

CLARK-SHAWNEE LOCAL SCHOOL DISTRICT  
Clark County, Ohio

BOARD OF EDUCATION MEETING  
October 18, 2022  
6:30 p.m.  
Shawnee MS/HS Media Center

**AGENDA**

**I. OPENING**

- A. Call to Order**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Acceptance of Agenda**

**II. REQUEST AND CONCERNS OF THE GENERAL PUBLIC**

**Reminders Concerning Public Participation**

The Board welcomes and encourages the public to communicate with the Board on educational issues and school matters of community interest. The Board values public comment on such matters and seeks to provide the public with a meaningful opportunity to express points relative to such matters. Please note that the purpose of public participation is to give the public an opportunity to provide such comments, but the purpose is not for the Board to respond to any such comments. The Board will take all comments that are of an appropriate nature relative to educational issues and school matters of community interest under advisement and will respond in a manner the Board deems appropriate.

Please be advised that public participation may not be repetitive, obscene, and/or comments that constitute a true threat. Any such comments may be interrupted, warned, or terminated by the Board's presiding officer, and the Board's presiding officer may seek removal of any participant who does not observe reasonable decorum.

Also please be advised that public participation may not exceed three (3) minutes in length per participant. If you have a comment and/or question after the public participation period has closed, please submit your comment/question to the board in writing. Individuals desiring to participate in the public participation period must register on the sign-in sheet prior to the start of the meeting.

### III. ROUNDTABLE

#### E. Career Technology Center Update

Dr. Susan Page will update the Board of Education members on the activities of the Career Technology Center.

#### F. Assistant Superintendent Update

Mr. Brian Masser, Assistant Superintendent, will provide an update to the Board of Education.

#### G. Superintendent Update

Mr. Brian Kuhn, Superintendent, will provide an update to the Board of Education.

### Administrative Reports/Action Items

*The following items have been reviewed by the board members prior to the meeting. Discussion will be limited, but board action is required.*

### IV. TREASURER'S REPORT

---

#### ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL

Action by the Board of Education in "Acceptance of Consent Calendar" at this point of the agenda means that items H through L are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

---

**H. Signing of the Minutes of the Previous Meeting**

**I. Treasurer's Report and Condition of the Funds**

**J. Monthly Bills and Allowance of those that are in Order**

**K. Appropriation Modification**

**L. Establish Power of the Pen Membership Fees - \$50.00**

### V. LOCAL SUPERINTENDENT'S REPORT

---

#### ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL

Action by the Board of Education in "Acceptance of Consent Calendar" at this point of the agenda means that items M through N are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

---

## **M. Resignation**

Mrs. Elizabeth Nelson Coressel, Teacher, has submitted a letter of resignation for the purpose of retirement effective May 31, 2023.

Mrs. Rosina Matthies, Teacher, has submitted a letter of resignation for the purpose of retirement effective March 31, 2023.

Recommendation: To approve the above resignations.

## **N. Employment**

### Support Staff

Mr. John Arenas as an Aide for the 2022-2023 school year. [Current Assignment: District ILP]

Ms. Lindsey Estridge as Bus Driver for the 2022-2023 school year effective October 14, 2022.

Mrs. Nancy Holt as Latchkey Aide for the 2022-2023 school year. [Current Assignment: Shawnee ES]

Mrs. Caitlin Parks as Latchkey Aide for the 2022-2023 school year. [Current Assignment: Shawnee ES]

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

### Additional Duty (Certified)

Mrs. Cynthia Barnes as High School Basketball Cheerleading Coach for the 2022-2023 school year.

Mr. Jeff Bumgardner as High School Powerlifting Coach for the 2022-2023 school year.

Mr. Jeff Collins as After School Tutor for the 2022-2023 School Year.

Mr. Darren Kaiser as Detention Monitor for the 2022-2023 School Year.

Mr. Jason Mattern as Middle School Girls Basketball Coach for the 2022-2023 school year.

Mrs. Carrie McGuire as Swimming, Varsity Head Coach for the 2022-2023 school year.

Mr. Mark Myers as After School Tutor for the 2022-2023 School Year.

Mr. Steve Sexton as Varsity Wrestling Assistant Coach for the 2022-2023 school year.

