverse opportunities for all students to reach their highest potential. To achieve equity and inclusivity in education, the District will acknowledge the presence of culturally diverse students and the need for students to find relevant connections among themselves and the subject matter and tasks teachers ask them to perform. The Culturally Responsive-Sustaining Education Framework helps educators create student-centered learning environments by:
- 1) welcoming and affirming racial, linguistic and cultural identities and differences;
  - 2) preparing students for high expectations and rigorous instruction;
  - 3) creating an inclusive curricula and assessments; and
  - 4) ongoing professional learning and support for teachers and staff.

These descriptions are not intended to be exhaustive. Rather, they are meant to be foundational and provide clarity to the concepts of diversity, equity and inclusion.

### **Governance**

#### *Diversity, Equity, and Inclusion Committee*

The District has established a Diversity, Equity and Inclusion Committee that has been in place since 2012 and was formerly known as the Dignity for All Students Act (DASA) Committee. In addition, this Committee has a sub-committee comprised of students who refer to themselves as *The Voices of Change*. The purpose of this committee and subcommittee has been and continues to be to assist the District in implementing plans that advance the District’s commitment to maintaining a diverse, equitable, and inclusive environment where all individuals feel valued and respected. The Diversity, Equity and Inclusion Committee will continue to review District policies, practices, and programs, as appropriate, and provide suggestions to better promote diversity, equity and inclusion throughout the District.

The Diversity, Equity and Inclusion Committee will be representative of all stakeholders, and may include (to the extent possible), but not be limited to, representatives from the following groups:

- a) Students;
- b) Parents and persons in parental relation;
- c) District/building administrators;
- d) Teachers, including at least one special education teacher;
- e) Mental health staff, including at least one school psychologist, social worker, or counselor;

(Continued)

## **SUBJECT: DIVERSITY, EQUITY AND INCLUSION IN THE DISTRICT (CONT'D.)**

### *Diversity, Equity, and Inclusion Committee (Cont'd.)*

- f) Other District Staff;
- g) The Board of Education; and
- h) Community members.

### **Teaching and Learning**

The District will strive to advance inclusive and culturally responsive teaching and learning through, but not limited to, the following means: curricula; books and instructional materials; pedagogical practices and professional learning; classroom grouping practices; student support systems for all developmental pathways; full and equitable opportunities to learn for all students; and multiple assessment measures. As part of this effort, the District will seek to:

- a) Implement a *Culturally Responsive-Sustaining Education* Framework that embeds the ideals of diversity, equity, and inclusion by providing student-centered learning environments that:
  - 1. Affirm cultural identities;
  - 2. Foster positive academic outcomes;
  - 3. Develop students' abilities to connect across lines of difference;
  - 4. ~~Equalize~~ Elevate historically marginalized voices;
  - 5. Empower all students; and
  - 6. Contribute to individual student engagement, learning, growth, achievement, critical thinking, collaboration, and problem solving skills.
- b) Implement curricula that incorporates diverse perspectives, materials, and texts so that students are taught topics not just from one single perspective, but from multiple perspectives.
- c) Offer opportunities for students to actively participate in experiences that prepare them for a lifetime of civic engagement.
- d) Provide opportunities for discussions about diversity, equity and inclusion.

(Continued)

## **SUBJECT: DIVERSITY, EQUITY AND INCLUSION IN THE DISTRICT (CONT'D.)**

### **Family and Community Engagement**

The District will strive to foster family and community engagement practices that are based on mutual trust, confidence, and respect. As part of this effort, the District will seek to:

- a) Include participation from all stake holders in community-building conversations.
- b) Reduce language barriers through various means, including, but not limited to, providing translated communications as determined by the school.
- c) Engage the county government and local community organizations as appropriate.

### **Workforce Diversity**

The District will continue to strive to create a workforce that is not only diverse and inclusive, but one that recognizes and values the differences among people. As part of this effort, the District will seek to continue to recruit and retain a diverse workforce in all areas and at all levels as well as provide staff with opportunities for professional learning on cultural proficiency.

### **Diverse Schools and Learning Opportunities**

The District will strive to promote diverse, equitable, and inclusive classrooms in which students have equal access and opportunities to learn and realize their full potential.

### **Training**

To foster diversity, equity and inclusion in its schools, the District will provide professional learning to staff and students, as appropriate, to promote a welcoming and inclusive environment for all District community members.

NOTE: Refer also to Policies #3421 – Title IX and Sex Discrimination  
#6120 – Equal Employment Opportunity  
#6121 – Sexual Harassment of District Personnel  
#7550 – Dignity for All Students Act  
#7551 – Sexual Harassment of Students  
#8130 – Equal Educational Opportunities  
*District Code of Conduct*

target adoption: fall 2021

# POLICY

Churchville-Chili Central School District

2020~~1~~

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Page 1 of 2

Personnel

## SUBJECT: ALCOHOL, TOBACCO, DRUGS AND OTHER SUBSTANCES (SCHOOL PERSONNEL)

### Prohibited Conduct

The ~~Board of Education~~ District, recognizing that students are often influenced by teachers and other members of a school's staff, impresses upon staff the importance of maintaining a high level of professionalism appropriate to their position, which, in turn, will set a positive example for students.

