

MINUTES OF BOARD OF EDUCATION
The Board of Education of the Brentwood School District

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|------------------------|-----------------|-------------|---------------|
| Open Session | Google Meet | 7:00 p.m. | June 16, 2020 |
| Kind of Meeting | Location | Time | Date |

*Due to health and safety concerns related to COVID19
the board meeting was conducted electronically via Google Meet
and live streamed on YouTube.*

Members

| <u>Present via Google Meet</u> | <u>Absent</u> |
|---|---------------|
| Jamie Allen Dan Brouillet Melissa Nehrt Chris Perkins (incoming board member) Keith Rabenberg Lindsay Spencer Kerry Trostel Mark Womer | |

- Call to Order Board President, Ms. Lindsay Spencer, called the open session meeting to order at 7:00 p.m.
- Pledge of Allegiance Mr. Dan Brouillet led the Pledge of Allegiance.
- Recognition Dr. Brian Lane and Board members recognized Mr. Dan Brouillet, who is retiring from the Board.
- Dr. Lane said Mr. Brouillet is an excellent board member who will be sorely missed. He recognized Mr. Brouillet for his ability to dissect financial information and for the volume of work he did on Proposition B both before the election and during the subsequent planning and design phase. He said Mr. Brouillet appropriately challenged the Board.
- Mr. Jamie Allen recognized Mr. Brouillet for service during a period of really big changes.
- Mr. Mark Womer recognized Mr. Brouillet for keeping the Board focused on students and community during BSD’s transition to a new superintendent; Proposition B, and Proposition E.

Mr. Keith Rabenberg thanked Mr. Brouillet for his service and encouraged him to stay in touch with the Board.

Ms. Lindsay Spencer thanked Mr. Brouillet for his thoughtful conversations during and outside of Board meetings, helping to set a direction for the district.

Ms. Kerry Trostel echoed previous thoughts and thanked Mr. Brouillet for his service.

Mr. Brouillet said his time on the board was a fantastic experience – fun and lots of work. He had good meetings and dialog. Brentwood is a great community to work with. His advice for incoming board member, Chris Perkins, is to ask questions; challenge others; and jump in.

Communications

Members of the public were invited to submit to the BSD administrative office in advance a public comment to be read during the public comment portion of the meeting.

Ms. Spencer asked if there were any citizens' comments to be read.

An email received from Dr. Dannielle Davis was read. Dr. Davis said her 2018 request for permission for her homeschooled son to participate in BSD extracurricular activities was declined. She asks the district to reconsider the decision and allow participation by Brentwood homeschooled students.

Ms. Spencer thanked Dr. Davis for her comments and said BSD will follow-up.

Roll Call

Brentwood School District Board members were present or absent as stated above.

Attendance

Also in attendance was Superintendent, Dr. Brian Lane.

ACTION 184 Board Reorganization

The motion was made by Mr. Allen and seconded by Ms. Nehrt to accept Mr. Chris Perkins, Ms. Lindsay Spencer, and Mr. Keith Rabenberg as members of the Board of Education. The motion passed by a 7-0 voice vote.

Oath of Office Administered

Chris Perkins, Lindsay Spencer, and Keith Rabenberg, having been duly accepted as directors of the Brentwood Board of Education were administered the oath of office by Mr. Brouillet. Due to COVID19 limitations on in-person gatherings, said oaths will be

signed at a future meeting and will be made part of the official minutes of this meeting.

ACTION 185
Adjournment of Sitting
Board

Ms. Spencer called for the sitting Board to adjourn.

Call to Order of New
Board

Dr. Lane, acting as chairperson, called the new Board to order at 7:15 p.m.

ACTION 186
Ms. Spencer Elected
President

Dr. Lane asked for nominations for the office of President. The motion was made by Mr. Allen and seconded by Ms. Nehrt to nominate Lindsay Spencer. No other nominations were made. Ms. Spencer was elected President by acclamation.

