

SENECA FALLS CENTRAL SCHOOL DISTRICT

October 6, 2022 Board of Education Meeting

Robert McKeveny Board/Training Room

6:00 PM

Deborah Corsner Anthony Ferrara, Cara Lajewski, Matthew Lando, Denise Lorenzetti, Joseph McNamara, Michael Mirras, Joell Murney-Karsten, Heather Zellers

BOE Members Absent

None

Others Present

Dr. Michelle Reed. James Bruni, Janet Clendenen, James Marley, Tonjia Ticconi, Jess Valentin and Wendy Crane

Joseph McNamara called the meeting to order at 6:00 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Approval of Agenda

Joseph McNamara asked for a motion to approve the agenda as listed.

Joell Murney-Karsten made the motion, seconded by Michael Mirras.

Yes 9 No 0 Abstain 0 Motion carried

Approve or Amend

Board of Education Minutes

August 29, 2022 Special Meeting

Joseph McNamara asked for a motion to approve the Board of Education Special Meeting Minutes dated August 29, 2022.

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 9 No 0 Abstain 0 Motion carried

August 29, 2022 Executive Session Minutes

Joseph McNamara asked for a motion to approve the Board of Education Executive Session Minutes dated August 29, 2022.

Anthony Ferrara made the motion, seconded by Denise Lorenzetti.

Yes 9 No 0 Abstain 0 Motion carried

September 15, 2022

Joseph McNamara asked for a motion to approve the Board of Education minutes dated September 15, 2022.

Matthew Lando made the motion, seconded by Deborah Corsner.

Yes 9 No 0 Abstain 0 Motion carried

Treasurer's Report

None at this time

Extra-Curricular Treasurer's Report

Joseph McNamara asked for a motion to approve the Extra-Curricular Treasurer's Report for August 2022.

Denise Lorenzetti made the motion, seconded by Matthew Lando.

Yes 9 No 0 Abstain 0 Motion carried

Recognitions, Celebrations and Presentations.

NYSSBA Recognition

Dr. Reed recognized the following Board members for their service through New York State School boards Association (NYSSBA), Cara Lajewski and Heather Zellers.

Cara Lajewski was recognized for having earned a Level 3 Board Mastery Award which includes recognition in the NYSSBA On Board newspaper as well as the following items:

- Certificate for a Free One-Day Event (excluding Convention or Convention-related events)
- Certificate of Recognition
- Commemorative Padfolio

Heather Zellers was recognized for having earned a Level 4 Board Lifetime Achievement Award which includes recognition in the NYSSBA On Board newspaper as well as the following items:

- Certificate for a Free Registration to our Annual Convention & Education Expo Event
- Certificate of Recognition
- Commemorative Plaque
- Executive Pen Set

Congratulations to both and thank you for all that you have done for the district.

Support Staff

New Employee Recognition

(\*not present at meeting)

Dr. Reed read the names of the Seneca Falls Support Staff new employees and introduced the new employees who were present at the meeting. Dr. Reed welcomed Jessica Valentin and Tonjia Ticconi to the district.

|                   |                             |
|-------------------|-----------------------------|
| Robert Wood*      | Audio-Visual Technician     |
| Lisa Lawler*      | Teacher Aide                |
| Amanda Pickering* | Teacher Aide                |
| Jessica Valentin  | Teacher Aide                |
| Tonjia Ticconi    | School Bus Driver           |
| Marnie Impastato* | Computer Network Specialist |

|                    |                    |
|--------------------|--------------------|
| Holly Stackus*     | Teacher Aide       |
| Doreen Anglim*     | Teacher Aide       |
| Callie Lindsey*    | Teacher Aide       |
| Casey McCutcheon*  | Teacher Aide       |
| Sarah Lambert*     | Teacher Aide       |
| Anna La Rocca*     | Teacher Aide       |
| Brianna Jones*     | Teacher Aide       |
| Tanya Beach*       | Teacher Aide       |
| Morgan Doane       | Teacher Aide       |
| Cassandra Shaffer* | Cashier/FSH        |
| Ashley Helmicki*   | Cashier/FSH        |
| Tiffany Rose Nye*  | School Bus Driver  |
| James Clark*       | School Bus Monitor |
| Keara Filoso*      | School Bus Monitor |

