

August 16, 2022

The Clark-Shawnee Local Board of Education met in a special session on August 16, 2022 at Shawnee Middle/High School, 1675 East Possum Road, Springfield Ohio, 45502. The meeting was called to order at 6:30 p.m. by President DeHart. Those answering the roll by Mr. Faulkner:

Mr. Galbreath
Mrs. Garrett
Mrs. Pierce
Dr. Page
Mr. DeHart

Also present: Mr. Brian Kuhn, Superintendent
Mr. Brian Masser, Asst. Superintendent

All stood and recited the Pledge of Allegiance.

ACCEPTANCE OF THE AGENDA (2022 - 1289)

Mrs. Garrett moved to accept the agenda and addendum with corrections.

Dr. Page Seconded the motion.

Ayes: Garrett, Pierce, Page, DeHart, Galbreath.

The President declared the motion carried.

REQUESTS AND CONCERNS OF THE GENERAL PUBLIC

Brandon Miller

CDL / Concerns about Employment

EXECUTIVE SESSION (2022-1290)

Mr. Galbreath moved to go into Executive Session for the employment of personnel at 6:57 p.m.

Mr. DeHart Seconded the motion.

Ayes: Pierce, Page, DeHart, Galbreath, Garrett.

Mr. DeHart declared the board out of executive session at 7:22 pm.

**RESOLUTION APPROVING THE LAST CHANCE AGREEMENT FOR
NON-TEACHING EMPLOYEE BRANDON MILLER (2022-1291)**

Mrs. Garrett moved to approve the following:

WHEREAS, Section 3319.081 of the Ohio Revised Code governs the employment of non-teaching employees in a public school district; and

WHEREAS, the Clark-Shawnee Local School District Board of Education ("Board") employs Brandon Miller ("Miller") under a non-teaching employment contract as a Bus Mechanic pursuant to Ohio Revised Code Section 3319.081; and

WHEREAS, the Board has caused written notice to be issued to Miller of the Board's intent to consider imposing disciplinary action, upon to and including possible contract termination, as a result of certain offense for which Miller has been convicted, which is a matter of public record, and which has caused a disruption to the orderly operations of the District's Transportation department; and

WHEREAS, the Board provided Miller with an opportunity to be heard before the Board at the Board's regular public meeting on August 16, 2022, prior to imposing any disciplinary action as a result of the matters referenced herein; and

WHEREAS, the Board, having fully considered all matters pertinent to his action, hereby determines as follows;

NOW, THEREFORE BE IT RESOLVED, that the Clark-Shawnee Local School District Board of Education ("Board") hereby acts to impose a Last Chance Agreement on the terms as presented to the Board, which Last Chance Agreement shall govern the remaining term of Miller's employment as Bus Mechanic with the Clark-Shawnee Local School District;

BE IT FURTHER RESOLVED, that the Board directs the Superintendent to issue a fully-executed copy of the Last Chance Agreement to Miller forthwith with a copy of the Last Chance Agreement also to be placed in Miller's personnel file maintained by the District;

BE IT FURTHER RESOLVED, that the Clark-Shawnee Local School District Board of Education hereby directs its Treasurer to issue official written notice of this action to Brandon Miller at his address on file with the central office, and further hereby directs its Superintendent and Treasurer to faithfully execute the terms this Resolution as stated herein.

Mrs. Pierce seconded the motion.
Ayes: Page, DeHart, Galbreath, Garrett, Pierce.
The President declared the motion carried

ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL (2022 - 1292)

Dr. Page moved to approve the following:

- 1. Signing of the Minutes of the Previous Meeting**
- 2. Treasurer's Report and Condition of the Funds**
- 3. Monthly Bills and Allowance of those that are in Order**
- 4. Transfer from General Fund to Permanent Improvement Fund**
To approve Mr. Tom Faulkner's, Treasurer, request to transfer \$327,824.00 from the General Fund to the Permanent Improvement Fund.
- 5. Transfer from General Fund to Food Service Fund**
To approve Mr. Tom Faulkner's, Treasurer, request to transfer no more than \$20,171.60 from the General Fund to the Food Service Fund for the purpose of moving outstanding student food service balances from individual student food service accounts to individual student fee accounts.
- 6. Establishing Food Service Meal Prices & Charge Policy for the 2022-2023 School Year**
To approve Mr. Tom Faulkner's, Treasurer, request to set the food service meal prices & charge policy for the 2022-2023 school year as follows:

