

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
July 12, 2022**

139 Fairbanks Rd, Churchville, NY 14428

**5:30 PM
O & M Equipment Review
Central Office Parking Lot**

MEMBERS PRESENT

Kristen Brumbaugh, Steve Hogan, Michael Iacucci, Alycia Nagle, Jonathan Payne, Cheryl Repass, Tom Albano and Amy Wilson

MEMBERS ABSENT

Kathleen Dillon

OTHERS PRESENT

Lori Orologio, Frank Nardone, Larry Vito, Giulio Bosco, Matt DeAmaral, Barb Woo, Mary Torcello, Joe Valenti, Scott Wohlers, Kevin Bruton, Jr., Steve Rawlings, Carson Wohlers

**6:30 PM
REORGANIZATION MEETING
Administrative Board Room – Room 3808**

MEMBERS PRESENT

Kristen Brumbaugh, Steve Hogan, Michael Iacucci, Alycia Nagle, Jonathan Payne, Cheryl Repass, Tom Albano and Amy Wilson

MEMBERS ABSENT

Kathleen Dillon

OTHERS PRESENT

Lori Orologio, Frank Nardone, Larry Vito, Giulio Bosco, Matt DeAmaral, Barb Woo, Mary Torcello, Ashley Guarino, Mark Picardo, Kayla Picardo

- I. **CALL TO ORDER** by F. Nardone, District Clerk at 6:32 p.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **OATH OF OFFICE – NEW BOARD MEMBERS**
Steve Hogan and Tom Albano were sworn in for terms beginning July 1, 2022 through June 30, 2025.

IV. ELECTION OF PRESIDENT, BOARD OF EDUCATION, 2022-2023

Oath of Office – Kathy Dillon was nominated by M. Iacucci and seconded by A. Wilson. There were no other nominations so M. Iacucci moved to close the nominations which was seconded by K. Brumbaugh and agreed to by all members. Mr. Nardone then called the vote.

YES: All (8) ABSTAINED: None

NO: None Motion carried

Kathy Dillon was not present. She will be sworn in by F. Nardone, District Clerk, upon her return.

V. ELECTION OF VICE PRESIDENT, BOARD OF EDUCATION, 2022-2023

Oath of Office – Kristen Brumbaugh was nominated by J. Payne and seconded by A. Nagle. There were no other nominations so J. Payne moved to close the nominations which was seconded by M. Iacucci and agreed to by all members. Mr. Nardone then called the vote.

YES: 7 ABSTAINED: K. Brumbaugh

NO: None Motion carried

K. Brumbaugh was sworn in by F. Nardone, District Clerk.

VI. OATH OF OFFICE, SUPERINTENDENT OF SCHOOLS, 2022-2023

L. Orogio was sworn in by Vice President K. Brumbaugh.

OATH OF OFFICE, DISTRICT CLERK, PURCHASING AGENT, DEPUTY TREASURER, & TAX COLLECTOR, 2022-2023

F. Nardone (District Clerk 7/1/22 – 8/31/22) was sworn in by Vice President K. Brumbaugh.

VII. APPOINTMENTS

BE IT RESOLVED, that the below listed appointments be approved for the 2022-2023 school year, retroactive to July 1, 2022, with ratification for their acts performed in the ordinary course of their duties.

OATH OF OFFICE FOR TREASURER, TAX COLLECTOR, ASSISTANT DISTRICT CLERK AND INTERNAL AUDITOR TO BE DONE AT AN ALTERNATE DATE BEFORE DISTRICT CLERK

BE IT RESOLVED that the District Audit Committee shall consist of three members of the Board of Education to be assigned by the Board President for the 2022-2023 school year. Additional Board members who are not Audit Committee members are welcome to attend Audit Committee meetings. Meetings will be re-scheduled if a quorum of Audit Committee members is not available to attend the meeting.

DISTRICT CLERK	Franklin C. Nardone, CPA (thru 8/31/22)	No additional compensation
DISTRICT CLERK	Barbara Woo (starting 9/1/22)	\$8,000.00
ASSISTANT DISTRICT CLERK	Barbara Woo (thru 8/31/22)	\$8,000.00
DISTRICT TREASURER	Katie Guignon	per agreement
DEPUTY TREASURER	Franklin C. Nardone, CPA (thru 8/31/22)	No additional compensation
DEPUTY TREASURER	Matthew J. DeAmaral, CPA (start 9/1/22)	No additional compensation