Mr. Andrew Tincher as Varsity Basketball Assistant Coach for the 2022-2023 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

#### Additional Duty Support Staff

***The following supplemental positions for the pupil activity programs in the Clark-Shawnee Local School District were first offered to those employees of the District who are licensed individuals and no such employee applied and was qualified to fill the position such that the position was accepted by any such employee. The Board then advertised the position as available to any licensed individual who is qualified to fill it and who is not employed by the Board, and no such person has applied for and accepted the position. Thus, the Board resolved to employ the following non-licensed individuals to fill the following supplemental position.***

Mr. James Ballard as Varsity Girls Basketball Assistant Coach for the 2022-2023 school year.

Mrs. Tiffany Cotrell as Cheerleading Competition Co-Advisor for the 2022-2023 school year.

Mrs. Tiffany Cotrell as Middle School Basketball Cheerleading Advisor for the 2022-2023 school year.

Mr. Jonathan Earles as Middle School Boys Basketball Coach for the 2022-2023 school year.

Mrs. Mallory Krouse as Cheerleading Competition Co-Advisor for the 2022-2023 school year.

Mr. Luke Matthews as Middle School Wrestling Head Coach for the 2022-2023 school year.

Mr. Jake Mershon as Varsity Wrestling Head Coach for the 2022-2023 school year.

Mr. John Oliver as Boys Bowling Coach for the 2022-2023 school year.

Mr. Derek Tincher as Varsity Basketball Assistant Coach for the 2022-2023 school year.

Mr. Jeffrey Volbert as Middle School Girls Basketball Coach for the 2022-2023 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

#### Substitutes

Ms Lindsey Estridge as Substitute Bus Driver for the 2022-2023 school year.

Recommendation: To employ the above individual on an as-needed basis.

#### Volunteers

Mr. Blake Garberich as Boys Basketball Volunteer Coach for the 2022-2023 school year.

Recommendation: To approve the above individual on an as-needed basis.

---

#### **ACCEPTANCE OF CONSENT CALENDAR – RESOLUTIONS/MISCELLANEOUS**

Action by the Board of Education in "Acceptance of Consent Calendar" at this point of the agenda means that items O through T are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

---

#### **O. Contract for Transportation Routing Software**

Mr. Brian Kuhn is recommending the district enter a contract with Tyler Technologies for the purpose of migrating to and updating the Versatrans Routing Software. The initial cost is \$21,900.00 for FY 24 and an estimated annual cost of \$13,300.00 thereafter.

Recommendation: To approve the above contract.

#### **P. Contract for Transportation Tracking/Routing Hardware**

Mr. Brian Kuhn is recommending the district enter a contract with Tyler Technologies for the purpose of implementing the Tyler Drive Tracking/Routing System. The initial cost is approximately \$53,000.00 for FY 24 and an estimated annual cost of \$5,700.00 thereafter.

Recommendation: To approve the above contract.

### **Q. Establishment of Non-Curricular Clubs**

Mr. Chad Mossing is requesting permission to establish Fellowship of Christian Athletes as a non-curricular club for the 2022-2023 school year.

Mr. Chad Mossing is requesting permission to establish YoungLife as a non-curricular club for the 2022-2023 school year.

### **R. Resolution to Approve the Sale of the Possum Property**

WHEREAS, on June 21, 2022, the Clark-Shawnee Local School District Board of Education (“Board”) took official public action, pursuant to Ohio Revised Code Section 3313.41 as well as Clark-Shawnee Local School District Board of Education Policy 7300, Disposition of Real Property/Personal Property, determining it to be in the best interests of the Clark-Shawnee Local School District, to dispose of vacant land owned by the Clark-Shawnee Local School District Board of Education (“Board”), [Clark County Auditor Parcel No. 3000600002100022 consisting of 7.920 gross acres: .78 acre right of way and 7.14 net useable acres] located at located at 2589 S. Yellow Springs Street, Springfield, Ohio 45506, (hereinafter referred to as “Possum Property”), by way of public auction pursuant to Ohio Revised Code Section 3313.41(A); and

WHEREAS, also pursuant to the Board’s official public action on June 21, 2022, the Board established the fair market value of the Possum Property, based on certified appraisal, to be one hundred thirty thousand dollars (\$130,000); and

