

**June 21, 2022**

The Clark-Shawnee Local Board of Education met in a special session on June 21, 2022 at Shawnee Middle/High School, 1675 East Possum Road, Springfield Ohio, 45502. The meeting was called to order at 6:30 p.m. by President DeHart. Those answering the roll by Mr. Faulkner:

Mr. Galbreath  
Mrs. Garrett  
Mrs. Pierce  
Dr. Page  
Mr. DeHart

Also present: Mr. Brian Kuhn, Superintendent  
Mr. Brian Masser, Asst. Superintendent

All stood and recited the Pledge of Allegiance.

**ACCEPTANCE OF THE AGENDA (2022 - 1272)**

Mrs. Garrett moved to accept the agenda with corrections.

Dr. Page Seconded the motion.

Ayes: Garrett, Pierce, Page, DeHart, Galbreath.

The President declared the motion carried.

**REQUESTS AND CONCERNS OF THE GENERAL PUBLIC**

None

**ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL (2022 - 1273)**

Mrs. Pierce moved to approve the following:

1. **Signing of the Minutes of the Previous Meeting**
2. **Treasurer's Report and Condition of the Funds**
3. **Monthly Bills and Allowance of those that are in Order**
4. **Modification of Appropriations**
5. **Advances and Transfers**

To approve Mr. Thomas Faulkner's, Treasurer, request to transfer \$18,285.23 from Title IV, 599-9021 to Title I, 572-9021.

To approve Mr. Thomas Faulkner's, Treasurer, request to advance the Athletic Fund 300 9599 from the General Fund 001 0000 up to the amount of \$90,000 - advance to be repaid in July 2022.

### **Temporary Appropriations**

A board resolution adopting temporary appropriations will be necessary to allow the treasurer to write checks during fiscal year 2023. Final appropriations must be on file with the Auditor of Clark County October 1, 2022.

BE IT RESOLVED, that the temporary appropriations for the fiscal year 2023 be established at one hundred percent (100%) of the 2022 final appropriations at the fund level.

### **Investment of Funds**

To approve Mr. Tom Faulkner's, Treasurer, request to invest board funds at the rates most beneficial to the school district.

### **Authorization to Pay Bills**

To approve Mr. Tom Faulkner's, Treasurer, request to use the treasurer's discretion in paying bills before a board meeting when such payment will allow the board to take advantage of a discount or when a delay of payment will result in outstanding checks at the end of the month. All such invoices will be approved by the local superintendent.

### **Service Fund**

Annual board approval is needed to establish a service fund for travel expenses for members of the board of education or their representatives when on official school business. The sum is not to exceed fifty cents (\$.50) for each child enrolled or seven thousand five hundred dollars (\$7,500.00), whichever is greater. (O.R.C. section 3315.15)

Dr. Page seconded the motion.

Ayes: Pierce, Page, DeHart, Galbreath, Garrett.

The President declared the motion carried

## **ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL (2022-1274)**

Mrs. Garrett moved to approve the following:

### **Resignations**

#### Certified

To accept Mrs. Allison Brant, Intervention Specialist, letter of resignation effective May 24, 2022.

To accept Mrs. Lindsey Williams, Teacher at Shawnee Middle School, letter of resignation effective at the end of the contract year.

To accept Mrs. Rachel Storey, Teacher at Shawnee Elementary, letter of resignation effective at the end of the contract year.

#### Support Staff

To accept Mrs. Lori Driskill-Lange, Aide at Shawnee Elementary, letter of resignation effective at the end of the 2021-2022 contract year.

To accept Mrs. Jean Marie Wagner, Cook at Shawnee Elementary, letter of resignation effective September 6, 2022.

### **Employment**

#### Certified

To employ Mrs. Meagan Wagner as School Counselor for the 2022-2023 school year [Current Assignment: Shawnee Elementary].

#### Support Staff

To employ Mr. Nicholas Trimbach as Summer Custodian for the 2021-2022 school year.