Administrator Report  
Janet Clendenen, Frank Knight School

Janet Clendenen reported on the following:

- Summer Learning Camp for K-2 students was held on July 12-August 4. Nineteen students participated (9-Kindergateners, 6-1<sup>st</sup> graders, 4-2nd graders). Transportation and meals were provided. The goal and purpose of the camp was to assist students with retaining what was learned during the 21-22 school year to reduce the summer slide.
- Summer Reading Program for students in grades 1 and 2, July 19-August 18. Seven students participated (3-2nd, 4-1st). Transportation and meals were provided.
- A Pre-K informational meeting was held on Wednesday, August 24In an effort to provide the Pre-Kindergarten families with information about the Pre-Kindergarten program on Wednesday, August 24. We had 30 parents attend. They represented 21/36 of our Pre-K students. Parents learned about the building procedures, schedules, expectations, and the Pre-K curriculum.
- A Pre-K Meet and Greet was held on Monday, August 29. Pre-K students and their families were invited to meet their teacher, see their classroom and meet their classmates. Thirty three out of thirty six families participated Thank you to our Pre-K Team (Mrs. Morrell, Mrs. Shumway, Mrs. Allen and Ms. Lambert) for providing this unique and beneficial opportunity for our students and families.
- Kindergarten Orientation took place on Tuesday, August 30. Orientation was held in two groups at two times to provide a smaller teacher/student ratio. Fifty six out of seventy families of our kindergarten students attended orientation.
- Superintendent Conference Days
  - Building information pertaining to PBIS and MTSS was shared with faculty/staff.
  - Staff were provided the training on the new Box Lights and received updates on grade level curriculum adjustments that were made during summer work days.
  - Professional Development for our classroom, reading, and special education teachers on our new Fountas and Pinnell Benchmarking Assessment. The professional development provided all staff with the opportunity to learn about the administration of the assessment, how to analyze running records, and ultimately prepared them for their first administration.
- Student Enrollment: 286 students enrolled.
- BLUE Updates:
  - PBIS Team presented BLUE information at grade level meetings during the first week of school.
  - Mrs. Tompkins and Mrs. Moulton presented at the transportation department's staff meeting to ensure that information about BLUE bus behavior and expectations were clearly communicated with drivers and drivers were given the opportunity to ask questions. Drivers will once again issue BLUE bus tickets to students demonstrating BLUE bus behaviors.
- School Supply Donations: Thanked the United Way and the Trinity Church for their generous donation of school supplies.
- Curriculum night was held for families of 1st and 2nd graders on Thursday, September 15. Families learned about grade level curricula and expectations.
- Literacy Professional Development:
  - Our Frank Knight reading team provided our classroom teachers and special education teachers with Guided Reading professional development. The PD focused on the components of Guided Reading. Thank you to Mrs. Mull, Mrs. Barker, and Mrs. Sargent for providing this well planned PD.
- Community Partnership/Family Time Box
  - Pre-K families participate in the Family Time Box project sponsored by the United Way of Seneca County.
  - The purpose of the project is to promote family time by putting electronics away. The boxes consist of activities, recipes, and ideas for families to spend time together. Monthly packets will be provided by the Seneca County United Way.
- Pre-Kindergarten Update
  - Thank you to the Pre-K team (Mrs. Morrell, Mrs. Shumway, Mrs. Allen and Ms. Lambert) for their countless hours and extraordinary degree of effort, patience, and professionalism they have devoted to our Pre-Kindergarten program.
  - Mrs. Shumway and Mrs. Morell devoted numerous hours of their own time on classroom set up to ensure the rooms were ready for our youngest learners.
  - This team has worked tirelessly to assist with every element of welcoming our families to the Frank Knight School Community. This included Mrs. Morrell and Mrs. Shumway attending

our Informational Session as well as hosting the Pre-K Meet and Greet. They met with families who couldn't attend the Meet and Greet or Informational Session.

