

MINUTES OF BOARD OF EDUCATION

Open Session	Conference Center	7:05 p.m.	April 17, 2018
Kind of Meeting	Location	Time	Date

Members

Present

Dan Brouillet
Melissa Nehrt
Keith Rabenberg
Lindsay Spencer
Kerry Trostel
Johanna Winfield
Mark Womer

Absent

Call to Order	Board President, Keith Rabenberg, called the open meeting to order at 7:05 p.m.
Pledge of Allegiance	Olivia Allen, McGrath Elementary student, led the <i>Pledge of Allegiance</i> .
Presentations and Recognitions	The Board recognized the following students:
	<u>Mark Twain Elementary</u> <i>Presentations by Lindsay Spencer and Mrs. Trina Petty-Rice, Principal</i> Denise Azeem Anya Crawford Julia Settlemoir
	<u>McGrath Elementary</u> <i>Presentations by Kerry Trostel and Dr. Cindy Neu, Principal</i> Logan Hawkins Jamyra Jones Zachary Nelson Olivia Patton
	<u>Brentwood Middle School</u> <i>Presentations by Dan Brouillet and Dr. Andrew Loiterstein, Principal</i> Alexandra Mayer Haven White

Brentwood High School

Presentations by Keith Rabenberg and Dr. Ed Johnson, Principal

India Brown

Nathaniel Butler

Mark DeVaughan

Benjamin Haug

Meghan Haug

Madison Lawrence

Donovan Obando

Lindsay Trieu

- Communications Mr. Rabenberg asked if there were any citizens' comments. There was no reply.
- Roll Call Board members were present or absent as stated above.
- Attendance Also in attendance was Superintendent, Dr. Brian Lane.
- ACTION 144 Board Reorganization The motion was made by Johanna Winfield and seconded by Mr. Brouillet to accept Jamie Allen and Mark Womer as members of the Board of Education. The motion passed by a 7-0 voice vote.
- Oath of Office Administered Jamie Allen and Mark Womer, having been duly accepted as directors of the Brentwood Board of Education, were administered the oath of office by Ms. Winfield. They then signed said oaths, which will be made part of the official minutes of this meeting.
- ACTION 145 Adjournment of Sitting Board The motion was made by Mark Womer and seconded by Mr. Brouillet that the sitting Board adjourn. The motion passed by a 7-0 voice vote.
- Call to Order of New Board Dr. Lane, acting as chairperson, called the new Board to order at 7:35 p.m.
- ACTION 146 Mr. Rabenberg Elected President Dr. Lane asked for nominations for the office of President. The motion was made by Ms. Trostel and seconded by Mr. Womer to nominate Keith Rabenberg. No other nominations were made. Mr. Rabenberg was elected President by acclamation.
- ACTION 147 Mr. Womer Elected Vice President Mr. Rabenberg asked for nominations for the office of Vice President. The motion was made by Ms. Trostel and seconded by Mr. Brouillet to nominate Mark Womer. No other nominations were made. Mr. Womer was elected by acclamation.
- ACTION 148 Mr. Brouillet Elected Treasurer Mr. Rabenberg asked for nominations for the office of Treasurer. The motion was made by Ms. Trostel and seconded by Mr. Womer to nominate Dan Brouillet. No other nominations were made. Mr. Brouillet was elected by acclamation.
- ACTION 149 Ms. Spencer Elected Secretary Mr. Rabenberg asked for nominations for the office of Secretary. The motion was made by Ms. Trostel and seconded by Ms. Nehrt to nominate Lindsay Spencer. No other nominations were made. Ms. Spencer was elected by acclamation.

