



## City of Medford

### DO NOT KNOCK REGISTRY APPLICATION

Name of Requester: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Apt/Unit # \_\_\_\_\_

Telephone # \_\_\_\_\_

Please check:

Owner \_\_\_\_\_

Renter \_\_\_\_\_

Signature of Requester; \_\_\_\_\_

Mail to : **Adam L. Hurtubise**  
**Office of the City Clerk**  
**85 George P. Hassett Drive, Room 103**  
**Medford, MA. 02155**

781-393-2425 (phone)  
781-391-1895 (fax)

Application is only good for 1 year from the date of your application.

Request will expire on (Office Use only) \_\_\_\_\_

**Ordinance of the City of Medford**  
**Sections 14-315, 14-316 and 14-317 entitled "Do Not Knock Registry."**

**Sec. 14-315. "Do Not Knock Registry".**

- (a) The City Clerk shall prepare a list of addresses of those premises where the owner and/or occupant has notified the Clerk that a door-to-door salesperson, hawker, peddler or any other person, including corporate or business entities, wishing to sell wares or services in all districts, in locations which are not stationary are not permitted on the premises (hereinafter referred to as the "Do Not Knock Registry"). Notification shall be by completion of a form available at the City Clerk's office during normal business hours.
- (b) The City Clerk shall distribute the current "Do Not Knock Registry" to a person or entity licensed under Sec. 14-311 at the time of issuance of the license. The licensee shall not peddle, canvass, or conduct door-to-door sales at any premises identified on the then current "Do Not Knock Registry".
- (c) Any canvasser, peddler, itinerant vender or owner or employee of a door-to-door sales enterprise who violates any provision of this section shall be:
  - 1) Subject to an ordinance violation fine of \$300.00 per offense and/or
  - 2) Subject to a one-year revocation of any license issued pursuant to the within article.

**Sec. 14-316 Enforcement.**

It shall be the duty of any police officer of the City of Medford or the City of Medford Code Enforcement Officer or an inspector of the building department as designated by the building commissioner, to enforce the provisions of this article.

All "not for profit" organizations, as approved by the Internal Revenue Service and/or the Charitable Division of the Attorney Generals Office of the Commonwealth of Massachusetts or approved fraternal organizations shall be exempt from the provisions of this article.

**Sec. 14-317 Records.**

The City Clerk shall maintain a record of all licenses issued under the provisions of this article and shall record therein all convictions for violations of this article and other pertinent circumstances and incidents reported by the Chief of Police.