- The Team meets with building administration regularly to ensure that we are providing a high quality Pre-K program.
- Pre-K students participate in building events and activities and receive weekly Social Emotional Learning instruction with our school social worker, Mrs. Tompkins.
- PTO News
  - Welcomed new presidents, Holly Stackus and Lizzy Telvock, new treasurer Kim Brady. The PTO organized the Scholastic Book Fair (9/26-9/30).
  - The PTO generously donated book fair credits of \$100.00 to our new teachers and \$200.00 to each Pre-K teacher. All teachers received a Scholastic gift certificate to use towards a book fair purchase. Thank you to the volunteers who came in to assist at the book fair. The PTO is currently planning a Trunk or Treat event for Frank Knight students and their siblings on Saturday, October 22.

#### Public Comment

The Seneca Falls Board of Education welcomes public comment. Speakers may comment on matters related to agenda items specifically or district matters generally. No speaker will be permitted to speak for longer than three (3) minutes. All speakers and observers are to conduct themselves in a civil manner. Obscene language, defamatory statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated. In the unlikely event the meeting becomes unruly, the board will recess the meeting and return once order has been restored.

The Board will not permit any discussion involving specific, individual district personnel or students. Persons wishing to discuss matters involving individual district personnel or students should follow the community chain of contact.

Persons making comments during public comment period at a Board meeting will address remarks to the President and may direct questions or comments to Board members or other district officials only upon the approval of the President but commenters should not expect to engage in discussion with the Board.

Questions and comments from the public concerning matters which are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation.

Wendy Crane was present for public comment. Wendy addressed the Board regarding uniforms for students and the bathroom signage in the elementary schools.

#### Committee Reports Facilities Committee

Michael Mirras reported that the facilities committee held a meeting on Sept. 22, 2022. For any firm interested in a walk-through of the district. Dr. Reed did an overview presentation of some of the projects district would like to see done in the future. After the presentation, a tour of the school buildings was given. The committee held a walk-through of the rooms that are of general concern. Nine firms responded to the RFP. The committee will now narrow the number of firms down to three (3). Matthew Lando was asked to look at the proposals because of his expertise. All board members are encouraged to look at the proposals. The next meeting is on October 11, 2022 when the committee will narrow down the proposals. Interviews will be held on Oct. 20, 2022

#### Information Warrants

#### 08/01/2022- 08/31/2022

|                |              |
|----------------|--------------|
| Warrant #9 (A) | \$ 51,860.83 |
| Warrant #10(A) | \$ 23,189.44 |
| Warrant #13(A) | \$ 23,596.01 |
| Warrant #14(A) | \$615,040.89 |
| Warrant #17(A) | \$671,586.44 |
| Warrant #4 (C) | \$ 14,937.56 |
| Warrant #5 (C) | \$ 2,398.85  |
| Warrant #6 (C) | \$ 1,009.84  |
| Warrant #7 (C) | \$ 12,090.27 |
| Warrant #3 (F) | \$ 35,435.83 |
| Warrant #4 (F) | \$ 932.11    |
| Warrant #3 (H) | \$ 5000.00   |

#### Business Administrator

James Bruni reported that the district has received the external audit in draft form and that he will reach out to the Audit Committee to schedule a meeting to review it.

The Generate NY Community Solar III, LLC pilot payment was received.

The creation of a new position-School Bus Driver Trainee- was introduced to streamline the training process. This position will not require DOT fingerprinting until the trainee becomes a bus driver. The school bus driver trainee position allows potential drivers to get ready for the DOT test. Trainees will not be near students. The district received the first FEMA payment of \$17,000.00. There are two other projects waiting approval.

#### Superintendent Report

Dr. Reed reported that the DEI and Steering Committees had met. Attendance was good and hopes that it continues. Dr. Reed will send out a doodle to see what days and times best suits the committee members.