~~The Board, therefore, prohibits~~ Accordingly, when in the workplace or when the effects of these actions may impair job performance, staff are prohibited from consuming, sharing, selling, using and/or possessing:

- a) ~~Illegal~~ drugs;;
- b) Cannabis (marijuana) or any other controlled substance in schedules I through V of the Controlled Substances Act;
- c) ~~Ce~~ounterfeit and designer drugs;;
- d) ~~De~~rug paraphernalia;; or
- e) ~~Aa~~lcoholic substances in the workplace; or when the effects of these actions may impair job performance.

Additionally, ~~the Board prohibits~~ the misuse and/or unprescribed use of prescription and over-the-counter drugs ~~is prohibited~~ in the workplace or when the effects of these actions may impair job performance. ~~The consuming, sharing, use of or possession of medical marijuana, CBD oil containing THC products or any product containing cannabis are all prohibited.~~

~~In accordance with law, regulation, and District policy, smoking and vaping are prohibited on school grounds; within 100 feet of the entrances, exits, or outdoor areas of any of the District's schools; and/or at any school-sponsored event or activity that occurs off school grounds.~~ Further, all staff are bound by the conduct prohibitions contained in District policy #5640 – *Smoking, Tobacco, and Cannabis (Marijuana) Use*.

### Disciplinary Measures

Staff will be informed of the range of penalties or consequences, up to and including termination of employment, that may be imposed for engaging in prohibited conduct. Penalties and consequences will be in accordance with any applicable law, District policy, collective bargaining agreement and/or other similar document.

(Continued)

# POLICY

Churchville-Chili Central School District

2020<sup>1</sup>

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Personnel

## **SUBJECT: ALCOHOL, TOBACCO, DRUGS AND OTHER SUBSTANCES (SCHOOL PERSONNEL) (CONT'D.)**

### **Information on Substance Use Related Services**

The Assistant Superintendent for Human Resources has the responsibility to provide information regarding where and how to find available substance use related services to students, parents and staff. The District's substance abuse counselor may also provide information on available programs.

Any information provided by a student, parent, or staff member to the designated individual will not be used in any school disciplinary proceeding and will, in addition to any other applicable privilege, be considered confidential in accordance with law.

20 U.S.C §§ 6083(a), 7118, and 7973(a)

41 USC § 8101

Cannabis Law § 127

Civil Service Law §75, Drug-Free Workplace Act

Education Law §§ 409, 2801, 3020-a, and 3038

Labor Law § 201-d

Penal Law § 222.10

Public Law -§§ 1399-n and 1399-o,

Adopted: 7/10/2001

Revised: 7/14/2015, 2/25/2020

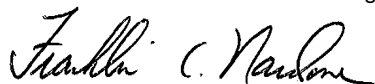
target review 2021-2022

# Treasurer's Monthly Report

August 2021

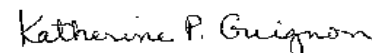
<u>GL Acct.</u>	<u>Fund</u>	<u>Bank</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Monthly Receipts</u>	<u>Monthly Disbursements</u>	<u>Ending Balance</u>
<b>Cash Accounts</b>							
A200-01	General	M & T	Checking	\$615,817.64	\$3,990,723.18	\$4,245,947.70	\$360,593.12
A200-10	General	Bank of Castile	Checking	\$0.00	\$0.00	\$0.00	\$0.00
A200-12	General	M & T	Checking-ACH Payments	\$31,451.67	\$92,886.62	\$119,872.12	\$4,466.17
A200-20	General	M & T	Checking	\$258,199.01	\$1,393,054.79	\$1,253,078.55	\$398,175.25
A200-21	General	M & T	Checking-Payroll	-\$1,406.21	\$724,072.16	\$721,904.35	\$761.60
A201-05	General	M & T	Savings	7,669,777.11	2,175,547.57	3,000,000.00	\$6,845,324.68
A201-10	General	Bank of Castile	Savings	5,785,460.05	3,672.73	1.07	\$5,789,131.71
C200-01	School Lunch	Bank of Castile	Checking	17,812.98	5.00	5,194.26	\$12,623.72
F200-01	Federal	M & T	Checking	8,484.46	52,450.00	49,953.05	\$10,981.41
H200-01	Capital	M & T	Checking	1,568,942.22	0.00	326,309.18	\$1,242,633.04
H201-11	Capital	M & T	Money Market	2,488,598.19	42.27	0.00	\$2,488,640.46
Multifund Checking		Chase	Checking	250,728.14	10.57	0.00	\$250,738.71
Multifund Savings		Chase	Savings	29,049,425.03	738.44	0.00	\$29,050,163.47
<b>Total Cash</b>				<b>47,743,290.29</b>	<b>8,433,203.33</b>	<b>9,722,260.28</b>	<b>46,454,233.34</b>
<b>US Treasury Bills</b>							
A450-00	General	Chase		0.00	0.00	0.00	\$0.00
A452-00	General-Reserve	Chase		0.00	0.00	0.00	\$0.00
H450-00	Capital	Chase		0.00	0.00	0.00	\$0.00
TE450-00	Expendable Trust	Chase		0.00	0.00	0.00	\$0.00
V450-00	Debt Service	Chase		0.00	0.00	0.00	\$0.00
<b>Total US Treasury Bills</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>District Totals</b>				<b>\$47,743,290.29</b>	<b>\$8,433,203.33</b>	<b>\$9,722,260.28</b>	<b>\$46,454,233.34</b>

