

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 7th Ave South
Lewistown, Montana 59457

MONDAY, May 9, 2022

Meeting ID

meet.google.com/ccw-gomy-dip

Phone Numbers

[\(US\)+1 605-743-0395](tel:+16057430395)

PIN: 421 669 826#

Page One of Two

REGULAR BOARD MEETING

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Motion to Set Agenda
4. Presentation – Steve Ziegrowsky, Montana State Counselor Conference
5. Report—Student Representative
6. Report—LEA
7. Report—Committees of the Board
8. Calendar Items, Concerns, Correspondence, Etc.
9. Report—Budget Update & ESSER Grants
10. Report—Investment
11. Report—Superintendent

PUBLIC PARTICIPATION

12. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items

ACTION ITEMS

MINUTES

13. Minutes of the April 11, 2022, Regular Board Meeting

APPROVAL OF CLAIMS

14. Claims

INDIVIDUAL ITEMS

15. Canvass of Election Results—Trustee Election & Elementary General Fund Levy

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

Lincoln Board Room
215 7th Ave South
Lewistown, Montana 59457

MONDAY, May 9, 2022

Page Two of Two

16. Approve Contracting with the Fergus County Clerk and Recorder's Office to Act as Election Administrator for School Elections
17. Approve Meal Prices for 2022-2023 School Year
18. Approve Inter-local Agreement between Lewistown Public Schools and Central Montana Learning Resource Center Cooperative
19. Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property
20. Approve Fergus County Investment Resolution
21. Approve Additions to the Substitute List for the 2021-2022 School Year
22. Approve Personnel Report

ADJOURNMENT

*A hard copy of the complete Agenda is available at the LPS Central Office or on the
Lewistown Public Schools Website:
<http://www.lewistown.k12.mt.us/content/266>*

OATH OF OFFICE

Rebekah Rhoades, Business Office Manager of Lewistown Public Schools, will Administer the
Oath of Office to Phil Koterba, Whitney Brady

ORGANIZATION MEETING (Following the Regular Board Meeting)

1. Call to Order
2. Roll Call
3. Call for Nominations and Election of Chair
4. Call for Nominations and Election of Vice-Chair
5. Appointment of the District Clerk

ADJOURNMENT

PUBLIC PARTICIPATION

The Board of Education encourages participation at public School Board meetings. Under normal circumstances it is desirable to allow everyone to address the Board. However, when there are many persons who wish to address the Board, the following rules shall apply to protect the public's right to be heard:

- Speaker must first be recognized by the Chair and identify him/herself.
- Comments may not infringe on the rights to privacy of another.
- Each speaker shall be allowed a presentation not to exceed three (3) minutes at the appropriate time on the Agenda.
- There will be a limit of one presentation per person.
- The Board requests that organizations and groups be represented by a single spokesperson. The spokesperson for each group shall be limited to a presentation of three (3) minutes. To save repetition and time, the Board also requests that persons not speak if a previous speaker has expressed a similar position on the same issue.
- Appropriate comments are welcome but no action is likely to be taken at this time to ensure that others have the opportunity to address the same issue also. Items discussed may, at the discretion of the Board, be placed on a later agenda.
- The Board will accept comments from the public on each agenda item as it is discussed.

By a majority vote of the Board, these rules may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time.

REGULAR BOARD MEETING

Lewistown Public Schools

Board of Trustees

May 9, 2022

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

4

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: PRESENTATION –STEVE ZIEGLOWSKY, MONTANA STATE COUNSELOR CONVENTION

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

Steve Zieglowsky, Teresa Vaughn, Lee Crouse, Ashley Jenness and Shalon Wilson all attended the Montana School Counselor's Conference. Teresa and Steve will present information to the board from the Conference and how they will incorporate new ideas/strategies into our Counseling Program.

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

5

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—STUDENT REPRESENTATIVE

Requested By: Board of Trustees **Prepared By:** Elsie Crouse

SUMMARY:

Fergus High School Student Representative to the Board of Trustees, Elsie Crouse, will provide a report on upcoming activities at Fergus High School.

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

6

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—LEWISTOWN EDUCATION ASSOCIATION (LEA)

Requested By: Board of Trustees **Prepared By:** LEA Representative

SUMMARY:

The Lewistown Education Association (LEA) would like to update the Board of Trustees on the activities and happenings for their organization.

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

7

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—COMMITTEES OF THE BOARD

Requested By: Board of Trustees **Prepared By:** Committee

SUMMARY:

The Board of Trustees has the opportunity to provide updates on their various committees.

Attached is the list for Standing Committees of the Board for the 2021-2022 School Year.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

NOTES:

STANDING COMMITTEES OF THE BOARD
2021-2022 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Zane Fulbright	Doreen Heintz	Phil Koterba	Jeff Southworth	Jennifer Thompson
Building & Grounds	3	X				X	X	
Insurance Risk Committee	2			X				X

OTHER COMMITTEES WITH BOARD REPRESENTATION
2021-2022 School Year

Committee	Number on Comm.	CJ Bailey	Kris Birdwell	Zane Fulbright	Doreen Heintz	Phil Koterba	Jeff Southworth	Jennifer Thompson
Activities	3		X		X		X	
Curriculum Committees:								
English Language Arts	1					X		
Math	1				X			
Health Enhancement	1							X
Business Education	1			X				
Health Insurance Program	2						X	X
School Calendar	1	X						
Vocational Advisory Council	1						X	
Gaining	3		X	X				X
Policy Review	3	X			X	X		
Assessment	2			X	X			
Classified Salary/Benefit Review	2	X					X	

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

8

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: CALENDAR ITEMS, CONCERNS, CORRESPONDENCE, ETC.

Requested By: Board of Trustees **Prepared By:** _____

SUMMARY:

Time is provided on the agenda for the Board to discuss calendar items, concerns, correspondence, future agenda items, and comments for the good of the district.

- Letter from OPI on Final Enrollment numbers across Montana
- Letter from OPI on Federal Waiver for Accountability
- Accreditation Status for LPS – All Schools received “Regular Status”
- 20 Day Plans

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

9

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—BUDGET UPDATE AND ESSER GRANTS

Requested By: Superintendent **Prepared By:** Rebekah Rhoades

SUMMARY:

Rebekah Rhoades, Business Manager/District Clerk, would like to update the Board of Trustees regarding some preliminary information regarding the 2022-2023 General Fund Budgets and ESSER II and III.

SUGGESTED ACTION: Informational

☒ **Additional Information Attached**

NOTES:

2022-2023 PRELIMINARY BUDGET PROJECTION As of 5-9-22

ELEMENTARY

Current Year (2021-2022) Budget	\$6,746,787.80	
2022-2023 Projected Budgets	\$7,018,871.96	without a vote
FY22 Budget vs FY23 Budget	\$272,084.16	without a vote
FY23 Projected Expenditures	\$7,135,515.87	
<u>Preliminary</u> Budget Shortfall	(\$116,643.91)	without a vote

HIGH SCHOOL

Current Year (2021-2022) Budget	\$3,293,146.00	
2022-2023 Projected Budgets	\$3,352,482.33	without a vote
FY22 Budget vs FY23 Budget	\$59,336.33	without a vote
FY23 Projected Expenditures	\$3,583,072.01	
<u>Preliminary</u> Budget Shortfall	(\$230,589.68)	without a vote

Unknowns: Retirements/Staff Resignations, Kindergarten Enrollment (95 estimated), Title I Funding

Projections include: Spring Enrollment, 7% Health Insurance increase for certified staff, 9.3% Health Insurance increase for classified staff, All Staff moved in Years of Experience, 4% increase to matrix for all Classified, 6% increase for all Classified Admin (no salary matrix), new Certified salary matrix, SRSA Grant, \$20,000 reduction in IDEA B (HS Only), Additional Teacher Incentive Pay (Quality Ed Payment), Homeless Grant, Advanced Opportunity Aide

ESSER Funds Used to Supplement Budget

ESSER II - 1.5 fte (\$30,000 HS /\$75,000 Elem)
ESSER III - 2 fte (\$65,000 HS) + \$125,000 Curriculum (\$40,000 HS/\$85,000 Elem)
TOTAL ESSER: \$295,000

ESSER Funds will also be used for budget shortfalls due to Salary Matrix Revisions (recruitment & retention)

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

10

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—INVESTMENT

Requested By: Superintendent **Prepared By:** Rebekah Rhoades

SUMMARY:

Interest earned and distributed for April 2022 was as follows:

Elementary	\$591.41
<u>High School</u>	<u>\$541.38</u>
TOTAL	\$1,132.79

March Bond Interest was as follows:

Elementary	\$4758.21
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SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS

Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

11

☐ Minutes/Claims ☐ Board of Trustees ☒ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: REPORT—SUPERINTENDENT

Requested By: Superintendent Prepared By: Superintendent

SUMMARY:

Time is provided on the agenda for the Superintendent to discuss with the Board any calendar items, concerns, correspondence, future agenda items, and announcements.

- ❖ Staffing Update – May 11 in-person MSU Career Fair & Interviews May 13
- ❖ School Sponsorship including full funding, with a Partnership with Boosters, for Girls Softball, Girls Wrestling and Boys Cross Country
- ❖ FHS Digital Wall of Fame Demo – FREE with Fergus Credit Union, Stockman Bank, Boosters and F-Club
- ❖ Red Cross Survey/Tour at FHS for an Official Shelter site
- ❖ Retirement Dinner (5 Staff Members plus Jennifer) – May 19th beginning at 6:00 p.m. at the Elk's. RSVP's
- ❖ Graduation is May 22nd beginning at 2 pm – Board Members attending?
- ❖ Bond Update – Tuesday and Friday Meetings
- ❖ SBAC and AP Testing is complete
- ❖ Science Fair Feedback
- ❖ L&C Wax Museum – May 13
- ❖ 8th Grade Dance @ Megahertz Building (Day Building) Update
- ❖ PIR Day – Transitions – May 9
- ❖ LJH Concert May 17
- ❖ Kinder Screening June 1-2
- ❖ Graduation Week Schedule
 - Kiwanis Awards and Senior Awards – May 12
 - Senior Picnic – May 16 (depending on weather)
 - Baccalaureate – Wednesday, May 18 beginning at 7 pm
 - Graduation Practice & Checkout plus “Eagle Walk” – May 19th
 - GRADUATION – Sunday, May 22, 2:00 p.m.
- ❖ Summer Schedule—Lincoln Building hours are 8 a.m. – 5 p.m. closed on Fridays (begins June 6, 2022)

Home Athletic Events:

SB v. Hardin (Senior Day) – May 9
District 8/9C Track hosted by FHS – May 13
TNS – Fergus Invite – May 13
SB Divisionals @ Miles City State @ Hamilton, May 26-28
TNS Divisionals @ Glendive, May 20-21 State @ Bozeman, May 26-28
TR Divisionals @ Laurel State @ Butte, May 27-28
Lewistown is hosting STATE B/C Softball Tourney, May 26-28

SUGGESTED ACTION: Informational

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

12

☐ Minutes/Claims ☒ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: RECOGNITION OF PARENTS, PATRONS, AND OTHERS WHO WISH TO ADDRESS
THE BOARD ON NON-AGENDA ITEMS

Requested By: Board of Trustees **Prepared By:** _____

SUMMARY:

Time is provided on the agenda for anyone who wishes to address the Board on non-agenda items.

SUGGESTED ACTION:

☐ Additional Information Attached

NOTES:

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

13

☒ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action – Consent
☐ Action – Indiv.

ITEM TITLE: MINUTES

Requested By: Board of Trustees Prepared By: Rebekah Rhoades

SUMMARY:

The following minutes are attached for your approval:

- Minutes of the April 11, 2022, Regular Board Meeting

SUGGESTED ACTION: Approve Minutes as Presented

☒ Additional Information Attached

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Heintz						
Koterba						
Southworth						
Brady						
Fulbright						

**LEWISTOWN PUBLIC SCHOOLS
BOARD OF TRUSTEES**

**LINCOLN BOARD ROOM and via Google Meet
215 Seventh Avenue South
Lewistown, Montana 59457**

MONDAY, April 11, 2022

REGULAR BOARD MEETING

CALL TO ORDER (6:00 p.m.)

1. ROLL CALL
TRUSTEES PRESENT:
Kris Birdwell, Jennifer Thompson, Phil Koterba, Jeff Southworth, Zane Fulbright, Doreen Heintz
TRUSTEES ABSENT:
CJ Bailey
STAFF PRESENT:
Superintendent Thom Peck, Business Manager/District Clerk Rebekah Rhoades, Brendan DeCock, Diane Lewis, Newell Roche, Megan Vincent, Jeff Friesen and others via Google Meet.
OTHERS PRESENT:
Heidi Weber - KXLO Radio, Elsie Crouse – Student Representative to the Board, and other interested parties via Google Meet.
2. PLEDGE OF ALLEGIANCE
3. Motion to Set Agenda – approved unanimously (Birdwell/Fulbright)
4. Recognition of Girls Basketball Team and Coaches
Newell Roche, Head Basketball Coach, recognized the Girls Basketball team for their accomplishments this season.
5. Recognition of Wrestling Team and Coaches
Brendan DeCock, Head Wrestling Coach, recognized the Wrestling team for their accomplishments this season.
6. Recognition of Business Professionals of America
Diane Lewis, Advisor, shared what the BPA organization has accomplished throughout the school year, including their State competition.
7. Recognition of FCCLA Members
Megan Vincent, Advisor, shared what the FCCLA organization has accomplished throughout the school year, including their State competition.
8. Report—Student Representative
Elsie Crouse, Student Representative, reported on the happenings at Fergus High School.
9. Report—LEA
Luke Brandon, LEA President, updated the Board on activities and happenings with the Lewistown Education Association. LEA will be hosting a

School Board Trustee candidate forum on Thursday, April 25, 2022 at 6:00pm.