BOARD OF EDUCATION
Minutes of July 12, 2022

PURCHASING AGENT	Franklin C. Nardone, CPA (thru 8/31/22)	No additional compensation
PURCHASING AGENT	Matthew J. DeAmaral, CPA (start 9/1/22)	No additional compensation
ROCHESTER AREA SCHOOL HEALTH PLAN 1 (RASHP1) BOARD OF DIRECTORS	Franklin C. Nardone, CPA (thru 8/31/22)	No additional compensation
ROCHESTER AREA SCHOOL HEALTH PLAN 1 (RASHP1) BOARD OF DIRECTORS	Matthew J. DeAmaral, CPA (start 9/1/22)	No additional compensation
ROCHESTER AREA SCHOOL HEALTH PLAN 2 (RASHP2) BOARD OF DIRECTORS	Franklin C. Nardone, CPA (thru 8/31/22)	No additional compensation
ROCHESTER AREA SCHOOL HEALTH PLAN 2 (RASHP2) BOARD OF DIRECTORS	Matthew J. DeAmaral, CPA (start 9/1/22)	No additional compensation
ROCHESTER AREA WORKERS COMPENSATION PLAN (RAWCP) BOARD OF DIRECTORS	Franklin C. Nardone, CPA (thru 8/31/22)	No additional compensation
ROCHESTER AREA WORKERS COMPENSATION PLAN (RAWCP) BOARD OF DIRECTORS	Matthew J. DeAmaral, CPA (start 9/1/22)	No additional compensation
TAX COLLECTOR	Franklin C. Nardone, CPA (thru 8/31/22)	No additional compensation
TAX COLLECTOR	Matthew J. DeAmaral, CPA (start 9/1/22)	No additional compensation
DISTRICT PHYSICIANS	Workfit Medical, LLC Occupational Safety Onsite, Inc. EFPR Group, CPAs	per agreement per agreement per agreement
INTERNAL AUDITOR	Raymond Wager, CPA, PC, A Division of Mengel, Metzger, Barr & Co	per pending RFP
EXTERNAL AUDITOR	Daniel Hendricks	per agreement
INTERNAL CLAIMS AUDITOR	Bernard P. Donegan, Inc.	per agreement
FINANCIAL CONSULTANT	Nancy Suzy	No additional compensation
TREASURER, EXTRACLASS ACTIVITIES		
FACULTY AUDITOR, EXTRACLASS ACTIVITIES	Katie Guignon	No additional compensation
ATTORNEYS FOR DISTRICT	Monroe 2 Orleans BOCES, Harris Beach PLLC; Osborn, Reed, & Burke, LLP; and Bond, Schoeneck & King, PLLC Ferrara Fiorenza PC	per hour
BOND COUNCIL	Firms of Timothy McGill; Harris Beach PLLC	per hour
DISTRICT LEAD ARCHITECT	Gian-Paul Piane Firm of SEI Design	per agreement
RECORDS MANAGEMENT OFFICER	Franklin C. Nardone, CPA (thru 8/31/22)	No additional compensation
RECORDS MANAGEMENT OFFICER	Matthew J. DeAmaral, CPA (start 9/1/22)	No additional compensation
RECORDS ACCESS OFFICER	Franklin C. Nardone, CPA (thru 8/31/22)	No additional compensation
RECORDS ACCESS OFFICER	Matthew J. DeAmaral, CPA (start 9/1/22)	No additional compensation
FOIL APPEALS OFFICER	Lori Orologio	No additional compensation
TITLE I, II, & III COORDINATOR	Giulio Bosco, Jr.	No additional compensation
TITLE VI, VII & IX COORDINATOR	Lawrence M. Vito	No additional compensation
TITLE VI, VII & IX COMPLAINT OFFICERS	Lawrence M. Vito, Renée Mulrooney	No additional compensation No additional compensation

BOARD OF EDUCATION
Minutes of July 12, 2022

DIGNITY ACT COORDINATORS	Scott Wilson	No additional compensation
	Mary P. Leach	No additional compensation
	TBD	No additional compensation
	Kim Hale	No additional compensation
	Kate Daly	No additional compensation
	Todd S. Yunker	No additional compensation
COORDINATOR OF FEDERAL PROJECTS	Franklin C. Nardone, CPA (thru 8/31/22)	No additional compensation
COORDINATOR OF FEDERAL PROJECTS	Matthew J. DeAmaral, CPA (start 9/1/22)	No additional compensation
RESIDENCY DETERMINATION ATTENDANCE OFFICER	Lori Orologio	No additional compensation
CENSUS ENUMERATOR	Giulio Bosco, Jr.	No additional compensation
TEST SECURITY- INTEGRITY OFFICER	Giulio Bosco, Jr.	No additional compensation
ADA COMPLIANCE OFFICER	Nicole Livingston-Neal	No additional compensation
MEDICAID COMPLIANCE OFFICER	Brandy Schill	No additional compensation
SECTION 504/ADA COORDINATOR	Nicole Livingston-Neal	No additional compensation
SECTION 504/ADA COMPLAINT OFFICER	Nicole Livingston-Neal	No additional compensation
LIAISON FOR HOMELESS YOUTH AND CHILDREN DESIGNATED EDUCATION OFFICIAL	Nicole Livingston-Neal	No additional compensation
NEGLECTED AND DELINQUENT TRANSITION LIAISON	Nicole Livingston-Neal	No additional compensation
LEAD EDUCATION AGENCY FOSTER CARE POINT OF CONTACT	Nicole Livingston-Neal	No additional compensation
DRUG AND ALCOHOL LIAISON	Stephanie Dawson	No additional compensation
LEA ASBESTOS DESIGNEE	Joe Valenti/ Christina Burnette	No additional compensation
CHEMICAL HYGIENE OFFICER	Joe Valenti	No additional compensation
AHERA LOCAL EDUCATIONAL AGENCY DESIGNEE	Joe Valenti	No additional compensation
SCHOOL PESTICIDE REPRESENTATIVE	Joe Valenti/Scott Wohlers	No additional compensation
CHIEF EMERGENCY OFFICER FOR DISTRICT-WIDE SAFETY PLAN	Franklin C. Nardone, CPA (thru 8/31/22)	No additional compensation
CHIEF EMERGENCY OFFICER FOR DISTRICT-WIDE SAFETY PLAN	Matthew J. DeAmaral, CPA (start 9/1/22)	No additional compensation
CHAIRPERSON OF ELECTIONS	Barbara Woo	No additional compensation
CHIEF ELECTION OFFICER	Kathy Withrow	No additional compensation
INSURANCE CONSULTANT	Mike Piper/Gary Johnson	No additional compensation
	Churchville Agency	
REVIEWING & VERIFICATION OFFICIAL FOR CHILD NUTRITION PROGRAM	Roberta J. D'Agostino	No additional compensation
HEARING OFFICIAL FOR CHILD NUTRITION PROGRAM	Franklin C. Nardone, CPA (thru 8/31/22)	No additional compensation
HEARING OFFICIAL FOR CHILD NUTRITION PROGRAM	Matthew J. DeAmaral, CPA (start 9/1/22)	No additional compensation
IMPARTIAL HEARING	BOE President & Vice President	N/A

