

MINUTES OF BOARD OF EDUCATION

Open Session	Conference Center	7:00 p.m.	August 20, 2019
Kind of Meeting	Location	Time	Date

Members

Present

Jamie Allen
Dan Brouillet
Melissa Nehrt
Keith Rabenberg
Lindsay Spencer
Kerry Trostel
Mark Womer

Absent

Call to Order	Board President, Ms. Lindsay Spencer, called the open meeting to order at 7:00 p.m.
Pledge of Allegiance	Ms. Spencer led the <i>Pledge of Allegiance</i> .
Presentations and Recognitions	There were no presentations.
Communications	Ms. Spencer asked if there were any citizens' comments. One guest had questions related to construction at BMS/BHS. He asked about the status of the weight room and equipment. He asked about providing safe passage for students to access facilities. He expressed concern about possible OSHA violations regarding temporary fencing, sidewalk restrictions, trailers, construction debris, and other potential hazards. He requested that the construction schedule be available to the public.
Roll Call	Board members were present or absent as stated above.
Attendance	Also in attendance was Superintendent, Dr. Brian Lane.
ACTION 23 Approval of Consent Agenda	The motion was made by Mr. Jamie Allen and seconded by Ms. Melissa Nehrt to approve the consent agenda which included: Minutes of the Regular Meeting of June 18, 2019, Meeting of July 31, 2019, and Policy Meeting of August 6, 2019; Expenditures for June 2019 in the amount of \$1,648,486.59 and for July 2019 in the amount of \$1,987,466.13; Transfer \$5,062,305.02 for June from General to Teachers Fund; Financial Reports from CFO: 1906 Balance Report, 1906 Activity Report, 1906 Budget Report, and 190820 Invoice Report, 1907 Balance Report, 1907 Balance Report,

1907 Revenue & Expenditure Statement, 1907 Bank & Cash Reconciliation, 1907 Activity Report, 1907 Budget Report, and 180731 Invoice Report; 2019Q2 Investment Memo and 2019Q2 Investment Summary. The motion passed by a 7-0 voice vote.

Update
BMS/BHS Campus
Additions and Renovations

Mr. David Gill, BSD Owner's Representative, provided construction updates.

Accessibility: Construction trailers and materials will be moved and areas will be cleared to allow sidewalk access.

Weight room: Moved unused equipment to container storage.

Teachers would be able to let students and parents know when the room will be available for use.

Kitchen and cafeteria: In service as of August 16, 2019.

Gymnasium: Goal is to complete by mid-October.

Work has been done on the sewers. The Eagles' Nest is gone.

Work is under way on the third floor.

Only change order to date is for Auditorium alternates.

Discussion continues on value engineering.

Vehicular Access: Intersection of High School and White to the temporary entrance will be paved and re-opened. Parking tags were issued to faculty and Dr. Lane will provide parking updates.

Construction workers, excluding managers, will park off-site.

Construction boring machinery will be located on Moritz.

New construction will be noisy and disruptive. Board members asked that the construction team coordinate schedules with BMS/BHS to minimize disruptions during test weeks.

BSD Communications: Principals at BMS and BHS are sending weekly updates to parents. Dr. Lane will schedule periodic tours. Board members asked that updates be provided to the Mayor and Board of Aldermen. Board members asked that sports communications also be provided.

Dr. Lane and Mr. Gill will discuss access to the construction schedule at the August 21 project team meeting.

Update
Final FY2018-2019 Budget
Adjustment

Mr. John Stewart, Chief Financial Officer, provided the final FY2018-2019 budget adjustment. The revision transfers budget dollars between fund 1 and fund 2 to address DESE changes. There are no increases or decreases to revenues or expenditures.

Mr. Stewart said the auditors completed their work. Submitted information to MSBA for the Annual Secretary of the Board Report.

ACTION 24
Approval of Freezer Bids

Dr. Lane said the walk-in freezer at the BMS/BHS cafeteria is old and difficult to maintain. It would need replacement regardless of construction projects currently under way at that location. Replacement will not affect the renovation of the cafeteria. BSD received three bids ranging from \$26,002.86 to \$30,729.54. The motion was made by Mr. Allen and seconded by Ms. Nehrt to accept the Ford Hotel Supply with the low bid of \$26,002.86. The motion passed by a 7-0 voice vote.