WHEREAS, also pursuant to the Board’s official public action on June 21, 2022, the Board authorized the engagement of GovDeals as licensed auctioneers for the auction of the Possum Property on the terms as presented by way of Memorandum of Understanding and Online Sale Terms and Conditions; and

WHEREAS, GovDeals conducted the public auction of the Possum Property, which concluded on September 29, 2022, with the final bid of eighty-four thousand five hundred dollars (\$84,500); and

WHEREAS, pursuant to the same official public action of the Board on June 21, 2022, the Board declared that if the public auction of the Possum Property was not successful,

the Board reserved the right to sell such property at a private sale in accordance with the provisions of Ohio Revised Code Section 3313.41 and applicable Board Policies; and

NOW THEREFORE BE IT RESOLVED, by the Clark-Shawnee Local School District Board of Education (“Board”) that the Board acts to accept the final bid of eighty-four thousand five hundred dollars (\$84,500) at public auction for the successful sale of the Possum Property;

BE IT FURTHER RESOLVED, that the Board hereby authorizes its President, Superintendent and Treasurer to engage in all activities, and to execute all documents on the Board’s behalf, as required for the sale, closing, and transfer of title by quit claim deed of the Possum Property to the successful bidder forthwith and consistent with the Online Sale Terms and Conditions of the Memorandum of Understanding with GovDeals.

Recommendation: To approve the above resolution.

#### **S. Resolution to Approve the Sale of the Reid Property**

WHEREAS, on June 21, 2022, the Clark-Shawnee Local School District Board of Education (“Board”) took official public action, pursuant to Ohio Revised Code Section 3313.41 as well as Clark-Shawnee Local School District Board of Education Policy 7300, Disposition of Real Property/Personal Property, determining it to be in the best interests of the Clark-Shawnee Local School District, to dispose of vacant land owned by the Board, [Clark County Auditor Parcel No. 3000700016201017 consisting of 10.00 gross acres: .96 acre right of way and 9.04 net useable acres] located at 3640 N. High Street, Springfield, Ohio 45505, (hereinafter referred to as “Reid Property”), by way of public auction pursuant to Ohio Revised Code Section 3313.41(A); and

WHEREAS, also pursuant to the Board’s official public action on June 21, 2022, the Board established the fair market value of the Reid Property, based on certified appraisal, to be one hundred sixty thousand dollars (\$160,000); and

WHEREAS, also pursuant to the Board’s official public action on June 21, 2022, the Board authorized the engagement of GovDeals as licensed auctioneers for the auction of the Reid Property on the terms as presented by way of Memorandum of Understanding and Online Sale Terms and Conditions; and

WHEREAS, GovDeals conducted the public auction of the Reid Property, which concluded on September 29, 2022, with the final bid of one hundred ninety-six thousand dollars (\$196,000); and

WHEREAS, pursuant to the same official public action of the Board on June 21, 2022, the Board declared that if the public auction of the Reid Property was not successful, the Board reserved the right to sell such property at a private sale in accordance with the provisions of Ohio Revised Code Section 3313.41 and applicable Board Policies;

NOW THEREFORE BE IT RESOLVED, by the Clark-Shawnee Local School District Board of Education (“Board”) that the Board acts to accept the final bid of one hundred ninety-six thousand dollars (\$196,000) at public auction for the successful sale of the Reid Property;

BE IT FURTHER RESOLVED, that the Board hereby authorizes its President, Superintendent and Treasurer to engage in all activities, and to execute all documents on the Board’s behalf, as required for the sale, closing, and transfer of title by quit claim deed of the Reid Property to the successful bidder forthwith and consistent with the Online Sale Terms and Conditions of the Memorandum of Understanding with GovDeals.

Recommendation: To approve the above resolution.