To employ Mr. Andrew Tincher as Summer Maintenance for the 2021-2022 school year.

#### Certified Additional Duty

To employ Mr. Darren Kaiser as Summer School Teacher for the 2021-2022 school year.

To employ Mr. Gene Karn as Head Boys Soccer Coach for the 2022-2023 school year.



To employ Miss Sara Metz as Summer School Teacher for the 2021-2022 school year.

To employ Ms. Suzanne Metzger as Summer School Teacher for the 2021-2022 school year.

To employ Mr. Mark Myers as Summer School Teacher for the 2021-2022 school year.

To employ Mr David Steen as Summer School Coordinator for the 2021-2022 school year.

#### Additional Duty Support Staff

The following supplemental positions for the pupil activity programs in the Clark-Shawnee Local School District were first offered to those employees of the District who are licensed individuals and no such employee applied and was qualified to fill the position such that the position was accepted by any such employee. The Board then advertised the position as available to any licensed individual who is qualified to fill it and who is not employed by the Board, and no such person has applied for and accepted the position. Thus, the Board resolved to employ the following non-licensed individuals to fill the following supplemental position.

To employ Mrs. Tiffany Cotrell as Cheerleading, Middle School Football Advisor for the 2022-2023 school year. Mrs. Cotrell is a lay coach.

To employ Mrs. Mallory Krouse as Cheerleading, High School Football Advisor for the 2022-2023 school year. Mrs. Krouse is a lay coach.

#### **Additional Duty Non-Renewal for 2022-2023 School Year**

MS Student Council Co-Advisor	Kristi Hirtzinger
Summer School Teacher	Darren Kaiser
Summer School Teacher	Sara Metz
Summer School Teacher	Suzanne Metzger
Summer School Teacher	Mark Myers
Summer School Coordinator	David Steen
Camp Invention Teacher	Tamara Thomas
MS Student Council Co-Advisor	Sarah Young

#### **Partial Reduction in Force—Classified (Preschool Aides)**

WHEREAS, Ohio Revised Code Section 3319.172 and Clark-Shawnee Local School District Board of Education Policy 4131 ("Policy 4131") provide for the Clark-Shawnee Local School District Board of Education's ("Board") ability to layoff, abolish and/or reduce in force non-teaching employees for any reason set forth in Ohio Revised Code Section 3319.17 (B) (1); and

WHEREAS, Ohio Revised Code Sections 3319.17 (B) (1), 3319.172 and Policy 4131 authorize the Board to make reductions in force in non-teaching employees financial reasons; and

WHEREAS, Ohio Revised Code Section 3319.172 and Policy 4131 provide that on a case-by-case basis, in lieu of suspending a contract in whole, the Board may suspend a contract in part, so that an individual is required to work a percentage of the time the employee otherwise is required to work under the contract and receives a commensurate percentage of the full compensation the employee otherwise would receive under the contract; and

WHEREAS, pursuant to Ohio Revised Code Sections 3319.172 and 3319.17, as well as Policy 4131, the Board has determined that it is necessary to partially reduce in force non-teaching positions in the District due to financial reasons, with such partial reduction in force to be effective July 31, 2022; and

WHEREAS, the Superintendent has determined that the non-teaching classification affected by the partial reduction in force is Preschool Aide;

NOW, THEREFORE BE IT RESOLVED, that pursuant to Ohio Revised Code Sections 3319.172 and 3319.17, and Policy 4131, the Clark-Shawnee Local School District Board of Education hereby orders the partial reduction in force of 33 contract days of non-teaching employees Preschool Aide, Mrs. Elisabeth Appis and Preschool Aide, Mrs. Deborah Falkenbach with such action to be effective July 31, 2022; and

BE IT FURTHER RESOLVED that the Clark-Shawnee Local School District Board of Education hereby directs the District Treasurer to issue written notice of same to the affected non-teaching employee forthwith with accompanying explanation of any rights and/or reconciliations required.

Mrs. Pierce Seconded the motion.