Elementary--PreK-Grade 6
Lunch--Full Price: \$3.15
Lunch--Reduced: \$0.40

Middle School/High School--Grades 7-12
Lunch--Full Price: \$3.40
Lunch--Reduced: \$0.40

Adult Pricing
Breakfast: \$2.65
Lunch: \$4.70

Student Breakfast Pricing
Breakfasts will be available to all students at no cost through December 21, 2022.

Charge Policy
Students will not be allowed to charge more than \$12.00 to their student food service account. At the end of the school year,

negative student food service account balances will be rolled over to student fee accounts.

7. Pay to Participate Fee Amendment

To approve Mr. Tom Faulkner's, Treasurer, request to amend the previously approved Pay to Participate fee schedule.

Household Cap

A single household will not pay more in pay to participate fees for students living in the household than the equivalent cost of two high school participation fees.

Mrs. Pierce seconded the motion.

Ayes: DeHart, Galbreath, Garrett, Pierce, Page.

The President declared the motion carried

ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL (2022-1293)

Mrs. Garrett moved to approve the following:

Employment

Certified Staff

To employ Mrs. Ashley Otstot as Teacher for the 2022-2023 school year. [Current Assignment: Shawnee Elementary].

To employ Mrs. Cynthia Barnes as Certified Tutor for the 2022-2023 school year. [Current Assignment: Shawnee ES]

To employ Ms. Debbie Haycox as Title 1 Tutor for the 2022-2023 school year. [Current Assignment: Shawnee ES]

To employ Mrs. Tami Milam as Title 1 Tutor for the 2022-2023 school year. [Current Assignment: Shawnee ES]

Support Staff

To employ Ms. Chasey Grubbs as a Bus Driver for the 2022-2023 school year.

To employ Ms. Kimberly Burris as Aide for the 2022-2023 school year. [Current Assignment: Shawnee ES]

To employ Mrs. Jeannean Ingle as Classified Tutor for the 2022-2023 school year. [Current Assignment: Shawnee ES]

To employ Mrs. DeAnne Meade as Aide for the 2022-2023 school year. [Current Assignment: Shawnee MS/HS]

To employ Mrs. April Schipper as Classified Tutor for the 2022-2023 school year. [Current Assignment: Shawnee ES]

Certified Additional Duty

To employ Mrs. Whitney Adams as Yearbook, High School Co-Advisor for the 2022-2023 school year.

To employ Mrs. Elizabeth Allen as Co-Department Head, Science for the 2022-2023 school year.

To employ Mrs. Alicia Anstine as Resident Educator Mentor, two teachers, for the 2022-2023 school year.

To employ Mrs. Teresa Balcerek as Resident Educator Mentor for the 2022-2023 school year.

To employ Mrs. Stephanie Caraway as Department Head, Spanish for the 2022-2023 school year.

To employ Mrs. Stephanie Caraway as Mentor for the 2022-2023 school year.

To employ Ms Elizabeth Coressel as Department Head, English for the 2022-2023 school year.

To employ Mrs. Erin Delk as Resident Educator Year 3 Facilitator for the 2022-2023 school year.

To employ Mrs. Erin Delk as National Honor Society Co-Advisor for the 2022-2023 school year.

To employ Mrs. Erin Delk as Yearbook, High School Co-Advisor for the 2022-2023 school year.

To employ Mr. Blake Garberich as Lead Teacher, Middle School for the 2022-2023 school year.

To employ Mrs. Ashley Hill as Music, Middle School Musical Head for the 2022-2023 school year.

To employ Mrs. Kristi Hirtzinger as Middle School Student Council Co-Advisor for the 2022-2023 school year.

To employ Ms. Terry Janssen as Power of the Pen Advisor for the 2022-2023 school year.