BOARD OF EDUCATION
 Minutes of July 12, 2022

OFFICER APPOINTER
 DATA PROTECTION OFFICER Joe Harmon No additional compensation
 COMMITTEE ON SPECIAL (See below) No additional compensation
 EDUCATION & PRESCHOOL
 SPECIAL EDUCATION

LEA REPRESENTATIVES:

Nicole Livingston-Neal, Assistant Superintendent for Student Services
 TBD, Coordinator of Elementary Special Education & CSE/CPSE Chairperson
 Brandy Schill Coordinator of Secondary Special Education
 Cristin M. Del Gaizo, Special Education Teacher Liaison, SHS /CSE & 504 Chairperson
 Aaron Twigg, School Psychologist, 7-9 MS/HS CSE & 504 Chairperson
 Jennifer Dixon, CSE/CPSE Chairperson
 Jen Rommeser, School Psychologist, CES/CSE Chairperson

PSYCHOLOGISTS

Korie Buttles, SHS 10-12
 Aaron Twigg, NGA Gr 9 & CSE Chairperson
 Michelle Sunday, MS 5-8 Green House
 Jen Rommeser, CES & CSE Chairperson
 Pamela A. Slawetsky, CRS & Autism Consultant
 Donna Pope, FRS & Music Therapy
 Lindsay Reimer – MS 5-8 Blue House
 Aimee Wade, MS 5-8 Red House

PARENT REPRESENTATIVES

Sue Smout

COUNSELOR – TBD, based upon student

SPECIAL EDUCATION TEACHER - TBD, based upon student

REGULAR EDUCATION TEACHER - TBD, based upon student

SPEECH THERAPIST, OCCUPATIONAL THERAPIST, MUSIC THERAPIST, ART THERAPIST,
 PHYSICAL THERAPIST, SOCIAL WORKER, AUTISM CONSULTANT - TBD, based upon student

2022-2023 LEAD EVALUATORS

NAME	POSITION
Bosco Jr., Giulio	Assistant Superintendent for Instruction
TBD	Middle School Executive Principal
Cline, Jason	Senior High School Assistant Principal
Colabufo, Steve	Senior High School Assistant Principal
Schill, Brandy	Coordinator of Secondary Special Education & CSE Chairperson
TBD	Fairbanks Rd Elementary School Assistant Principal
Eichas, Kim	Middle School Blue House Administrator
Dixon, Jennifer	Chestnut Ridge Elementary School Assistant Principal
Giancursio, Kim	Churchville Elementary School Assistant Principal
Hale, Kimberly	Chestnut Ridge Elementary School Principal
Daly, Kate	Churchville Elementary School Principal
Leach, Mary	Ninth Grade Academy House Administrator
Livingston-Neal, Nicole	Assistant Superintendent for Student Services
Moore, Terry	Middle School Green House Administrator
Mulrooney, Renée	Director of Curriculum, Assessments & Professional Development

BOARD OF EDUCATION
Minutes of July 12, 2022

Murray, Michael	Director of Health, Physical Education and Athletics
Orologio, Lori	Superintendent of Schools
Schneider, Paula	Coordinator of Social Emotional Health
Smith, Jeffrey	Director of Fine Arts
Swalbach, Tracie	Senior High School Assistant Principal
Wideman, Megan	Middle School Red House Administrator
TBD	Coordinator of Elementary Special Education & CSE/CPSE Chairperson
Wilson, Scott	Senior High School Executive Principal
Yunker, Todd	Fairbanks Rd Elementary School Principal

VIII. **DESIGNATIONS**

BE IT RESOLVED that the following banks and institutions be authorized as depositories for District funds and/or authorized as institutions that the District may invest funds with up to a maximum of \$90,000,000 each:

Manufacturers and Traders Trust Co. (M & T)
J. P. Morgan/Chase
Tompkins Community Bank
New York Cooperative Liquid Asset Securities System (NYCLASS)

BE IT RESOLVED that the Board of Education designates the following dates as Regular Meetings for the 2022-2023 school year and the Annual Election/Budget:

REGULAR BUSINESS MEETINGS – AT 7:00 PM, BOARD ROOM – 139 FAIRBANKS RD

TUESDAY	JULY 12, 2022	6:30 PM
TUESDAY	AUGUST 9, 2022	
TUESDAY	AUGUST 23, 2022	
TUESDAY	SEPTEMBER 13, 2022	
TUESDAY	SEPTEMBER 27, 2022	
TUESDAY	OCTOBER 11, 2022	
TUESDAY	OCTOBER 25, 2022	
TUESDAY	NOVEMBER 8, 2022	
TUESDAY	NOVEMBER 22, 2022	
TUESDAY	DECEMBER 13, 2022	
TUESDAY	JANUARY 10, 2023	
TUESDAY	JANUARY 24, 2022	
TUESDAY	FEBRUARY 14, 2023	BUDGET WORK SESSION 6:00 – 7:00 PM
TUESDAY	FEBRUARY 28, 2023	BUDGET WORK SESSION 6:00 – 7:00 PM
TUESDAY	MARCH 14, 2023	BUDGET WORK SESSION 6:00 – 7:00 PM
TUESDAY	MARCH 28, 2023	BUDGET WORK SESSION 6:00 – 7:00 PM
TUESDAY	APRIL 11, 2023	BUDGET ADOPTION
TUESDAY	APRIL 25, 2023	
TUESDAY	MAY 2, 2023	BUDGET PUBLIC HEARING
TUESDAY	MAY 16, 2023	BUDGET VOTE/BOARD ELECTION – NOON TO 9:00 P.M.
TUESDAY	MAY 23, 2023	
TUESDAY	JUNE 13, 2023	
TUESDAY	JUNE 20, 2023	SPECIAL MEETING – SUPERINTENDENT EVALUATION
TUESDAY	JUNE 27, 2023	

BOARD OF EDUCATION
 Minutes of July 12, 2022

BE IT RESOLVED that the Suburban news (Westside News), the Rochester Business Journal and the Democrat and Chronicle be designated as the official newspapers for legal notices for the 2022-2023 school year. The Democrat and Chronicle will be used occasionally as a backup only on an as needed basis.