10. Report—Committees of the Board
Building and Grounds Committee met on March 18, March 29 and April 4, 2022. A schedule is being developed for the construction related to the Bond and was shared with the Board. Roofing will be bid and constructed separately from the work that Sletten is completing.

Activities Committee met on March 30, 2022. They discussed the possibility of the District taking on the Girls Softball/Boys Cross Country program. Discussion of the possible realignment of Class A Divisions due to the addition of other schools moving from Class B.
11. Calendar Items, Concerns, Correspondence, Etc.
Mr. Peck shared the following with the Board:
 - ESSER Report Card from 2020-21 School Year
 - FHS Bond Survey informal results
 - Election Fact Sheet
 - OPI Letter on Proficiency Based Diploma
 - 20 Day Plans

SUPERINTENDENT'S REPORT

12. Report—Election Information
Rebekah Rhoades, Business Manager/District Clerk, presented to the Board the 2022 School Election Calendar and advised them of the Trustee seats that will be up for election in 2022 – Jennifer Thompson and Phil Koterba.
13. Report—Budget Update
Rebekah Rhoades, Business Manager/District Clerk, presented to the Board the budget outlook for 2022-2023 school year.
14. Report—Investment
Interest for March 2022 was \$1,053.00 in the Elementary and \$137.83 in the High School for a total of \$1,190.83.
15. Report—Superintendent
Superintendent Peck shared the Retirement Dinner will be held on May 19th. Fergus High School hosted the District Music Festival last week and successes were reported. The Board was updated on staffing throughout the district. Mr. Peck attended the Family Fair at the Trade Center last weekend. The 4 Day School Week Study Committee met recently.

Jennifer Thompson was excused from the meeting at 7:08pm.

The CMEC Building was toured in order to determine space for Lincoln Building staff should the Board decide to sell the Lincoln Building. Josh Day, Matt Lewis and Superintendent Peck are all representing the District on the Delegate Assembly. The Board was provided an update on the progress of the Curriculum Teams. Mr. Peck updated the Board on various dates and events taking place throughout the District.

PUBLIC PARTICIPATION

16. Recognition of Parents, Patrons, and Others Who Wish to Address the Board on Non-Agenda Items
Kevin Hodge, candidate for the School Board, introduced himself to the Board.

ACTION ITEMS

MINUTES

17. Minutes of the March 14, 2022 Regular Board Meeting
– Approved Unanimously (Fulbright/Koterba)

APPROVAL OF CLAIMS

18. Claims – The claims referenced in the 2021-2022 Bill Schedule and submitted through April 8, 2022, were approved unanimously (Fulbright/Southworth). The Finance Committee for April – June 2022 is Board Chair Jennifer Thompson, Doreen Heintz, Zane Fulbright and Phil Koterba.

INDIVIDUAL ITEMS

19. Approve Agreement between Lewistown Public Schools and the City of Lewistown 2021-2022 – Approved Unanimously (Birdwell/Southworth)
20. Approve Application for Cooperative Sports Football with Winnett and Grass Range – Approved Unanimously (Koterba/Birdwell)
21. Approve New Junior High School Student Activities Account – Approved Unanimously (Birdwell/Southworth)
22. Approve Out-Of-District Student Attendance Agreement Requests for Placement In and Out of Lewistown Public Schools – Approved Unanimously (Southworth/Fulbright)
23. Approve Issuing Contracts for the Certified and Classified Administrators for the 2022-2023 School Year – Approved Unanimously (Fulbright/Koterba)
24. Approve Issuing Contracts for Certified Staff for the 2022-2023 School Year – Approved Unanimously (Southworth/Fulbright)
25. Approve Issuing Contracts for the Classified Staff for the 2022-2023 School Year – Approved (Fulbright/Southworth) Birdwell - Abstain
26. Approve Additions to the Substitute List for the 2021-2022 School Year – Approved Unanimously (Southworth/Fulbright)
27. Approve Personnel Report with the amendment to reflect Step 6 for Cynthia Battrick – See Exhibit A – Approved Unanimously (Birdwell/Koterba)

ADJOURNMENT

The meeting was adjourned at 7:42 p.m. (Heintz). The next regular meeting will be held at 6:00 p.m. on Monday, May 9, 2022, at the Lincoln Board Room.

JENNIFER THOMPSON
BOARD CHAIR

REBEKAH RHOADES
BUSINESS MANAGER/CLERK

EXHIBIT 'A'

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday April 11, 2022

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
ALDERINK, Andi	Paraprofessional	Lewis & Clark Elementary School	Accept letter of resignation	5/28/2022	Danny Wirtzberger	See Attached Letter
BATTRICK, Cynthia	Paraprofessional	Lewistown Jr. High School	Approve appointment on schedule --HIGH NEEDS PARA EDUCATOR, Step 4 for up to 7.5 hours per day for up to 186 days	7/1/2022	Jeff Friesen	Previously COOP Paraprofessional
BLACKADAR, Lesley	School Food Server	Fergus High School	Accept letter of resignation	5/28/2022	Amie Friesen	See Attached Letter
BLAZICEVICH, Jenifer	Teacher	Lewistown Jr. High School	Approve appointment on schedule --BA Step 0, 1.0 FTE for 187 days	7/1/2022	Jeff Friesen	Replacing Sarah Elliott
BROWN, Claudia	Paraprofessional	Lewis & Clark Elementary School	Accept letter of resignation	5/28/2022	Danny Wirtzberger	See Attached Letter
DeCock, Brendon	Head Wrestling Coach	Fergus High School	Approve appointment on schedule -- (0.145 X \$35,269.00) WINTER 2022	11/15/2022	Paul Bartos	
FLETCHALL, Merikay	Volunteer	Highland Park Elementary School	RSVP - America Reads	4/12/2022	Matthew Ventresca	
FREEMYER, Virginia	Elementary Teacher	Highland Park Elementary School	Accept letter of resignation	5/28/2022	Matthew Ventresca	See attached letter
GREMAUX, Alison	Elementary Teacher	Lewis and Clark Elementary School	Approve appointment on schedule --BA Step 3, 1.0 FTE for 187 days	7/1/2022	Danny Wirtzberger	Replacing Sandy Fox

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday April 11, 2022

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
HODGE, Pat	Volunteer	Highland Park Elementary School	RSVP - America Reads	4/12/2022	Matthew Ventresca	
LAHR, Tasha	Paraprofessional	Lewistown Jr. High School	Approve appointment on schedule --HIGH NEEDS PARA EDUCATOR, Step 7 for up to 7.5 hours per day for up to 186 days	7/1/2022	Jeff Friesen	Previously COOP Paraprofessional
LEWIS, Diane	Business Professionals of America-Advisor	Fergus High School	Approve out of state travel for students and chaperone, Amy LePage to attend the National Convention at Dallas, TX	5/4/2022 thru 5/8/2022	Tim Majerus	See Attached Letter
MCKINNEY, Norine	Paraprofessional	Lewis & Clark Elementary School	Accept letter of resignation	5/28/2022	Danny Wirtzberger	See Attached Letter
MCLENDON, Shirley	Volunteer	Highland Park Elementary School	RSVP - America Reads	4/12/2022	Matthew Ventresca	
NEUMAN, Rachael	High Needs Paraprofessional	Lewistown Jr. High School	Accept letter of resignation	3/14/2022	Jeff Friesen	Verbal Resignation
NICHOLS, Tracy	Food Server	Lewis and Clark Elementary School	Approve appointment on schedule --Step 0 for up to 3.5 hours per day for up to 186 days	8/29/2022	Amie Friesen	Replacing Nancy Knutson
ODERMANN, Rob	Transportation Director	Transportation	Out-of-state Travel to Nashville, TN to pick up cruiser bus	4/18/22 thru 4/20/22	Rebekah Rhoades	
OVERLAND, Kathy	Volunteer	Highland Park Elementary School	RSVP - America Reads	4/12/2022	Matthew Ventresca	
ROCHE, Newell	Head Girls Basketball Coach	Fergus High School	Approve appointment on schedule -- (0.150 X \$35,269.00) WINTER 2022	11/15/2022	Paul Bartos	
RUMMANS, Dave	Paraprofessional	Lewis & Clark Elementary School	Accept letter of resignation	5/28/2022	Danny Wirtzberger	See Attached Letter

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday April 11, 2022

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
SCHWEDE, Jill	Teacher	Lewistown Jr. High School	Internal Transfer	7/1/2022	Jeff Friesen	Replacing Previous COOP Teacher
SEBEK, Sherri	School Food Server	Lewistown Jr. High School	Accept letter of resignation	5/28/2022	Amie Friesen	See Attached Letter
SPARKS, Scott	Head Boys Basketball Coach	Fergus High School	Approve appointment on schedule -- (0.150 X \$35,269.00) WINTER 2022	11/15/2022	Paul Bartos	
STAHL, Lee	Head Speech and Drama Coach	Fergus High School	Approve appointment on schedule -- (0.110 X \$35,269.00) WINTER 2022	11/15/2022	Paul Bartos	
STANDLEY, Emily	Teacher	Lewistown Jr. High School	Approve appointment on schedule --MA Step 0, 1.0 FTE for 187 days	7/1/2022	Jeff Friesen	Replacing Maida Walters

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

14

☒ **Minutes/Claims** ☐ **Board of Trustees** ☐ **Superintendent's Report** ☐ **Action – Consent**
☐ **Action – Indiv.**

ITEM TITLE: CLAIMS

Requested By: Board of Trustees **Prepared By:** LuAnn Schrauth

SUMMARY:

Approve claims paid through May 6, 2022, as approved by the Finance Committee.

Members of the Finance Committee for April-June 2022 include: Board Chair Jennifer Thompson, Zane Fulbright, Doreen Heintz, and Phil Koterba.

SUGGESTED ACTION: Approve Claims as Presented

☐ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Heintz						
Koterba						
Southworth						
Brady						
Fulbright						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

15

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: CANVASS OF ELECTION RESULTS—TRUSTEE ELECTION & ELEMENTARY GENERAL FUND ELECTION

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

In accordance with 20-20-415, MCA, the Board of Trustees will canvass the results of the May 3, 2022, School District Number One Election.

SUGGESTED ACTION: Approve Election Results

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Brady						
Fulbright						

Public Results

1 of 1

Machine ID: A Machine #: 4519033255

Fergus County, Montana

School Election

05/03/2022 20:03:34

05/03/2022

First Ballot Date Time: 05/03/2022 17:16:21

Total Sheets Processed: 2362

Last Ballot Date Time: 05/03/2022 19:52:35

Total Ballots Cast: 2362

Blank Sheets Cast: 0

Contest

Votes

SCHOOL TRUSTEE LTOWN ELEM/HS

(Vote For 2)

WHITNEY (MILLER) BRADY 1395

KEVIN HODGE 646

PHILLIP R. KOTERBA 871

RJ PATTERSON 796

Write-in 13

Write-in 3

Total 3724

LEVY LTOWN ELEM/HS

(Vote For 1)

FOR 1112

AGAINST 1193

Total 2305

CERTIFICATE OF ELECTION FOR PROPOSITION

Elementary General Fund Levy

(Proposition Title)

To the Fergus County Superintendent:

We, the undersigned trustees, certify that the taxpayers of School District No. 1 of Fergus County, State of Montana, on 3rd day of May, 2022, voted on the following proposition:

SHALL THE DISTRICT BE AUTHORIZED TO IMPOSE AN INCREASE IN LOCAL TAXES TO SUPPORT THE GENERAL FUND IN THE AMOUNT OF \$56,896.87* WHICH IS APPROXIMATELY 3.99* MILLS FOR THE PURPOSE OF MAINTAINING AND OPERATING THE SCHOOL DISTRICT. PASSAGE OF THIS PROPOSAL WILL INCREASE THE TAXES ON A HOME WITH A MARKET VALUE OF \$100,000 BY APPROXIMATELY \$5.39* AND ON A HOME WITH A MARKET VALUE OF \$200,000 BY APPROXIMATELY \$10.77*. THE DURATIONAL LIMIT OF THE LEVY IS PERMANENT ONCE APPROVED BY THE VOTERS, ASSUMING THE DISTRICT LEVIES THAT AMOUNT AT LEAST ONCE IN THE NEXT FIVE YEARS.

Number of votes FOR: 1112

Number of votes AGAINST: 1193

* **Phil Koterba**

(Print Trustee's name)

(Trustee's signature)

* **CJ Bailey**

(Print Trustee's name)

(Trustee's signature)

* **Kris Birdwell**

(Print Trustee's name)

(Trustee's signature)

* **Jennifer Thompson**

(Print Trustee's name)

(Trustee's signature)

* **Zane Fulbright**

(Print Trustee's name)

(Trustee's signature)

* **Jeff Southworth**

(Print Trustee's name)

(Trustee's signature)

* **Doreen Heintz**

(Print Trustee's name)

(Trustee's signature)

The proposition was thereby ☐ approved or ☒ disapproved.

*Signatures of Trustees of _____ School District No. _____

DATED this _____ day of _____, 20____.

Canvassed results must be published once in a newspaper that will give notice to the largest number of people of the district. Send the certificate to the entity ordering the election within 15 days of the election, [20-20-416](#), MCA.