Dr. Reed provided a link for the Board members to review the architect RFPs. She stated that the RFPs are quite lengthy. Dr. Reed created a chart for the board members that bullet the highlights of the RFPs and a rubric to evaluate the RFPs. The RFPs will be narrowed down at the next Facilities Committee meeting.

BOE President Report

Joseph McNamara reported that he had the NYSSBA proposed resolutions. He asked if the Board was okay with him voting on the proposals or would the Board like to review the proposals. Cara Lajewski asked if there were any propositions that were voted on in a great disparity. Joseph McNamara stated that for the most part, they were not. The Board members were informed that there was going to be a NYSSBA Virtual Business Meeting on Oct. 17, 2022 to discuss and consider these resolutions at this meeting. The Board members were also informed that Four County School Board Association is holding General Meeting (roundtable discussion) on October 18, 2022.

BOE Member Comments

Heather Zellers provided information to the Board members regarding “Healthy School Meals for All” national initiative.

Heather Zellers also informed the Board members that Doug Jones, one of the district’s teachers, will be presenting at the Rural Schools Association’s Winter Conference in December in Saratoga Springs, NY.

Important Dates to Remember

- Oct. 10 - No School-Columbus Day
- Oct. 18 – Four County SBA-Professional Development Meeting
- Oct. 19- Gr. 6-12 Band Concert
- Oct. 20-Board of Education meeting/Homeschool presentation
- Oct. 26- Gr. 6-12 Chorus Concert
- Oct. 27-29 -NYSSBA Annual Convention

Consent Agenda  
Retirements/Resignations  
 SFEA-None at this time.  
 SFSSA-None at this time.

Appointments  
Professional Appointments

The Board of Education of the Seneca Falls Central School District, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Dr. Michelle Reed, Superintendent of Schools, hereby appoints the following: *(Probation dates are tentative and conditional only. Except to the extent required by the applicable provisions of Education Law sections 2509, 2573, 3212 and 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time)*

Name: Kelli Ward  
 Position: Teaching Assistant  
 Certification: Teaching Assistant-Level I Certificate  
 Tenure: Teaching Assistant  
 Effective: 10/07/2022  
 Probation: 10/07/2022 through 10/06/2026  
 Base Salary: \$21,500

2022-2023 Annual Appointments

Be it resolved upon the recommendation of the Superintendent, the Board of Education does hereby make the following appointments for the 2022-2023 school year.

| Position               | Employee                        | Stipend  |
|------------------------|---------------------------------|----------|
| Freshman Class Advisor | Matt Bienvenue                  | \$452.00 |
| MS Play Advisor        | Kevin Rhinehart Nicholas Hebert | \$937.00 |

2022-2023 Bus Driver Bidding

Be it resolved upon the recommendation of the Superintendent, the Board of Education does hereby approve the following bus driver and bus monitor hours for the 2022-2023 school year.

| School Bus Driver | Hours                  |
|-------------------|------------------------|
| Aimee Bennett     | 5.75                   |
| Gerry Knox        | 6                      |
| Jeff Delong       | 5.25                   |
| Jessica Foulkrod  | 7.25                   |
| Jim Fairbanks     | 5.5                    |
| Jim Marley        | 6.5                    |
| Judy Fairbanks    | 5                      |
| Linda Bush        | 6                      |
| Mabel Roffe       | 5.5                    |
| Mary Ellen True   | M-TH - 6.25 & F - 5.75 |
| Mary Ridley       | 5.25                   |

| School Bus Driver  | Hours                        |
|--------------------|------------------------------|
| Molly Norsen       | 6.25                         |
| Nancy Rowles       | 5                            |
| Jacque Pethybridge | 5.25                         |
| Robert Wood        | 5                            |
| Ron Donk           | 5                            |
| Shawn Burns        | 5                            |
| Tonja Ticconi      | 5                            |
| Pete Eisenberg     | M & F - 7.25 & T,W,TH - 6.75 |
|                    |                              |
| Bus Monitor        | Hours                        |
| Kathy Arsenault    | 4.5                          |
| Dustin Bennett     | 4                            |
| James Clark        | 3.5                          |
| Jeaneth Dellefave  | 4.5                          |
| Keara Filoso       | 3.5                          |
| Sonya Jesmer       | 4.75                         |
| Jacki Konrad       | 4                            |
| Deanna Monaghan    | 4.5                          |
| Heather Stevens    | 4.5                          |
| Mykaela Turner     | 4                            |