BE IT RESOLVED, that the Board of Education of the Churchville-Chili Central School District, formally recognizes the clubs listed below for the 2022-2023 school year for the purpose of providing support to our students and to raise funds for specific school activities and events. These organizations must adhere to all District policies and having formal approval does not relieve these organizations from gaining approval from administration prior to the start of any fundraising activities.

- Churchville Elementary School Parent Association (CESPA)
- Chestnut Ridge School Parent Teacher Organization (CRS PTO)
- Fairbanks Road School Parent Teacher Organization (FRS PTO)
- Middle School Parent Teacher Organization (MS PTO)
- Senior High School Parent Teacher Organization (SHS PTO)
- Churchville-Chili Music Boosters Club
- Churchville-Chili Sports Booster Club
- Churchville-Chili Robotics Booster Club

All Churchville-Chili Extracurricular Clubs

BE IT RESOLVED, that the Board of Education of the Churchville-Chili Central School District hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted to these members to the clerk of this body:

Title	Standard Work Day	Term Begins/Ends	Days/Month
Elected Officials			
None			
Appointed Officials			
Assistant District Clerk	8.0 hours/day	7/1/22 – 8/31/22	20
District Clerk	8.0 hours/day	9/1/22 – 6/30/23	20
Events Coordinator	8.0 hours/day	7/1/22 – 6/30/23	20
District Treasurer	8.0 hours/day	7/1/22 – 6/30/23	20
Drug and Alcohol Counselor	7.5 hours/day	7/1/22 – 6/30/23	20
Continuing Ed Director	8.0 hours/day	7/1/22 – 6/30/23	20
Continuing Education Assistant Director	6.0 hours/day	7/1/22 – 6/30/23	20
Continuing Education Youth Instructor	6.0 hours/day	7/1/22 – 6/30/23	20
Driver Education Instructor	6.0 hours/day	7/1/22 – 6/30/23	20
Parent Involvement Coordinator	8.0 hours/day	7/1/22 – 6/30/23	20
Water Safety Instructor	6.0 hours/day	7/1/22 – 6/30/23	20
Aquatics Supervisor	6.0 hours/day	7/1/22 – 6/30/23	20

BOARD OF EDUCATION
Minutes of July 12, 2022

Head Lifeguard	6.0 hours/day	7/1/22 – 6/30/23	20
Senior Lifeguard	6.0 hours/day	7/1/22 – 6/30/23	20
Lifeguard	6.0 hours/day	7/1/22 – 6/30/23	20
Swim Aide	6.0 hours/day	7/1/22 – 6/30/23	20
Student Helper	6.0 hours/day	7/1/22 – 6/30/23	20
Continuing Ed Instructor	6.0 hours/day	7/1/22 – 6/30/23	20
Strength & Conditioning Trainer	6.0 hours/day	7/1/22 – 6/30/23	20

IX. **AUTHORIZATIONS:**

BE IT RESOLVED, that the Assistant Superintendent for Business Services, and in his/her absence, the Superintendent, be authorized to certify payrolls for the 2022-2023 school year.

BE IT RESOLVED, that the Assistant Superintendents and the Superintendent, be authorized to approve attendance of staff members at school conferences for the 2022-2023 school year.

BE IT RESOLVED, that the establishment of Petty Cash Funds, as listed below, be approved for the 2022-2023 school year.

Senior High School	SHS Executive Principal	\$100.00
Middle School	MS Executive Principal	\$100.00
Chestnut Ridge Elementary	CRS Principal	\$ 25.00
Churchville Elementary	CES Principal	\$ 25.00
Fairbanks Road Elementary	FRS Principal	\$ 25.00
Superintendent – CO	Superintendent	\$100.00
District Treasurer – CO	Treasurer	\$100.00
Operations & Maintenance	O & M Secretary	\$100.00
Transportation	Director of Transportation	\$ 50.00
Continuing Education	Director of Continuing Education	\$100.00
IT Services	Director of Information Technology	\$100.00

BE IT RESOLVED, that the establishment of Change Funds, as listed below, be approved for the 2022-2023 school year.

Nutritional Services	Nut. Serv. Director	\$400.00
Athletics	Director of Athletics	\$100.00
Athletics - Section V	Director of Athletics	\$350 as needed
Performing Arts	Director of Fine Arts	\$300.00
Tax Collector	Appointed Tax Collector	\$150.00

BE IT RESOLVED, that the District Treasurer or the Deputy Treasurer, be authorized to sign all checks.

BE IT RESOLVED, that a safe deposit box shall be maintained at the Tompkins Community Bank, Chili branch in the name of the Churchville-Chili Central School District, and that the District Clerk, the Superintendent, and the District Treasurer are authorized to have access to the box.

BE IT RESOLVED, that the District Clerk and the Director of Nutritional Services be authorized to sign agreements, reports and claims with the State Education Department in connection with the operation of the National Lunch Program in the schools in this district.