Updated April 2013

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

16

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE CONTRACTING WITH THE FERGUS COUNTY CLERK AND RECORDER'S OFFICE TO ACT AS ELECTION ADMINISTRATOR FOR SCHOOL ELECTIONS IN 2022-2023

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve Lewistown Public Schools contracting with the Fergus County Clerk and Recorder's Office to act as Election Administrator for the school elections and conduct all aspects of the election process for the 2022-2023 Fiscal Year in accordance with 20-20-417 MCA.

If the Board chooses to run a polling place election Rebekah Rhoades will be the Election Administrator and the election will be held by the District.

SUGGESTED ACTION: Approve Contracting with the Fergus County Clerk and Recorder's Office to act as Election Administrator for School Elections in 2022-2023

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Heintz						
Koterba						
Southworth						
Brady						
Fulbright						

TRUSTEE RESOLUTION REQUESTING COUNTY CONDUCT ELECTION(S)

BE IT RESOLVED, the Board of Trustees for School District No. 1, Fergus County, State of Montana, requests that Fergus County, State of Montana, conduct the following school elections for School District No. 1, Fergus County for fiscal year 2023:

☐ All Elections

☒ Specific Elections

1. Regular Election, if by mail ballot
2. Special or Bond Election, if by mail ballot

In accordance with 20-20-417, MCA, the county will perform the duties imposed on the trustees and the clerk of the district for school elections in 20-20-203, 20-20-313, and 20-20-401, and deliver to the trustees, for the purpose of canvassing the vote, the certified tally sheets and other items as provided in 13-15-301.

Other election duties not specified will be conducted by mutual agreement between the district clerk and the county election administrator.

Print Name of Board Chair

Signature of Board Chair

Print Name of Clerk

Signature of Clerk

DATED this _____ day of _____, 20____.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

17

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE MEAL PRICES FOR 2022 – 2023 SCHOOL YEAR

Requested By: Board of Trustees Prepared By: Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve the increase in School Food Meal Prices for the 2022 – 2023 school year.

SUGGESTED ACTION: Approve School Food Meal Price for 2022-2023

☒ Additional Information Attached

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Brady						
Fulbright						

MEAL PRICE RECOMMENDATIONS FOR LPS 2022-2023 SCHOOL YEAR

It has not yet been nationally decided if school meals will continue to be free for the 22-23 school year. In the event that we return to a Free and Reduced model, LPS Food Service would like to propose meal prices that would account for the increase of production costs in our industry. Supply chain issues have driven prices up for both food and consumables. We have seen inflation that is to be expected in the space of 3 years, but has also been accelerated by the pandemic and world events.

OPI has proposed that schools arrive at a minimum cost for full pay meals by subtracting the reimbursement they receive for full pay meals from the reimbursement they receive for free meals. LPS Food Service has carefully considered the size and economic status of our community when arriving at a proposal for the 22-23 school year. Below are charts summarizing our recommendation:

OPI RECOMMENDATION

Free Reimbursement - Full Pay Reimbursement = Full Pay Meal Price

LUNCH	\$3.68	\$0.37	\$3.31
BREAKFAST	\$2.35	\$0.33	\$2.02

LPS RECOMMENDATION

19-20 Price Increase 22-23 Proposal

LUNCH 7-12	\$3.25	\$0.25	\$3.50
LUNCH K-6	\$3.00	\$0.30	\$3.30
BREAKFAST K-12	\$2.00	\$0.25	\$2.25

Note: Adult lunch will remain at \$4.00 and breakfast will increase from \$2.00 to \$2.25.

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

18

ITEM TITLE: APPROVE INTER-LOCAL AGREEMENT BETWEEN LEWISTOWN PUBLIC SCHOOLS
AND CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE

Requested By: Board of Trustees **Prepared By:** Thom Peck

SUMMARY:

The Board of Trustees needs to approve the Inter-local Agreement as attached between Lewistown Public Schools and Central Montana Learning Resource Center Cooperative (CMLRCC) to define and describe the relationship of the parties with respect to the services provided.

SUGGESTED ACTION: Approve Inter-local Agreement between Lewistown Public Schools and CMLRCC

☒ **Additional Information Attached**

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Southworth						
Koterba						
Heintz						
Brady						
Fulbright						

**CENTRAL MONTANA LEARNING RESOURCE CENTER COOPERATIVE
INTERLOCAL AGREEMENT**

**Adopted by the Coop Board on July 1, 2021
Amended April 12, 2022**

INTRODUCTION, PURPOSE, AND RATIONALE

THIS Agreement to become effective the 1st day of July, 2021 is between and among the following list of school districts and any additional school districts incorporated into this Agreement at a future date, all hereinafter referred to as “Participating Districts.”

AYERS COLONY ELEMENTARY SCHOOL DISTRICT
DEERFIELD COLONY ELEMENTARY SCHOOL DISTRICT
DENTON SCHOOL DISTRICT
GEYSER SCHOOL DISTRICT
GRASS RANGE SCHOOL DISTRICT
HARLOWTON SCHOOL DISTRICT
HOBSON SCHOOL DISTRICT
JUDITH GAP SCHOOL DISTRICT
KING COLONY ELEMENTARY SCHOOL DISTRICT
LAVINA SCHOOL DISTRICT
LEWISTOWN SCHOOL DISTRICT
MELSTONE SCHOOL DISTRICT
MOORE SCHOOL DISTRICT
ROUNDUP SCHOOL DISTRICT
ROY SCHOOL DISTRICT
RYEGATE SCHOOL DISTRICT
SPRING CREEK COLONY ELEMENTARY SCHOOL DISTRICT
STANFORD SCHOOL DISTRICT
WINIFRED SCHOOL DISTRICT
WINNETT SCHOOL DISTRICT

WHEREAS, the Participating Districts desire to offer a full spectrum of Special Educational Services, as defined in Title 10, Chapter 16, ARM (Administrative Rules of Montana), State Special Education Rules and Regulations, and Sections, 20-7-401 through 20-7-443 MCA (Montana Code Annotated), to all students with disabilities residing in said districts in compliance with all applicable laws and regulations, state and federal; and,

WHEREAS, Sections 20-7-451 through 20-7-457, MCA (Montana Code Annotated), provide that school districts may contract with one another to establish an interlocal cooperative to perform all special education administrative services, activities and undertakings that the school district entering into this Agreement is authorized by law to perform; and,

WHEREAS, the Participating Districts desire, through the Cooperative, to employ and maintain personnel and facilities to provide those educational services to students with disabilities who cannot be adequately served by existing programs operated by individual Participating Districts,

NOW, THEREFORE, the parties hereto, hereby establish a special education cooperative pursuant to the following mutual covenants and promises:

NAME OF THE ORGANIZATION

The name of this organization will be the “Central Montana Learning Resource Center Cooperative” hereafter referred to as the “Cooperative”. The Cooperative will be a full-service cooperative and as such may provide any and all services allowable under state and federal law. The Cooperative will be the “Prime Agency” with school districts in the Cooperative’s service area who elect to enter into this agreement referred to hereafter as “Participating Districts”.

SECTION I - COOPERATIVE MANAGEMENT BOARD

The Participating Districts shall create a Cooperative Management Board composed of school officials representing all Districts served under this Agreement.

MANAGEMENT BOARD

The Management Board shall consist of nine representatives, one representative shall be appointed from the Lewistown School District, one representative shall be appointed from the Harlowton School District, and one representative shall be appointed from the Roundup School District; and, one representative shall be chosen at large from each of the six participating counties by the Superintendent of Schools of each County, said representatives shall be appointed to one-year terms. The person appointed shall be an administrator, or a certified/licensed teacher (general education or special education endorsed).

The Board of Trustees of each Participating District shall, through formal action in the form of a resolution, determine the Participating District’s representative to the Cooperative Management Board. Each participating Cooperative Management Board representative shall have one (1) vote in all matters pertaining to the operation of the Cooperative, with the exception that schools represented by the County Superintendent shall collectively have one (1) vote. The total number of voting members on the Board is nine.

In the event that any Participating District’s appointed Management Board representative is unable to fulfill one or more functions of that office due to a conflict of interest or incapacity, that Participating District’s Board of Trustees may appoint a person to serve on the Management Board during the time in which the conflict or incapacity exists.

The Management Board will meet a minimum of 11 times per year. Meeting will be held at CMLRCC’s home-base office, or in one of the participating district’s facilities.

Additional meetings may be called by the Board Chair, Director, or by any two (2) Participating District's Representatives.

COOPERATIVE MANAGEMENT BOARD POWERS

The Cooperative Management Board shall have the following powers, consistent with State Statute:

- To recruit, hire, assign, evaluate, and terminate personnel, including, but not limited to directors, assistant directors, school psychologists, speech pathologists, occupational therapists, physical therapists, itinerant resource teachers, secretary, clerk, and all others the Management Board determines are necessary to accomplish the responsibilities of the Cooperative.
- To sue and be sued, complain and defend, in its Cooperative name.
- To purchase, take, receive, lease, take by gift, devise or bequest, or otherwise acquire, hold, own, improve, use and otherwise deal in and with real or personal property, or any interest therein, whatever situated.
- To sell, convey, mortgage, pledge, lease, exchange, transfer and otherwise dispose of all or any part of its property and assets.
- To incur liabilities, borrow money at such rates of interest as the Cooperative Board determines reasonable.
- To issue contract(s) for professional services.
- To conduct its affairs, carry on its operations, and have offices in this state.
- To make and alter, by resolution of the Management Board of the Cooperative, by-laws governing the calling and conducting of meetings, and the internal operating procedures of the Management Board.
- To set policy to be implemented by the Director(s).
- To set and approve the fiscal budget of the Cooperative.
- To approve expenditure of Cooperative funds
- To give authority to Director to expend funds up to a \$5,000 limit without board action
- To develop a staff handbook or employment rules, regulations, and conditions.
- The authority to establish by-laws.
- To resolve internal disputes by:
 - A. Consensus
 - B. Majority rule
 - C. Recognizing the potential that voting may result in a tie, the Participating Districts hereby agree that a tie vote means the motion fails at which time discussion will continue until the issue is resolved by either consensus or a subsequent motion which passes by a majority, or the issue under consideration is dropped from consideration.

SECTION II - SERVICES

GENERAL SERVICES

Cooperative personnel shall advise and assist districts regarding practices for prereferral, referral, evaluation, and identification procedures; Evaluation Report Team procedures; and development of Individualized Education Programs including Positive Behavior Support Plans and Aversive Treatment Plans. The Cooperative shall assist districts in providing instructional and support services required by the Individualized Education Program when services are not available within the district and to the degree defined by the terms of this agreement. The above-mentioned services shall be provided to all children eligible for special education services as defined in federal and state statute who are legal residents of any of the participating districts.

Individual districts are responsible for hiring resource teachers, school counselors, deaf and hard of hearing specialists, sign interpreters, vision impairment specialists, assessment specialists, and academic specialists, sufficient to serve their special education student population.

INSTRUCTIONAL SERVICES (ITINERANT RESOURCE TEACHER):

Recognizing that not all districts in the Cooperative have enough special education identified children to warrant hiring a full-time resource teacher, the Cooperative will hire itinerant resource teacher(s) to serve districts who have a limited number of children who need instructional services.

It is further agreed that those member districts receiving instructional services (itinerant resource teacher support) will notify the Director by March 1st of the current fiscal year of their intent to continue itinerant resource services and to provide the necessary financial assistance to maintain the instructional staff. If notification is not received by March 1st, the member district's commitment for instructional services will be automatically renewed for the following fiscal year.

Any member district not currently receiving instructional services must notify the Director of the potential need for itinerant resource teacher services by February 1st (for the following school year) and confirm or rescind the request by March 1st of that year. The Management Board will consider the district's request for itinerant resource teacher services at the March board meeting. The Director will notify the district requesting instructional services by April 1st of the Board's decision. If the Board approves the participating district's request, the district is then obligated for the cost for providing instructional services, as determined through the annual budget adoption process.

RELATED SERVICES:

The Cooperative shall provide related services which are not otherwise available to children with disabilities in the Participating Districts, and that are necessary for the provision of a Free and Appropriate Public Education (FAPE) under IDEA and State Special Education Regulations. Related services include speech/language pathology, audiology, occupational therapy, physical therapy, and orientation and mobility, as well as those additional related services delineated in the IDEA such as behavior specialist.

Generally, the Cooperative employs individuals who serve children in more than one of the Participating Districts. The Management Board may, as part of the budget adoption process, determine that the Cooperative will hire any specialist that would normally be hired by an individual district. However, the cost for the specialist will be paid entirely by the school district. If the Cooperative hires a specialist under this provision, such action must be reviewed annually by the Management Board as part of the budget adoption process. An agreement that the Cooperative hire a person for such a position for 1 year does not establish a precedent or an obligation to continue the position in subsequent years.

CHILD FIND AND CHILD COUNT:

Consistent with the Cooperative's Program Narrative, Cooperative personnel, in cooperation with participating member districts, shall be responsible for conducting annual Child Find efforts in each Participating District, which includes screenings and assessments designed to achieve early identification of children with disabilities. The Cooperative shall submit the annual Child Count report to OPI.

SECTION III – STAFF

The Management Board is responsible for hiring the Cooperative Director. The Director, in consultation with the Management Board, will be responsible for the hiring of staff and contracting for professional services to perform the services described in this agreement. The Cooperative hires all staff to perform services under this Agreement on the basis of merit and qualifications. In addition, there may be no discrimination on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or nation origin by any persons providing services or otherwise performing the terms and conditions of this Agreement.

EMPLOYMENT BENEFITS

Cooperative staff hired shall be provided employment benefits in accordance with the policies of the Cooperative.

