



**Minutes of a Work Session, October 13, 2022
Novi Community School District
Board of Education**

A Work Session of the Board of Trustees of Novi Community School District was held Thursday, October 13, 2022, beginning at 5:00 PM.

Present: Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy, and Mrs. Roney
by Roll Call Vote

Absent:

PLEDGE OF ALLEGIANCE

Members of the audience joined with the Board in the Pledge of Allegiance.

COMMENTS FROM THE AUDIENCE

There was one comment from the audience.

BOARD AND SUPERINTENDENT ROLES AND RESPONSIBILITIES

The Board reviewed and discussed the roles of the Board and the roles of the Superintendent and how they work together to form the District's leadership team.

BOARD PROCESSES AND PROCEDURES

A. Board Norms of Collaboration

The Board reviewed and discussed a list of examples of norms of collaboration. It was recommended that a number of these norms replace the Code of Ethics in the Board Operating Procedures.

B. Board Agenda Structures

The Board reviewed their typical agenda outline and discussed moving the items into a different line-up that made more sense.

C. Board Meeting Schedule

The Board took a look at their existing Board meeting schedule and decided to streamline the dates that would create cohesiveness with the committee schedule.

D. Board Committee Structures

The Board reviewed the qualities of an effective committee, the traditional committee of the whole structure, and administrative committees. They drafted a schedule that was all inclusive of the Board meetings, committee of the whole, and administrative committees and will bring it to the October 20, 2022 Board meeting for information and discussion.

E. Superintendent Evaluation

The Board reviewed and compared a Superintendent Evaluation Template versus what the Board has used in the past.

F. Board and Superintendent Communications

Mr. Mainka went over the communication schedule that he has been following and how other modes of communications should happen.

No action was taken by the Board at this meeting.

The Work Session adjourned at 7:05 PM. The next regular meeting of the Board is scheduled for October 20, 2022 at 7:00 PM, at the Educational Service Building.

Bobbie Murphy, Secretary