

MINUTES OF BOARD OF EDUCATION

Open Session	McGrath Elementary Cafeteria	7:00 p.m. (Tour at 6:30 p.m.)	May 17, 2016
Kind of Meeting	Location	Time	Date

Members

Present

Dan Brouillet
 Joe Hembree
 Melissa Nehrt
 Keith Rabenberg
 Kerry Trostel
 Johanna Winfield
 Mark Womer

Absent

Call to Order Board President, Keith Rabenberg, called the open meeting to order at 7:00 p.m.

Pledge of Allegiance Dr. Cindy Neu led the *Pledge of Allegiance*.

Communications Mr. Rabenberg asked if there were any citizens' comments. A parent expressed concern about the policy regarding administration of medications to students.

Roll Call The Board members were present as stated above.

Attendance Also in attendance was Superintendent David Faulkner.

ACTION _____
 Approval of Consent
 Agenda The motion was made by Mark Womer and seconded by Joe Hembree to approve the consent agenda which included:

- May 17, 2016 Agenda
- Minutes of the Regular Meeting of April 19, 2016
- Expenditures for April 2016 in the amount of \$642,867.89
- Transfer \$662,163.55 from General to Teachers' Fund
- Financial Reports from CFO: 1604 Balance Report; 1604 Revenue & Expenditure Statement; 1604 Bank & Cash Reconciliation; 1604 Activity Report; 1604 Budget Report; 160517 Invoice Report.

The motion passed by a 7-0 voice vote.

Presentation
 Preliminary FY17 Budget John Stewart, Chief Financial Officer, presented the Brentwood School District preliminary budget for FY2016-2017. Local funding accounts for 90-95% of the revenue. There were no state funding increases. Federal funding was flat. The transfer credit may be reduced if Riverview Gardens gains provisional accreditation and the students do not return to Brentwood.

Expenses include the general fund; special revenue (teachers' fund); debt services (principal, interest, and fees on bonds); and capital projects. Health insurance has increased 6 ½%. Other expenses include building repairs and technology refreshment. BSD would like to keep a reserve of 25% to avoid the need for short term borrowing.

Mr. Stewart invited board members to call or visit him with questions about school finances.

Presentation
Preliminary FY17 Budget
for the Brentwood Early
Childhood Center

Mr. Stewart presented the Early Childhood Center preliminary budget for FY2016-2017. Tuition provides revenue for the ECC. Expenditures include personnel and supplies. ECC revenue goes to the BSD general fund. Building related expenses are paid through the BSD debt services.

Nancy Stoverink, ECC Director, reported enrollment includes more full-time students. The majority of the students are Brentwood residents. Part-time spaces are full. Some full-time spaces remain.

Presentation
Preliminary FY17 Budget
for Parents as Teachers

Mr. Stewart presented the Parents as Teachers program preliminary budget for FY2016-2017.

ACTION ____
Approval of Bid for
Dishwasher Replacements

Mr. Faulkner noted two bids were received for dishwasher replacements at Mark Twain Elementary and Brentwood High School. Commercial Kitchen Services presented the lowest bid. The motion was made by Kerry Trostel and seconded by Mark Womer to approve the bid from Commercial Kitchen Services. The motion passed by a 7-0 voice vote.

ACTION ____
Approval of Bid for
Wall Repair

Mr. Faulkner said that a police report was filed for the damage to the wall at Mark Twain Elementary. Four bids were received for the wall repair. Atek Tuckpointing presented a bid that was significantly lower than the second lowest bid, which was received from Pecaro Masonry. Frank Merrins, Facilities Director, will compare the bids to the scope of work and also check references. The motion was made by Mr. Womer and seconded by Dan Brouillet to give preliminary approval to the bid from Atek, pending the outcome of the due diligence findings. Should the bid be determined to be unacceptable, approval is given to the bid from Pecaro. The motion passed by a 7-0 voice vote.

ACTION ____
Request for Additional
Staffing

Mr. Faulkner requested the additional staffing of a District-wide Custodian (1.0 FTE). The custodian would be cross-trained and would work hal- days and half-evenings wherever needed. It will allow the maintenance staff to focus on related projects. The motion was made by Mr. Womer and seconded by Mr. Hembree to hire a District-wide Custodian. The motion passed by a 7-0 voice vote.

Presentation
Traffic Study at McGrath
Elementary

Mr. Faulkner presented the CBB Transportation Engineers' traffic study for McGrath Elementary. The study will be submitted to the City of Brentwood Planning & Zoning Commission by May 25, 2016.

The study calls for extending the drive along the south side of the McGrath property. Vehicles will enter the site from High School Drive and exit onto St. Clair. Student drop off/pick up will be at the cafeteria

There was discussion about reversing the plan to enter from St. Clair and exit onto High School Drive.

Mr. Womer asked what impact the extended drive would have on plans for future development at McGrath, particularly the proposed outdoor classroom pavilion. It was determined that a suitable on-site location could be found for the pavilion.

Board members requested more information from CBB with respect to how the proposed change at McGrath would impact traffic patterns at BMS/BHS.

ACTION _____
Approval of Food Service
Renewal Amendment

A motion was made by Mr. Womer and seconded by Mr. Hembree to approve the Chartwell's Renewal Amendment for FY16-17. The motion passed by a 7-0 voice vote.

ACTION _____
Approval of NTB
Memorandum of
Agreement

A motion was made by Mr. Womer and seconded by Mr. Hembree to approve the 2016-2018 NTB Memorandum of Agreement including FY17 Support Staff Schedule and Certified Staff Schedule (Format B). The motion passed by a 7-0 voice vote.

SSD Liaison Report

Ms. Trostel had no news to report. She will review the schedule for upcoming meetings.

MSBA Delegate Report

Mr. Rabenberg reported that he and Mr. Faulkner attended the April 27, 2016 meeting. Policy changes will be on the way regarding the Every Student Succeeds Act.

Future Meetings and
Events

Thursday, May 19, 2016:

D.A.R.E. Graduation, 1:00 p.m. at McGrath Elementary

Friday, May 20, 2016:

Brentwood High School Commencement Ceremony, 6:00 p.m. at BHS
Mr. Rabenberg, Mr. Womer, and Ms. Winfield plan to attend.

Wednesday, May 25, 2016:

Brentwood Middle School Graduation Ceremony, 7:00 p.m. at BMS
Ms. Trostel and Ms. Winfield plan to attend.

Tuesday, June 7, 2016:

Board/Administration CSIP report, 5:30 p.m. dinner and 6:30 p.m.
workshop meeting at the District Administrative Office
May participate via Skype. Meeting will be recorded and uploaded.

Tuesday June 21, 2016 OR Tuesday June 28, 2016

Board Budget Hearing at 7:00 p.m. at the District Conference Center

Old/New Business

Mr. Rabenberg asked if there was any old business. There was no reply. Mr. Rabenberg asked if there was any new business. There was no reply.

Citizens' Comments

Mr. Rabenberg asked if there were any citizens' comments. There was no reply.

ACTION _____
Adjournment 8:27 p.m.

The motion was made by Mr. Womer and seconded by Ms. Trostel to adjourn and reconvene in closed session. The motion passed by a 7-0 roll call vote.

President



Secretary