#### Civil Service Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following civil service position(s) *(All appointments are conditional until paperwork is completed and fingerprints are cleared)*.

Name: Brianna Jones  
 Position: Teacher Aide  
 Effective: 09/19/2022  
 Probation: 09/19/2022 through 09/18/2023  
 Hours/day: 6  
 Hourly Rate of Pay: \$14.89

Name: Tiffany Rose Nye  
 Position: School Bus Driver  
 Effective: 09/19/2022  
 Probation: 09/19/2022 through 09/18/2023  
 Hours/day: 5  
 Hourly Rate of Pay: \$17.68

#### Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following substitute position(s) *(All appointments are conditional until paperwork is completed and fingerprints are cleared)*.

Name: Miranda Pipher  
 Position: Substitute Teacher  
 Certification: Early Childhood Education-Pending & Students w/ Disabilities B-Gr. 2-Initial Certification  
 Effective: 10/07/2022

Name: Lorraine Jones  
 Position: Substitute Teacher  
 Certification: Music Education-Permanent Certification  
 Effective: 10/07/2022

Name: Lindsay Stelljes  
 Position: Substitute Teacher  
 Certification: Childhood Education & Special Education-Pending  
 Effective: 10/07/2022

Name: Tanya Mack  
 Position: Substitute Teacher  
 Certification: Uncertified  
 Effective: 10/07/2022

Name: Brianna Jones  
 Position: Substitute Teacher  
 Certification: Uncertified  
 Effective: 10/07/2022

Name: Linda Rickerson  
 Civil Service Position: Substitute School Monitor  
 Certification: Uncertified  
 Effective: 10/07/2022

Probationary to Permanent

Be it resolved that upon the recommendation of the Superintendent that the Board of Education hereby approves the following probationary to permanent appointment.

| Employee      | Position     | Permanent Effective Date |
|---------------|--------------|--------------------------|
| Sylvia Morgan | Teacher Aide | 10/08/2022               |

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE Minutes:

09/12/2022 (1), 09/12/2022 (2), 09/13/2022 (1), 09/12/2022 (2), 09/14/2022 (1), 09/14/2022(2), 09/15/2022

Gifts and Donation

| Donor or Gift                        | Amount/Item | Account                | To be used for:   |
|--------------------------------------|-------------|------------------------|---|
| Generate NY Community Solar III, LLC | \$1,500.00  | A-2507                 | Purchase equipment associated with science, technology, engineering and mathematics |
| Seneca Falls Robotics Club           | \$300.00    | A2705-2020-450-01-0000 | Natalie Hare's STEM classes   |
| Seneca Falls Robotics Club           | \$300.00    | A2705-2020-450-05-0000 | Kristen Poole's Library STEM classes  |

Transportation Requests

Upon the recommendation of the Superintendent, the Board of Education approves the following requests for transportation for the 2022-2023 school year.

| Student            | Transport Request   |
|--------------------|---|
| Lillianna Villordo | Seneca Bible Baptist School, 1859 Auburn Road, Seneca Falls, NY |
| Ruben Villordo     | Seneca Bible Baptist School, 1859 Auburn Road, Seneca Falls, NY |

Joseph McNamara asked for a motion to approve the consent agenda as listed.

Deborah Corsner made the motion, seconded by Denise Lorenzetti.