Ayes: Page, DeHart, Galbreath, Garrett, Pierce.

The President declared the motion carried.

**PARTIAL REDUCTION IN FORCE—CLASSIFIED (SCHOOL YEAR SUPPORT STAFF)**  
**(2022-1275)**

Dr. Page moved to approve the following:

WHEREAS, Ohio Revised Code Section 3319.172 as well as Clark-Shawnee Local School District Board of Education ("Board") Policy 4131, Reduction in Staff, provide for the Board's ability to layoff or otherwise reduce the number of non-teaching



employees in the District for any of the reasons set forth in Ohio Revised Code Section 3319.17; and

WHEREAS, Ohio Revised Code Section 3319.172, by virtue of Ohio Revised Code Section 3319.17, authorizes the Board to layoff or otherwise reduce the number of non-teaching employees in the District for financial reasons; and

WHEREAS, Ohio Revised Code Section 3319.172 further authorizes the Board to, in lieu of suspending a contract in whole, suspend a contract in part; and

WHEREAS, pursuant to the terms of the Contractual Agreement(s) between the Board and the Clark-Shawnee Local Education Association ("CSLEA") [2022-2025], the Board and CSLEA have agreed to implement three (3) virtual learning days for students each school year, starting with the 2022-2023 school year; and

WHEREAS, the Board employs various classifications of non-teaching employees who work for the District only during the school year in direct support of day-to-day student needs and school operations; and

WHEREAS, said classifications of non-teaching employees who work for the District only during the school year include: aide, cafeteria manager, head cook, cook, bus driver, secretary, school year custodian, & clinic aide; and

WHEREAS, the Superintendent has made a recommendation to the Board that for financial reasons, effective with the start of the 2022-2023 school year, the above-referenced classifications of non-teaching employees are not needed to perform work on the three (3) virtual learning days for students during each school year; and

WHEREAS, because the above-referenced classifications of non-teaching employees are issued contracts with the number of work days equal at least to the number of student days during the school year, the Superintendent has recommended for financial reasons that the contracts of the above-referenced classifications of non-teaching employees be partially reduced in force by three (3) contract days starting with the 2022-2023 contract year;

NOW, THEREFORE BE IT RESOLVED, that pursuant to Ohio Revised Code Section 3319.172 as well as Board Policy 4131, the Clark-Shawnee Local School District Board of Education hereby acts to approve the Superintendent's recommendation for financial reasons to partially reduce in force all of the non-teaching employee contracts in the classifications of aide, cafeteria manager, head cook, cook, bus driver, secretary, school year custodian, & clinic aide by a total of three (3) contract days, effective with the start of the 2022-2023 contract year, since no work is needed to be performed by the classifications of employees on virtual days for students scheduled during the school year;

BE IT FURTHER RESOLVED that the Clark-Shawnee Local School District Board of Education hereby directs its Superintendent and Treasurer to issue written notices of this action to the affected non-teaching employees, and to take any other actions necessary to faithfully execute this action of the Board.

Mrs. Garrett Seconded the motion.

Ayes: Galbreath, Garrett, Pierce, Page.

Abstain: DeHart

The President declared the motion carried.

### **ACCEPTANCE OF CONSENT CALENDAR – RESOLUTIONS/MISCELLANEOUS (2022-1276)**

Mrs. Garrett moved to approve the following:

#### **Authorization to Approve FMLA Requests**

Authorize the Superintendent to approve FMLA Requests as submitted to the district.

#### **Approval of Board Policies**

To approve Mr. Brian Kuhn's, Superintendent, recommendation of the following policies: 1415, 1616, 2266, 2271, 2370.01, 4415, 4421, 5772, 6110, 6114, 6325, 6423, 7217, 8500, & 8740.

#### **Curriculum Adoptions**

Mrs. Michelle Heims, Campus Principal of Shawnee Middle/High School, is requesting permission to adopt Gallopade - Ohio Experience: World Studies from 750 B.C. to 1600 A.D. and Gallopade - Ohio Experience: U.S. Studies from 1492 to 1877 as the social studies curriculum for grades 7-8.