BE IT RESOLVED, that employees who must use their personal automobile for authorized district travel shall be reimbursed at the current IRS approved mileage rate.

BE IT RESOLVED, that the education tutoring rate be \$30.00 / hour for the 2022-2023 school year.

BE IT RESOLVED, that the rental fee for musical instruments will be \$30 for the 2022-2023 school year and \$10 for the summer following the 2022-2023 school year.

BE IT RESOLVED, that the rate of \$6.00 per mile or a minimum of \$75 per trip be charged for outside use of school buses for the 2022-2023 school year.

BE IT RESOLVED, that the District's purchasing agent is authorized to enter into any and all cooperative bidding arrangements with other school districts/BOCES, the County of Monroe, the State of New York and/or municipalities as authorized by law during the 2022-2023 school year for the purpose of obtaining goods and services at the best possible price.

BE IT RESOLVED, that the District may charge fees for Freedom of Information Law (FOIL) requests per the following schedule:

1. Photocopying - \$0.25 per page
CD or DVD - \$10.00 (copy only)
2. Compilation* of data from several records - \$15 per hour for clerical time
- \$40 per hour for administrative time

* District is not obligated to compile records

BE IT RESOLVED, that the Superintendent be authorized to apply for Grants in Aid (State and Federal) as appropriate.

BE IT RESOLVED, that an annual amount of \$214 for cell phones with data plans or \$89 for cell phones with voice only will be deducted from each employee who is issued a District-owned cell phone for 2022-2023 and will be divided equally over 21 paychecks as per policy #5570.

BE IT RESOLVED, that an annual amount of \$400.64 for cell phones with data plans or \$164.92 for cell phones with voice only will be paid to each employee who is using an employee-owned cell phone to conduct District business for 2022-2023. This amount will be paid equally over 21 paychecks and subject to the appropriate taxes as per policy #5570.

BE IT RESOLVED, that the Director of Technology will be provided internet service at his personal residence in order to have 24 hour/7 days a week access to the District's computer and data system. Director will be charged \$50 fee per year which represents his personal use.

BE IT RESOLVED, that the District Treasurer and Deputy Treasurer be bonded for the amount of \$2,500,000, the District Tax Collector be bonded for the amount of \$1,500,000 and the Claims Auditor and Extra Class Activity Treasurer to be bonded for the amount of \$10,000 each.

BE IT RESOLVED, that the Board of Education re-adopts the current policy manual for the 2022-2023 school year, with revisions as needed throughout the year.

BE IT RESOLVED, that the Board of Education approves the Inter-municipal Agreement for shared services such as: renting, leasing of machinery and equipment, exchanging, borrowing and lending of materials and supplies; and authorizes the Superintendent to directly contract with the highway superintendents and school district superintendents, with the net difference in cost to be billed to the respective unit.

BE IT RESOLVED, that the authority to perform the duties of the Board with regard to correction of errors on tax rolls and refund of taxes based on such errors is hereby delegated to Franklin C. Nardone, CPA (thru 8/31/22), Matthew J. DeAmaral, CPA (starting 9/1/22) Assistant Superintendent of Business Services; this delegation of authority is applicable only where the recommended correction or refund does not exceed \$3,000, specified in sections 554 and 556 of the real property tax law.

BE IT RESOLVED, that the Superintendent has the authority to enter into a Memorandum of Understanding, (MOU), with Roberts Wesleyan College and the Spencerport Central School District, for the purpose of receiving and providing emergency off-site shelter locations for the other at any time including nights, weekends, holidays and times when either institution may not be in normal operation.

BE IT RESOLVED, that the Board of Education President, the Superintendent of Schools, and the Assistant Superintendent for Business Services be authorized to execute and sign contracts for health services between the Churchville-Chili Central School District and other local districts for the 2022-2023 school year.

BE IT RESOLVED, that (a) the Superintendent of Schools approve change orders that are contingent on keeping the current capital project(s) moving on the current schedule, to a limit of \$20,000 per change order, per contractor, of each project; and (b) all change orders approved by the Superintendent of Schools will be summarized and presented to the Board at a future board meeting.

BE IT RESOLVED, that the Board of Education of the Churchville-Chili Central School District is authorized to participate in a cooperative bid with the Greece Central School District for gasoline and diesel fuel for the 2022-2023 school year.

BE IT RESOLVED, by the Board of Education of the Churchville-Chili Central School District that *Records Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein. **BE IT FURTHER RESOLVED**, that in accordance with Article 57A, (a) only those records disposed of that are described in *Records Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

WHEREAS, Section 18 of the Public Officers Law of the State of New York authorizes public entities, including boards of education, to adopt supplemental defense and indemnification and save harmless provisions in addition to those contained in the Education Law; and **WHEREAS**, that Section 18 authorizes boards of education to defend, indemnify and save harmless, members of boards of education and officers, agents and employees of the boards of education and also volunteers, including parent volunteers on school-based planning and shared-decision making committees, with respect to any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the individual was acting within the scope of his or her office/employment or

duties, including the amount of any judgment, state or federal, in any civil action or proceeding, or in the amount of any settlement of any such claim, provided that the act or omission, or alleged act or omission, on which the judgment or claim arose occurred while the individual was acting within the scope of the individual's office/employment or duties; and further provided that in the case of a settlement indemnification and save harmless shall apply only upon the approval of the settlement by the Board of Education,

THEREFORE, BE IT RESOLVED, that the Board of Education of the Churchville-Chili Central School District hereby adopts the supplemental defense and indemnification and hold harmless provisions of Section 18 of the Public Officers Law for its Board members, officers, agents and employees, and also for parent volunteers on school-based planning and shared decision making committees. In order to obtain defense or indemnification and save harmless, the individual shall comply with the requirements in Section 18 of the Public Officer Law. This coverage shall supplement and shall be in addition to the coverage available to such employees under any other enactment or law, including but not limited to, the Education Law of the State of New York.