Received by the Board of Education and entered as a part of the minutes of the board meeting held 10/12/2021



Clerk of the Board of Education

This is to certify that the above cash balances are in agreement with my bank statements as reconciled



Treasurer of School District

# Revenue Status Report

## As of August 31, 2021

A/C Code	Description	Original Budget	Adjusted Budget	Monthly Actual	Year to Date 8/31/21	Budget Variance	Year to Date 8/31/20	Year to Date Variance
1001	Real Property Tax Items	38,979,091.00	38,979,091.00	33,905,298.12	33,905,298.12	-5,073,792.88	32,852,746.87	1,052,551.25
1081	Oth. Paymts in Lieu of Taxes	403,745.00	403,745.00	0.00	0.00	-403,745.00	28,478.00	-28,478.00
1085	STAR Reimbursement	0.00	0.00	5,073,798.03	5,073,798.03	5,073,798.03	5,360,623.06	-286,825.03
1090	Int. & Penal. on Real Prop.Tax	5,000.00	5,000.00	0.00	0.00	-5,000.00	0.00	0.00
1120	Nonprop. Tax Distrib. By Co.	3,040,000.00	3,040,000.00	0.42	0.42	-3,039,999.58	279,114.53	-279,114.11
1311	Other Day School Tuition	0.00	0.00	997.20	997.20	997.20	0.00	997.20
1315	Continuing Ed Tuition(Individ)	78,568.00	78,568.00	-1,498.40	6,268.85	-72,299.15	-889.25	7,158.10
1315	Swim	31,432.00	31,432.00	1,501.60	6,537.40	-24,894.60	0.00	6,537.40
1335	Oth Student Fee/Charges (Indiv	80,000.00	80,000.00	2,956.00	8,937.00	-71,063.00	1,918.00	7,019.00
1335	Computer Protection Plans	0.00	0.00	0.00	0.00	0.00	660.00	-660.00
1410	Admissions	1,500.00	1,500.00	0.00	0.00	-1,500.00	325.00	-325.00
2230	Day School Tuit-Oth Dist. NYS	0.00	0.00	-4,285.50	-4,285.50	-4,285.50	0.00	-4,285.50
2235	Svs Prov. BOCES-Oth Transport	66,189.00	66,189.00	0.00	0.00	-66,189.00	0.00	0.00
2304	Trans for Oth Dist.-Cont. Bus	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2308	Trans for BOCES-Shuttle Svs	2,000.00	2,000.00	0.00	0.00	-2,000.00	0.00	0.00
2401	Interest and Earnings	125,000.00	125,000.00	288.51	635.34	-124,364.66	1,257.81	-622.47
2401	Interest and Earnings-Reserve F	0.00	0.00	282.79	574.93	574.93	505.40	69.53
2401	Interest and Earnings-Capital Res	0.00	0.00	353.67	719.05	719.05	1,050.10	-331.05
2410	Rental of Real Property,Indiv.	25,000.00	25,000.00	480.00	480.00	-24,520.00	0.00	480.00
2413	Rental of Real Property, BOCES	41,074.00	41,074.00	0.00	0.00	-41,074.00	0.00	0.00
2414	Rental of Equip. (Not Bus) Ind	0.00	0.00	0.00	80.00	80.00	0.00	80.00
2440	Rental of Buses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2650	Sale Scrap & Excess Material	2,000.00	2,000.00	551.45	551.45	-1,448.55	863.11	-311.66
2665	Sale of Equipment	2,000.00	2,000.00	5,600.00	5,600.00	3,600.00	0.00	5,600.00
2680	Insurance Recoveries-Trans Rel	5,000.00	5,000.00	0.00	0.00	-5,000.00	1,166.40	-1,166.40
2690	Other Compensation for Loss	2,500.00	2,500.00	166.70	321.70	-2,178.30	375.26	-53.56
2701	Refund of P/Y Exp.- BOCES	525,000.00	525,000.00	0.00	0.00	-525,000.00	0.00	0.00
2703	Refund of P/Y Exp.-Other	60,000.00	60,000.00	1.76	508.45	-59,491.55	246.68	261.77
2705	Gifts and Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2770	Other Unclassified Rev.(Spec)	90,000.00	90,000.00	808.38	991.52	-89,008.48	888.99	102.53
2801	Interfund Revenues	145,000.00	145,000.00	0.00	0.00	-145,000.00	0.00	0.00
3101	Basic Formula Aid-Gen Aids (Ex	33,244,044.00	33,244,044.00	18,465.00	23,905.32	-33,220,138.68	11,697.39	12,207.93
3102	Lottery Aid (Sect 3609a Ed Law	7,185,576.00	7,185,576.00	0.00	0.00	-7,185,576.00	0.00	0.00
3103	BOCES Aid (Sect 3609a Ed Law)	3,236,636.00	3,236,636.00	0.00	0.00	-3,236,636.00	0.00	0.00
3104	Tuit for Students w/Disabilit.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3260	Textbook Aid (Incl Txtbk/Lott)	231,777.00	231,777.00	0.00	0.00	-231,777.00	0.00	0.00
3262	Computer Software Aid	55,980.00	55,980.00	0.00	0.00	-55,980.00	0.00	0.00
3263	Library Aid	23,356.00	23,356.00	0.00	0.00	-23,356.00	0.00	0.00
3289	Other State Aid	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4601	Medic.Ass't-Sch Age-Sch Yr Pro	55,000.00	55,000.00	0.00	5,440.32	-49,559.68	11,697.40	-6,257.08
5031	Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue</b>		<b>87,742,468.00</b>	<b>87,742,468.00</b>	<b>39,005,765.73</b>	<b>39,037,359.60</b>	<b>-48,705,108.40</b>	<b>38,552,724.75</b>	<b>484,634.85</b>

