

Name: \_\_\_\_\_ Date: \_\_\_\_\_

### Questions to Ask Yourself as You Edit

	NOT YET	STARTING TO	YES!
1. Does this make sense? Are any words or parts missing?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are all my sentences complete? Have I checked for run-ons and fragments?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Have I used correct capitalization (for names and the beginning of sentences)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Have I used commas and quotation marks for dialogue?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Have I checked to see that all my verbs and subjects agree? Are my verbs in the right tense (past, present, future)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Do the words all seem to be spelled right? Do they look right? Have I checked any I'm uncertain of?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Have I checked for frequently confused words ( <i>To, Too, Two; There, Their</i> )?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>