To employ Mrs. Natalie Koukis as Special Education Grade Level Lead for the 2022-2023 school year.

To employ Mrs. Stephanie Lange as Music, Middle School Musical Head for the 2022-2023 school year.

To employ Mrs. Stephanie Lange as Music, High School Vocal Head for the 2022-2023 school year.

To employ Mrs. Sara Lee as National Honor Society Co-Advisor for the 2022-2023 school year.

To employ Mrs. Darcy Leis as Seventh Grade Level Lead for the 2022-2023 school year.

To employ Mrs. Darcy Leis as Power of the Pen Advisor for the 2022-2023 school year.

To employ Mr. Matthew Looney as Quiz Bowl Advisor for the 2022-2023 school year.

To employ Mrs. Rosina Matthies as Department Head, Mathematics for the 2022-2023 school year.

To employ Mrs. Kristin Meeks as Co-Department Head, Science for the 2022-2023 school year.

To employ Ms. Marlo Mitch as Student Council, High School Advisor for the 2022-2023 school year.

To employ Mr. Mark Myers as Lead Teacher, High School for the 2022-2023 school year.

To employ Mr. Mark Myers as Site Manager, Fall for the 2022-2023 school year.

To employ Mr. Devin Spitzer as Department Head, History for the 2022-2023 school year.

To employ Mrs. Beth Szekacs as Drama, Fall Advisor Assistant for the 2022-2023 school year.

To employ Mr. Bryan Szekacs as Drama, Fall Advisor for the 2022-2023 school year.

To employ Mr. Matthew Warrington as Eighth Grade Level Lead for the 2022-2023 school year.

To employ Ms. Sarah Young as Middle School Student Council Co-Advisor for the 2022-2023 school year.

Additional Duty (Support Staff)

To employ Ms. Gina Beckel as Preschool Bus Driver for the 2022-2023 school year.

To employ Ms. Peggy Bowers as Preschool Bus Driver for the 2022-2023 school year.

To employ Ms. Terra Howard as Preschool Bus Driver for the 2022-2023 school year.

To employ Mrs. Janice Lyons as Preschool Bus Driver for the 2022-2023 school year.

To employ Mr. Alexander Sarihan as Tennis, High School Girls Coach for the 2022-2023 school year. Mr. Sarihan is a lay coach.

Substitutes – Certified

To employ Miss Nyah Pierce as Long-Term Substitute Teacher for the 2022-2023 school year.

Clark County Substitute Teaching List

To approve Clark County Educational Service Center Substitute Teacher List as approved by the Clark County ESC Board during their regular board meetings throughout the 2022-2023 school year.

Support Staff- Substitute

To employ Mrs. Lee Abston as Substitute Bus Driver for the 2022-2023 school year.

To employ Ms Linda Clark as Substitute Support Staff for the 2022-2023 school year.

To employ Mrs. Virginia Coffman as Substitute Support Staff for the 2022-2023 school year.

To employ Ms. Elizabeth Cooper as Substitute Support Staff for the 2022-2023 school year.

To employ Mrs. Valarie Crews as Substitute Bus Driver for the 2022-2023 school year.

To employ Mrs. Mallory Krouse as Substitute Bus Driver for the 2022-2023 school year.

To employ Ms. Stephanie Lykins as Substitute Support Staff for the 2022-2023 school year.

To employ Mr. Jon Lyons as Substitute Bus Driver for the 2022-2023 school year.

To employ Ms Lisa Massie as Substitute Support Staff for the 2022-2023 school year.

To employ Mr. Jason Mattern as Substitute Bus Driver for the 2022-2023 school year.

To employ Mr. Mark Myers as Substitute Bus Driver for the 2022-2023 school year.

Volunteer—Certified

To approve Mr. Richard Walker as a volunteer athletic trainer for the 2022-2023 school year.

Non-Paid Leave

To approve Mrs. Constance Denney's, Bus Driver, request for one day of non-paid leave on October 10, 2022.

To approve Ms. Amy Howard's, Bus Aide, request for two days of non-paid leave approved by the Board on April 19, 2022 be amended to September 9 and September 12, 2022 from September 23 and September 26, 2022.