Appropriated Fund Balance	2,464,471.00	2,464,471.00
Appropriated Reserves	1,395,154.00	1,395,154.00
Carryover Encumbrances	-	1,498,249.30
<b>Total Budget</b>	<b>91,602,093.00</b>	<b>93,100,342.30</b>

# Churchville-Chili Central School

Budget Status Report As Of: 8/31/2021

## Fund: GENERAL

<u>Budget Account</u>	<u>Description</u>	<u>Initial Budget</u>	<u>Adjusted Budget</u>	<u>Year-to-date Expenditures</u>	<u>Prior YTD Exp</u>	<u>Variance Prior / Current</u>	<u>Encumbrance Outstanding</u>	<u>Unencumbered Balance</u>
10	Board of Education	62,723.00	63,024.30	3,226.79	16,061.54	-12,834.75	18,572.51	41,225.00
12	Central Administration	397,701.00	397,989.20	80,265.71	75,616.44	4,649.27	305,294.04	12,429.45
13	Finance	774,369.00	775,484.61	112,122.71	112,389.90	-267.19	496,920.74	166,441.16
14	Staff	644,815.00	645,299.00	103,197.88	64,080.39	39,117.49	285,212.61	256,888.51
16	Central Services	6,018,203.00	6,865,361.07	579,544.50	568,155.28	11,389.22	4,108,755.97	2,177,060.60
19	Special Items (Contractual Expense)	1,657,973.00	1,663,973.00	272,310.29	2,548.05	269,762.24	260,776.00	1,130,886.71
20	Administration and Improvement	3,740,087.00	3,780,722.01	481,384.18	480,827.21	556.97	2,494,298.65	805,039.18
21	Teaching	35,313,810.00	35,380,579.92	539,389.53	392,431.43	146,958.10	10,469,313.84	24,371,876.55
26	Instructional Media	2,610,651.00	3,075,251.21	317,035.06	280,940.20	36,094.86	1,328,123.94	1,430,092.21
28	Pupil Services	3,874,713.00	3,921,795.74	111,304.54	201,911.40	-90,606.86	882,052.55	2,928,438.65
55	Pupil Transportation	5,741,126.00	5,775,616.98	304,896.16	167,366.60	137,529.56	3,528,604.04	1,942,116.78
8	Other Community Services	88,068.00	89,291.26	9,528.04	721.31	8,806.73	2,060.00	77,703.22
90	Employee Benefits	22,091,279.00	22,079,379.00	2,277,720.27	2,391,546.95	-113,826.68	12,036,378.37	7,765,280.36
99	Interfund Transfers	8,586,575.00	8,586,575.00	8,422,575.00	8,659,295.00	-236,720.00	0.00	164,000.00
	<b>Total GENERAL FUND:</b>	<b>91,602,093.00</b>	<b>93,100,342.30</b>	<b>13,614,500.66</b>	<b>13,413,891.70</b>	<b>200,608.96</b>	<b>36,216,363.26</b>	<b>43,269,478.38</b>



# POLICY

Churchville-Chili Central School District

2018

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Page 1 of 1

Non-Instructional/Business Operations

## **SUBJECT: BUDGET ADOPTION**

The Board of Education will review the recommended budget of the Superintendent of Schools and seek public input and feedback regarding the recommended budget including, but not limited to, holding a public budget hearing not less than seven nor more than fourteen days prior to the Annual District Meeting and Election at which the budget vote is to occur. The Board may modify the recommended budget of the Superintendent prior to its submission to District voters. Final authorization of the proposed budget is dependent upon voter approval unless a contingency budget is adopted by the Board.

In the event the original proposed budget is not approved at the Annual District Meeting and Election, the Board may resubmit the original proposed budget or a revised budget for voter approval, or individual propositions may be placed before District voters, at a special meeting held on the third Tuesday of June. If the voters fail to approve the second budget submittal, or budget propositions(s), or if the Board elects not to put the proposed budget to a public vote a second time, the Board must adopt a contingency budget with a tax levy that is not greater than the prior year's levy.

The District budget for any school year, or any part of such budget, or any proposition(s) involving the expenditure of money for that school year, will not be submitted for a vote of the qualified District voters more than twice.

The School District budget, once adopted, becomes the basis for establishing the tax levy on real property within the District. The District will post its final annual budget and any multi-year financial plan adopted by the Board on its website.

Education Law §§1608, 1716, 1804(4), 1906(1), 2002(1), 2003(1), 2004(1), 2007(3)(b), 2022, 2023, 2023-a  
and 2601-a  
8 NYCRR §§ 100.2(bb), 170.8 and 170.9

Adopted: 7/10/2001

Revised: 12/8/2009, 1/28/2014, 4/10/2018

# POLICY

Churchville-Chili Central School District

2010

5510

Page 1 of 1

Non-Instructional/Business Operations

## **SUBJECT: ACCOUNTING OF FUNDS**

Accounting and reporting procedures shall be developed to facilitate analysis and evaluation of the District's financial status and fixed assets. The District will use the Uniform System of Accounts for School Districts.

