

**CARLSTADT BOARD OF EDUCATION  
CARLSTADT, NJ  
September 19, 2022  
MINUTES**

**NOTE: Be advised that the Board may recess into executive session at any time during the meeting.**

**CALL TO ORDER:** Meeting called to order by President at 6:30 PM

ROLL CALL: Present:	Walter Beese	Maria McNeill
	Robert Biamonte	Leslie Molnar
	Frank Ficetola	
	Jose Figueroa	
	Jeffrey Hagen	

Not Present: Lori Nunziato, Massimo Offreda

**ATTENDANCE**

Allison Evans, Superintendent  
Denise Henke, Administrative Assistant

**FLAG SALUTE**

**OPENING STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

**Office of Carlstadt Borough Clerk  
Business office of The Record, Star Ledger and The South Bergenite**

**PRESENTATIONS: None**

**MOTION TO APPROVE THE FOLLOWING MINUTES: September 1, 2022**

**Work Session**

Moved: Mr. Biamonte

Second: Mr. Figueroa

MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Beese	x			
Mr. Biamonte	x			
Mr. Figueroa	x			
Mr. Hagen	x			
Mrs. McNeill	x			
Mrs. Molnar	x			
Mrs. Nunziato				x
Mr. Offreda				x
Mr. Ficotola	x			

**REPORT OF SUPERINTENDENT**

Good evening. I would like to take this opportunity to welcome those of you in attendance at today's board of education meeting.

- The start of this school year was a success! It was great to see the students and staff smiling as we are getting things back to normal! Thank you to everyone for making the first week of school a great success!
- There are 524 students registered in our Pre-K through Grade 8 programs as of today. We are still below the capacity of this building should a large number of students ever register in the near future.
- As of today, we have 32 students enrolled in the Pre-Kindergarten program. These numbers are not inclusive of the pre-school disabled students. As of this point, Pre-Kindergarten has reached its maximum capacity. We do have a waiting list that parents can have the opportunity to send their children should any current students drop out of the program. There are 53 students registered for Kindergarten.
- Last Wednesday we had a very successful back to school night for grades Pre-K-4! We had a wonderful turn out and we were so happy to see all of the parents! We look forward to welcoming the middle school parents into school this Wednesday at 7 pm.
- We are celebrating Hispanic Heritage Month here at CPS! The students are learning many things in their classrooms and we have displays around the school. Our students will also be able to attend an assembly next month with the Las Alegrias Flamenco danceres to help continue with the celebrations!
- We are getting ready for the Week of Respect next week and the guidance team are launching our new Cougar Cares Program!
- Construction
- Under the Harassment, Intimidation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had zero incidents investigated since the last Board of Education meeting.

Mr. Ficotola, so ends my report.

**REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY – No Report**

### **HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

### **REPORT OF COMMITTEES**

#### **INSTRUCTIONAL/PERSONNEL COMMITTEE: (Leslie Molnar)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the 2022-2023 Statement of Assurance Regarding the Use of Paraprofessional Staff.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the 2022-2023 Nursing Services Plan.
3. Upon the recommendation of the Superintendent of Schools, the Board accepts with regret, the resignation of Denise Waiters, part time Child Study Team Secretary, effective on or about November 4, 2022.
4. Upon the recommendation of the Superintendent of Schools, approves the advancement on the salary guide to Ronald Magnusson, from MA+15, Step J to MA+30, Step J, effective September 1, 2022.
5. Upon the recommendation of the Superintendent of Schools, the Board approves Kelly Schroback and Rianna Scrubb as 504 Coordinator for the 2022-2023 school year.
6. Upon the recommendation of the Superintendent of Schools, the Board approves Kelly Schroback as the Anti-Bullying Specialist for the 2022-2023 school year.
7. Upon the recommendation of the Superintendent of Schools, the Board approves Rianna Scrubb as the Anti-Bullying Coordinator for the 2022-2023 school year.
8. Upon the recommendation of the Superintendent of Schools, then Board approves Rianna Scrubb as the School Climate Coordinator for the 2022-2023 school year.
9. Upon the recommendation of the Superintendent of Schools, the Board approves Dawn Garrabrant as Advisor of the Grades 7-8 National Honor Society for the 2022-2023 school year, from October 2022 through June 2022, with a minimum of 10 sessions and a maximum of 30 sessions at the contractual rate of \$57 per session.
10. Upon the recommendation of the Superintendent of Schools, the Board approves Dawn Garrabrant as Advisor of the Debate Club for the 2022-2023 school year, with a minimum of 5 sessions and a maximum of 15 sessions at the contractual rate of \$57 per session.
11. Upon the recommendation of the Superintendent of Schools, the Board approves Kelly Ydrovo as Advisor of the Debate Club for the 2022-2023 school year, with a minimum of 5 sessions and a maximum of 15 sessions at a stipend of \$3,038, as per the negotiated contract.