To approve Ms. Drema Jones', Bus Driver, request for one day of non-paid leave on August 31, 2022.

To approve Mr. Dave Steen's, Teacher, request for one day of non-paid leave on April 10, 2023.

Partial Reduction In Force—Classified (Library Aides)

WHEREAS, Ohio Revised Code Section 3319.172 and Clark-Shawnee Local School District Board of Education Policy 413 ("Policy 4131") provide for the Clark-Shawnee Local School District Board of Education's ("Board") ability to layoff, abolish and/or reduce in force non-teaching employees for any reason set forth in Ohio Revised Code Section 3319.17 (B) (1); and

WHEREAS, Ohio Revised Code Sections 3319.17 (B) (1), 3319.172 and Policy 4131 authorize the Board to make reductions in force in non-teaching employees for financial reasons; and

WHEREAS, Ohio Revised Code Section 3319.17.2 and Policy 4131 provide that on a case-by-case basis, in lieu of suspending a contract in whole, the Board may suspend a contract in part, so that an individual is required to work a percentage of the time the employee otherwise is required to work under the contract and receives a

commensurate percentage of the full compensation the employee otherwise would receive under the contract; and

WHEREAS, pursuant to Ohio Revised Code Sections 3319.17 and 3319.17, as well as Policy 4131, the Board has determined that it is necessary to partially reduce in force non-teaching positions in the District due to financial reasons, with such partial reduction in force to be effective August 16, 2022; and

WHEREAS, the Superintendent has determined that the non-teaching classification affected by the partial reduction in force is Library Aide;

NOW, THEREFORE BE IT RESOLVED, that pursuant to Ohio Revised Code Sections 3319.172 and 3319.17, and Policy 4131, the Clark-Shawnee Local School District Board of Education hereby orders the partial reduction in force of 12 contract days of non-teaching employees Library Aide, Mrs. Joyce Aills; Library Aide, Mrs. Tina Parrill; and Library Aide, Mrs. Sherrie Womacks with such action to be effective August 16, 2022; and

BE IT FURTHER RESOLVED that the Clark-Shawnee Local School District Board of Education hereby directs the District Treasurer to issue written notice of same to the affected non-teaching employee forthwith with accompanying explanation of any rights and/or reconciliations required.

Dr. Page Seconded the motion.

Ayes: Galbreath, Garrett, Pierce, Page, Dehart.

The President declared the motion carried.

EMPLOYMENT OF PERSONNEL (2022-1293)

Mrs. Garrett moved to approve the following:

Employment–Title I Tutor

To approve Mr. Kyle Phelps', Shawnee ES Campus Principal, recommendation to employ Mrs. Erin Kuhn for the position of part-time Title I Tutor for the 2022-2023 school year. [Current Assignment: Shawnee ES]

Mrs. Pierce Seconded the motion.

Ayes: Garrett, Pierce, Page, DeHart, Galbreath.

ACCEPTANCE OF CONSENT CALENDAR – RESOLUTIONS/MISCELLANEOUS (2022-1294)

Dr. Page moved to approve the following:

Shawnee Middle School Trip Proposal: Eighth Grade Washington DC Trip

To approve Mr. Adam Billet's, Shawnee MS Principal, request for the Eighth Grade Washington DC Trip from May 30 - June 2, 2023. [Reference Exhibit A]

Mrs. Pierce Seconded the motion.

Ayes: Pierce, Page, DeHart, Galbreath, Garrett.

The President declared the motion carried.