Books and records of the District shall be maintained in accordance with statutory requirements.

Provision shall be made for the adequate storage, security, and disposition of all financial and inventory records.

### **Online Banking**

The Board has entered into a written agreement with designated banks and trust companies for online banking and electronic or wire transfers, which includes the implementation of a security procedure for all transactions. The District Treasurer, with a separate established user name and password, will have the authority to process online banking transactions. The Business Office Clerk or Deputy Treasurer, with a separate established user name and password, will be responsible for online banking transactions in the event the District Treasurer is not available.

### **Electronic or Wire Transfers**

Procedures will be implemented specifying who is authorized to initiate, approve, transmit, record, review and reconcile electronic transactions. At least two individuals will be involved in each transaction. Authorization and transmitting functions will be segregated and whenever possible the recording function will be delegated to a third individual.

The District will enter into written wire transfer security agreements for District bank accounts which will include established procedures for authenticating wire transfer orders.

All wire transfers must be authorized by the District Treasurer. Dual approval controls will be established for non-routine wire transfer orders.

The Internal Auditor will periodically confirm that wire transfers have appropriate signatures, verification and authorization of proper personnel.

Education Law Section 2116-a  
General Municipal Law Article 2 Section 5-a

Adopted: 7/10/2001  
Revised: 11/23/2010  
Reviewed: 10/4/2011

## **SUBJECT: EXTRACLASSROOM ACTIVITY FUND**

Any organization within the District whose activities are conducted by students, and whose financial support is raised other than by taxation or through charges of the Board, is an extraclassroom activity (ECA). The moneys raised by these organizations are referred to as ECA funds. ECA fund management provides students with the opportunity to learn proper business practices and how to operate a successful business. The Board and designated District staff will protect and provide oversight of ECA funds. All ECAs will be approved by the Board.

The Board will appoint an ECA Central Treasurer, a Faculty Auditor, and a chief faculty counselor (appointed for each building and/or Department in the District, typically the building principal). Each ECA will have a faculty advisor appointed by the chief faculty counselor. Additionally, each ECA will have a student activity treasurer elected by the members of the ECA.

All ECA funds will be handled in accordance with the financial procedures set forth in *The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds*, Revised 2019, published by the New York State Education Department. All moneys received from the conduct, operation, or maintenance of any ECA will be deposited with the ECA Central Treasurer. Two separate and independent sets of records of receipts and expenditures will be maintained, one by the ECA Central Treasurer and one by the ECA's student activity treasurer. On a quarterly basis, the ECA Central Treasurer will submit to the District Treasurer a financial report relating to the receipts and expenditures for all ECA accounts. The authority to expend moneys will be distinct and separate from the custody of these moneys. The District will invest ECA funds in accordance with its investment policy.

ECAs are prohibited from using the District's New York State sales tax exemption. The District Treasurer is responsible for filing the periodic sales tax returns for ECA funds.

All commitments and contracts will be the sole responsibility of the ECA incurring the transaction, regardless of a change in faculty advisors, membership, or officers.

In conjunction with the annual audit of District records, the Independent Auditor will audit all ECA funds. This audit will include a statement of receipts, disbursements, and balances for each ECA, together with a reconciliation of cash.

When an ECA becomes inactive or is discontinued, the ECA Central Treasurer is directed to expend the leftover ECA funds as voted by the organization controlling these funds. If this designation does not exist, then leftover funds of inactive or discontinued ECAs and of graduating classes will automatically revert to the account of the general student organization or student council. To reactivate, inactive or discontinued ECAs must follow the start-up procedures for new ECAs.

# POLICY

Churchville-Chili Central School District

2020

5520

Page 2 of 2

Non-Instructional/Business Operations

## **SUBJECT: EXTRACLASSROOM ACTIVITY FUND (CONT'D.)**

Refer also to Policies #1330 - Appointments and Designations by the Board

#1334 - Duties of the External (Independent) Auditor

#1336 - Duties of the Extraclassroom Activity Fund Central Treasurer & Faculty Auditor

#3280 - Community Use of School Facilities, Materials, and Equipment

#5220 - District Investments

#5530 - Petty Cash Funds and Cash in School Buildings

#5620 - Fixed Asset Inventories, Accounting and Tracking

#7410 - Extracurricular Activities

#7450 - Fundraising by Students

Adopted: 7/10/2001

Revised: 6/28/2005, 1/24/2017, 12/10/2019

Reviewed by Superintendent and Assistant Superintendent for Business Services on 10/20/2020 with no recommended changes; BOE reviewed and agreed on 10/27/2020



# Churchville-Chili Central School District

*Where learning leads to a lifetime of opportunities*

**Loretta J. Orologio, Ed.D.**

*Superintendent of Schools  
x2300*

**Superintendent's Executive  
Cabinet**

Mr. Franklin C. Nardone, CPA  
*Assistant Superintendent for Business  
Services and District Clerk  
x2330*

Mr. Giulio Bosco  
*Assistant Superintendent for  
Instruction  
x2390*

Mr. Lawrence M. Vito  
*Assistant Superintendent for Human  
Resources  
x2320*

Ms. Amanda Puleo, APR  
*Communications/Administrative  
Assistant to the Superintendent  
x2300*