TEACHER TENURE

Any teacher employed by the Cooperative shall accrue tenure consistent with 20-7-456 (MCA). Tenure will be acquired with the Cooperative and shall not extend to any Participating District. The Director shall be responsible for recommending the termination of a tenured teacher employee under 20-4-204 or 20-4-207 (MCA). The Board shall receive any recommendation for termination, hold a hearing, and resolve to terminate the teacher or reject the recommendation. A tenured teacher may appeal a decision to terminate the teacher's employment pursuant to Montana law.

SECTION IV - PRIME AGENCY

Beginning July 1, 2006, the "Central Montana Learning Resource Center Cooperative" began to act as the "Prime Agency" as that term is defined in Section 20-9-701, MCA, under the terms of this agreement, and is vested with the financial administration of this Agreement, and shall be responsible for approval and payment of all expenditures involved in implementation and administration of this agreement.

The Participating Districts, and each of them, promise and agree to act as “cooperating agencies” as that term is defined in Section 20-9-701, MCA, and agree to transfer funds to the Cooperative as hereinafter provided.

The Cooperative shall establish a budgeted retirement fund, a non-budgeted interlocal cooperative fund, and a miscellaneous programs fund for the purpose of the financial administration of the Interlocal Cooperative Agreement.

All revenues received, including federal, state, or other types of grant payments in direct support of the agreement set forth in “**EXHIBIT A**” shall be deposited in appropriate funds such as fund 382 (Interlocal Cooperative) or 315 (coop misc. fund). All financial support of the Agreement contributed by a participating district may be transferred to the interlocal agreement fund from any fund maintained by such district by resolution of the trustees by district warrant. The Superintendent of Public Instruction may transfer directly to the Cooperative the State and Federal portion of any participating District’s budgeted costs for contracted Special Education services. Any such transfer to the interlocal agreement fund shall be used to finance those expenditures under the Agreement which are comparable to those that are permitted by law to be made out of the fund from which the transfer was made and are within the final budget for the fund from which the transfer was made. No transfer shall be made from the miscellaneous federal programs fund without the express approval of the Superintendent of Public Instruction.

It is agreed that each Participating District will, and hereby does, contract to provide revenue for the Cooperative as set forth in “**EXHIBIT A**” by the date specified in the stated Exhibit. It is agreed that any state monies paid to the Cooperative under this agreement and not obligated or utilized will be deposited in the Cooperative fund balance. Federal Part B and Preschool monies shall be expended in accord with timelines established in their respective grant applications. Each Participating District will provide, at a minimum, the matching dollars that are necessary for the related services block grant. Should the Management Board determine that matching funds are not needed to support the annual Cooperative budget the Board may waive collection of the required match on an annual basis. If the required match is waived each district shall provide written assurance to the Cooperative that the required match was spent to support special education services in the district. Participating districts will provide up to 100% of the required instructional grant “match” to the Cooperative. The amount (percentage) of the instructional grant match to be paid to the Cooperative will be determined through the annual budget development process.

It is agreed that the Participating Districts, through the Cooperative, extend the authority of this contract to include the authority to apply for the Individuals with Disabilities Education Act, Part B Funds, or other applicable federal funds, as part of the Cooperative. Any project submitted on behalf of all districts in the Cooperative must receive approval, prior to submission, from the Cooperative Management Board. The federal project funds will be expended from the miscellaneous federal program fund (315) with specific consent of the Superintendent of Public Instruction, as per 20-9-704, Montana Code Annotated.

COOPERATIVE/LEWISTOWN RELATIONSHIP

“EXHIBIT B” provides additional clarification of the relationship between Lewistown School District and the Cooperative.

ANNUAL AUDIT

A financial audit by an independent Auditor selected by the Management Board shall be ordered annually or bi-annually at the discretion of the Board to assure proper expenditure procedures.

SECTION V - ANNUAL BUDGET

The Director will submit a proposed budget for consideration by the Management Board at the June board meeting. The budget for the Cooperative is to be approved by August 30th for the ensuing school year. The Director is charged with the responsibility to expend funds on behalf of the Cooperative consistent with the adopted budget. The Director may transfer money between line items. Warrants are to be signed by the Clerk and by the Cooperative Board Chair. The Director is hereby authorized by the Board to act as its agent and enter into contracts, single major equipment purchases, and reimbursement to districts for up to \$5,000 per single contract, piece of equipment, or district reimbursement. No such contract shall be for a term in excess of one (1) year.

SECTION VI - ELECTION OF OFFICERS

At the August board meeting the Management Board will elect one of its members to serve a 1-year term as Board Chair and one of its members to serve a 1-year term as Vice Chair. Officers may be re-elected from one year to the next.

SECTION VII - CONTRACT TERMS

TERM OF AGREEMENT

It is agreed that the term of agreement shall be from July 1, 2021 through and including June 30, 2024 and each like term thereafter until such time as the participants herein, by mutual consent, choose to discontinue the agreement or amend said agreement. Participating Districts of this Cooperative must participate for a term of three years encompassing state fiscal years. Districts that elect to participate shall agree to participate for a period consistent with the term of the existing Interlocal Agreement.

TERMINATION OF MEMBERSHIP IN COOPERATIVE

Notification to withdraw from the Cooperative shall be provided to the Management Board no later than October 1st of the third year of the District's participation of the current fiscal school year, the member district's commitment will automatically extend for three (3) fiscal years. Notice of termination shall be in writing and shall be delivered to the Cooperative Director or the Chair of the Management Board personally or by registered or certified mail. Districts electing to withdraw from the Cooperative at any time other than the termination of a three-year cycle may be held accountable for payment of services,

which would have been rendered under the terms of the agreement in full satisfaction of any damages caused to the Cooperative by said termination.

Any property in the possession of the Cooperative and owned by the terminated district shall be returned to the terminated district as soon as possible. Likewise, any property in the possession of the terminated district and owned by the Cooperative shall be returned to the Cooperative as soon as possible. Any monies paid to the Cooperative by the district shall be retained by the Cooperative as payment for services already rendered and in full satisfaction of any damages caused to the Cooperative by said termination. The District terminating membership is not entitled to any of the Cooperative's IDEA Part B and PK "carryover", Medicaid Reserves, or Fund 382 Reserves.

Districts may submit a request to the Management Board to withdraw from the Cooperative at any time other than the termination of a three-year cycle. The Management Board shall hear the request at its next scheduled meeting. In the event that the Management Board approves the withdrawal request, the Management Board retains the sole discretion to require such withdrawing district to make payment for services which would have been rendered under the terms of the agreement in full satisfaction of any damages caused to the Cooperative by said termination. In such event, the Management Board shall give notice of this determination and the withdrawing district's responsibility for payment of services as provided herein. Consistent with the provisions of this agreement, any property in possession of the Cooperative and owned by the withdrawing district shall be returned to the withdrawing district. Property in possession of the withdrawing district and owned by the Cooperative shall be returned to the Cooperative. Monies paid to the Cooperative by the withdrawing district prior to the Management Board's approval of a withdrawal request shall be retained by the Cooperative as payment for services already rendered and shall also be considered as damages caused by such withdrawal in addition to any other financial responsibility determined. A district who withdraws from the Cooperative with the approval of the Management Board outside of the three-year cycle are not entitled to any of the Cooperative's IDEA Part B and PK "carryover", Medicaid Reserves, or Fund 382 Reserves

ADDITION OF A DISTRICT TO A COOPERATIVE

Any school district located in the geographic boundary of the Cooperative may elect to participate in the Cooperative for special education purposes and shall agree in the Cooperative contract to participate for a period of at least three years, encompassing state fiscal years, consistent with the term of the existing Interlocal Agreement. Districts joining the Cooperative after a current three-year term of agreement has been approved by the Office of Public Instruction shall commit to a three year term of membership, renewable annually, until the Cooperative applies for a subsequent three state fiscal year agreement, at which time all participating districts shall be on the same three year membership renewal cycle. Notification of opportunity to join the Cooperative shall be provided annually to nonparticipating districts, regardless of enrollment, who are within the geographic boundary of the Cooperative by October 1st of the current fiscal year. Nonparticipating districts shall confirm in writing to the Cooperative Management Board by December 1 of

the current fiscal year the district's intention to participate in the Cooperative Interlocal Agreement for the next fiscal year. Application to become a member of the Cooperative shall be made by a letter signed by the Chairperson of the Board of Trustees of the District proposing membership.

TERMINATION OF COOPERATIVE

The Cooperative may be terminated by majority vote of the Management Board. Such vote shall be at a meeting held by October 1st of the year in which the Cooperative Agreement would be terminated. Any member of the Board may propose termination. Notice of intention to propose termination shall be sent to each member by the member proposing termination at least twenty (20) days prior to the meeting at which the Board would consider the proposed termination.

If the Management Board should terminate the Cooperative, the termination shall be effective at the end of the fiscal year in which termination occurs. During the period from the termination of the Cooperative until the end of the fiscal year the Cooperative shall wind-up its affairs. All property in the possession of the Cooperative and owned by any member district shall be returned as soon as reasonably possible to the owner-district. Any property owned by the Cooperative shall be liquidated. All monies in the possession of the Cooperative, including any monies generated from the Cooperative-owned property liquidation, shall be distributed to the member districts on a prorated basis based on the most current October 1st Office of Public Instruction enrollment report.

SECTION VIII - REVIEW BY THE MONTANA OFFICE OF PUBLIC INSTRUCTION

In accordance with Section 20-7-454, MCA, the Superintendent of Public Instruction has final approval authority and this agreement will not be effective until final approval is received and the agreement is filed with the County Clerk and Recorder of the counties involved and with the Secretary of State.

IN WITNESS WHEREOF, the parties hereto have hereunder set their hands and affixed their seals the day and year above written.

EXHIBIT "A"

COOPERATIVE REVENUE

The Cooperative shall receive the following revenues on behalf of all Participating Districts:

- Federal IDEA Part B
- Federal IDEA Preschool
- State Special Education Related Services Block Grant
- District Related Services Block Grant Match

- District Instructional Block Grant Match (up to 100%)
- State Special Education Cooperative Allowable Cost Travel Entitlement and Administrative/Operations and Maintenance Entitlement
- Medicaid Direct Billing reimbursements (occupational, physical, speech therapy and school psychologist service)
- Medicaid Administrative Claiming generated by the Cooperative

PARTICIPATING MEMBER ASSESSMENT FORMULA

The recent history of the CMLRCC indicates that expenses to operate the Cooperative may exceed the revenue received from the above referenced sources. Should the revenue from the above referenced sources not be sufficient to operate the Cooperative the Board will implement the following assessment formula:

Each Participating District will be assessed the amount needed to achieve a balanced budget. Such assessment will be based on the Participating District's October ANB count for the previous year compared to the ANB count of the Cooperative as a whole. (See the following example, which presumes a total assessment of \$100,000.) Such an assessment would be due and payable to the Cooperative on December 1st.

School	Prior Year ANB	Percentage of ANB Total	Assessment Share
Lewistown	1159	0.40	\$40,397.35
Deerfield Elementary	15	0.01	\$522.83
Grass Range	70	0.02	\$2,439.87
King Colony Elementary	9	0.00	\$313.70
Moore	79	0.03	\$2,753.57
Roy	36	0.01	\$1,254.79
Denton	40	0.01	\$1,394.21
Spring Creek Colony	5	0.00	\$174.28
Winifred	111	0.04	\$3,868.94
Ryegate	48	0.02	\$1,673.06
Lavina	57	0.02	\$1,986.75
Stanford	118	0.04	\$4,112.93
Hobson	119	0.04	\$4,147.79
Geyser	37	0.01	\$1,289.65
Roundup	549	0.19	\$19,135.59
Melstone	69	0.02	\$2,405.02
Winnett	66	0.02	\$2,300.45

Harlowton	259	0.09	\$9,027.54
Judith Gap	18	0.01	\$627.40
Ayers Elementary	5	0.00	\$174.28
Total:	2869	1.00	\$100,000.00

BUDGET BALANCES

It is the intention of the Cooperative to maintain minimum end of year (June 30th) fund balances as follows:

- 35% of the Federal/IDEA B annual allocation (Fund 315)
- 35% of annual State allocations and Local contributions (Fund 382)
- 15% of the Retirement fund annual budget (Fund 314)
- Medicaid rules state that districts/coops are subject to audit for up to 7 prior years. Recognizing that the Cooperative may have to refund money following an audit, the Cooperative therefore will retain a minimum reserve equal to a full year's revenue.

The balances referenced above are minimum dollar amounts the Coop should try to maintain. When developing the annual operating budget for the Coop, the Director shall present a budget that is "revenue neutral". Recognizing that the current carryover and reserve(s) will exceed the minimum balances referenced above, the Director may recommend using carryover and reserve funds as long as the fund balances do not fall below the minimums referenced above. At the point the Coop needs additional revenue to maintain the minimum carryover and reserve(s), member districts will pay an "assessment" on a prorated basis (prior year's October ANB count) in order to achieve a revenue neutral budget.

EXCESS REVENUE

In any year in which the Coop does not expend the entire revenue from the Federal IDEA Part B and Preschool (315) allocations, and/or the full revenue from State and Local sources (382) the excess revenue will be used to increase the carryover and/or reserves to:

- IDEA carryover up to the maximum allowed by the OPI (100% of the annual allocation)
- State reserves up to 100% of the annual allocation(s)

Should IDEA carryover and/or State reserves reach 100% of the annual allocation the Cooperative will refund to each member district a proportionate share of the excess revenue in the form of a reduction in the member district's contribution/assessment for the following year's Coop budget. The proportionate share will be a percentage based on each District's prior year's October ANB count (see the allocation table example above).

