

**RECORD OF PROCEEDINGS**

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Regular  
MeetingHeld M.L. Steele Creative Learning Center at 5:30 P.M.Sep. 12,  
20 22

Each meeting of the Amherst Board of Education is held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

President Rex Engle, presided. Meeting called to order at 5:30 p.m.

Pledge of Allegiance

Roll call vote:

Rex Engle, present; Teresa Gilles, absent; Amanda Messer, present; Morgan Wachholz, present.; Marc Zappa, present.

Michael Molnar, Superintendent, present; Amelia R. Gioffredo, Treasurer/CFO, present.

2022-09-01

It was moved by Zappa, seconded by Wachholz to adopt the agenda as presented, including any addenda.

Roll call vote:

Zappa, aye; Wachholz, aye; Messer, aye; Engle, aye.

Hearing of the Public – The Public Participation section of the Board of Education's agenda is specifically designed for the public to address the Board with their compliments and/or concerns. The Board welcomes and appreciates your comments. If you wish to address the board regarding a problem, please consider the following:

- First, your comments should be factual and respectful of the rights of others.
- Second, before addressing the Board with a specific problem, it is the Board's hope that you have first addressed the problem with the appropriate teacher, staff member or administrator. Individual statements should not exceed five (5) minutes and total time shall be a maximum of thirty (30) minute
  - Mr. Wagner- 7084 Oak Tree Dr.
  - Mrs. Sally Wagner- 7084 Oak Tree Dr.

Treasurer's Report: Mrs. Amelia Gioffredo – no financial report, discussed upcoming meetings.

2022-09-02

It was moved by Wachholz, seconded by Messer to approve the following recommendations:

- A. Amend and/or approve the board minutes for the 8/15/2022 Regular Board meeting.
- B. Approve the then-and-now invoice(s), thus certifying that both at the time the contract was made and at the time of the certificate, the amount of the contract was lawfully appropriated for such purposes of the contract. That the appropriation remains unencumbered and the available resources to pay the obligation are on-hand, or in the process of collection to the credit of the appropriate fund, in accordance with Ohio Revised Code §5705.41 as per **Exhibit 7A**.

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C. Accept and acknowledge the receipt of the following donations to the Amherst Schools:

- An anonymous donation of \$4,000 for a batting cage.
- Nordson Corporation for a donation of \$7,500 to be used towards the Comets Live program.
- GDP Group Employees Foundation for a \$10,256 donation through a public school grant for drums to teach pitch reading.

Roll Call:

Wachholz, aye; Messer, aye; Zappa, aye; Engle, aye.

**Superintendent's Report, Mr. Mike Molnar**

Notes:

- Comets signs for businesses
- Social media template from board communications

**Administrative Committee Reports:**

**Mrs. Sarah Walker, Assistant Superintendent**

Notes:

- Special Olympics unified sports
  - Students with special needs practice and play with typical students.
- Applied for "Reaching all Students" through language and literacy grant of up to \$200,000
- Second Harvest Food Distribution- September 22<sup>nd</sup> 1-2pm

**Mr. Rex Engle JVS Representative**

Notes:

- JVS started school after the Lorain County Fair
- No issues
- Homecoming weekend coming up

**Other Reports – Administrative Standing Committees**

Notes:

- Homecoming parade- we have a trailer- hayride
- Staff member of the month- ready for October

It was moved by Zappa, seconded by Messer to approve the following:

A. Accept the following resignations as indicated and authorize the Superintendent and/or Treasurer to execute any necessary documents relating to separation of employment:

- **Lucas Fox**, Assistant Mechanic, effective 8/25/2022
- **Shannot Jackson**, FT Bus Driver, effective 8/12/2022
- **Heather Mott**, PT Cook/Cashier, MLS, effective 8/31/2022

B. Employ the following individual(s), as indicated on a 30 or 60-day probationary contract, for the **2022-2023** school year pending completion of all employment requirements, including but not limited to a background check. Proper placement on the negotiated salary schedule pending verification of all prior experience:

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- **Michelle Barb**, 60-day probationary contract, PT Monitor, AJH, effective 9/12/2022
  - **Sarah Garlitz**, 60-day probationary contract, Student Attendant, Murray Ridge, effective 9/9/2022
  - **Lesley Hicks**, 60-day probationary contract, PT Monitor, AJH, effective 8/25/2022
  - **Anthony Karnik**, 30-day probationary contract, PT Monitor, Nord, effective 8/25/2022
  - **Tammy Kleppe**, 60-day probationary contract, FT Bus Driver, effective 8/23/2022
  - **Heather Mott**, 60-day probationary contract, PT Cook/Cashier, MLS, effective 8/29/2022
  - **Stephanie Porter**, 30-day probationary contract, PT Monitor, MLS, effective 8/25/2022
  - **Joe West**, 30-day probationary contract, PT Monitor, Nord, effective 8/25/2022
- C. Employ the following individual(s), as certified and/or classified substitutes for the **2022-2023** school year, as indicated, with compensation at the board approved substitute rates pending completion of all employment requirements, including, but not limited to licensure/certification (if required) and a BCI & FBI background check as per **Attachment 10A**.
- D. Approve the changes in contracted status for the following individuals for the **2022-2023** school year as indicated:
- **Carine Bryda**, PT Monitor, Powers, from 2.75 hrs/day to 3.0 hrs/day, effective 8/25/2022
  - **Katie Edwards**, Student Attendant, Powers, from 6.5 hrs/day to 6.75 hrs/day, effective 9/12/2022
  - **Margaret Settle**, PT Monitor, Powers, from 3.5 hrs/day to 2.75 hrs/day, effective 8/25/2022
- E. Grant a supplemental contract to the following individuals for the fall and/or year-round extra-curricular activities during the **2022-2023** school year, pending completion of all employment requirements, including but not limited to Pupil Activity Permit, if required for positions, and a BCII and FBI background check with compensation at the board approved rate as per **Attachment 10B**.
- F. Employ the following certified individuals, on a one-year limited contract, as indicated, for the 2022-23 school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to Amherst Schools:
- **Cameron Karnik**, Paraprofessional, Nord, effective 9/12/2022
  - **Vanessa Leighty**, Paraprofessional, Powers, effective 8/19/2022
- G. Employ the following individuals as indicated, as fall event workers, with compensation to be paid as per the Ancillary Schedule as per **attachment 10C**.
- H. Approve the salary advancement due to changes in educational training level of certified staff as per **attachment 10D**.
- I. Grant the following individual(s), who have completed their probationary contract, a limited contract or return to a continuing contract status as indicated:

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- **Jill Krutkiewicz**, Custodian II/Cleaner, Powers, balance of a one-year contract, effective 9/28/2022.
- J. Grant **Chad DiFranco** and **Anthony Trunzo** a supplemental contract to teach an additional class during the first and second semesters of the **2022-2023** school year. Compensation will be at their regular hourly rate per the negotiated salary schedule and will not exceed 135 hours per semester
- K. Approve payment for the 5 extra hours worked by **Elizabeth Pazder** on the JumpStart ESY Program on 8/18/2022 and 8/19/2022
- L. Approve **Joseph Mullen**, to be paid for attending a Summer Professional Development on 8/17/2022, (specific to Special Education).
- M. Approve a stipend in the amount of \$5,000 for **Matthew Smith** to serve as the **District Security Compliance Manager**, effective for the 2022-2023 school year
- N. Approve the revised unpaid medical leave of absence for **Dawn Karnik**, 9/9/2022 through on or about 11/24/2022.
- O. Approve the following teachers to tutor in the **Math Lab** at M.L. Steele High School, for the 2022-2023 school year. Not to exceed a total of 98 hours. Tutoring will be on Tuesday, Wednesday, and Thursdays from 2:55pm - 3:55pm, effective 9/12/2022:
- Brian Cesear
  - Lee Anne Durdak
  - Michelle Kamzcyc
  - Jodi Kremer
  - Dave Leonard
  - Todd Strebek
  - Tim Sumser
- P. Approve **Lee Anne Durdak** as **Saturday School** monitor (not to exceed a total of 28 hours) and Detention monitor (not to exceed a total of 54 hours) at M.L. Steele High School, and **Sandra Dobias** as a substitute, as needed for the 2022-2023 school year.

Roll Call vote:

Zappa, aye; Messer, aye; Wachholz, aye; Engle, aye.

2022-09-03

It was moved by Wachholz, seconded by Zappa to approve the following:

- A. Approve the agreement with **Effective Leadership Academy** as per **exhibit 11B**.
- B. Approve the **Statement of Understanding** agreement with **Lorain County Community College** as per **exhibit 11C**.
- C. Approve the **Special Olympics Memorandum of Agreement** as per **exhibit 11D**.
- D. Approve the agreement with **The LCADA Way** for the 2022-2023 school year as per **exhibit 11E**.

Roll call vote:

Wachholz, aye; Zappa, Aye; Messer, aye; Engle, aye.

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Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Regular Meeting

Held **M. I. Steele Creative Learning Center at 5:30 P.M.**

Sep. 12,  
2022

2022-09-04

It was moved by Wachholz, seconded by Messer to approve the following:

- A. Grant **Drug Mart Pharmacy**, approval to offer on-site influenza vaccinations during the 2022-2023 school year.
- B. Accept the resolution with the **Ohio Schools Council Cooperative Bus Purchasing Program** to receive bids received through Ohio Schools Council as per **exhibit 12A**.
- C. Approve the agreement with **Audio Extreme Entertainment Group, Ltd.**, for the homecoming dance, as per **exhibit 12B**
- D. Approve the **Ohio High School Athletic Association (OHSAA) Site Agreements** as per **exhibits 12C and 12D**.

Roll call vote:

Wachholz, aye; Messer, aye; Zappa, aye; Engle, aye.

2022-09-05

It was moved by Messer, seconded by Wachholz to adjourn.

Roll call vote:

Messer, aye; Wachholz, aye; Zappa, aye; Engle, aye.

Board President, Rex Engle adjourned the meeting at 6:25 p.m.

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Board President

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Treasurer/CFO