Mrs. Michele Heims, Campus Principal of Shawnee Middle/High School, is requesting permission to adopt Savvas - US History Interactive: Reconstruction to Present, Savvas - World History Interactive: Modern Era, and Savvas - Magruder's American Government as the social studies curriculum for grades 9-12.

Mrs. Michelle Heims, Campus Principal of Shawnee Middle/High School, is requesting permission to adopt Cengage - American Government: Institutions & Policies, Stanford University Press - The American Yawp: A Massively Open U.S. History Textbook, Houghton Mifflin Harcourt - Social Studies: Sociology, and Houghton Mifflin Harcourt - Social Studies: Psychology as the social studies curriculum for College Credit Plus courses offered in partnership with Clark State College.

#### **Contract with MVECA**

To approve Mr. Brian Kuhn's, Superintendent, request to contract with MVECA for computer services for the 2021-2022 school year.



## **Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8**

WHEREAS Ohio Revised Code Section 3313.90(A) requires each city, local, and exempted village school district to provide for students in grades seven through twelve career-technical education by means of establishing and maintaining a program, by being a member of a joint vocational school district (JVSD), or by contracting with a JVSD or another school district; and

WHEREAS division (B) of Section 3313.90 provides that a board of education may adopt a resolution not to provide career-technical education to students enrolled in both grades seven and eight and will receive a waiver from the Ohio Department of Education so long as said resolution is filed by September 30 of that particular school year;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that, while the Clark-Shawnee Local Board of Education recognizes the importance of providing adequate training for students to enter their selected occupations, the Board hereby adopts this resolution notifying the Ohio Department of Education of its intent not to offer career-technical education for students enrolled in both grades seven and eight during the 2023-2023 school year; and

BE IT FURTHER RESOLVED that the Clark-Shawnee Local Board of Education respectfully requests that the Ohio Department of Education issue the waiver required by Ohio Revised Code Section 3313.90(B) and

BE IT FURTHER RESOLVED that the Treasurer is hereby directed to certify and submit a copy of this resolution to the Ohio Department of Education at the earliest opportunity so as to ensure its receipt by the Department on a date which is in no event later than the 30th day of September, 2022.

Mr. Galbreath Seconded the motion.

Ayes: Galbreath, Garrett, Pierce, Page, DeHart.

The President declared the motion carried.

## **RESOLUTION TO AUTHORIZE THE PUBLIC AUCTION OF THE REID SCHOOL AND POSSUM SCHOOL SITES (2022-1277)**

Mr. Galbreath moved to approve the following:

WHEREAS, pursuant to Ohio Revised Code Section 3313.41 as well as Clark-Shawnee Local School District Board of Education Policy 7300, Disposition of Real Property/Personal Property, the Board is authorized to dispose of real and personal property that it owns in its corporate capacity, the value of which exceeds ten thousand dollars (\$10,000); and



WHEREAS, the Board has decided it is in the best interests of the Clark-Shawnee Local School District to dispose of vacant land owned by the Clark-Shawnee Local School District Board of Education ("Board"), [Clark County Auditor Parcel No. 3000600002100022 consisting of 7.920 gross acres: .78 acre right of way and 7.14 net useable acres] located at 2589 S. Yellow Springs Street, Springfield, Ohio 45506, (hereinafter referred to as "Possum Property"), as well as vacant land owned by the Board, [Clark County Auditor Parcel No. 3000700016201017 consisting of 10.00 gross acres: .96 acre right of way and 9.04 net useable acres] located at 3640 N. High Street, Springfield, Ohio 45505, (hereinafter referred to as "Reid Property"), (hereinafter collectively referred to as "The Properties"); and

WHEREAS, on April 7, 2022, the Board caused a certified appraisal to be made of the building and land comprising The Properties; and

WHEREAS, pursuant to said certified appraisal, the fair market value of the vacant land comprising the Possum Property was determined to be one hundred thirty thousand dollars (\$130,000); and