WHEREAS, the Superintendent, the Assistant Superintendent for Business Services and the District Treasurer of the Churchville-Chili Central School District are required to include personally identifying information when submitting mandated reporting information to various government agencies;

WHEREAS, due to these submissions there exists a need of a professional service contract for identity theft protection for the aforementioned members of the Churchville-Chili Central School District;

THEREFORE BE IT RESOLVED, that the Board of Education of the Churchville-Chili Central School District upon the recommendation of Franklin C. Nardone, CPA (thru 8/31/22), Matthew J. DeAmaral, CPA (starting 9/1/22) Assistant Superintendent for Business Services, authorizes the District to enter into a contract with LifeLock, Inc. to provide identity theft protection services at an annual rate not to exceed a total of \$1,000.00, effective July 1, 2022 through June 30, 2023.

BE IT RESOLVED, that the Board of Education of the Churchville-Chili Central School District, upon the recommendation of Assistant Superintendent for Student Services Nicole Livingston-Neal, adopts the Special Education District Plan as updated, for the 2022-2023 school year.

X. BOARD COMMITTEE APPOINTMENTS

BE IT RESOLVED that the Board of Education will participate in the following committees with the particular members to be determined at a later date:

A. Monroe County School Boards Association Committees

1. Legislative
2. Labor Relations
3. Information Exchange
4. Executive Board (President)
5. Steering Committee (appointed by MCSBA)

B. New York State School Boards Association Legislative Liaison

(Participation in District Committees will be determined at a future board meeting).

Moved by A. Wilson and seconded by J. Payne to approve the re-organization appointments, designations, authorizations and resolutions as stated above, for the 2022-2023 school year.

YES: All (8) ABSTAINED: None

NO: None Motion carried

The Reorganization meeting was closed by Vice President K. Brumbaugh at 6:39 p.m.

BUSINESS MEETING

Administrative Board Room – Room 3808

MEMBERS PRESENT

Kristen Brumbaugh, Steve Hogan, Michael Iacucci, Alycia Nagle, Jonathan Payne, Cheryl Repass, Tom Albano and Amy Wilson

MEMBERS ABSENT

Kathleen Dillon

OTHERS PRESENT

Lori Orologio, Frank Nardone, Larry Vito, Giulio Bosco, Matt DeAmaral, Barb Woo, Mary Torcello, Ashley Guarino, Mark Picardo, Kayla Picardo

CALL TO ORDER

Vice President Kristen Brumbaugh called the meeting to order at 6:39 p.m.

PRESIDENT'S REMARKS

Vice President Kristen Brumbaugh informed the board that there was a Personnel Actions addendum at their table that would need to be approved at the same time as the ones that were in their packet. Kristen stated that there wasn't a need for an Executive Session after the meeting. Kristen then asked for approval of the agenda as presented.

AGENDA APPROVAL

Moved by M. Iacucci and seconded by S. Hogan to approve the agenda as presented.

YES: All (8) ABSTAINED: None

NO: None Motion carried

APPROVAL OF MINUTES

Moved by C. Repass and seconded by M. Iacucci to approve the June 28, 2022 minutes as presented.

YES: All (6) ABSTAINED: T. Albano, J. Payne
NO: None Motion carried

SPECIAL PRESENTATIONS

None

SUPERINTENDENT UPDATE

Superintendent Lori Orologio shared the following information:

Yesterday was the first day for our elementary summer program which is being hosted at FRS, and today was the first day of the Regional Summer School program facilitated by BOCES2 and being held in our middle school. Our Human Resource department and administrators are busy screening and interviewing candidates, which is extremely competitive given the current market. Administrators are also busy preparing class lists, developing schedules, and engaging in their own professional development and training (such as CPR, TCIS, APPR lead evaluator, etc.). The district is seeking input on recommended changes to our Code of Conduct, which has been communicated to our families and school community, and obtaining transportation requests from families so that our Transportation staff can formulate bus routes, bus ridership, and daily schedules.

PRIVILEGE OF THE FLOOR

None

PROGRAM ACTIONS

COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS

Moved by C. Repass and seconded by J. Payne to approve the CSE recommendations for meetings held on 6/15/2022, 6/24/2022 and CPSE recommendations for meetings held on 6/24/2022, 6/28/2022, 6/29/2022 and 7/10/2022.

YES: All (8) ABSTAINED: None
NO: None Motion carried

INSTRUMENT DONATION

Moved by M. Iacucci and seconded by A. Nagle to approve the donation of instruments.

YES: All (8) ABSTAINED: None
NO: None Motion carried

PROGRAM DISCUSSION

None

PERSONNEL ACTIONS

CLASSIFIED AND NON-CLASSIFIED PERSONNEL ACTIONS

Moved by J. Payne and seconded by C. Repass to adopt the following resolution:

BE IT RESOLVED, that the Churchville-Chili Central School District Board of Education, upon the recommendation of the Superintendent of Schools, does hereby approve the subsequent classified and non-classified personnel actions.

I. RESIGNATIONS

A. Certified

Matthew Lapinski, employed by the District as a Physical Education Teacher at the Senior High School since September 1, 2018, has submitted his resignation effective July 6, 2022.

Margaret Smith, employed by the District as a Special Education Teacher at the Middle School South since September 1, 2021, has submitted her resignation effective June 24, 2022.

