



# COMMON APPLICATION WORKSHOP

Navigating the Common Application

# AGENDA

## Key Terms

## Create Common Application Account

- Add Colleges
- Explore sections
- Complete FERPA Waiver

## Naviance and College Applications

- Adding colleges
- Requesting letters of recommendation
- Link Naviance to Common Application
- Requesting transcripts

## Navigate Common Application



## COMMON APP EXPLAINED

- A college application tool designed to make applying to college faster and easier.
- Only need to use one system to apply to multiple schools.
- Two parts- a set of common questions and college specific questions.
- Over 900 college and universities use Common App
- 440 without app fees
- 730 test optional/flexible

## KEY TERMS- FINANCIAL

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**Application fee-** the fee a college charges to apply to their institution. Amount varies. May be eligible for fee waiver. A fee waiver is a request to the college to remove the application fee.

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**FAFSA-** The Free Application for Federal Student Aid is used to determine your eligibility for federal, state, and college-sponsored financial aid. This includes grants, educational loans, and work-study programs.

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**Financial aid-** Funding in the form of grants and loans to help you pay for education-related expenses including tuition, room and board, textbooks, and supplies for college.

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**CSS Profile-** the CSS Profile is required by many private colleges and universities to determine your eligibility for non-government financial aid.

## KEY TERMS- RECORDS

FERPA- The Family Educational Rights and Privacy Act is a federal law that protects your education records.

School Report- A form submitted by your high school counselor to provide basic information about your academic performance.

Mid-year report- Submitted by your counselor, this form usually summarizes your academic performance through the middle of your final year of high school.

Final report- A form submitted by your high school counselor that typically summarizes your academic performance from freshman year to the end of your senior year of high school. The final report is the last form that your counselor will submit along with your final transcript.

Transcript- Documentation to prove which courses you've taken and the grades you received for those courses.

## KEY TERMS

**Essay-** The personal essay or personal statement within the Common Application give you the chance to tell your story and to show off your writing skills. Not every college requires the essay and you can filter by this requirement in the College Search tab in Common App.

**Writing Supplement-** Not required by every college, these are additional writing prompts asked as part of the college specific questions. The Writing Supplement can only be submitted once your application to that college has been submitted.



Counselor recommendation- a broad-based assessment written by your counselor to address things like your academic, extracurricular, and personal characteristics.



Teacher- a type of recommender that has taught you in a specific subject and can speak to your performance in their class.



Other recommender- A type of recommender that lets you invite coaches, employers, etc. to support your application for admission. Be sure to check the college's requirements.



Evaluation- A writing prompt that your teachers and non-academic recommenders can use to elaborate on what they think colleges should know about you.

## KEY TERMS- RECOMMENDATIONS



## KEY TERMS: TYPES OF ADMISSION

Early action (EA)- An application process to apply and receive a decision earlier than the regular decision notification date. Unlike early decision (ED), EA is non-binding and you have no obligation to enroll.

Early decision (ED)- A binding application process by which you can commit to enrolling in a certain college if you're admitted. You can apply to other colleges, but only apply ED to 1 college. If admitted, you must withdraw your other applications.

Regular decision- An application process by which students apply by published deadlines, with promise of receiving an admissions decision no later than April 1 of their senior year. \*Check scholarship deadlines

Rolling decision- An application process by which institutions accept and respond to applications on a continual basis.

First-year- You are a first-year applicant if you will be completing high school this academic year or if you have never enrolled at a college or university.



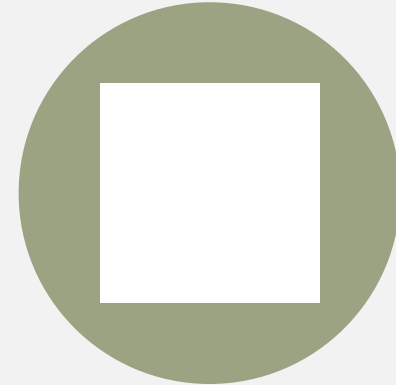
## CREATE COMMON APP ACCOUNT



LEARN HOW TO  
NAVIGATE COMMON APP



VIEW COLLEGE  
REQUIREMENTS



SIGN FERPA WAIVER

# NAVIANCE

1

Log in to Naviance via clever.

2

Access tools:

- Go to about me, documents shared with me.

3

Access letter of rec surveys

- Go to planner and then tasks.

4

Add at least one college

- Go to colleges and colleges I am applying to.

## NAVIANCE

- Match accounts
  - Navigate to Colleges I'm Applying to and match accounts
- Learn how to request transcripts- both college and scholarship
- Learn how to request letters of recommendation



# QUESTIONS

- Please complete our short survey