REVERSION

If, at fiscal year-end, an individual District's special education allowable cost expenditures do not equal or exceed the amount of special education instructional and related services block grant funds plus required local match, the District hereby agrees to contribute their unspent balance to the Cooperative to prevent "reversion". This revenue will be deposited in the Cooperative reserve.

MEDICAID

Direct Billing Reimbursement - Revenue generated from direct billing of occupational, physical, and speech therapy, orientation and mobility services, and school psychologist services will remain with the Cooperative.

Medicaid Administrative Claiming (MAC) – All revenue generated by participating districts (under MAC) will be paid directly to the individual district by the State. The Coop will retain the MAC revenue it generates.

Transportation – All revenue generated under the Medicaid Transportation program shall be reimbursed to the individual district that generated the reimbursement. However, a District may elect to have the Cooperative retain their Medicaid Transportation reimbursement.

PRESCHOOL PROGRAM

Federal Part B Preschool revenue for each Participating District shall be received by the Cooperative. The revenue will be used to fund a portion of each districts preschool program. Preschool revenue will be prorated between each district based on the October child count. Each district will serve preschool students within their district. The district is responsible for the full cost of serving the student beyond services for speech, occupational, and physical therapy.

EXTENDED SCHOOL YEAR SERVICES (ESY)

The Cooperative shall pay the costs of occupational, physical, and speech therapy for all districts' ESY programs, provided decisions regarding ESY services have been approved by the Cooperative Director as part of the individual student's IEP development process. Individual districts are responsible for the cost of resource teachers, paraeducators, and all other personnel costs beyond OT, PT, and Speech/Language services. Upon request by the Participating District's representative, the Director shall assist the district to design and implement the district's ESY program.

RISK POOL DESCRIBED

Money in IDEA carryover and State and Local reserves (above the minimum reserve and carryover amounts established in a previous section of this agreement) and which are not needed to achieve a balanced annual Cooperative budget, may be considered a "risk pool".

A participating district may apply for financial assistance to cover costs that were unknown/unanticipated prior to adoption of the district's budget in August. Use of the risk

pool funds will be board approved and be used for the remainder of the school year only. Following are examples of costs which may be appropriately funded through the risk pool:

- Purchase of assistive technology equipment for a student who moved into the district after the district's final budget has been adopted in August.
- Teacher and Specialist training for working with children with Autism or other high impact disabilities.

Application to use these funds must be made through the Director. Recognizing that each District may use their "tuition fund" to cover the cost of a high needs student, the Cooperative will not use IDEA Carryover or Reserves to pay for additional district personnel.

EXHIBIT "B"

In exchange for use of office space in the Lewistown School District, the Cooperative agrees to pay a portion of the heating and lighting utilities and custodian wages for the operation of the Lincoln Building. The value of the exchange of services referenced here is subject to review as part of the annual budget adoption process.

Lewistown Public Schools reserves the right to provide an alternative location should they determine that they need to use the Lincoln Building for other purposes. Should Lewistown ask the Cooperative to vacate the Lincoln Building the Cooperative reserves the right to secure appropriate office space at a location other than property owned by the Lewistown School District.

EXHIBIT "C"

Recognizing the need for itinerant resource teacher services will vary from year to year, the Cooperative will use a formula to determine the amount of resource teacher time each individual district will need in order to meet the minutes of instructional services provided for in students' IEPs in that district. The Director will develop a formula which may change from one year to the next. The formula is only a guide – there are circumstances that must be considered when determining the allocation of resource teacher time that cannot be fully reflected in a formula. The Cooperative reserves the right to determine the final amount of instruction FTE to allocate to each district.

The Undersigned authorized representative of the participating District indicates by his/her signature agreement to the terms of the Central Montana Learning Resource Center Cooperative Interlocal Agreement.

SCHOOL DISTRICT

NAME, Chairperson

Date

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

19

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

Requested By: Board of Trustees Prepared By: Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve the Notice of Resolution of Intent to Sell/Dispose of Surplus Property as stated on the attached notice.

SUGGESTED ACTION: Approve Notice of Resolution of Intent to Sell/Dispose of Surplus Property

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Heintz						
Koterba						
Southworth						
Brady						
Fulbright						

NOTICE OF RESOLUTION OF INTENT TO SELL/DISPOSE OF SURPLUS PROPERTY

WHEREAS, certain personal property owned by School District Number One and High School District Number One, Fergus County, Montana, has been determined by the Board of Trustees of said School Districts to be obsolete surplus, and unsuitable for school purposes because it is out of date and not usable, being described as follows:

***** SURPLUS PROPERTY LIST CAN BE FOUND ON THE LEWISTOWN PUBLIC SCHOOLS WEBSITE
www.lewistown.k12.mt.us
OR CAN BE PICKED UP AT THE LINCOLN BUILDING at 215 7TH AVENUE SOUTH *****

WHEREAS, an arrangement will be made to sell or otherwise dispose of said property in the most expeditious manner possible;

THEREFORE BE IT RESOLVED that the Trustees of said School Districts authorize the sale and disposal of the attached listed property.

BE IT FURTHER RESOLVED that this resolution will become effective 14 days after publication of the notice as required by 20-6-604, MCA.

DONE at Lewistown, Montana, this 9th day of May 2022.

ATTEST:

**CHAIR
BOARD OF TRUSTEES
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE**

**REBEKAH RHOADES
BUSINESS MANAGER/CLERK
SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE**

To be published in the News Argus on May 11, 2022

P.O. #

BIDDING INFORMATION

Any person's interested in purchasing any of the surplus items listed may submit a sealed bid for said purchase. No bids will be accepted for Technology items. Bids should be submitted to: Lewistown Public Schools, Attn: Rebekah Rhoades, 215 7th Ave South, Lewistown, MT 59457. Bidding will close on Wednesday, May 25th, at 12:00 p.m. Bidders will be notified of the results. For general questions or to set up an appointment to view items, please contact Rebekah Rhoades at 535-8777 x 1116.

SURPLUS LIST

Spring 2022

Garfield:

15 inch Daewood Television – Works, has wall mount
Sylvania VHS/DVD player – Works

Junior High School:

Four Drawer Filing Cabinet – Good Condition
VCR-RCA w/ remote #05292, Unknown working condition
VCR-JC Penney #1919 (part of label torn off and may be missing a number), Unknown working condition
The Globe Kit-VCR tapes with tapes with instructional materials
America's Civil Rights Kit VCR tape with instructional materials
A Place at the Table kit-VCR tape with instructional materials
Freedom on the Move Kit-DVD with instructional materials
VCR tape-Mighty Times: Rosa Parks
VCR tape- The Shadow of Hate
VCR tape-The Lorax
VCR tape- Far and Away
Audiobook cassette tapes-The Sign of the Beaver
Audiobook cassette tapes-The Pigman and Me
Audiobook cassette tapes-The Courage of Sarah Noble
Audio CD-Listening to Literature
CD Rom (set of 12)- Astro Algebra
CD Rom (Set of 12) Cosmic Geometry
Approximately 165 Miscellaneous books (history, educational, self help, novels, workbooks, etc)

Lincoln Building:

Printer Table – Good Condition
Radiant Projector Screen (free standing) – Unknown Condition
Black Metal Chair – Good Condition
Rolling Arm Chair – Poor Condition

Technology

****No bids will be accepted on technology items****

Chromebook	72
Desktop	58
DVD Player	1
iPad	3
Laptop	49
Monitor	51
Printer	3
Projector	5
speakers	1
Tablet	1
TVBox	1
Wireless Access Point	1

CURRICULUM SURPLUS

GRADE LEVEL	BOOK TITLE	ISBN #	QUANTITY	
K	Pearson Realize	978-0-328-80921-9	5	
1	Pearson Realize	978-0-328-80937-0	5	
2	Pearson Realize	978-0-328-80953-0	8	
3	Pearson Realize	978-0-328-80808-3	98	In addition, there are teacher's manuals, workbooks, intervention guides, etc.
4	Pearson Realize			
5				
6				
7	Prentice Hall Course 2 Common Core	978-1-256-73678-3		
8	Prentice Hall Course 3 Common Core	978-1-256-73722-3	about 70	Also, the workbooks and teacher's addition.
8th	Algebra 1 Pearson	0-13-328114-9	29	Teacher's addition and workbook, blackline masters
ALGEBRA I	Algebra 1 Pearson	0-13-328114-9	40	
ALGEBRA II	Algebra II Pearson	0-13-328116-7	6	
GEOMETRY	Geometry Pearson	0-13-328115-9	about 80	
PRE CALC	Precalculus (Pearson	0-13-353919-9	40	
CALC	Calculus Prentice Hall	0-13-06313-0	25	
Pre Algebra	Pre-Algebra Prentice Hall	0-13-133995-8	about 45-50	

Quantity	Grade Level	Textbook Title (list Student or Teacher Edition)	Publisher	ISBN
114	Third Grade	Reading Street 3.1 (student edition)	Scott, Foresman and Co.	0-328-10835-9
106	Third Grade	Reading Street 3.2 (student edition)	Scott, Foresman and Co.	0-328-10836-7
4	Third Grade	Reading Street 3.1 (teacher edition)	Scott, Foresman and Co.	0-328-10860-X
4	Third Grade	Reading Street 3.2 (teacher edition)	Scott, Foresman and Co.	0-328-10861-8
4	Third Grade	Reading Street 3.3 (teacher edition)	Scott, Foresman and Co.	0-328-10862-6
4	Third Grade	Reading Street 3.4 (teacher edition)	Scott, Foresman and Co.	0-328-10863-X
14	Third Grade	Reading Street 3.5 (teacher edition)	Scott, Foresman and Co.	0-328-10864-2
4	Third Grade	Reading Street 3.6 (teacher edition)	Scott, Foresman and Co.	0-328-10865-0
3	Third Grade	Reading Street 3.1 Practice Book (student edition)	Scott, Foresman and Co.	0-328-14519-X
3	Third Grade	Reading Street 3.2 Practice Book (student edition)	Scott, Foresman and Co.	0-328-14520-3
36	Third Grade	Reading Street Grammar workbooks (student edition)	Scott, Foresman and Co.	0-328-14624-2
5	Third Grade	Reading Street 3.1 Practice Book (teacher edition)	Scott, Foresman and Co.	0-328-14534-3
3	Third Grade	Reading Street 3.2 Practice Book (teacher edition)	Scott, Foresman and Co.	0-328-14535-1
5	Third Grade	Reading Street Grammar workbooks (teacher edition)	Scott, Foresman and Co.	0-328-14642-0
2	Third Grade	Leveled Reader Teaching Guide - Below Level	Scott, Foresman and Co.	
0	Third Grade	Leveled Reader Teaching Guide - On Level	Scott, Foresman and Co.	
4	Third Grade	Leveled Reader Teaching Guide - Advanced	Scott, Foresman and Co.	0-328-16922-6
6	Third Grade	Selection Tests - Teacher Manual	Scott, Foresman and Co.	0-328-16780-0
2	Third Grade	Take-Home Leveled Readers - Below	Scott, Foresman and Co.	0-328-20009-3
1	Third Grade	Take-Home Leveled Readers - On-Level	Scott, Foresman and Co.	0-328-20013-1
2	Third Grade	Take-Home Leveled Readers - Advanced	Scott, Foresman and Co.	0-328-20017-4
4	Third Grade	Audio Text Set 1 of 2 and Set 2 of 2	Scott, Foresman and Co.	0-328-16946-3
4	Third Grade	Fresh Reads for Differentiated Test Practice (teacher)	Scott, Foresman and Co.	0-328-16985-4

3	Third Grade	Fresh Reads for Differentiated Test Practice(student)	Scott, Foresman and Co.	0-328-16979-X
5	Third Grade	Ten Important Sentences	Scott, Foresman and Co.	0-328-16903-X
4	Third Grade	Unit and End-of-Year Benchmark Tests (teacher's)	Scott, Foresman and Co.	0-328-19671-1
3	Third Grade	Assessment Handbook	Scott, Foresman and Co.	0-328-11780-3
3	Third Grade	Baseline Group Tests (Teacher's): Grades 2-3	Scott, Foresman and Co.	0-328-11777-3
3	Third Grade	Readers' Theater Anthology	Scott, Foresman and Co.	0-328-14731-1
1	Third Grade	Graphic Organizer Book Grades 2-3	Scott, Foresman and Co.	0-328-14596-3
1	Third Grade	Reading Street Common Core Writing to Sources	Scott, Foresman and Co.	0-328-76857-x
1	Third Grade	ELL Teaching Guide	Scott, Foresman and Co.	0-328-14601-3
1	Third Grade	ELL and Transition Handbook Grades 3-6	Scott, Foresman and Co.	0-328-14556-4
1	Third Grade	Cross-Curricular Centers: Activities	Scott, Foresman and Co.	0-328-20587-7
1	Third Grade	Cross-Curricular Centers (Teacher's Handbook)	Scott, Foresman and Co.	0-328-20583-4

86	Second Grade	Reading Street 2.1 (student edition)	Scott, Foresman and Co.	0-328-10833-2	2007
88	Second Grade	Reading Street 2.2 (student edition)	Scott, Foresman and Co.	0-328-10834-0	2007
20	Second Grade	Reading Street 2.1 Practice Book (student edition)	Scott, Foresman and Co.	0-328-14517-3	2007
20	Second Grade	Reading Street 2.2 Practice Book (student edition)	Scott, Foresman and Co.	0-328-14518-1	2007
20	Second Grade	Grammar Book (Student Edition)	Scott, Foresman and Co.	0-328-14623-4	2007
20	Second Grade	Spelling Book (Student Edition)	Scott, Foresman and Co.	0-328-14647-1	2007
4	Second Grade	Leveled Readers (Complete Set)	Scott, Foresman and Co.		2007
6	Second Grade	Reading Street 2.1 (Teacher edition)	Scott, Foresman and Co.	0-328-10854-5	2007
6	Second Grade	Reading Street 2.2 (Teacher edition)	Scott, Foresman and Co.	0-328-10855-3	2007
6	Second Grade	Reading Street 2.3 (Teacher edition)	Scott, Foresman and Co.	0-328-10856-1	2007
6	Second Grade	Reading Street 2.4 (Teacher edition)	Scott, Foresman and Co.	0-328-10857-X	2007

