

**MINUTES OF BOARD OF EDUCATION**  
**The Board of Education of the Brentwood School District**

Open Session	Google Meet	7:00 p.m.	June 2, 2020
<b>Kind of Meeting</b>	<b>Location</b>	<b>Time</b>	<b>Date</b>

*Due to health and safety concerns related to COVID19  
the board meeting was conducted electronically via Google Meet  
and live streamed on YouTube.*

Members

<u>Present via Google Meet</u>	<u>Absent</u>
Jamie Allen Dan Brouillet (joined meeting at 7:05 p.m.) Melissa Nehrt Keith Rabenberg Lindsay Spencer Kerry Trostel Mark Womer	

- Call to Order                      Board President, Ms. Lindsay Spencer, called the open session meeting to order at 7:01 p.m.
- Pledge of Allegiance            Ms. Spencer led the Pledge of Allegiance.
- Communications                 Members of the public were invited to submit to the BSD administrative office in advance a public comment to be read during the public comment portion of the meeting.
- Ms. Spencer asked if there were any citizens' comments to be read. Dr. Lane reported that no comments had been received.
- Roll Call                             Brentwood School District Board members were present or absent as stated above. Mr. Dan Brouillet joined the meeting at 7:05 p.m.
- Attendance                         Also in attendance was Superintendent, Dr. Brian Lane.
- ACTION 180                         The motion was made by Mr. Jamie Allen and seconded by  
Approval of Consent            Ms. Melissa Nehrt to approve the consent agenda. The motion  
Agenda                                passed by a 7-0 vote.

Presentation  
Proposed Budget for  
FY2020-2021

Dr. Lane and Mr. Steve Chodes, Interim Chief Financial Officer, addressed an issue from the last board meeting regarding transfer of funds from various accounts to cover end of fiscal year expenses. BSD needed \$750,000 to pay for furniture at BHS/BMS. A transfer of \$685,718 was made to cover June-August payrolls for teachers. Funds were transferred out of accounts and will be transferred back in.

Mr. Chodes reviewed the proposed budget. Resources were DESE, ASBO, St. Louis County Assessor, and St. Louis County Collector of Revenue. Adjustments were made to address FY2020-2021 salaries and COVID19 related items.

Revenue Fund 1 General Fund: higher than the FY2019-2021 budget due to increased taxes received. VICC revenue will be received in June.

Revenue Fund 2 Teachers' Fund: lower.

Revenue Fund 3 Debt Service: down.

Revenue Fund 4 Capital Projects: lower due to M&M surcharges.

Revenue Fund 41 2018 Bond Fund: down because the final bonds were sold.

Expenditures 1 General Fund: higher due to salary increases. There are some off-sets.

Expenditures 2 Teachers' Fund: higher.

Expenditures 3 Debt Service: higher due to increased debt service.

Expenditures 4 Capital Projects: lower due to due to asbestos and technology related items.

Expenditures 41 2018 Bond Fund: expenses are down due to the completion of the bond.

There is a deficit of \$3,800,000.00

Local Revenue, state revenue, and Federal revenue are down. Non-current revenue is gone, there are not bond sales. Salaries increased. Benefits remained the same. CSD reports that insurance rates will be reduced this year. Capital outlay is down. Debt is higher.

Mr. Brouillet asked if expenses will be up and revenues down. Dr. Lane said the budget is conservative. There are \$16.4 million in revenues and \$17.7 million in expenses for a total deficit of \$1.3 million.

Mr. Brouillet asked if the tax revenue was flat. Dr. Lane said yes.

Mr. Allen wants the Board to continue to look at the 10-year plan and the budget on a regular basis.

Mr. Chodes said it will take a year for the economic impact to be felt.

Mr. Allen said revenue is out of the Board's control. The Board can address expenditures. Dr. Lane said some COVID19 matters had been addressed in the budget and some new items were added. The budget includes additional software, substitute salaries, stipends for additional accounts, technology for younger grades, and cleaning/sanitizing supplies.

Mr. Womer asked if BSD will receive any Federal funds for COVID19. Dr. Lane said BSD will receive \$42,000 from CARES Act for COVID19.

Mr. Womer asked if teachers are paid for the entire summer in June. He asked if it was better to use accrual or cash accounting.

Mr. Chodes said the state of Missouri allows cash accounting, but accrual accounting may be better. Mr. Womer would like to see "standard buckets" such as "salaries."

Mr. Brouillet asked if the ECC program is virtual, how would it affect tuition? Dr. Lane said the budget projects one month of no revenue.

Mr. Allen asked if expenses are conservative enough in light of COVID19. Dr. Lane said BSD receives a small amount from state funding. Most of the funding cuts are related to transportation. Dr. Lane feels the budget is solid and conservative, pending tax information. The technology budget allows for 1-1 across K-12.

Mr. Brouillet asked if revenue could take a bigger hit. Dr. Lane said that there may be ways to save some funds with on-line learning programs and changes to athletics programs. Mr. Chodes said the budget is conservative, not drastic. Dr. Lane said the district has some flexibility to start by reducing and eliminating expenses.

Mr. Womer asked about specific items. The general student activities account may be one sum. How will it be divided. Mr. Chodes said it is difficult to break down so a lump sum was used. Ms. Nehrt asked how sports funds are divided regarding transportation, tournament fees, referees, etc. Funds look inequitable between girls' sports and boys' sports. Dr. Lane will look at activities and sports.

Ms. Trostel asked if the district would look at activities interest and participation levels over a couple of years to track trends.

Mr. Womer asked how to factor – per student or per sport. Dr. Lane said it would be students per sport.


Ms. Trostel also asked that the cooperative programs for swimming and field hockey be included. Mr. Womer said that creating a policy for equity would be a goal. Ms. Trostel said parents could be invited to fund areas that were not covered in the budget.

Ms. Trostel asked about costs of renting facilities due to construction. Would not want these costs calculated in future budgets.

ACTION 181  
Adjournment 7:55 p.m.

The motion was made by Mr. Allen and seconded by Ms. Nehrt to adjourn and reconvene in closed session. The motion passed by a 7-0 roll call vote.

  
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President

  
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Secretary