RESOLUTION TO AUTHORIZE THE PUBLIC AUCTION OF THE KINDERGARTEN VILLAGE PROPERTY (2022-1294)

Mr. Galbreath moved to approve the following:

WHEREAS, pursuant to Ohio Revised Code Section 3313.41 as well as Clark-Shawnee Local School District Board of Education Policy 7300, Disposition of Real Property/Personal Property, the Board is authorized to dispose of real and personal property that it owns in its corporate capacity, the value of which exceeds ten thousand dollars (\$10,000); and

WHEREAS, the Board has decided it is in the best interests of the Clark-Shawnee Local School District to dispose of a vacant school facility [consisting of 6,596 square feet] owned by the Clark-Shawnee Local School District Board of Education ("Board"), [Clark County Auditor Parcel No.s 30007000250000047, 30007000250000108 and 30007000250000046 consisting of 5.335 gross acres: 0.140 acre right of way and 5.190 net useable acres] located at 3835 Old Clifton Road, Springfield, Ohio 45502, (hereinafter referred to as "Kindergarten Village Property" or "Property") which is Property no longer needed for school purposes by the Clark-Shawnee Local School District; and

WHEREAS, on April 7, 2022, the Board caused a certified appraisal to be made of the building and land comprising the Property; and

WHEREAS, pursuant to said certified appraisal, the fair market value of the Property was determined to be two hundred thousand dollars (\$200,000); and

WHEREAS, the Board, through its Superintendent and Treasurer, has satisfied the requirements set forth in Ohio Revised Code Section 3313.41(G) and 3313.412, that prior to disposing of real or personal property, the value of which exceeds ten

thousand dollars (\$10,000), a board of education shall first offer that property for sale to the governing authorities of the start-up community schools established under Chapter 3314 of the Revised Code, and to the board of trustees of any college-preparatory boarding school established under Chapter 3328 of the Revised Code, and that are located within the territory of the school district, with the offer at a price that is not higher than the appraised fair market value of the property as determined in an appraisal of the property that is not more than one year old; and

WHEREAS, no such community school or college-preparatory boarding school was so identified; and

WHEREAS, Ohio Revised Code Section 3313.41(A) provides that thereafter, the board shall sell the property at public auction, after giving at least thirty days' notice of the auction by publication in a newspaper of general circulation in the school district, by publication as provided in Section 7.16 of the Revised Code, or by posting notices in five of the most public places in the school district in which the property is situated; and

WHEREAS, the Board intends to engage the services of a licensed auctioneer as provided for under Ohio Revised Code Chapter 4707 as well as rules and regulations of the Ohio Department of Agriculture to conduct such auction; and

WHEREAS, the responsibilities of said licensed auctioneer with respect to the sale of the Kindergarten Village Property shall include any and all required advertising for the public auction of the Kindergarten Village Property, and all other duties and responsibilities of a licensed auctioneer pursuant to Ohio Revised Code Chapter 4707 as well as rules and regulations of the Ohio Department of Agriculture, and as set forth in documents of memorandum of understand between the Board and the licensed auctioneer;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Clark-Shawnee Local School District as follows:

1. The Board hereby authorizes the engagement of Liquidity Services Operations LLC dba GovDeals, Inc., as licensed auctioneers on the terms as presented in the Memorandum of Understanding documents presented to perform any and all responsibilities of a licensed auctioneer under Ohio Revised Code Chapter 4707 and rules and regulations of the Ohio Department of Agriculture with respect to the public auction of the Kindergarten Village Property, including any and all required advertising for the public auction of the Kindergarten Village Property;

2. The Board hereby authorizes the Superintendent to work with legal counsel to finalize all terms applicable to the Memorandum of Understanding documents with GovDeals, Inc., to be presented for Board approval, for the real estate auction of the Kindergarten Village Property;
3. The Board hereby authorizes its Superintendent and Treasurer to engage in all necessary processes and to prepare such documentation as necessary to effectuate the auctions and to proceed with such auctions forthwith;
4. The Board hereby authorizes its President and Treasurer to execute and deliver deeds or other necessary instructions of conveyance including title to complete any and all sales at public auction;
5. The Board hereby declares that if the public auction described herein is not successful in selling the Kindergarten Village Property, the Board reserves the right to sell such property at a private sale in accordance with the provisions of Ohio Revised Code Section 3313.41 and applicable Board Policies.

Mrs. Garrett Seconded the motion.

Ayes: DeHart, Galbreath, Garrett, Pierce.

Nays: Page.

