



Board of Education


Bridgewater-Raritan Regional School District

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Peter F. Starrs
School Business Administrator/Board Secretary

To: Board of Education Members

From: Peter F. Starrs, Business Administrator 

Subject: Recommendation of Award for Transportation Consulting Services

Date: October 17, 2022

Pursuant to NJSA18A:18A-4.5, I am recommending the award for Transportation Consulting Services be made to The Center for Effective School Operations, 615 First Avenue NE, Suite 115, Minneapolis, MN 55413 in the amount of \$31,000.00. If Board approved, this contract shall commence effective immediately.

A RFP was developed with specifications and requirements that would best meet the needs of the district as created by central office administration and the Transportation Department.

The RFP was publicly advertised on August 31, 2022. The RFP's were due on September 22, 2022. We received a total of 4 responses. The responses were from the following vendors:

1. Gauge Precision Consulting
2. The Center for Effective School Operations
3. Transpar Group, Inc.
4. Transportation Advisory Services

As Gauge Precision Consulting significantly exceeded our financial constraints, they were removed from consideration. The remaining three vendors were invited for virtual meetings on October 6, 2022 to present their firms proposal, experience and approach with the evaluation committee.

The members of the evaluation committee were:

1. Bob Beers, Superintendent
2. Peter Starrs, School Business Administrator
3. Kevin Lomski, Assistant School Business Administrator
4. Cathy Assante-Sobel, Transportation Coordinator
5. Patti Wilson, Purchasing Coordinator

Each committee member completed the ranking of the three vendors based on the evaluation criteria included with the RFP. The criteria were scored on a 10-point scale by each committee member and then weighted per the rubric. The results were then compiled and totaled with the following results:

- 1. The Center for Effective School Operations 43.5 points
- 2. Transpar Group, Inc. 39.5 points
- 3. Transportation Advisory Services 33.8 points

The recommendation for contracting with The Center for Effective School Operations is based on them receiving the highest score.

Should you require further explanation feel free to contact me.

Evaluation Criteria:

	<u>Category</u>	<u>Value Points</u>
<u>I.</u>	<u>Technical Criteria</u>	30
<u>II.</u>	<u>Management Criteria</u>	40
<u>III.</u>	<u>Cost Criteria</u>	30