## MEMO

**To:** Board of Education  
Dr. Loretta J. Orologio, Superintendent

**From:** Franklin C. Nardone, CPA *Frank*  
Assistant Superintendent for Business Services

**Re:** Extraclass Account Faculty Auditor Appointment

**Date:** October 8, 2021

**As per Policy 5520, the Board of Education must appoint an Extraclass Account Faculty Auditor for the Extraclass Fund. Therefore, in order to be in compliance, we would like to appoint Katherine Guignon as the Extraclass Account Faculty Auditor.**

**If you have any questions, please let me know.**

FCN/cp  
attachment

Expenditure Report

**FALL FINE PAPER  
2021 - 2022 Co-op Bid  
RFB-1969-21**

Bid opened: 9/9/2021  
Period Range: 11/1/21 - 4/30/22

Recommend bid be accepted as shown, each bidder being the lowest res bidder, meeting all bid specifications, as per BOCES II Bid Coordinator.

	Economy Products &	W.B. Mason	Building Totals
Administration Office	\$1,309.20	\$0.00	\$1,309.20
Student Instruction	\$385.62	\$88.81	\$474.43
CES Office	\$5,815.96	\$464.80	\$6,280.76
CRS - Office	\$6,289.50	\$0.00	\$6,289.50
FRS - Office	\$4,492.50	\$0.00	\$4,492.50
MS - Main Office	\$13,060.81	\$0.00	\$13,060.81
NGA-Office	\$0.00	\$0.00	\$0.00
SH - Office	\$0.00	\$0.00	\$0.00
Totals	\$31,353.59	\$553.61	\$31,907.20

Copy paper price: \$29.95 per case thru Economy Paper Co.  
(Spring copy paper price was \$25.51 thru Mason)

Fall 20-21 bid total: \$29,235.18

10/05/21 DM



# Churchville-Chili Central School District

*Where learning leads to a lifetime of opportunities*

**Loretta J. Orologio, Ed.D.**

*Superintendent of Schools  
x2300*

**Superintendent's  
Executive Cabinet**

Mr. Franklin C. Nardone, CPA  
*Assistant Superintendent for  
Business Services and District  
Clerk  
x2330*

Mr. Giulio Bosco  
*Assistant Superintendent for  
Instruction  
x2390*

Mr. Lawrence M. Vito  
*Assistant Superintendent for  
Human Resources  
x2320*

Ms. Amanda Puleo, APR  
*Communications/Administrative  
Assistant to the Superintendent  
x2300*

## MEMO

**To: Board of Education  
Dr. Loretta J. Orologio, Superintendent**

**From: Franklin C. Nardone** *Frank*  
**Assistant Superintendent for Business Services**

**Re: Phase VI Capital Project Resolution**

**Date: October 8, 2021**

**Attached is a resolution calling for a vote on the proposed Phase VI Capital Project on December 14, 2021. Also included is how the proposition will be presented to the voters.**

**In order to begin the process for the vote, I recommend the Board of Education approve this resolution at the October 12, 2021 Board Meeting.**

**If you have any questions, please give me a call prior to the Board meeting.**

FCN/cp  
attachment

EXTRACT OF MINUTES OF MEETING OF THE BOARD OF EDUCATION  
CALLING FOR PUBLICATION OF NOTICE REGARDING VOTE ON PROPOSITION

At a regular meeting of the Board of Education of the Churchville-Chili Central School District, New York, held at the District Offices in Churchville, New York, on the 12<sup>th</sup> day of October, 2021:

PRESENT:

ABSENT:

\_\_\_\_\_ presented the following resolution and duly moved that it be adopted and was seconded by \_\_\_\_\_:

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. A special meeting of the qualified voters of the Churchville-Chili Central School District shall be held at the Middle School North Cafeteria in said District, on Tuesday, December 14, 2021, between the hours of 12:00 Noon and 9:00 PM, for the purpose of voting on the proposition described in the notice of special meeting hereinafter set forth.

2. Said special meeting shall be called by giving the following notice thereof:



NOTICE OF SPECIAL MEETING OF THE QUALIFIED VOTERS OF  
CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN that a special meeting of the qualified voters of the Churchville-Chili Central School District shall be held at the Middle School North Cafeteria in said District, on Tuesday, December 14, 2021, between the hours of 12:00 Noon and 9:00 PM The following proposition will be submitted for voter approval at said meeting:

PROPOSITION

Shall the following resolution be adopted to wit:

Resolved that the Board of Education of the Churchville-Chili Central School District is hereby authorized to undertake certain capital improvements consisting of construction and reconstruction of existing school buildings and facilities, site and athletic field improvements and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use, all at an estimated maximum aggregate cost of \$62,185,000; and to appropriate and expend from the existing capital reserve fund \$15,465,000 for such costs, and that the balance of such cost, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments, with such tax to be offset by state aid available therefor; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed \$46,720,000 shall be issued.

NOTICE IS HEREBY FURTHER GIVEN that the text of the aforesaid proposition may appear on the ballot labels in the following abbreviated form:

PROPOSITION

Shall the proposition set forth in the legal notice of this special voter meeting, authorizing construction, reconstruction and equipping of existing school buildings and facilities, site and incidental improvements, all at an estimated maximum aggregate cost of \$62,185,000; with the expenditure of \$15,465,000 from the existing capital reserve fund for such costs, the issuance of not to exceed \$46,720,000 of debt obligations of the School District therefor, and the levy of a tax in annual installments therefor, with such tax to be offset by state aid available therefor, all as more fully described in said notice, be approved?