ACTION 187
Mr. Allen Elected
Vice President

Ms. Spencer asked for nominations for the office of Vice President. The motion was made by Ms. Spencer and seconded by Ms. Nehrt to nominate Jamie Allen. No other nominations were made. Mr. Allen was elected Vice President by acclamation.

ACTION 188
Mr. Womer Elected
Treasurer

Ms. Spencer asked for nominations for the office of Treasurer. The motion was made by Mr. Allen and seconded by Ms. Nehrt to nominate Mark Womer. No other nominations were made. Mr. Womer was elected by acclamation.

ACTION 189
Ms. Nehrt Elected
Secretary

Ms. Spencer asked for nominations for the office of Secretary. The motion was made by Mr. Allen and seconded by Mr. Rabenberg to nominate Melissa Nehrt. No other nominations were made. Ms. Nehrt was elected by acclamation.

ACTION 190
Select MSBA Delegate

Ms. Spencer asked for nominations for MSBA delegate for FY2020-2021. Keith Rabenberg volunteered to continue serving as delegate. No other nominations were made. Mr. Rabenberg was elected by acclamation.

ACTION 191
Select MSBA Alternate

Ms. Spencer asked for nominations for MSBA alternate for FY2020-2021. Jamie Allen volunteered to continue serving as alternate. No other nominations were made. Mr. Allen was elected by acclamation.

ACTION 192
Select SSD Liaison

Ms. Spencer asked for nominations for SSD Liaison for FY2020-2021. Melissa Nehrt volunteered to continue serving as liaison. No other nominations were made. Ms. Nehrt was elected by acclamation.

ACTION 193
Select SSD Alternate

Ms. Spencer asked for nominations for SSD Alternate for FY2020-2021. Kerry Trostel nominated Chris Perkins and said she would be willing to serve as a back-up to Mr. Perkins. No other nominations were received. Mr. Perkins was elected by acclamation.

Update
Brentwood Bound Sales
Tax Committee

Mark Womer is the BSD representative on the Brentwood Bound sales tax committee. The committee had one meeting. Future meetings have not yet been scheduled. Mr. Womer said the Board may want to select an alternate in the future.

ACTION 194
Approval of Consent
Agenda

Mr. Allen asked if the internal budget account transfers have occurred. Dr. Lane said he will have the information before the next Board meeting.

The motion was made by Mr. Allen and seconded by Ms. Nehrt to approve the consent agenda which included: Minutes of the Meeting of May 20, 2020 and Meeting of June 2, 2020; Expenditures for May 2020 in the amount of \$2,302,744.49; Transfer \$0.00 for May from General to Teachers Fund; Financial Reports from CFO: 2005 Balance Report, 2005 Revenue & Expenditure Statement, 2005 Bank & Cash Reconciliation, 2005 Activity Report, 2005 Budget Report, and 200616 Invoice Report. The motion passed by a 7-0 voice vote.

Update
COVID19

Dr. Lane said Mr. Sam Rayburn, Communications Director, sent a survey to parents and staff to check comfort levels for returning to school in the fall. A follow-up survey will be conducted after the re-opening plan is announced in mid-July. The survey results will give a sense of how many students will be coming back. BSD is working on building procedures and academic standards. BSD looked at different software tools for virtual learning. Dr. Lane has a contract for Canvas Learning Management Platform. Product is used by many K-12 schools and universities. Canvas reps hosted a webinar for the leadership team. Program is seamless for students, teachers, and parents. Dr. Alex Tripamer, Director of Instruction and Student Support, is leading the effort and negotiating the contract.

Ms. Nehrt asked if NWEA testing would be conducted right away to assess the levels students are on. Dr. Tripamer said that when districts first closed, NWEA had to adjust. Tests can be done from home or at school early in the semester.