12. Upon the recommendation of the Superintendent of Schools, the Board approves Jennifer Carlin as Advisor of the Grades 2-3 Technology Club for the 2022-2023 school, with a minimum of 10 sessions and a maximum of 20 sessions at the contractual rate of \$57 per session.
13. Upon the recommendation of the Superintendent of Schools, the Board approves Jennifer Carlin as Advisor of the Grades 7-8 Gaming Club for the 2022-2023, with a minimum of 5 sessions and a maximum of 20 sessions at the contractual rate of \$57 per session.
14. Upon the recommendation of the Superintendent of Schools, the Board approves Jennifer Carlin and Alexander Gisoldi as Advisors of the Yearbook for the 2022-2023 school year at a stipend of \$1,138 per advisor, as per the negotiated contract.
15. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Alexander Gisoldi as the Spanish Interpreter of the 2022-2023 school year at a stipend of \$1,206, as per the negotiated contract.
16. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Kelly Schrobach and Rianna Scrubb as Chairpersons of the Intervention & Referral Services (I&RS) Committee for the 2022-2023 school year, at a stipend of \$1,206 per chairperson, as per the negotiated contract.
17. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Christina Aiello, Victoria Garcia, Dawn Garrabrant, Jennifer Milligan, Katherine Palma, Jennifer Savery Finley, Melissa Simon and Kelly Ydrovo as Intervention & Referral Services (I&RS) Committee Members for the 2022-2023 school year at a stipend of \$670 per member, as per the negotiated contract.
18. Upon the recommendation of the Superintendent of Schools, the Board approves Rianna Scrubb as the Crisis Prevention Institute (CPI) Facilitator for the 2022-2023 school year at a contractual rate of \$103 per session.
19. Upon the recommendation of the Superintendent of Schools, the Board approves Jennifer Savery Finley and Jessica Gutowski as Advisors of the Student Council for the 2022-2023 at a stipend of \$1,138 per advisor, as per the negotiated contract.
20. Upon the recommendation of the Superintendent of Schools, the Board approves Eva Conti and Las Alegrias Flamenco to provide two forty-five minute performances for students on September 26, 2022 with a fee of \$2,000.
21. Upon the recommendation of the Superintendent of Schools, the Board approves to allocate Title I money to fund approximately 94% of Basic Skills teacher salary for Katherine Palma.  
Base Salary: \$75,413: (\$7,138 local, \$68,275 grant)
22. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of select teachers (see attached) to attend "Conquer Mathematics" workshops, sponsored by Conquer Mathematics on various dates, with a cost of \$170 per workshop, not to exceed \$8,500.

23. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with the Carlstadt Board of Education and Laura Wood of Educational Leadership and Learning Center Limited Liability Company as an Instructional and Curriculum Consultant for support in Learning Acceleration in the amount of \$1450 per diem not to exceed \$87,000 to be funded out of CRRSA-ESSR II funds.

**Addendum**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the travel expenses of Allison Evans and Janet Olsson for the New Jersey School Board Association Workshop to be held on October 23, 2022 through October 26, 2022: 3 nights at Ocean Casino Resort, Atlantic City at a cost of \$288 per person, per room with a resort fee of \$51 per person, totaling to \$390 per person, plus meals and incidentals.
2. Upon the recommendation of the Superintendent of Schools, the Board approves a maternity/disability leave of absence for employee # 0945, effective on or about December 5, 2022 through June 30, 2023.

**ROLL CALL VOTE:**

**Moved: Mrs. Molnar**

**Second: Mr. Beese**

MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Beese	x			
Mr. Biamonte	x			
Mr. Figueroa	x			
Mr. Hagen	x			
Mrs. McNeill	x			
Mrs. Molnar	x			
Mrs. Nunziato				x
Mr. Offreda				x
Mr. Ficetola	x			

**LEGISLATIVE/POLICY COMMITTEE: (Walter Beese) None**

**BUILDING/ GROUND/HISTORICAL COMMITTEE: (Robert Biamonte)**

**Addendum**

1. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from Girl Scout Troop #98124 for their use of room #34 for a meeting for 4:00 pm to 5:00pm on September 19, 2022.

**ROLL CALL VOTE:**

	Moved: Mr. Biamonte		Second: Mr. Beese	
MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Beese	X			
Mr. Biamonte	X			
Mr. Figueroa	X			
Mr. Hagen	X			
Mrs. McNeill	X			
Mrs. Molnar	X			
Mrs. Nunziato				X
Mr. Offreda				X
Mr. Ficetola	X			

**FINANCE COMMITTEE: (Frank Ficetola)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary’s report for the month ending July 2022 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of July 2022 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending July 2022 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending July 2022 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2022-2023 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for September 2022 as presented.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the **amended** Board Secretary’s report for the month ending **June 2022** as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of **June 2022** no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the **amended** Cash Report of School Moneys for the month ending **June 2022** as presented per N.J.A.C. 6A:23-2.11(c)4.
7. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Frontline Technology for IEP translations for school year 2022-2023 not to exceed \$214.80 for student #23507.