6	Second Grade	Reading Street 2.5 (Teacher edition)	Scott, Foresman and Co.	0-328-10858-8	2007
6	Second Grade	Reading Street 2.6 (Teacher edition)	Scott, Foresman and Co.	0-328-10859-6	2007
6	Second Grade	Reading Street 2.1 Practice Book (Teacher edition)	Scott, Foresman and Co.	0-328-14532-7	2007
6	Second Grade	Reading Street 2.2 Practice Book (Teacher edition)	Scott, Foresman and Co.	0-328-14533-5	2007
6	Second Grade	Grammar Book (Teacher Edition)	Scott, Foresman and Co.	0-328-14653-6	2007
6	Second Grade	Spelling Book (Teacher Edition)	Scott, Foresman and Co.	0-328-14641-2	2007
6	Second Grade	Leveled Reader Teaching Guide - Below Level	Scott, Foresman and Co.	0-328-16908-0	2007
6	Second Grade	Leveled Reader Teaching Guide - On Level	Scott, Foresman and Co.	0-328-16914-5	2007
6	Second Grade	Leveled Reader Teaching Guide - Advanced	Scott, Foresman and Co.	0-328-16921-8	2007
6	Second Grade	Unit and End-of-Year Benchmark Tests - Teacher Manual	Scott, Foresman and Co.	0-328-16970-3	2007
6	Second Grade	Selection Tests - Teacher Manual	Scott, Foresman and Co.	0-328-137797-7	2007
6	Second Grade	Assessment Handbook	Scott, Foresman and Co.	0-328-11779-X	2007
6	Second Grade	Baseline Group Test	Scott, Foresman and Co.	0-328-11777-3	2007
6	Second Grade	Fresh Reads for Differentiated Test Practice - Teachers Manual	Scott, Foresman and Co.	0-328-16984-6	2007
6	Second Grade	Fresh Reads for Differentiated Test Practice - Student Manual	Scott, Foresman and Co.	0-328-16978-1	2007
2	Second Grade	Sing With Me Big Book	Scott, Foresman and Co.	0-328-16191-8	2007
6	Second Grade	Ten Important Sentences	Scott, Foresman and Co.	0-328-16902-1	2007
6	Second Grade	Phonics Songs and Rhymes CD	Scott, Foresman and Co.	0-328-16953-6	2007
6	Second Grade	Sing With Me CD	Scott, Foresman and Co.	0-328-16937-4	2007
6	Second Grade	Student Edition CD - stories	Scott, Foresman and Co.	0-328-16945-5	2007
6	Second Grade	Graphic Organizer Book	Scott, Foresman and Co.	0-328-14596-3	2007

1	Second Grade	Phonics Songs and Rhymes Chart	Scott, Foresman and Co.	0-328-14548-3	2007

4th Grade	ISBN	Qty	
Student book	0-328-10837-5	Irwin - 36	
		Metcalfe -	
	0-328-10837-5	Weichel - 32	
		Vaughn -	
Teacher Manuals		1 set - Irwin	1 full set plus extra Unit 1 and 4
Practice Book	0-328-14521-1	2 - Irwin	2-Weichel
Teacher manual		1 irwin	1-Weichel
Grammar / Writing	0-328-14625-0	1	2
Teacher manual/plus		1	
answer keys			1 Selection Test
Spelling - student	0-328-14649-8	1	
Teacher/Answer Key		1	1

Quantity Available	Grade Level	Textbook Title (list Student or Teacher Edition)	Author(s)	Publisher	ISBN	Copyright	Topic	Additional Info
		Unit 1						
		The Little School Bus			9780328147014			
		Fix-It Duck			9780328156955			

		Plaidypus Lost			9780328147021			
		Miss Bindergarten Take a Field Trip			978-328156962			
		Julius			9780328147038			
		Dig Dig Digging			9780328156979			
		Unit 2						
		Life in an Ocean			9780328147045			
		Armadillo's Orange			9780328156986			
		Animal Babies in Grasslands			9780328147052			
		Bear Snores On			9780328156993			
		A Bed for the Winter			9780328147069			
		Whose Garden Is it?			9780328157006			
		Unit 3						
		Little Panda			9780328147076			
		Little Quack			9780328157013			
		See How We Grow			9780328147083			
		Farfallina and Marcel			9780328147090			
119	Kindergarten	Seeds			9780328147090	2007		
119	Kindergarten	Hide, Clyde!			9780328157037	2007		
118	Kindergarten	Unit 4				2007		
119	Kindergarten	Bunny Day			9780328147106	2007		
120	Kindergarten	My Lucky Day			9780328157044	2007		
	Kindergarten	One Little Mouse			9780328147113	2007		
	Kindergarten	Goldilocks and the Three Bears			9780328157051	2007		
	Kindergarten	If you Could go to Antarctica			9780328147120	2007		

	Kindergarten	Abuala			9780328157068	2007		
	Kindergarten	Unit 5				2007		
	Kindergarten	Max Takes the Train			9780328147137	2007		
	Kindergarten	Mayday! Mayday!			9780328157075	2007		
	Kindergarten	Messenger, Messenger			9780328147144			
		The Little Engine That Could			9780328157082			
		On the Move!			9780328147151			
		This is the Way We Go to School			9780328157099			
		Unit 6						
		Homes Around the World			9780328147168			
		Old McDonald had a Woodshop			9780328157105			
		Building Beavers			9780328147175			
		The Night Worker			9780328157112			
		The House that Tony Lives IN			9780328147182			
		Animal Homes			9780328157129			
		Animal ABC's			9780328195268			
		Let's Find Out: My Rebus Readers-Multiple copies			9780328157099			
		Guided Science Readers Super Set: Animals			9780545442725			
		Guided Science Readers Super Set: Guided Science			9780545561501			
		Nonfiction Sight Word Readers Classroom Tub Level B			9780545842860			
		Nonfiction Sight Word Readers Classroom Tub Level C			9780545842877			

		Nonfiction Sight Word readers Classroom Tub Leve D			9780545842884			
5	Kindergarten	Cat and Dog at School		Scott - Foresman	9780328414482			Leveled Readers (6 Pack) - Unit 1 Week 1
5	Kindergarten	Look at the Clock Max!		Scott - Foresman	9780328178209			Leveled Readers (6 Pack) - Unit 1 Week 1
5	Kindergarten	Pam		Scott - Foresman	9780328178223			Leveled Readers (6 Pack) - Unit 1 Week 2
5	Kindergarten	Different Fish		Scott - Foresman	9780328178322			Leveled Readers (6 Pack) - Unit 2 Week 1
5	Kindergarten	Walking in the Forest		Scott - Foresman	9780328178346			Leveled Readers (6 Pack) - Unit 2 Week 2
5	Kindergarten	Animals In the Grass		Scott - Foresman	9780328178360			Leveled Readers (6 Pack) - Unit 2 Week 3
5	Kindergarten	Tam and Sam at the Zoo		Scott - Foresman	9780328414567			Leveled Readers (6 Pack) - Unit 2 Week 3
5	Kindergarten	The Fawn		Scott - Foresman	9780328178445			Leveled Readers (6 Pack) - Unit 3 Week 1
5	Kindergarten	Can We Do It?		Scott - Foresman	9780328178469			Leveled Readers (6 Pack) - Unit 3 Week 2
5	Kindergarten	I Can Do Lots of Stuff!		Scott - Foresman	9780328178483			Leveled Readers (6 Pack) - Unit 3 Week 3

5	Kindergarten	Red Ferns		Scott - Foresman	9780328414635		Leveled Readers (6 Pack) - Unit 3 Week 4
5	Kindergarten	We See them Grow		Scott - Foresman	9780328178506		Leveled Readers (6 Pack) - Unit 3 Week 4
5	Kindergarten	From Seeds to Plants		Scott - Foresman	9780328178520		Leveled Readers (6 Pack) - Unit 3 Week 5
5	Kindergarten	Can You Spot it?		Scott - Foresman	9780328178544		Leveled Readers (6 Pack) - Unit 3 Week 6
5	Kindergarten	Hap		Scott - Foresman	978032841?? - 0328413909		Leveled Readers (6 Pack) - Unit 4 Week 1
5	Kindergarten	Fish Can Swim		Scott - Foresman	9780328178568		Leveled Readers (6 Pack) - Unit 4 Week 4
5	Kindergarten	Five Bears in a Den		Scott - Foresman	9780328178629		Leveled Readers (6 Pack) - Unit 4 Week 4
5	Kindergarten	A Walk in Antarctica		Scott - Foresman	9780328178643		Leveled Readers (6 Pack) - Unit 4 Week 5
5	Kindergarten	Catch That Ball!		Scott - Foresman	9780328178780		Leveled Readers (6 Pack) - Unit 5 Week 6
5	Kindergarten	Quinn		Scott - Foresman	9780328414017		Leveled Readers (6 Pack) - Unit 5 Week 6
5	Kindergarten	All Kinds of Homes		Scott - Foresman	9780328178803		Leveled Readers (6 Pack) - Unit 6 Week 1

5	Kindergarten	Where Are All the Bats?		Scott - Foresman	9780328178865			Leveled Readers (6 Pack) - Unit 6 Week 4
5	Kindergarten	Look at the Red Bird		Scott - Foresman	9780328414079			Leveled Readers (6 Pack) - Unit 6 Week 6
5	Kindergarten	Safe Homes		Scott - Foresman	9780328178902			Leveled Readers (6 Pack) - Unit 6 Week 6
	First Grade	Reading Street 1.1 (student edition)		Scott, Foresman and Co.	0-328-10828-6	2007		
	First Grade	Reading Street 1.2 (student edition)		Scott, Foresman and Co.	0-328-10829-4	2007		
	First Grade	Reading Street 1.3 (student edition)		Scott, Foresman and Co.	0-328-10830-8	2007		
	First Grade	Reading Street 1.4 (student edition)		Scott, Foresman and Co.	0-328-10831-6	2007		
	First Grade	Reading Street 1.5 (student edition)		Scott, Foresman and Co.	0-328-10832-4	2007		
	First Grade	Reading Street - Phonics Songs and Rhymes Audio			0-328-16952-8			
	First Grade	Reading Street - AudioText			0-328-16944-7			
	First Grade	Reading Street - Sing with me/Background Building Audio			0-328-16936-6			
		Reading Street - Fresh Reads			0-328-16983-8			

	First Grade	Reading Street - Leveled Reader Teaching Guide Advanced			0-328-16920-x			
	First Grade	Reading Street - Leveled Reader Teaching Guide On-Level			0-328-16913-7			
		Reading Street - Leveled Reader Teaching Guide Below-Level			0-328-16907-2			
		Reading Street - Practice Book Teacher's Manual 1.1			0-328-14530-0			
		Reading Street - Practice Book Teacher's Manual 1.2			0-328-14531-9			
		Reading Street - Phonics and Spelling Practice Book Teacher's Manual			0-328-13652-8			
		Reading Street - Grammar and Writing Practice Book Teacher's Manual			0-328-14640-4			
		Reading Street - Spelling Practice Book Teacher's Manual			0-328-14652-8			
		Reading Street - Selection Tests Teacher's Manual			0-328-16778-9			
		Reading Street - Baseline Group Test Teacher's Manual			0-328-11776-5			
		Reading Street - Ten Important Sentences			0-328-16901-3			
		Reading Street - Assessment Handbook			0-328-11779-x			
		Reading Street - Read Aloud Anthology			0-328-16176-4			
		Reading Street - Fresh Reads			0-328-16977-3			

		Reading Street - Grammar Transparencies			0-328-14616-1			
		Reading Street - Writing Transparencies			0-328-14658-7			
		Reading Street - Daily Fix It Transparencies			0-328-14606-4			

Teacher Guides	ISBN	Amount						
Vol 1	0-328-10872-3	Fox 1	Stevenson 1	Gruener 1	Armstrong 1	Gremaux 1	Briedenbach 1	extra 2
Vol. 2	0-328-10873-1	Fox 1	Stevenson 1	Gruener 1	Armstrong 1	Gremaux 1	Briedenbach 1	1
Vol 3	0-328-10874-x	Fox 1	Stevenson 1	Gruener 1	Armstrong 1	Gremaux 1	Briedenbach 1	1
Vol. 4	0-328-10875-8	Fox 2	Stevenson 1	Gruener 1	Armstrong 1	Gremaux 1	Briedenbach 1	1
Vol 5	0-328-10876-6	Fox 1	Stevenson 1	Gruener 1	Armstrong 1	Gremaux 1	Briedenbach 1	1
Vol 6	0-328-10872	Fox 1	Stevenson 1	Gruener 1	Armstrong 1	Gremaux 1	Briedenbach 1	2
Student Books	0-328-10838-3	Fox 27	Stevenson 28	Gruener 27	Armstrong 27			16
CD's	0-328-16948-x	Fox Sets 1 and 2	Stevenson Sets 1 & 2	Gruener Set 2	Armstrong sets 1 & 2	Gremaux Sets 1 and 2		