The School District, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on September 28, 2021, has duly issued a

negative declaration and has determined that the implementation of the type I action as proposed will not result in any significant adverse environmental impacts.

AND NOTICE IS ALSO GIVEN that applications for absentee ballots to vote on the proposition may be applied for at the office of the School District Clerk. Any such application must be received by the District Clerk at least seven days before the date of the aforesaid special district meeting if the ballot is to be mailed to the voter, or the day before such special district meeting if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued shall be available for public inspection in the office of the District Clerk during regular office hours on each of the five days prior to the day of the vote (excluding Saturday and Sunday). An absentee ballot must reach the office of the District Clerk not later than 5:00 p.m. on the day of such special district meeting.

DATED:       October 12, 2021  
                 Churchville, New York

---

District Clerk  
Churchville-Chili Central School District  
New York

3. At such meeting taxes to be levied by installments will be proposed providing for payment of such capital costs and providing for the financing costs therefor. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

4. The District Clerk or the Clerk's designee is hereby directed to publish a copy of said notice of special meeting in two newspapers having general circulation within the School District in the manner prescribed by law for publication of notice of the annual meeting of the School District.

5. All actions by the School District prior to the final environmental determination by the Board of Education, if any, are hereby found and determined to have been preliminary planning activities under SEQRA necessary to the formulation of a proposal for action which did not commit the School District to commence, engage in, fund or approve any portion of the proposed capital improvement project and financing therefor.

6. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

AYES

NAYS

STATE OF NEW YORK    }  
                                      }  
COUNTY OF MONROE    }       ss:

I, the undersigned clerk of the Churchville-Chili Central School District, DO  
HEREBY CERTIFY as follows:

1.     A regular meeting of the Board of Education of the Churchville-Chili  
Central School District, State of New York, was held on October 12, 2021, and Minutes  
of said meeting have been duly recorded in the Minute Book kept by me in accordance  
with law for the purpose of recording the minutes of meetings of said Board.

2.     I have compared the attached Extract with said Minutes so recorded and  
said Extract is a true copy of said Minutes and of the whole thereof insofar as said  
Minutes relate to matters referred to in said Extract.

3.     Said Minutes correctly state the time and place when said Meeting was  
convened and the place where such meeting was held and the members of said Board  
who attended said Meeting.

4.     Public Notice of the time and place of said Meeting was duly posted and  
duly given to the public and the news media in accordance with the Open Meetings  
Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, as  
modified by the Governor's COVID-19 Executive Orders, if applicable, and that all  
members of said Board had due notice of said Meetings and that the Meeting was in all  
respects duly held and a quorum was present and acted throughout.

5.     IN WITNESS WHEREOF, I have hereunto set my hand and have  
hereunto affixed the corporate seal of the Churchville-Chili Central School District this  
\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
District Clerk

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT  
ACCEPTING GIFTS FROM THE PUBLIC**

If you wish to have a gift considered for acceptance by the School District, please read Board Policy #5230 -- "Acceptance of Gifts, Grants and Bequests to the School District" and complete this form.

Name: Lisa Cocuso Phone: 585-278-8287

Address: 7617 Arbor Glen Dr Victor NY 14564

- 1) Describe the gift. What is it? List its condition, age, size, and other details as applicable.

The award goes to a graduating Senior  
pursuing a degree in the area of Speech  
Pathology (Annual Award)

- 2) Describe the terms, if any, of the gift as follows:

a) What is the purpose of the gift? To award a deserving  
individual of \$500.00

b) Describe any conditions or restrictions for its use. A 100-200 word  
essay of why he/she is deserving of the award/  
scholarship

- 3) If the gift is in trust, describe specifically your intentions for the use of the principal and for investment. (You may contact the District Treasurer to agree on a method for treating the principal.)

0

(Continued)

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT  
ACCEPTING GIFTS FROM THE PUBLIC (Cont'd.)**

4) Which of the following conditions does the gift fulfill?

\_\_\_\_\_ Is it in support of and a benefit to all District schools or to a particular District school?

\_\_\_\_\_ Is it for a purpose for which the District could legally expend its own funds?

☒ Is it for the purpose of awarding scholarships to students graduating from the District?

Thank you for your consideration of the District as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

**PLEASE NOTE:**

All donations require an approval from an administrator in the department which will be receiving the gift.

Lisa C. C. C.  
Signature

8/22/21  
Date

M. J.  
Signature


9/29/21  
Date

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT  
OFFICE OF  
ASSISTANT SUPERINTENDENT FOR BUSINESS SERVICES**

**DISCUSSION MEMO**

DATE: October 8, 2021

TO: Board of Education  
Dr. Loretta Orologio, Superintendent

FROM: Franklin C. Nardone   
Assistant Superintendent for Business Services

RE: Liability Lawsuits

Listed below are the liability lawsuits that were open last year and have since been closed and those that are open as of the date of this memo.

