

Crisis Management Terminology: Types of Action

<p style="text-align: center;">Secure the Building</p> <div style="text-align: center;">  </div> <p>Building is locked and students are brought inside as a precaution. No one is allowed to enter or exit until status is lifted.</p> <p>Threat: External to facility</p> <p>Examples:</p> <ul style="list-style-type: none"> • Law enforcement activity near location • Reports of dangerous wildlife in the area <hr/> <p style="text-align: center;">Action: High Alert (prepared to act)</p> <hr/> <p>How will you know?</p> <ul style="list-style-type: none"> • Building staff and students: principal and/or designee will announce • Families: Email notification will be sent <p>Further communication will be shared if the situation impacts daily instruction. If you or your student have yet to arrive to the location, please remain at home until further instruction is given.</p>	<p style="text-align: center;">Lockdown</p> <div style="text-align: center;">  </div> <p>Building put on lockdown due to potential danger inside or very near the building. No entry allowed. Staff and students take the following action(s): evacuate or barricade in place (if unable to evacuate).</p> <p>Threat: Internal to facility/near proximity to facility</p> <p>Examples:</p> <ul style="list-style-type: none"> • Violent intruder or Active Threat <hr/> <p style="text-align: center;">Action: Activate Crisis Management Plan</p> <hr/> <p>How will you know?</p> <ul style="list-style-type: none"> • Building staff and students: principal and/or designee will announce. Independent action may be necessary if unable to announce • Families: <ul style="list-style-type: none"> ○ Auto call/text to families ○ Website notification <p>Updated communication as the situation progresses. If you or your student have yet to arrive at the location, please remain at home until further instruction is given.</p>	<p style="text-align: center;">Evacuation</p> <div style="text-align: center;">  </div> <p>Students and staff are moved to a new or safe location due to a situation in or near the facility. Evacuation may be structured (as a group) or independent.</p> <p>Threat: Internal to facility/near proximity to facility</p> <p>Examples:</p> <ul style="list-style-type: none"> • Fire alarm/Gas leak <hr/> <p style="text-align: center;">Action: Activate Crisis Management Plan</p> <hr/> <p>How will you know?</p> <ul style="list-style-type: none"> • Building staff and students: principal and/or designee will announce • Families: Email notification will be sent <p>Updated communication as the situation progresses and as needed. If you or your student have yet to arrive to the location, please remain at home until further instruction is given.</p>	<p style="text-align: center;">Shelter</p> <div style="text-align: center;">  </div> <p>Students and staff are instructed to take safe shelter due to an incident in or near the facility.</p> <p>Threat: External to facility</p> <p>Examples:</p> <ul style="list-style-type: none"> • Tornado/earthquake • Other natural or local disaster <hr/> <p style="text-align: center;">Action: Activate Crisis Management Plan</p> <hr/> <p>How will you know?</p> <ul style="list-style-type: none"> • Building staff and students: principal and/or designee will announce • Families: Email notification will be sent <p>Updated communication as the situation progresses and as needed. If you or your student have yet to arrive to the location, please remain at home until further instruction is given.</p>
<div style="display: flex; align-items: center;">  <div> <p>Reunification</p> <p>As a result of many of the above scenarios, students may need to be reunified with families through a controlled release at the school or reunification at a new location. Our goal is to reunite students with their families as soon as possible during an emergency situation. We will work with police and fire agencies to determine when it is safe to reunite students and families.</p> </div> </div>			