ACTION 25
Approval of FY2019-2020
SRO Memorandum of
Understanding

Dr. Lane said that Amon Figgs would be the School Resource Officer for FY2019-2020. BSD will pay 75% of Officer Figgs' compensation, or \$60,883.12. Board members wanted to be certain that Officer Figgs is specifically named in the MOU. He is identified in section "H. Funding." The Board noted that the dates in section "I. Terms of Agreement" are incorrect and should be changed to 2019 and 2020. Dr. Lane will ask the Brentwood City Manager to correct the dates. The motion was made by Mr. Allen and seconded by Ms. Nehrt to approve the FY2019-2020 School Resource Officer Memorandum of Understanding as amended to reflect the corrected dates. The motion passed by a 7-0 voice vote.

Discussion
Community Survey

Mr. Rick Nobles of ExcellnceK12 LLC presented the draft of the 2019 Brentwood telephone survey for the Phase 2 elementary school projects. Survey will start after Labor Day. Press release will announce the survey. 400 random dial calls will be made to land and cell lines. Error factor is +/- 4.9%, with a 95% confidence rating. An on-line survey will also be available. Mr. Nobles said three things are needed for passage: Voters must think BSD is doing a good job with the funds provided; voters must like the ideas; and they must be willing to fund the improvements. Voters need to know what BSD is doing, what the benefits are to the voters, and why they should vote yes.

Survey should take 5-6 minutes. Some questions offer multiple choice answer options. Others are open ended. Participants will also be asked which of two elementary school options they prefer.

A survey will also be available on-line. Results will be presented to BSD in a digital dashboard and executive summary.

Presentation
Communications Plan

Mr. Sam Rayburn, Director of Communications, presented the communications plan. Five goals are consistency, branding, two-way communication; timeliness; and classroom/building tools. Board members asked that information be shared with PTO groups for scheduling and possible participation. A request was made to eliminate the advertising that pops up on the site. Board members would like to receive timely, accurate information that can be shared with parents, residents, elected officials, and businesses.

ACTION 26
Approval of CAPS Bylaws
and Memorandum of
Understanding

Dr. Lane presented the Center for Advanced Professional Studies Memorandum of Understanding. BSD is participating with the Ladue, University City, and Clayton school districts. Ladue serves as fiscal agent and Clayton serves as lead teacher. The program provides opportunities to collaborate, complete a project, and participate in an internship. Christa Jones and one student will make a presentation to the Board. Three Brentwood seniors will participate this year. Tuition is \$300 per student. The motion was made by Mr. Allen and seconded by Ms. Nehrt to approve the CAPS bylaws and Memorandum of Understanding for FY2019-2020. The motion was approved by a 7-0 voice vote.

NSBA Annual Conference

The NSBA Conference is scheduled for April 4-6, 2020 in Chicago. Registration opens October 17, 2019.

SSD Liaison Report

Ms. Nehrt had no report.

MSBA Delegate Report

Mr. Rabenberg said delegates would be meeting at the MSBA Conference. Dr. Lane reminded the Board that the Ethics responses are due to MSBA. He will submit the responses.

Upcoming Events

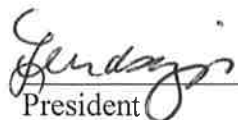
- Last day to cancel MSBA Annual Conference registrations, Friday, August 30, 2019
- Board Policy Meeting, Tuesday, September 3, 2019 at 7:00 p.m.
- Tueth Keeney, Friday, September 6, 2019 at 5:00 p.m.
- Board Business Meeting and Tax Rate Hearing, Tuesday, September 24, 2019 at 7:00 p.m.
- MSBA Fall Conference, September 26-29, 2019 at Tan-Tar-A
- Board Policy Meeting, Tuesday, October 1, 2019 at 7:00 p.m.
- Board Business Meeting, Tuesday, October 15, 2019 at 7:00 p.m.
- NSBA Conference Registration opens, Thursday, October 17, 2019

Citizens' Comments

Ms. Spencer asked if there were any citizens' comments. There was no reply.

ACTION 27
Adjournment 9:20 p.m.

The motion was made by Mr. Allen and seconded by Mr. Brouillet to adjourn and reconvene in closed session. The motion passed by a 7-0 roll call vote.



President



Secretary