Background Building Audio	0-328-16940-4		Stevenson 1 Set			BBA 1		BBA 2
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ISBN	Title	Quantity
0-328-10878-2	SF Reading Street TG1	13
0-328-10879-0	SF Reading Street TG2	11
0-328-10880-4	SF Reading Street TG3	10
0-328-10881-2	SF Reading Street TG4	10
0-328-10882-0	SF Reading Street TG5	10
0-328-10883-9	SF Reading Street TG6	9
0-328-10839-1	SF Reading Street Student Anthology	115
0-328-14651-x	SF Reading Street Spelling WB	17
0-328-14627-7	SF Reading Street Grammar WB	31
0-328-14523-8	SF Reading Street Skills WB	32
0-328-*****.*	SF Reading Street Various Support texts - keys, additional info, etc.	approx 8-10 each

Prentice Hall Literature Bronze level books: ISBN# 0-13-054787-5 – Good Condition

Prentice Hall Literature: Timeless Voices, Timeless Themes, Silver Level - Grade 8: ISBN# 0-13-054788-3 – Damaged

Writing and Grammar: Communication in Action: Silver Level Handbook, Edition 2003: ISBN# 013-037343-5 – Good Condition

The American Republic since 1877 (Glencoe/McGraw Hill)-78 textbooks, 2 teacher editions

ISBN: 0-07-828087-7

The American Nation (Prentice Hall)-24 textbooks

ISBN: 0-13-023896-1

The Americans-1 textbook

ISBN: 0-618-10878-5

Physical Science- Chapters 1-25 resource books
ISBN: 0-07-826774-9

Mathematics (Prentice Hall)-1 textbook
ISBN: 0-13-133993-1

Teen Health Course 2- (McGraw Hill)-2 textbooks
ISBN: 0-02-6525 66-6

World History: Perspectives on the Past-1 textbook
ISBN: 0-669-25598-x

World History: Patterns of Interaction (Mcdougal littell)-1 textbook
ISBN: 0-395-87274-x

World History: Patterns of Interaction (Mcdougal littell)-1 review copy textbook
ISBN: 0-395-95139-9

Chemistry of Matter (Prentice Hall Science)-1 teacher edition
ISBN: 0-13-986365-6

Writing and Grammar (Prentice Hall)- 2 textbooks
ISBN: 0-13-037343-5

Explorations in Literature-1 Teacher edition w/ 1study guide & test book
ISBN: 0-673-29388-2

Discovery in Literature-1 Teacher edition w/ 1 study guide
ISBN: 0-673-29387-4

Mathematics (McGraw Hill) 1textbook, 1 teacher edition
ISBN: 0-07-012628-3

Writing and grammar (Prentice Hall)-2 textbooks
ISBN: 013-037343-5

Literature (Prentice Hall)-3 textbooks, 1 teacher edition, 2 reader companions

ISBN: 0-13-054788-3

Literature (Prentice Hall)-1 textbook, 1 formal assessment

ISBN: 0-13-054787-5

United States Government: Democracy in Action- 1 teacher edition

ISBN: 0-07-825984-3

Reading Mastery Book B-5 textbook, 1 teacher edition

ISBN: 978-0-07-612623-1

Reading Mastery Book A- 4 textbook, 1 teacher edition

ISBN: 978-0-07-612622-4

Reading Mastery Language Art- 3 textbook

ISBN: 978-0-07-612643-9

W/11 workbooks

25 Calculus books: ISBN# 0-13-063131-0 – Poor Condition

15 Pre- Algebra books: ISBN# 0-13-068608-5 – Poor Condition

20 Algebra 1 books: ISBN# 0-13-328114-0 – Poor Condition

30 Pre-Calculus Books: ISBN# 0-13-353919-9 – Poor Condition

Pole Vault Standarts – Damaged

58 "Look, I Can Talk!" workbooks – Heavily Used

52 "Look, I Can Talk More!" workbooks – Used

<u>Year</u>	<u>Title</u>	<u>ISBN</u>	<u># of Copies</u>
1988	Merriam Webster Thesaurus	0-87779-069-8	50
1995	Merriam Webster Dictionary	0-87779-708-0	55
1991	Merriam Webster Dictionary	0-87779-508-8	25
1991	Patterns in Literature (Text)	0-673-29379-3	149
1990	Houghton/Mifflin English (Text)	0-395-46142-1	34
1990	Houghton/Mifflin English (Text)	0-395-48535-5	38
1992	The College Writer 2nd Ed.	0-618-64205-6	88 (Keeping 50)
2006	Writers Inc. (Excellent Cond.)	0-669-52994-X	172 (Keeping 50)

Quantity	Item	
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45	Student Textbook - Food for Today	
16	Student Textbook - Families Today	
1	Book - What to Expect When You're Expecting	
1	Book - What to Expect the First Year	
1	Book - What to Expect the Toddler Years	
1	Book - Your Pregnancy Week by Week	
1	Book - Chicken Soup for the Christian Soul	
1	Book - Chicken Soup for the Teenage Soul	
1	Book - A 3rd Serving of Chicken Soup for the Soul	
1	Book - A 4th Serving of Chicken Soup for the Soul	
1	Textbook - Nutrition & Fitness	
1	Textbook - Nutrition & Fitness Activity Guide	
1	Student Textbook - Guide to Good Food	
1	Teacher Textbook - Guide to Good Food	
1	Textbook - Guide to Good Food Activity Guide	
10	Book - A Child Called It	
5	Weston - Deluxe Edition Pasta Machine	
1	Sony MVCF 92 (digital still camera)	Tag # 00579; purchased in 2002
2	Boxes of Bank Pins	

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

20

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE FERGUS COUNTY INVESTMENT RESOLUTION

Requested By: Board of Trustees Prepared By: Rebekah Rhoades

SUMMARY:

The Board of Trustees needs to approve the attached resolution for the 2022-2023 Investment Program for the Lewistown Public Schools as presented by the Fergus County Commissioners.

SUGGESTED ACTION: Approve Fergus County Investment Resolution

☒ Additional Information Attached

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Heintz						
Koterba						
Southworth						
Brady						
Fulbright						

FERGUS COUNTY INVESTMENT RESOLUTION

WHEREAS, the Fergus County Commissioners have established an investment program incorporating all county and school districts' cash on deposit with the County Treasurer, which will be administered through the County Treasurer's Office;

WHEREAS, all research indicates that Lewistown School District No. 1 interest revenue will be increased appreciably by participation in the County Investment Program;

WHEREAS, Subsection (4) of Section 20-9-213, MCA, places the authority to invest any monies of the School District with the Board of Trustees and Subsection (10) of Section 20-9-212, MCA, prescribes a duty for the County Treasurer to invest money of the School District as directed by the Board of Trustees of the School District.

WHEREAS, while participating in the Fergus County Investment Pool, all monies will be invested as directed by the County Treasurer, under the guidelines of the Fergus County Investment Committee's Bylaws, and there will be no individual investments for any one entity.

NOW, THEREFORE, BE IT RESOLVED, that Lewistown School District Number 1, Fergus County, will participate in the Fergus County Investment Program from July 1, 2022, through June 30, 2023, and pay the 2 % investment program administrative fee from the resultant interest revenue;

BE IT FURTHER RESOLVED that the Board of Trustees appoints Rebekah Rhoades, Business Manager/District Clerk (By-laws Article 11, Section Id) as our representative to the Fergus County Investment Committee, and,

BE IT FURTHER RESOLVED, that the Fergus County Treasurer is hereby designated the agent of Lewistown School District No. 1, Fergus County, for the purpose of investing all available cash of the School District.

DATED this 9th day of May 2022.

CHAIR, BOARD OF TRUSTEES
SCHOOL DISTRICT NO. 1

ATTEST:

SCHOOL DISTRICT CLERK
SCHOOL DISTRICT NO. 1

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

21

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE ADDITIONS TO THE SUBSTITUTE LIST FOR THE 2021-2022 SCHOOL YEAR

Requested By: Board of Trustees **Prepared By:** Christy Rogers

SUMMARY:

The Board of Trustees needs to approve the additions to the substitute list for the 2021-2022 School Year as listed below:

Substitute Bus Driver:
Heather Neuman

SUGGESTED ACTION: Approve Additions to the Substitute List for the 2021-2022 School Year

☐ Additional Information Attached Estimated cost/fund source _____

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Koterba						
Southworth						
Brady						
Heintz						
Fulbright						

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

22

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report ☐ Action - Consent
☒ Action - Indiv.

ITEM TITLE: APPROVE PERSONNEL REPORT

Requested By: Board of Trustees Prepared By: Christy Rogers

SUMMARY:

Attached is the Personnel Report for your review.

SUGGESTED ACTION: Approve All Items

☒ Additional Information Attached

NOTES:

	Motion	Second	Aye	Nay	Abstain	Other
<i>Board Action</i>						
Bailey						
Birdwell						
Heintz						
Koterba						
Southworth						
Brady						
Fulbright						

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday May 9, 2022

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
AUCK, Stacy	Summer Session Driver Education Instructor	Lewistown Public Schools	Approve appointment for Drivers Education instruction at \$28.00 per hour	7/5/2022 - 8/3/2022	Thom Peck	See Attached Memo
CONRAD, Cassidy	Food Server	Fergus High School	Approve appointment on schedule FOOD SERVER Step 1 for up to 3 hours per day for 5 days per week for up to 186 days	8/29/2022	Amie Friesen	Replacing Brandi Slater
CRISSWELL, Patrick	Volunteer	Fergus High School	Classroom Volunteer/Substitute Teacher	5/10/2022	Tim Majerus	
DRISSELL, Paula	Volunteer	Highland Park Elementary School	RSVP - America Reads	5/10/2022	Matthew Ventresca	
IRWIN, Kathy	Teacher	Highland Park Elementary School	Internal Transfer	7/1/2022	Matthew Ventresca	Replacing Virginia Freemyer
LOWER, Holly	Paraprofessional	Highland Park Elementary School	Accept Letter of Resignation	5/9/2022	Matthew Ventresca	See Attached Letter
MORGAN, Kristy	Volunteer	Highland Park Elementary School	RSVP America Reads	5/10/2022	Matthew Ventresca	
NEUMAN, Heather	Bus Driver	Transportation	Approve appointment on schedule TRANS - Step 3 for up to 4 hours per day for 5 days per week for up to 185 days	8/31/2022	Rob Odermann	Replacing Mike Lehner
NEUMAN, Heather	Food Server	Highland Park Elementary School	Approve appointment on schedule FOOD SERVER/KITCHEN AIDE - Step 0 for up to 3 hours per day for 5 days per week for up to 187 days	8/29/2022	Amie Friesen	Replacing Tina McGowan

**LEWISTOWN PUBLIC SCHOOLS
LEWISTOWN, MONTANA**

Monday May 9, 2022

<i>EMPLOYEE NAME</i>	<i>POSITION</i>	<i>LOCATION</i>	<i>RECOMMENDED ACTION</i>	<i>EFFECTIVE DATE</i>	<i>RECOMMENDED BY</i>	<i>COMMENTS</i>
PERRY-WALKER, Paula	Hi-Set Examiner	Lewistown Public Schools	Letter of Resignation	8/25/2022	Rebekah Rhoades	See Attached Letter
POSER-BROWN, Lora	Summer Session Driver Education Instructor	Lewistown Public Schools	Approve appointment for Drivers Education instruction at \$28.00 per hour	7/5/2022 - 8/3/2022	Thom Peck	See Attached Memo
POSER-BROWN, Lora	Teacher/Librarian	Lewis and Clark Elementary School	Internal Transfer	7/1/2022	Danny Wirtzberger	New Title One Position .50 and Librarian .50
RECOMMENDATIONS FOR KINDERGARTEN SCREENING STAFF	Kindergarten Screening Staff	Garfield Elementary School	Approve appointment on schedule as per attached recommendation	6/1/ - 6/2/2022	Matt Lewis	See Attached Memo
SAUNDERS, Benjamin	Teacher	Highland Park Elementary School	Approve appointment on schedule BA Step 0, 1.0 FTE for up to 187 days	7/1/2022	Matthew Ventresca	Replacing Jill Schwede
TO BE DETERMINED	Summer Session Driver Education Instructor	Lewistown Public Schools	Approve appointment for Drivers Education instruction at \$28.00 per hour	7/5/2022 - 8/3/2022	Thom Peck	See Attached Memo
WEINHEIMER, LeeAnn	Teacher/Librarian	Lewistown Junior High School	Internal Transfer	7/1/2022	Jeff Friesen	New Title One Position .50 and Librarian .50

Memorandum

From: Thom Peck
Date: May 6, 2022
Re: Summer Driver Education

I am requesting the Board of Trustees approval to hire Stacy Auck, Lora Poser–Brown and an instructor to be determined later to instruct the Driver Education summer session for 2022. They have each received the appropriate Traffic Education Endorsement from the Office of Public Instruction to teach Driver Education.

Approximate dates of employment and approximate contract amounts will be determined by the number of Summer Drivers Education Students Enrolled in the program.

Stacy Auck	July 5 – August 3, 2022	To Be Determined
------------	-------------------------	------------------

Lora Poser–Brown	July 5 – August 3, 2022	To be Determined
------------------	-------------------------	------------------

Instructor TBD	July 5 – August 3, 2022	
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The rate of pay is \$28.00 per hour for classroom time and behind-the-wheel (BTW) driving and observation time. Each student is required to complete 60 hours of classroom instruction, observation time and behind the wheel instruction. Thank you for your consideration.

Holly Lower
1311 W. Water st
Lewistown, Mt
59457
(307)331-2854

To Mr. Ventresca and staff,

With all the bitter sweet emotions, I am here by turning in my letter of resignation for the position of Title One para professional for the 2021-2022 school year. Due to our adoption of our son, I am resigning.