MSBA Delegate/Alternate	Mr. Rabenberg agreed to act as the BSD delegate to MSBA for the 2018-2019 school year. Ms. Spencer agreed to act as alternate.
SSD Liaison/Alternate	Ms. Nehrt agreed to act as the BSD SSD liaison for the 2018-2019 school year. Ms. Trostel agreed to act as alternate.
ACTION 150 Approval of Consent Agenda	The motion was made by Mr. Womer and seconded by Mr. Brouillet to approve the consent agenda which included minutes of the Regular Meeting of March 20, 2018; Expenditures for March 2018 in the amount of \$735,539.20; Transfer \$697,137.36 for March from General to Teachers Fund; 1803 Balance Report, 1803 Revenue & Expenditure Statement, 1803 Bank & Cash Reconciliation, 1803 Activity Report, 1803 Budget Report, and 180417 Invoice Report; Q1 Investment Memo, and Q1 Investment Summary. The motion passed by a 7-0 voice vote.
<u>Presentation</u> New Website	Jeen Steiger, Instructional Technology Director, presented the new district website. Board members asked if web visits could be tracked. Calendars were reviewed. Dr. Lane will send an e-mail to parents about the new site. Ms. Steiger will make arrangements to attend PTO meetings to show parents the new website.
<u>Presentation</u> Preliminary Budget for FY2018-2019	John Stewart, Chief Financial Officer, presented the preliminary budget for FY 2018-2019. Revenue projections include flat or no increased funds from assessed valuation, state funding from DESE, and Federal funding. The collection rate for local tax revenue is budgeted at 94%. Tuition for transfer and VICC is \$7,000 per student budgeted at a 90% attendance rate. The budget also includes NTB salaries; health insurance increase; continued building repairs and technology refreshment; resource officer; athletic trainer; and construction consultant. Information on the sale of bonds for Phase 1 construction will be available in June.
ACTION 151 Ratify 2018-2020 NTB Agreement	Vicki Rees, Instructional Improvement Coordinator, presented the NTB Memo of Agreement for 2018-2020. The motion was made by Mr. Womer and seconded by Mr. Brouillet to ratify the agreement. The motion passed by a 7-0 voice vote.
ACTION 152 Approve Summer Student Maintenance Jobs	The motion was made by Mr. Womer and seconded by Mr. Brouillet to approve the summer student maintenance jobs program. The motion passed by a 7-0 voice vote.
ACTION 153 Approve Purchase of Communications Equipment	Dr. Lane presented the revised proposal from Wireless USA for new communications equipment. The revised proposal includes reconfiguration of existing equipment and the purchase of 15 new walkie-talkies (instead of 24) for the custodial/maintenance staff. The price has been reduced to \$7,050.00. The motion was made by Mr. Womer and seconded by Mr. Brouillet to approve the revised proposal. The motion passed by a 7-0 voice vote.

ACTION 154
Approve Springfield
Launch Memo of
Understanding

Dr. Lane and Dr. Ed Johnson presented the Springfield Launch on-line learning program. It is a non-profit college readiness program started by Springfield, MO public schools with the intent to increase the learning experience and expand secondary school class offerings. Brentwood would like to start the program with 20 students per semester at \$300 per class. Brentwood staff would supervise. Classes would be new subjects not offered at BHS. Middle school programs may be developed in the future. There will be a procedures handbook that covers policies on virtual learning programs. The motion was made by Mr. Womer and seconded by Mr. Brouillet to approve the Springfield Launch Memo of Understanding for FY 2018-2019 with a spending cap of \$13,000.00. The motion passed by a 7-0 voice vote.

Presentation
Design Committee for
Facilities Phase 1
Construction and Update
on Facilities Phase 2

Dr. Lane would like to have a committee to work with Ittner Associates and independent construction consultant, David Gill, during the design and construction phases of Phase 1 BMS/BHS improvements. Phase 1 projects could start going out to bid in February 2019. Mr. Allen and Mr. Brouillet agreed to join Dr. Lane, Dr. Johnson, and Dr. Loiterstein on the Design Committee. Ms. Trostel agreed to serve as alternate.

Dr. Lane will be setting up a committee to work on the Phase 2 elementary schools projects. Invitations will be sent to the Facilities Steering Committee and to parents. Dr. Lane will ask Board members for recommendations. Bond issue election for April 2019 or April 2020 for funding of elementary school projects would require a 4/7 majority for passage.

SSD Liaison Report

Ms. Trostel had no report.

MSBA Delegate Report

Mr. Rabenberg said that Brentwood was one of several recognized as an outstanding board of education. Awards will be presented at the MSBA Leadership Summit in June.

New Board Member
Training

Mr. Allen said he signed up for training sessions.

Future Meetings and
Events

Upcoming Events

- Board Policy Meeting, Tuesday, May 1, 2018 at 7:00 p.m.
- MSBA Region 7 Meeting, Wednesday, May 2, 2018 at 6:00 p.m. at Webster Groves
- BSD Recognition Ceremony, Tuesday, May 8, 2018 at 3:30 p.m.
- Board Business Meeting, Tuesday, May 15, 2018 at 7:00 pm.
- BHS Graduation Ceremony, Friday, May 18, 2018 at 7:00 p.m.
- Board Policy Meeting, Tuesday, June 5, 2018 at 7:00 p.m.
- Board Business Meeting, Tuesday, June 19, 2018 at 7:00 p.m.

Dr. Lane, Mr. Rabenberg, and Ms. Spencer will attend the MSBA Region 7 meeting. Mr. Womer and Ms. Spencer will attend the BHS graduation ceremony. The Board may meet with the Admin/Leadership team on June 5 to review strategic planning and goals for 2018-2019

Old Business

Mr. Rabenberg asked if there was any old business. There was no reply.

New Business

Mr. Rabenberg asked if there was any new business. There was no reply.

Citizens' Comments

Mr. Rabenberg asked if there were any citizens' comments. There was no reply.

ACTION 155

Adjournment 9:40 p.m.

The motion was made by Mr. Womer and seconded by Mr. Brouillet to adjourn and reconvene in closed session. The motion passed by a 7-0 roll call vote.



President



Secretary