WHEREAS, pursuant to said certified appraisal, the fair market value of the vacant land comprising the Reid Property was determined to be one hundred sixty thousand dollars (\$160,000); and

WHEREAS, the Board, through its Superintendent and Treasurer, has satisfied the requirements set forth in Ohio Revised Code Section 3313.41(G) and 3313.412, that prior to disposing of real or personal property, the value of which exceeds ten thousand dollars (\$10,000), a board of education shall first offer that property for sale to the governing authorities of the start-up community schools established under Chapter 3314 of the Revised Code, and to the board of trustees of any college-preparatory boarding school established under Chapter 3328 of the Revised Code, and that are located within the territory of the school district, with the offer at a price that is not higher than the appraised fair market value of the property as determined in an appraisal of the property that is not more than one year old; and

WHEREAS, no such community school or college-preparatory boarding school was so identified; and

WHEREAS, Ohio Revised Code Section 3313.41(A) provides that thereafter, the board shall sell the property at public auction, after giving at least thirty days' notice of the auction by publication in a newspaper of general circulation in the school district, by

publication as provided in Section 7.16 of the Revised Code, or by posting notices in five of the most public places in the school district in which the property is situated; and

WHEREAS, the Board intends to engage the services of a licensed auctioneer as provided for under Ohio Revised Code Chapter 4707 as well as rules and regulations of the Ohio Department of Agriculture to conduct such auction; and

WHEREAS, the responsibilities of said licensed auctioneer with respect to the sale of the Possum Property, and the Reid Property, shall include any and all required advertising for the public auction of the Possum Property, and the Reid Property, and all other duties and responsibilities of a licensed auctioneer pursuant to Ohio Revised Code Chapter 4707 as well as rules and regulations of the Ohio Department of Agriculture, and as set forth in documents of memorandum of understand between the Board and the licensed auctioneer;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Clark-Shawnee Local School District as follows:

1. The Board hereby authorizes the engagement of Liquidity Services Operations LLC dba GovDeals, Inc., as licensed auctioneers on the terms as presented in the Memorandum of Understanding documents presented to perform any and all responsibilities of a licensed auctioneer under Ohio Revised Code Chapter 4707 and rules and regulations of the Ohio Department of Agriculture with respect to the public auction of the Possum Property, and the Reid Property, including any and all required advertising for the public auction of the Possum Property, and the Reid Property;
2. The Board hereby authorizes the Superintendent to work with legal counsel to finalize all terms applicable to the Memorandum of Understanding documents with GovDeals, Inc., to be presented for Board approval, for the real estate auction of The Properties;
3. The Board hereby authorizes its Superintendent and Treasurer to engage in all necessary processes and to prepare such documentation as necessary to effectuate the auctions and to proceed with such auctions forthwith;
4. The Board hereby authorizes its President and Treasurer to execute and deliver deeds or other necessary instructions of conveyance including title to complete any and all sales at public auction;



5. The Board hereby declares that if the public auction described herein is not successful in selling either the Possum Property or the Reid Property, or The Properties, the Board reserves the right to sell such property at a private sale in accordance with the provisions of Ohio Revised Code Section 3313.41 and applicable Board Policies.

Dr. Page Seconded the motion.

Ayes: Garrett, Pierce, DeHart, Galbreath.

Nayes: Page.

#### **EXECUTIVE SESSION (2022-1278)**

Mr. DeHart moved to go into Executive Session for the employment of personnel at 8:48 p.m.

Mrs. Garrett Seconded the motion.

Ayes: Pierce, Page, DeHart, Galbreath, Garrett.

Mr. DeHart declared the board out of executive session at 9:24 pm.

#### **ADJOURNMENT**

Mrs. Garrett moved to adjourn the meeting at 9:30 p.m.

Mrs. Pierce Seconded the motion.

Ayes: Page, DeHart, Galbreath, Garrett, Pierce.

---

President

---

Treasurer