This has been the best job I have ever had and I am truly sad to leave. I will forever be grateful for this experience and opportunity to work with the tremendous Highland Park staff. I hope to return after a couple of years, when our son begins kindergarten, as a para or substitute teacher. Again, thank you so much for the opportunity, experience and growth. I will forever treasure this year.

Best,



Holly Lower

**Rebekah Rhoades** <rrhoades@lewistown.k12.mt.us>

HiSet

1 message

Paula Perry-Walker <perrywalkerpaula@gmail.com>
To: Rebekah Rhoades <rrhoades@lewistown.k12.mt.us>

Tue, May 3, 2022 at 9:41 AM

I am reaching out to let you know, I will be unavailable for testing after August 25th. My husband and I will be back and forth between Montana and Mississippi. I will be working for the Pearl River Community College in Poplarville, MS starting in September. I would love to train a replacement over the summer if you think someone in the district would be interested in a part-time job. Please let me know your thoughts in regards to a replacement and/or the continuation of the testing program. Thanks, Paula



Garfield Elementary School

415 East Boulevard Street
Lewistown, Montana 59457
Phone: (406)535-2366 Fax: (406)5352367



Matthew Lewis, Principal

Lanna Schoenfelder, Secretary

May 3, 2022

Dear Mr. Peck and School Board Members:

I am writing this request on behalf of the Garfield Elementary Kindergarten Team. I would request that the district pay the following individuals for three days of work at the agreed upon \$22.50 per/hour as negotiated in the Collective Bargaining Agreement. During those three days (June 1st, 2nd, and 3rd) the team would be conducting Kindergarten Screening and creating Kindergarten class lists for the 2022-2023 school year.

Screening Participants:

Tace Patten, Kelly Comer, Dani Birdwell, Megan Hicks, Maria Henderson, Marne Dohrmann, Leah Strouf, Audrey Boling, and Pam Roberts.

I would like to propose the continuation of Kindergarten Screening in June for the years to come. We found that holding the screening after the school year has ended allows us to utilize our own facility and tour students around the building during this time. Making this a much more personal introduction to the Lewistown Public Schools.

Thank you for your consideration,

Matthew Lewis, Principal
Garfield Elementary School

ORGANIZATIONAL MEETING

Lewistown Public Schools

Board of Trustees

May 9, 2022

OATH OF OFFICE

Rebekah Rhoades, Business Office Manager of Lewistown Public Schools, will Administer the Oath of Office to Phil Koterba, Whitney Brady

ORGANIZATION MEETING (Following the Regular Board Meeting)

1. Call to Order
2. Roll Call
3. Call for Nominations and Election of Chair
4. Call for Nominations and Election of Vice-Chair
5. Appointment of the District Clerk

ADJOURNMENT

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

☐ Minutes/Claims

☐ Board of Trustees

☐ Superintendent's Report

☐ Action – Consent

☐ Action – Indiv.

ITEM TITLE: OATH OF OFFICE

Requested By: Board of Trustees **Prepared By:** Rebekah Rhoades

SUMMARY:

Rebekah Rhoades, Business Office Manager of Lewistown Public Schools, will administer the Oath of Office to Phil Koterba and Whitney Brady who were elected as Trustees of Lewistown School District Number One.

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

CERTIFICATE OF ELECTION OF TRUSTEE

THIS IS TO CERTIFY that at the Annual School Election of the Lewistown School District No. 1 of Fergus County, State of Montana, held on the 3rd day of May, 2022, the candidate CJ Bailey was duly elected to fill the office of Trustee for the term of Three (3) years, beginning on the 9th day of May, 2022, and ending at the trustee organizational meeting in May 2024, or until a successor has been elected or appointed and has been qualified.

ISSUED this 9th day of May, 2022:

Board Chair: Jennifer Thompson

Board Chair Signature: _____

District Clerk: Rebekah Rhoades

District Clerk Signature: _____

School District No. 1, Fergus County, State of Montana

File the following oath with the county superintendent within fifteen (15) days of your receipt of this Certificate of Election. Upon completion of taking and filing the oath of office, you will have the rights and obligations of a Trustee of the School Board pursuant to Montana law and in accordance with [20-3-324, MCA](#). You will hold this position until your successor has been qualified.

OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, protect and defend the Constitution of the United States, and the Constitution of the state of Montana, and that I will discharge the duties of my office with fidelity (so help me God).

Signature of Candidate: _____

Signed and sworn to before me this 9th day of May, 2022, by Whitney Brady
Printed Name of Candidate

Signature of Notary or Public Official

Printed name of Notary or Public Official

Notary Public for the State of Montana (include stamp/seal)

Residing at: _____

My Commission Expires: _____, 20____

Canvassed results must be published once in a newspaper that will give notice to the largest number of people of the district. [20-20-416](#), MCA

Received by county superintendent: _____
--

CERTIFICATE OF ELECTION OF TRUSTEE

THIS IS TO CERTIFY that at the Annual School Election of the Lewistown School District No. 1 of Fergus County, State of Montana, held on the 3rd day of May, 2022, the candidate CJ Bailey was duly elected to fill the office of Trustee for the term of Three (3) years, beginning on the 9th day of May, 2022, and ending at the trustee organizational meeting in May 2024, or until a successor has been elected or appointed and has been qualified.

ISSUED this 9th day of May, 2022:

Board Chair: Jennifer Thompson

Board Chair Signature: _____

District Clerk: Rebekah Rhoades

District Clerk Signature: _____

School District No. 1, Fergus County, State of Montana

File the following oath with the county superintendent within fifteen (15) days of your receipt of this Certificate of Election. Upon completion of taking and filing the oath of office, you will have the rights and obligations of a Trustee of the School Board pursuant to Montana law and in accordance with [20-3-324, MCA](#). You will hold this position until your successor has been qualified.

OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, protect and defend the Constitution of the United States, and the Constitution of the state of Montana, and that I will discharge the duties of my office with fidelity (so help me God).

Signature of Candidate: _____

Signed and sworn to before me this 9th day of May, 2022, by Phillip R. Koterba
Printed Name of Candidate

Signature of Notary or Public Official

Printed name of Notary or Public Official

Notary Public for the State of Montana (include stamp/seal)

Residing at: _____

My Commission Expires: _____, 20____

Canvassed results must be published once in a newspaper that will give notice to the largest number of people of the district. [20-20-416](#), MCA

Received by county superintendent: _____
--

LEWISTOWN PUBLIC SCHOOLS
Lewistown, Montana

BOARD AGENDA ITEM

Meeting Date

05/09/2022

Agenda Item No.

1 - 5

☐ Minutes/Claims ☐ Board of Trustees ☐ Superintendent's Report

☐ Action – Consent

☐ Action – Indiv.

ITEM TITLE: ORGANIZATION MEETING

Requested By: Board of Trustees **Prepared By:** _____

SUMMARY:

The following will take place for the organizational meeting:

- Call to Order
- Roll Call
- Call for Nominations and Election of the Chair
- Call for Nominations and Election of the Vice-Chair
- Appointment of the District Clerk

SUGGESTED ACTION: Informational

☒ Additional Information Attached Estimated cost/fund source _____

NOTES:

REPORT OF ORGANIZATION OF BOARD OF TRUSTEES
ELEMENTARY SCHOOL DISTRICT NUMBER ONE
HIGH SCHOOL DISTRICT NUMBER ONE
FERGUS COUNTY, MONTANA

This is to certify that at the annual organizational meeting of the Board of Trustees held May 9, 2022, a
Board Chair and Board Vice-Chair were appointed as follows:

Board Chair

Board Vice-Chair

Address

Address

Phone

Phone

BOARD
OF
TRUSTEES

Dated: May 9, 2022

DISTRICT CLERK CERTIFICATE OF APPOINTMENT

LEWISTOWN PUBLIC SCHOOLS SCHOOL DISTRICT NUMBER ONE FERGUS COUNTY, MONTANA

THIS IS TO CERTIFY THAT, the Trustees of Lewistown Public Schools, School District Number One, have duly appointed _____ as Clerk of the District on the 9th day of May 2022.

School Laws of Montana:

Section 20-3-321

Organization and Officers: (1) the Trustees of each district shall employ and appoint a competent person, who is not a member of the Trustees, as the Clerk of the District.

Clerk of the District: As provided in 20-3-321, the Trustees shall employ and appoint a Clerk of the District. The Clerk of the District shall attend all meetings of the Trustees to keep an accurate and permanent record of all the proceedings of each meeting. If the Clerk is not present at a meeting, the Trustees shall have one of their members or a district employee act as Clerk for the meeting and such person shall supply the Clerk with a certified copy of the proceedings. The Clerk of the District also shall be the custodian of all documents, records, and reports of the Trustees. Unless the Trustees provide otherwise, the Clerk shall;

- (1) Keep an accurate and detailed accounting record of all receipts and expenditures of the district in accordance with the financial administration provisions of this title; and
- (2) Prepare the annual Trustees' report required under the provisions of 20-9-213(6).

BOARD OF TRUSTEES

School District #1 Mission Statement:

Excellence Today, Success Tomorrow

Core Values of the Lewistown Public Schools:

1. **High Standards:** Lewistown Public Schools upholds high standards and expectations for the Board, staff and students of the district. We strive to provide challenging curriculum taught by innovative leaders in the field of education, utilizing research-based curriculum and implementing best practices.
2. **Student-Centered:** The motivation for everything we do is based upon what is right and best for the children of our community. We ensure the development, well-being and education of students through a variety of academic and extracurricular activities. We assist students in overcoming challenges and help them celebrate their successes, all as part of a plan to maximize the potential of each student.
3. **Effective and Efficient Practices:** Lewistown Public Schools is committed to effective and efficient stewardship of our resources.
4. **Accountability:** Lewistown Public Schools is accountable for all that we do from fiscal management to the performance of students, staff, administration and the Board.
5. **Community Support:** Lewistown Public Schools understands that community support is vital, earned and continually renewed through consistent dedication to quality service. We believe the key to success is found through mutual engagement of the community and the schools, effective interaction between parents, students, staff, administrators, trustees and all elements of the Lewistown Community. We value the trust the community has invested in our public schools and we strive to earn and maintain that trust.
6. **Communication:** Lewistown Public Schools values effective and open communication with parents, students, staff, trustees and the community.

PUPIL INSTRUCTION	First Semester				89 days	Second Semester				90 days
	FIRST QUARTER				DAYS	THIRD QUARTER				DAYS
	First Week	Aug 25	to	Aug 27	3	First Week	Jan 18	to	Jan 21	4
	Second Week	Aug 30	to	Sept 3	5	Second Week	Jan 24	to	Jan 28	5
	Third Week	Sept 7	to	Sept 10	4	Third Week	Jan 31	to	Feb 4	5
	Fourth Week	Sept 13	to	Sept 17	5	Fourth Week	Feb 7	to	Feb 11	5
	Fifth Week	Sept 20	to	Sept 24	5	Fifth Week	Feb 14	to	Feb 18	5
	Sixth Week	Sept 27	to	Oct 1	5	Sixth Week	Feb 21	to	Feb 24	4
	Seventh Week	Oct 4	to	Oct 8	5	Seventh Week	Feb 28	to	March 4	5
	Eighth Week	Oct 11	to	Oct 15	5	Eighth Week	March 7	to	March 11	5
	Ninth Week	Oct 18	to	Oct 20	3	Ninth Week	March 14	to	March 17	4
	Tenth Week	Oct 25	to	Oct 29	5					42
					45					
	SECOND QUARTER				DAYS	FOURTH QUARTER				DAYS
	First Week	Nov 1	to	Nov 3	3	First Week	March 21	to	March 25	5
	Second Week	Nov 8	to	Nov 12	5	Second Week	March 28	to	April 1	5
	Third Week	Nov 15	to	Nov 19	5	Third Week	April 4	to	April 8	5
	Fourth Week	Nov 22	to	Nov 24	3	Fourth Week	April 11	to	April 15	5
	Fifth Week	Nov 29	to	Dec 3	5	Fifth Week	April 19	to	April 22	4
	Sixth Week	Dec 6	to	Dec 10	5	Sixth Week	April 25	to	April 29	5
	Seventh Week	Dec 13	to	Dec 17	5	Seventh Week	May 2	to	May 6	5
	Eighth Week	Dec 20	to	Dec 22	3	Eighth Week	May 10	to	May 13	4
	Ninth Week	Jan 3	to	Jan 7	5	Ninth Week	May 16	to	May 20	5
	Tenth Week	Jan 10	to	Jan 14	5	Tenth Week	May 23	to	May 27	5
					44					48
										Total Days 179

PUPIL INSTRUCTION-RELATED DAYS (PIR)	August 16	New Staff Orientation	
	August 23-24	All Staff Orientation/PIR	2.0
	October 21-22	Staff Development Days <i>Teachers Convention</i>	2.0
	November 1-4	Parent-Teacher Conferences <i>Schedules vary by school</i> <i>No school November 4th</i>	1.5
	March 21-25	Parent-Teacher Conferences <i>Schedules vary by school</i> <i>Full school days for students</i>	.5
	May 9	PIR Day	1.0
		Floating PIR Day	1.0
			8.0

HOLIDAYS & VACATIONS	Dates Inclusive	September 6	Labor Day
		November 5	Vacation Day
		November 25-26	Thanksgiving Vacation
		Dec 23-Jan 2	Winter Break
		January 17	Vacation Day
		February 25	Vacation Day
		March 18	Vacation Day
		April 18	Easter Vacation
		May 30	Memorial Day
		July 4	Vacation Day (12-mo employees)