CLOSED

	<u>Date</u>	<u>Incident</u>	(Anticipated) <u>Incurred</u>	<u>Amount Paid</u>
A.	01/07/20	Property Damage	\$ 2,510.00	\$ 2,500.48
B.	02/12/20	Educational Inst. Education related, Procedures	\$ 5,557.00	\$ 5,203.63

OPEN

	<u>Date</u>	<u>Type of Incident</u>	Total Cost <u>to Date</u>	Estimated <u>Remaining Cost</u>
Claim A	09/15/97	Premises/ Operations Liability	\$ 8,313.90	\$ 45,186.10
Claim B	01/01/01	Premises/ Operations Liability	\$ 0.00	\$ 0.00
Claim C	06/10/12	SHS Sign Vandalism	\$ 3,913.30	\$ 0.70
Claim D	03/13/20	Educational Inst. Education related, Procedures	\$ 10,000.00	\$ 0.00
Claim E	03/13/20	Educational Inst. Education related, Procedures	\$ 0.00	\$ 0.00
Claim F	05/18/20	Educational Inst. Education related, Procedures	\$ 8,840.41	\$ 0.00
Claim G	01/15/21	Educational Inst. Education related, Procedures	\$ 15,089.94	\$ 10,000.06
Claim H	04/14/21	Off Premises Liability	\$ 0.00	\$ 0.00
Claim I	05/21/21	Premises/ Operations Liability	\$ 1,500.00	\$ 0.00
Claim J	06/08/21	Premises/ Operations Liability	\$ 0.00	\$ 0.00

If you have any questions or need further information, please let me know.

# POLICY

Churchville-Chili Central School District

2020~~1~~

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Page 1 of 2

Non-Instructional/Business Operations

**SUBJECT: SMOKING, ~~TOBACCO~~ AND CANNABIS (MARIJUANA) USE**

## **School Grounds**

The ~~use of tobacco products is~~ following actions are prohibited on school grounds. ~~Smoking and vaping are prohibited on school grounds and~~ within 100 feet of the entrances, exits, or outdoor areas of any of the District schools, ~~and In addition, the use of tobacco products, smoking and vaping are prohibited at any school-sponsored event or activity that occurs off school grounds, including those taking place in another state.~~ smoking, vaping, using tobacco products, and/or using or ingesting any form of cannabis.

## **Definitions**

For purposes of this policy, the following definitions apply:

- a) Electronic cigarette (or e-cigarette) means an electronic device delivering vapor inhaled by an individual user, and includes any refill, cartridge, and any other component of such a device.
- b) “School function” means a school-sponsored or school-authorized extracurricular event or activity regardless of where the event takes place, including any event or activity that may take place virtually, or in another state.
- c) School grounds means any building, structure, and surrounding outdoor grounds, including entrances or exits, contained within the District's preschool, nursery school, elementary, or secondary school's legally defined property boundaries as registered in the County Clerk's Office, as well as any vehicles used to transport children or school personnel.
- d) Smoking means the burning of a lighted cigar, cigarette, pipe, or any other matter or substance containing tobacco, cannabis, or cannabinoid hemp.
- e) Tobacco products means ~~one or more~~ cigarettes or cigars, bidis, chewing tobacco, powdered tobacco, nicotine water, or any other tobacco ~~smoking~~ products.
- f) Vaping means the use of an electronic cigarette.

## **Public Notification of Policy**

The District will prominently post signs prohibiting smoking and vaping on school grounds in accordance with applicable law. ~~The District will also designate a school~~ Appropriate district officials ~~to will inform tell~~ individuals found smoking or vaping in a non-smoking area that they are in violation of law and/or District policy.

The District will communicate this policy to staff, students, parents/guardians, volunteers, visitors, contractors, and outside groups through means such as the District's *Code of Conduct*, student handbooks, newsletters, announcements, facilities use forms/agreements, and/or the prominent display of this policy in appropriate locations.

(Continued)



# POLICY

Churchville-Chili Central School District

2020~~0~~1

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Page 2 of 2

Non-Instructional/Business Operations

## SUBJECT: SMOKING/TOBACCO USE (CONT'D.)

### Prohibition of Tobacco Promotional Items/Tobacco Advertising

Tobacco promotional items (e.g., brand names, logos and other identifiers) are prohibited:

- a) On school grounds;
- b) In ~~vehicles~~ any vehicles used to transport students or school personnel;
- c) ~~At school-sponsored events or activities, including those that take place off school premises and/or in another city, town, village, state, and/or country;~~ functions;
- d) In school publications;
- e) On clothing, shoes, accessories, gear, and school supplies in accordance with the District's *Code of Conduct* and applicable collective bargaining agreements.

### Enforcement

~~This~~ The prohibition of tobacco, cannabis and smoking products promotional items ~~shall be implemented will be enforced~~ in accordance with the District's *Code of Conduct* and applicable collective bargaining agreements.

The District will request, whenever possible, tobacco free editions of periodical publications for school libraries and classroom use.

NOTE: Refer also to Policies #3280 -- Use of School Facilities, Materials and Equipment  
#6150 – Alcohol, Tobacco, Drugs, and Other Substances (Staff)  
#7320 -- Alcohol, Tobacco, Drugs, and Other Substances (Students)  
*District Code of Conduct*

20 USC §§ 6081-6084, 7971-7974

Education Law § 409

Public Health Law §§ 1399-n, 1399-o, 1399-p and 1399-aa

8 NYCRR §§ 155.5, 156.3

Adopted: 7/10/2001,

Revised: 8/9/2011, 3/26/2013, 7/14/2015, 1/28/2020, target review 2021-2022