Martha Gillette, employed by the District as a Kindergarten Teacher at Chestnut Ridge Elementary School since September 23, 2021, has submitted her resignation effective July 25, 2022.

Jayden Wolcott, employed by the District as a School Counselor at the Senior High School since July 1, 2022, has submitted her resignation effective July 11, 2022.

B. Classified

Stephen DiSano, employed by the District as a School Aide/Hall Monitor at the Senior High School since September 23, 2021, has submitted his resignation effective June 24, 2022.

Madison Warax, employed by the District as a Cafeteria Monitor at Fairbanks Road Elementary School since November 9, 2020, has submitted her resignation effective July 11, 2022.

C. Coaches

Madeleine Bianchi, previously appointed as the 2022-2023 Volleyball Program Assistant has submitted her resignation effective July 7, 2022.

D. Extraclass Activities - none

D. Instructional Leaders - none

F. Tutors – none

II. TERMINATIONS

A. Certified - none

B. Classified - none

BOARD OF EDUCATION
Minutes of July 12, 2022

- C. Coaches - none
- D. Extraclass Activities - none
- E. Teacher Leaders – none
- F. Tutors – none

III. LEAVE OF ABSENCE - none

IV. CHANGE IN EMPLOYMENT STATUS

A. Certified

Stacy Andrews-Bennett, currently employed as an Elementary Grade 6 Teacher at the Middle School North, will be changing to the new Math Intervention Teaching position in the Middle School effective September 1, 2022. Ms. Andrews-Bennett will remain in the Elementary tenure area and salary will be unchanged.

B. Classified

Kenneth Klotzbach, change from a Provisional to Probationary appointment as a Network Administrator, effective July 7, 2022.

Rasheen Butler, change from a Provisional to Probationary appointment as a Computer Support Assistant, effective June 30, 2022.

- C. Coaching - none
- D. Extraclass Activities - none

V. APPOINTMENTS

A. Certified

Benjamin Parkes	1.0 FTE Physical Education Teacher
Assignment	Chestnut Ridge Elementary School
Effective	September 1, 2022 (Previously cleared by a fingerprinting check)
Certification	Physical Education / Health - Professional
Type of Appointment	Probationary
Tenure Area	Physical Education
Tenure Date	September 1, 2025

Jamie Anzalone	1.0 FTE Elementary Grade 6 Teacher
Assignment	Middle School North
Effective	September 1, 2022 (Previously cleared by a fingerprinting check)
Certification	Elementary (1-6) / Special Education (1-6)
Type of Appointment	Probationary
Tenure Area	Elementary
Tenure Date	September 1, 2026

Danielle King	1.0 FTE Elementary Grade 6 Teacher
Assignment	Middle School North

BOARD OF EDUCATION
Minutes of July 12, 2022

Effective September 1, 2022 (Previously cleared by a fingerprinting check)
Certification Elementary (1-6) / Special Education (1-6) – Initial
Type of Appointment Probationary
Tenure Area Elementary
Tenure Date June 1, 2026

Nicole Giacolone 1.0 FTE Mathematics Teacher
Assignment Middle School South
Effective September 1, 2022 (Previously cleared by a fingerprinting check)
Certification Elementary (1-6) / Special Education (1-6) / Math (7-8 Extension) –
Initial
Type of Appointment Probationary
Tenure Area Mathematics
Tenure Date September 1, 2026

Mark Picardo 1.0 FTE Assistant Principal – 11 mo
Assignment Fairbanks Road Elementary School
Effective July 13, 2022 (Previously cleared by a fingerprinting check)
Certification Elementary (1-6) / Special Education (1-12) – Professional / School
Building Leader / School District Leader - Pending
Type of Appointment Probationary
Tenure Area K-4 Assistant Principal
Tenure Date July 13, 2026

B. Substitute and Part-time Teachers and Administrators

Kaitlyn Ziemba 0.7 FTE Physical Education Teacher
Assignment The Learning Center / Middle School / Chestnut Ridge Elementary
School
Effective September 6, 2022 through June 23, 2023 or earlier at the
discretion of the Board of Education (Previously cleared by a fingerprinting check)
Certification Physical Education - Initial
Type of Appointment Part-Time Teacher
Tenure Area N/A
Tenure Date N/A

C. Department Liaisons – none

D. Classified

Leanne Enter Cook Manager
Assignment Fairbanks Road Elementary School
Effective August 29, 2022 (Previously cleared by a fingerprinting check)
Type of Appointment Probationary

Jeffrey Brown Bus Driver
Assignment Transportation
Effective September 6, 2022 (previously cleared by a fingerprinting check)
Type of Appointment Probationary

E. Classified Substitutes and Part-time - none

F. Interim Administrator – none

G. Coaches & Athletic Activities

Activity	Name
Unified Bowling	Katie Armstrong

H. Extra-Curricular Activities & Clubs

2022-2023 Activities	Advisor
6-8 Musical Artistic Director	Eric Traugott
6-8 Musical Producer	Eric Traugott
6-8 Musical Music Director	Jonah Martin
6-8 Musical Costumes Designer	Susan Bennigsohn
6-8 Musical Set Designer/Builder	Eugene Vogler
9-12 SH Play #1 Artistic Director/Producer	Erin Fischer
9-12 Musical Lighting Director	Dan Fischer
9-12 Musical Set Designer/Builder	Dan Fischer
9-12 Musical Music/Vocal Director	Marissa Tucker