RESOLUTION TO RESCIND RESOLUTION DETERMINING TO PROCEED WITH SUBMISSION OF QUESTION OF THE RENEWAL OF AN EXISTING TAX LEVY (2022-1295)

Mrs. Garrett moved to approve the following:

WHEREAS, at its public meeting on the 6th day of July, 2022, by resolution duly adopted, the Clark-Shawnee Local School District Board of Education determined the necessity of renewing a combined tax levy in excess of the ten mill limitation for the purpose of the emergency requirements of the school district, in the combined amount of \$2,463,333 per year for a ten (10) year period of time, and provided that the question of the renewal of such tax levy shall be submitted to the electors of said school district at an election to be held on November 8, 2022; and

WHEREAS, at its public meeting on the 3rd day of August, 2022, by resolution duly adopted, the Clark-Shawnee Local School District Board of Education determined to proceed with the submission to the electors of this school district the question of the renewal tax levy described above, at the election to be held on November 8, 2022,

under authority of Section 5705.194 of the Ohio Revised Code, and that the election shall be held at the regular places of voting in the District as established by the Clark County Board of Elections, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law; and

WHEREAS, at its public meeting on the 3rd day of August, 2022, by resolution duly adopted, the Clark-Shawnee Local School District Board of Education also directed the treasurer the board of education to certify the following to the board of elections: (a) the resolution of this board of education determining the necessity of said renewal tax levy and said election; (b) this resolution; (c) the total current tax valuation of this school district and the amount of the average tax levy, expressed in dollars and cents for each one hundred dollars (\$100.00) of valuation as well as in mills for each one dollar (\$1.00) of valuation, as calculated and certified by the Clark County Auditor, and (d) the number of years said levy is to run and to notify said board of elections to cause notice of such election to be given as required by law, which also included the form of the ballot upon which the question of the renewal tax levy shall be submitted to the electors at the election to be held on November 8, 2022; and

WHEREAS, at a special election held on August 2, 2022, the Clark-Shawnee Local School District Board of Education caused to be submitted to the electors of this school district the question of a substitute levy for the purpose of providing for the necessary requirements of the school district, combining and renewing all of the proceeds derived from two existing emergency levies (2012 emergency levy and 2014 emergency levy) upon expiration of the 2012 emergency levy; and

WHEREAS, following the special election held on August 2, 2022, the board of elections certified to the Clark-Shawnee Local School District on August 16, 2022 that the official results of the special election held on August 2, 2022, were for the question of a substitute levy for the purpose of providing for the necessary requirements of the school district, combining and renewing all of the proceeds derived from two existing emergency levies (2012 emergency levy and 2014 emergency levy) upon expiration of the 2012 emergency levy; and

WHEREAS, based upon this certification of the official results of the special election held on August 2, 2022, to the Clark-Shawnee Local School District Board of Education, the Clark-Shawnee Local School District Board of Education determines it no longer necessary to proceed with the submission to the electors of this school district the question of the renewal tax levy described above, at the election to be held on November 8, 2022, under authority of Section 5705.194 of the Ohio Revised Code;

NOW THEREFORE BE IT RESOLVED, by the Board of Education of the Clark-Shawnee Local School District, Clark County, Ohio, two-thirds of all members elected thereto concurring that:

SECTION 1: The resolution to proceed with the submission to the electors of this school district the question of the renewal tax levy described above, at the election to be held on November 8, 2022, under authority of Section 705.194 of the Ohio Revised Code, as adopted by the Board at its public meeting on August 3, 2022, is hereby rescinded.

SECTION 2: The treasurer of this board of education is hereby directed to file this resolution with the board of elections forthwith, and to cause all other actions to be performed to effectuate the recession of the question of the renewal tax levy described above being submitted to the electors of this school district at an election to be held on November 8, 2022.

SECTION 3: That it is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education; that all deliberations of this board of education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

This Resolution shall be in full force and effect from and immediately upon its adoption.

Mrs. Pierce Seconded the motion.

Ayes: DeHart, Galbreath, Garrett, Pierce, Page.

ADJOURNMENT

Mr. Galbreath moved to adjourn the meeting at 9:30 p.m.

Mrs. Garrett Seconded the motion.

Ayes: Galbreath, Garrett, Pierce, Page, DeHart.

President

Treasurer