

## How to View Report Cards in Home Access Center

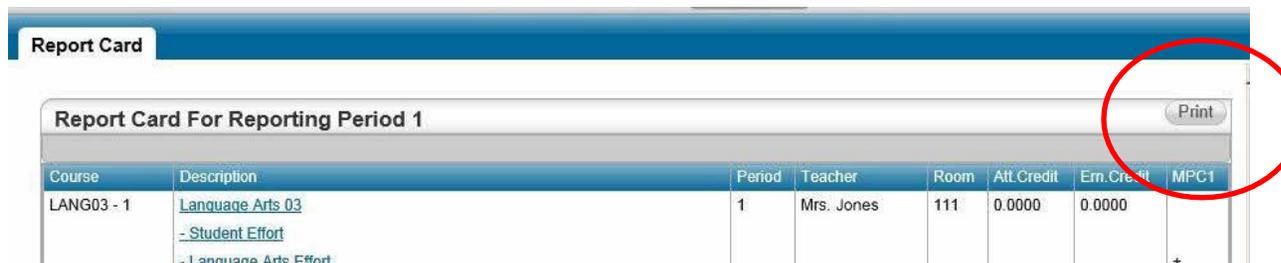
Log into Home Access Center with your username and password. This is the same account used to access the First Week of School Web Portal. The address for Home Access is <http://pldhomeaccess.spihost.com>

Please contact [hac@parklandsd.org](mailto:hac@parklandsd.org) for questions about Home Access Center passwords.

The report card is available to view in the Grades screen. Click the Grades icon to open the report card page.



The report card screen opens. To view the report card in a pdf format, find the Print button on the top right of the screen and click to create a printable view of your child's report card.

A screenshot of the 'Report Card' screen. The title bar says 'Report Card'. Below it, a sub-header reads 'Report Card For Reporting Period 1'. A 'Print' button is circled in red in the top right corner. Below the header is a table with the following data:

Course	Description	Period	Teacher	Room	Att. Credit	Em. Credit	MPC1
LANG03 - 1	<a href="#">Language Arts 03</a> <a href="#">- Student Effort</a> <a href="#">- Language Arts Effort</a>	1	Mrs. Jones	111	0.0000	0.0000	

After clicking the Print button, the report card will be converted to pdf format. It may take several minutes to complete the process.