Ms. Nehrt asked if there were plans for teachers to coordinate with the previous grade level to assess the students' fourth quarter learning targets. Dr. Tripamer said at the end of the spring semester all teachers spoke with the teachers in the previous grade level to make the assessments.

Dr. Lane said schools are working on all logistics, such as setting up handwashing/sanitizing stations, ordering individual desks for elementary schools, and setting up Plexiglas dividers.

Mr. Allen asked if there are other items besides the county health department requirements that need to be addressed. Dr. Lane said the superintendents' meeting is tomorrow. There is concern about large gatherings. Right now, the plan is for students to be back in the buildings on August 24.

Mr. Allen asked if families were being offered an "opt in" or "opt out." Dr. Lane said there is an "opt out." It will be a hybrid model. Details will be based on the survey results. Dr. Lane said the Canvas program will help with technology aspects. There may be additional staffing needs if many students "opt out." In that case BSD may consider offering stipends and/or hiring additional staff.

Ms. Nehrt asked if results of the teacher surveys will come in before results of the family surveys. She asked if there would be enough staff to work in the buildings. Ms. Nehrt has heard the "opt out" rate in some districts may be as high as 20%. Dr. Lane thinks BSD's numbers might be smaller.

Ms. Trostel asked about students who rely on bus transportation. Dr. Lane said VICC is working on a plan that includes cleaning vehicles, assigned seating, and loading and unloading protocols.

Ms. Trostel asked if contact had been made with Kindergarten families regarding sack lunches and no backpacks. She also asked about meals for all students. Dr. Lane is working with Chartwells. Sack lunches can be an option depending on storage and distribution procedures.

Ms. Spencer asked about ECC enrollment. Dr. Lane said he spoke with Ms. Nancy Stoverink, ECC Director. Enrollment is currently in the mid 80's. Ms. Stoverink working to determine whether to fill the remaining 15 openings or closing enrollment of help with safety protocols. Dr. Lane said enrollment limitations are also being discussed at other districts.

Update
Proposition E

Dr. Lane said BSD has proposals for soil borings and asbestos surveys at each of the elementary schools. BSD principals will be meeting with the Ittner Architects team to review space needs.

The Prop E design committee will include Ms. Spencer and Mr. Allen, who are on the Board's Finance and Facilities sub-committee. The committee will be small, approximately 10 members. Dr. Lane and Mr. Rayburn are preparing the application. The committee will include representatives from Mark Twain, McGrath, and the ECC.

Mr. Allen said there would be one or two Board members. Committee members will go out and speak with neighbors and participate in community forums.

Ms. Spencer asked how long the application process would last. Dr. Lane said two weeks.

Mr. Allen said BSD needs a high-level timeline. Dr. Lane spoke with Ittner about scheduling. He said the Board would decide the fate of 1201 Hanley Industrial Court.

Mr. Womer asked about architect selection. Dr. Lane spoke with other districts. His research indicates a district may keep an architectural firm for 5-10 years. Dr. Lane has been happy with Ittner's work. The firm has ECC and elementary school design experience. The architectural selection process would lengthen the project schedule.

Mr. Allen would like a statement of work and a contract for Prop E work. Board approval would be required.

Mr. Womer asked if the Board should issue a Request for Qualifications. Dr. Lane noted there is a difference in a Request for Qualifications vs. a Request for Proposal.

Mr. Allen wants to protect the district's investment. Dr. Lane will speak with other superintendents to collect pricing information on other projects in the region.

Mr. Allen would like to see the comparables.

Mr. Womer wants to address any concerns and be prepared to find another firm, if needed.

Ms. Trostel would like for Ms. Nancy Stoverink, ECC Director, to provide names of some parents with students at the ECC who might like to be on the Prop E design committee.

Ms. Spencer would like to provide applicants with an explanation of the commitment. Dr. Lane said the applicants would have a schedule and list of responsibilities. Ittner will work on incorporating community forums into the project schedule. BSD wants to reach out to parents, new parents, and community members.