I. Mentors - none

J. Instructional Leaders - none

K. CSE / CPSE Chairperson - none

L. Tutors - none

M. Internship – none

N. Student Helpers - none

O. Other

Name	Stipend
Donna Eileen Johnson	2022-2023 Literacy Volunteer Coordinator

**Continuing Education Staff 2022-2023
General**

Last Name	First Name	Title/Course	Fingerprinting
Stedman	Robert	Instructor- Boys Basketball	On File
SanFilipo	Regina	Instructor – Swim Skills	On File
Burtner	Sandra	Assistant Instructor- Track and Field	On File
Clark	Melissa	Assistant Instructor- Track and Field	On File
Vossler	Seth	Assistant Instructor- Black Rocket Camp	On File

Summer Cleaner
Tera Milazzo

YES: All (8) ABSTAINED: None
NO: None Motion carried

RESOLUTION FOR APPROVAL OF MOA WITH CIVIL SERVICE ADMINISTRATORS

Moved by J. Payne and seconded by A. Wilson to adopt the following resolution:

WHEREAS, representatives of the Board of Education of the Churchville-Chili Central School District collectively bargained with representatives of the Churchville-Chili Civil Service Administrators;

WHEREAS, issues brought forth in these negotiations have been resolved to the mutual satisfaction of both parties;

THEREFORE BE IT RESOLVED, that the Board of Education of the Churchville-Chili Central School District upon the recommendation of Dr. Loretta Orologio, Superintendent, have entered into an agreement with the Churchville-Chili Civil Service Administrators Group in regards to the contract for D.V.

YES: All (8) Abstained: None
NO: None Motion carried

CONTRACT AMENDMENT FOR SUPERINTENDENT FOR BUSINESS SERVICES

Moved by C. Repass and seconded by A. Wilson to adopt the following resolution:

WHEREAS, representatives of the Board of Education of the Churchville-Chili Central School District collectively bargained with Assistant Superintendent for Business Services;

WHEREAS, issues brought forth in these negotiations have been resolved to the mutual satisfaction of both parties;

THEREFORE BE IT RESOLVED, that the Board of Education of the Churchville-Chili Central School District upon the recommendation of Dr. Loretta Orologio, Superintendent, have entered into an agreement with the Assistant Superintendent for Business Services in regards to his contract.

YES: All (8) Abstained: None
NO: None Motion carried

PERSONNEL DISCUSSION

None

BUSINESS ACTIONS

MEDICAID SERVICES CONTRACT

Upon the recommendation of Frank Nardone, Assistant Superintendent for Business Services, S. Hogan moved and J. Payne seconded to approve the District entering into a contract with DMP Consulting Services to provide Medicaid billing services for the 2022-2023 school year for a fee of \$36,500.

YES: All (8) ABSTAINED: None

NO: None Motion carried

FIRE INSPECTION REPORT

Moved by C. Repass and seconded by A. Wilson to accept the Fire Inspection Report as presented (on file in the Administrative Office).

YES: All (8) ABSTAINED: None

NO: None Motion carried

SALE OF SURPLUS EQUIPMENT

Moved by J. Payne and seconded by C. Repass to accept the sale of surplus equipment in compliance with board policy #5250.

Quantity	Item	Final Price	Sold To
1	1968 Everett Studio Upright Piano		Not Sold
1	1959 Story & Clark Upright Piano		Not Sold
10	Copernicus Techtub 2 Model 700, Tablet Storage Unit	\$10.00	Orlan Cort
6	iMac 21.5" A1418 (EMC 2742)	\$257.94	Orlan Cort
75	HP Chromebook 11 G5	\$562.50	Orlan Cort
2	Copernicus Techtub Tub Base Model, Tablet Storage Unit	\$4.50	William Demonte
4	Copernicus Techtub 2 Model 700, Tablet Storage Unit	\$4.00	William Demonte
6	iMac 21.5 A1418 (EMC 2742)	\$263.94	William Demonte
10	Copernicus Techtub 2 Model 700, Tablet Storage Unit	\$10.00	Tzvi Hecht
11	Copernicus Techtub Tub Base Model, Tablet Storage Unit	\$22.00	Wade McCoy
1	Stained Maple Shelving Unit	\$1.00	Jeff Benedict
1	iMac 21.5" A1418 (EMC 2742)	\$43.99	Alfred Sturniolo
5	iMac 21.5" A1418 (EMC 2742)	\$219.95	Kombate Goundo Lielo
1	iMac 21.5 A1418 (EMC 2742)	\$43.99	Markenley Nicolas
5	HP Chromebook 11 G5	\$35.05	Keith Collins-Allen
1	HP Chromebook 11 G4	\$7.01	Keith Collins-Allen

BOARD OF EDUCATION
 Minutes of July 12, 2022

1	HP Chromebook 11 G5	\$7.50	Tchokoteu Jean Marie
1	HP Chromebook 11 G4	\$7.50	Tchokoteu Jean Marie
40	HP Chromebook 11 G5	\$280.00	Zachariah Tanko
1	HP Chromebook 11 G4	\$7.50	Robert Romeo
1	HP Chromebook 11 G5	\$7.50	Robert Romeo
213	HP Chromebook 11 G4	\$1,491.00	Xiang Xue
2	HP Chromebook 11 G5	\$14.00	Xiang Xue
200	HP Chromebook 11 G5	\$1,500.00	Rahean Stewart
	Total	\$4,800.87	

YES: All (8) ABSTAINED: None
 NO: None Motion carried

BUSINESS DISCUSSION

None

COMMITTEE AND EVENT REPORTS

MICHAEL IACUCCI – attended Athletics Hall of Fame meeting

JONATHAN PAYNE – participated in interviews for Assistant Principal at Fairbanks Road Elementary School

ADJOURNMENT

Moved by S. Hogan and seconded by A. Nagle to adjourn the meeting at 6:45 p.m.

YES: All (8) ABSTAINED: None
 NO: None Motion carried