8. Upon the recommendation of the Superintendent of Schools, the Board concurs with the tuition contract with the South Bergen Jointure Commission for the 2022-2023 school year in the amount not to exceed \$70,990 for student # 23446.
9. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Hillmar for Bilingual BDI and Speech evaluation for the 2022-2023 school year, for additional funds of \$25.00 for student #23507.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract with Frontline Technology Applicant Tracking Service not to exceed \$8,373.15 for 2022-2023 school year.
11. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement NCS Pearson Inc. Assessment for standardized testing (blanket) WISC-V & Wiat III subtest for student testing performed by CST Case Workers for the 2022-2023 school year not to exceed \$2,000.
12. Upon the recommendation of the Superintendent of Schools, the Board approve the agreement with Pearson Clinical Assessment License Renewal for 2022-2023 school year not to exceed \$2.000.
13. Upon the recommendation of the Superintendent of Schools, the Board concurs with the service agreement with Homecare Therapies, LLC for additional \$5,000 funds for nurse support for transportation for the 2022-2023 school year for student #23425.
14. Upon the recommendation of the Superintendent of Schools, the Board concurs with the South Bergen Jointure Commission and Carlstadt Public School to provide additional funds of \$718.10 for physical Therapy for the 2021-2022 school year for student's # 23276, 23153, 23355.
15. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with South Bergen Jointure to provide Physical, Speech and Occupational Therapy evaluations for the 2022-2023 school year not to exceed \$5,000.
16. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Dr. Fridman for a Psychiatric evaluation for the School year 2022-2023 not to exceed \$625 for student #22829.
17. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Hillmar, LLC for Bilingual- Speech/ Educational evaluations for 2022-2023 school year, not to exceed \$1,150 for student #22829.
18. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract with On Course Systems for teacher evaluation and SGO services in the amount of \$5,985.65 for the 2022-2023 school year.
19. Upon the recommendation of the Superintendent of Schools, the Board approves the service agreement with South Bergen Jointure and the Carlstadt Public School to provide Occupational Therapy services for the 2022-2023 school year not to exceed \$325 for student #23425.

20. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2022-2023 school year in the amount of \$70,990 for student #22743.
21. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2022-2023 school year in the amount of \$60,600 for student #23406.
22. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2022-2023 school year in the amount of \$70,990 for student #23483.
23. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2022-2023 school year in the amount of \$70,990 for student #22860.
24. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2022-2023 school year in the amount of \$60,600 for student #23377.
25. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2022-2023 school year in the amount of \$70,990 for student #23147.
26. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2022-2023 school year in the amount of \$70,990 for student #22408.
27. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2022-2023 school year in the amount of \$70,990 for student #22537.
28. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2022-2023 school year in the amount of \$70,990 for student #22729.
29. Upon the recommendation of the Superintendent of Schools, the Board approves a contract with the South Bergen Jointure Commission for the 2022-2023 school year in the amount of \$70,990 for student #23304.



30. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with South Bergen Jointure Commission for Physical Therapy for 2022-2023 school year, not to exceed \$2,600 for student #22947.
31. Upon the recommendation of the Superintendent of Schools, the Board concurs with the service agreement with Homecare Therapies, LLC for nurse support for transportation for the 2022-2023 school year not to exceed \$60,000 for student #23425.
32. Upon the recommendation of the Superintendent of Schools, the Board approves the renewal of the Volunteer Workers Insurance Policy for the 2022-2023 school year through Professional Insurance Associates not to exceed \$300.
33. Upon the recommendation of the Superintendent of Schools, the Board approves the payment #3 of \$467,705 to ML Inc. for the Site Drainage Improvement project.
34. Upon the recommendation of the Superintendent, the Board of Education approves the employment contract with Paul Roth as Interim Business Administrator/Board Secretary effective on or about October 1, 2022 through June 30, 2023, at the per diem rate of \$800, 2 days per week on average, and no benefits. The contract is pending Executive County Superintendent review and approval.

**Addendum**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the payment #2 of \$49,780 to Pennetta Industrial Automation LLC for the Boiler Replacements project.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the payment #3 of \$164,032.89 to Cypreco Industries, Inc. for the Alterations to New Steam Lab Project.
3. Upon the recommendation of the Superintendent, the Board approves the agreement with Summit Management Solutions, LLC for Business Office Consulting for the term October 1, 2022 through June 30, 2023 on a part-time/hourly basis at the rate of \$125/hr.

**ROLL CALL VOTE:**

MEMBER	Moved: Mr. Ficetola		Second: Mr. Figueroa	
	YES	NO	ABSTAIN	ABSENT
Mr. Beese	x			
Mr. Biamonte	x			
Mr. Figueroa	x			
Mr. Hagen	x			
Mrs. McNeill	x			
Mrs. Molnar	x			
Mrs. Nunziato				x
Mr. Offreda				x
Mr. Ficetola	x			

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**HEARING OF CITIZENS:**

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

**ADJOURNMENT:**

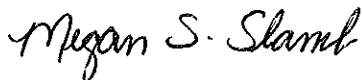
Motion to adjourn meeting at 6:40 PM

**MOVED: Mr. Beese**

**SECOND: Mrs. Molnar**

**ALL IN FAVOR: Unanimous**

Respectfully Submitted,



Mrs. Megan S. Slamb  
School Business Administrator/Board Secretary