Dr. Lane and Mr. Steve Chodes, Interim CFO, have been talking with Stifel reps about the bond sale. Prop B was two separate tranches. The financial climate is different now. BSD plans to have one tranche for \$29 million in August 2020. The bond market is at historic lows. Rates were 2.55% APR on June 16, 2020. If the tranche is split, BSD may see a 20-year commitment with increased rates. The down side to using one tranche would mean sitting on funds until they are needed with low interest rates on investments.

Mr. Womer said BSD would have to rely on the advice of the consultants. He expressed concern about a possible “W” shaped economic curve and the stability of the bond market. He is concerned about the ability to sell bonds if the market turns again.

Mr. Allen would like board members and Prop E design committee members to be able to speak about why this decision was made.

Mr. Womer spoke about moving faster with the design phase.

Ms. Spencer said communication is key.

Mr. Allen would like to add the tranche sale to the project timeline. Dr. Lane said the Stifel team will attend the August board meeting.

Ms. Nehrt asked about a premium. Dr. Lane said it could be \$1.5-\$2 million. BSD may get extra resources.

Presentation
Supplemental Programs
for FY2020-2021

Dr. Alex Tripamer presented a report on the English Language Learners; Learning Enrichment and Acceleration Program; and the Collaborative School. ELL program has 30 students and 8 students on monitor status. They will take the ACCESS test in the winter. Some students may only stay for a year or so while their parents are at Washington University or St. Louis University. DESE recommends 20 students for one full-time teacher. Dr. Tripamer said this is high.

Ms. Spencer asked how many students are anticipated for FY2020-2021. Dr. Tripamer said BSD may have a better count at the beginning of the school year.

Dr. Tripamer said Ms. Henderson had 37 students in the LEAP program. A large number of 5th graders are moving to middle school. Dr. Tripamer does not yet know how many 1st-3rd graders might come in to the program. BSD was unable to test 1st – 3rd graders in the spring. Will get students settled in the fall, then screen in late September or early October. Kindergartners will be screened with NNAT. The director of gifted education visited BSD this year. BSD also reinstated field trips. ParentSquare is used for communication. LEAP had a gender-based classroom and tailored programs to interests.

Ms. Trostel asked if virtual LEAP classes were conducted during the spring. Dr. Tripamer said yes.

Dr. Tripamer said the Collaborative School has students from BSD, Ladue, and Clayton. BSD has the smallest enrollment of the three, with five students attending. Collaborative School switched on-line curriculum to Edgenuity. Ms. Chris Frances, Director, provided an individualized program for each student. Ms. Danielle Bowen, BSD social worker, also visited with each student once a week. Goal is to avoid having students drop out. The success rate is 99%. There have been five non-graduates out of 543 students attending in the past 10 years.

SSD Liaison Report

Ms. Nehrt had no report.

MSBA Delegate Report

Mr. Rabenberg said he planned to participate in the MSBA Great Ideas Summit on June 19, along with Ms. Spencer and Mr. Allen.

Upcoming Events

- MSBA Virtual Igniting Great Ideas Summit and Delegate Assembly, Friday, June 19, 2020 at 8:30 a.m. and 2:30 p.m.
- Board Business Meeting, Tuesday, June 23, 2020 at 7:00 p.m.
- Board Policy Meeting, Tuesday, July 7, 2020 at 7:00 p.m.
- Board Business Meeting, Tuesday, July 21, 2020 at 7:00 p.m.
- MSBA 2020 Annual Conference, September 24-27 in Kansas City (*Kansas City Convention Center and Kansas City Marriott Downtown*)

Ms. Spencer said a Board retreat was planned for August. She asked Board members to review the invitation and let her know which dates they would be available.

ACTION 195
Adjournment 8:40 p.m.

The motion was made by Mr. Allen and seconded by Ms. Nehrt to adjourn and reconvene in closed session. The motion passed by a 7-0 roll call vote.



President



Secretary