Yes 9 No 0 Abstain 0 Motion carried

Old Business

Revise Effective Date

Joseph McNamara asked for a motion to revise the effective date of employment for Tanya Beach as presented:

Name: Tanya Beach  
Civil Service Position: Teacher Aide  
Effective Date: 10/11/2022  
Probationary period: 10/11/2022 through 10/10/2023  
Hourly Rate: \$14.89  
Hours per day: 6

Denise Lorenzetti made the motion, seconded by Michael Mirras.

Yes 9 No 0 Abstain 0 Motion carried

New Business

Policy-2<sup>nd</sup> Reading

Joseph McNamara asked for a motion that upon the recommendation of the Policy Committee, the Board of Education approves the second and final reading of the following policies:

- Policy 0115-Student Harassment
- Policy 5205- NEW Eligibility for Co-Curricular and Extra-Curricular Activities rev.July.2022
- Policy 5225-NEW Student Personal Expression rev.July.2022
- Policy 9150-Staff-Student Relations
- Policy-5300.30-Prohibited Student Conduct

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 9 No 0 Abstain 0 Motion carried

Agreements

Kara James, NYS Certified School Psychologist

Joseph McNamara asked for a motion approve the agreement between the Seneca Falls Central School District and Kara James, NYS Certified School Psychologist, for the 2022-2023 school year as presented.

Joell Murney-Karsten made the motion, seconded by Michael Mirras.

Yes 9 No 0 Abstain 0 Motion carried

Family Counseling Services of the Finger Lakes (FCSFL) Agreement for Trauma Therapist

Joseph McNamara asked for a motion approve the agreement between the Seneca Falls Central School District and Family Counseling Services of the Finger Lakes (FCSFL) Agreement for a Trauma Therapist, October 1, 2022 through September 30, 2023.

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 9 No 0 Abstain 0 Motion carried

Create Position

Joseph McNamara asked for a motion to create the following civil service position:

School Bus Driver Trainee (5 positions)

Joell Murney-Karsten made the motion, seconded by Deborah Corsner.

Yes 9 No 0 Abstain 0 Motion carried

Overnight Conference(s)  
Science Teacher Association of NYS  
Science Teacher Conference

Joseph McNamara asked for a motion to approve Mariam Harms, Mynderse Academy science education teacher, attend the Science Teacher Association of New York State- Science Teacher Conference in Syracuse, NY on Nov. 5-7, 2022 per the SFEA contract and Policy 9700-Staff Development.

Matthew Lando made the motion, seconded by Cara Lajewski.

Yes 9 No 0 Abstain 0 Motion carried

New York State Association of School Psychology Conference

Joseph McNamara asked for a motion to approve Kaitlyn Lutz, School Psychologist for the district, attend the New York State Association of School Psychology Conference in Uniondale, NY on Oct. 20-22, 2022 per the SFEA contract and Policy 9700-Staff Development.

Joell Murney-Karsten made the motion, seconded by Matthew Lando.

Yes 9 No 0 Abstain 0 Motion carried

2023 High School Theatre Conference

Joseph McNamara asked for a motion to approve Anna Luisi Ellis, Music Teacher, and Emily Kessler, Math Teacher, attend the 2023 High School Theatre Conference in Callicoon, NY, January 6-8, 2023 with Mynderse Academy students pending compliance with Policy 4531-Field Trips and Excursions.

Michael Mirras stated that Emily Kessler does the choreography for the school plays.

Michael Mirras made the motion, seconded by Denise Lorenzetti.

Yes 9 No 0 Abstain 0 Motion carried

Executive Session

Matters leading to the appointment of a particular person

Joseph McNamara asked for a motion to move into executive session at 7:08 pm to discuss matters leading to the appointment a particular person.

Michael Mirras made the motion, seconded by Deborah Corsner.

Yes 9 No 0 Abstain 0 Motion carried

Monica Kuney, District Clerk

Adjourn

Joseph McNamara asked for a motion to adjourn the meeting at 7:20 pm.

Michael Mirras made the motion, seconded by Denise Lorenzetti.

Yes 9 No 0 Abstain 0 Motion carried

Joseph McNamara, Board President