**T. Amended Resolution to Authorize the Public Auction of the Kindergarten Village Property**

WHEREAS, pursuant to Ohio Revised Code Section 3313.41 as well as Clark-Shawnee Local School District Board of Education Policy 7300, Disposition of Real Property/Personal Property, the Board is authorized to dispose of real and personal property that it owns in its corporate capacity, the value of which exceeds ten thousand dollars (\$10,000); and

WHEREAS, the Board previous passed Resolution 2022-1294 at the Board’s regular public meeting held on August 16, 2022, authorizing the disposal of a vacant school facility [consisting of 6,596 square feet] owned by the Clark-Shawnee Local School District Board of Education (“Board”), [Clark County Auditor Parcel No.s 3000700025000047, 30007000250000108 and 3000700025000046 consisting of 5.335 gross acres: 0.140 acre right of way and 5.190 net useable acres] located at 3835 Old Clifton Road, Springfield, Ohio 45502, (hereinafter referred to as



“Kindergarten Village Property” or “Property”) which is Property no longer needed for school purposes by the Clark-Shawnee Local School District; and

WHEREAS, on August 30, 2022, the Board subsequently received the official title work prepared by the title company engaged to perform preliminary title work on the Kindergarten Village Property in preparation for proper disposal in accordance with the Board’s Resolution 2022-1294; and

WHEREAS, upon review of the official title work received on August 30, 2022, it was determined that the address information in the April 7, 2022, certified appraisal of the Kindergarten Village Property that was used for purposes of the Board Resolution 2022-1294 authorizing disposal of the Kindergarten Village Property was slightly inaccurate; and

WHEREAS, the Board seeks to correct this error through this Resolution so that information published and/or otherwise made available to the public regarding the auction of the Kindergarten Village Property is fully accurate; and

WHEREAS, the Board will engage the services of a licensed auctioneer as provided for under Ohio Revised Code Chapter 4707 as well as rules and regulations of the Ohio Department of Agriculture to conduct such auction; and

WHEREAS, the responsibilities of said licensed auctioneer with respect to the sale of the Kindergarten Village Property shall include any and all required advertising for the public auction of the Kindergarten Village Property, and all other duties and responsibilities of a licensed auctioneer pursuant to Ohio Revised Code Chapter 4707 as well as rules and regulations of the Ohio Department of Agriculture, and as set forth in documents of memorandum of understand between the Board and the licensed auctioneer;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Clark-Shawnee Local School District as follows:

1. The Board hereby declares the official address of the Kindergarten Village Property that will be auctioned in accordance with the Board’s Resolution 2022-1294 passed by the Board at the Board’s regular public meeting on August 16, 2022, is 3858 Old Clifton Road and 3825 Old Clifton Road, Springfield, Ohio 45502, and that this declaration being made in accordance with the official title work prepared for the Board and received by the Board on

August 30, 2022, for purposes of the anticipated auction of the Kindergarten Village Property;

2. The Board further declares that the Kindergarten Village Property will be subject to auction through a single bid for the Property, including any remaining contents found in the vacant school facility located at the 3858 Old Clifton Road address, despite the fact that the Property consists of three parcels of real estate, and two separate addresses. The parcels are adjacent and included as one Property for purposes of the auction;
3. The Board authorizes the engaged licensed auctioneer, Liquidity Services Operations LLC dba GovDeals, Inc., per the terms as presented in the Memorandum of Understanding documents presented, to perform any and all responsibilities of a licensed auctioneer under Ohio Revised Code Chapter 4707 and rules and regulations of the Ohio Department of Agriculture with respect to the public auction of the Kindergarten Village Property, including any and all required advertising for the public auction of the Kindergarten Village Property in accordance with the provisions of the Memorandum of Understanding;
4. The Board hereby authorizes its Superintendent and Treasurer to engage in all necessary processes and to prepare such documentation as necessary to effectuate the auctions and to proceed with such auctions forthwith;
5. The Board hereby authorizes its President and Treasurer to execute and deliver deeds or other necessary instructions of conveyance including title to complete any and all sales at public auction;
6. The Board hereby declares that if the public auction described herein is not successful in selling the Kindergarten Village Property, the Board reserves the right to sell such property at a private sale in accordance with the provisions of Ohio Revised Code Section 3313.41 and applicable Board Policies.

Recommendation: To approve the above resolution.

**U. Appointment of District Representative to the Springfield-Clark CTC**

**V. Facility Project Updates & Discussion**

## **W. Executive Session**

## **X. Report Section**

1. Meeting Minutes
2. Financial Data
3. Discipline Reports
4. Letters of Resignation
5. Policies for Approval During the November Regular Meeting

Mr. Brian Kuhn  
Superintendent  
October 18, 2022