

**MINUTES OF BOARD OF EDUCATION**  
**The Board of Education of the Brentwood School District**

|                                   |                   |             |                    |
|-----------------------------------|-------------------|-------------|--------------------|
| TAX RATE HEARING and Open Session | Conference Center | 7:00 p.m.   | September 15, 2020 |
| <b>Kind of Meeting</b>            | <b>Location</b>   | <b>Time</b> | <b>Date</b>        |

Members

|  |               |
|--|---------------|
| <u>Present</u><br>Jamie Allen<br>Melissa Nehrt<br>Chris Perkins<br>Keith Rabenberg<br>Lindsay Spencer<br>Kerry Trostel<br>Mark Womer | <u>Absent</u> |
|--|---------------|

**TAX RATE HEARING** Each September, Boards of Education throughout Missouri are required to set the tax rate for the coming year. Superintendents work with the State Auditor and County Assessor to get the information they need to set the new tax rate. Mr. Matt Norrid, Chief Financial Officer, outlined the proposed tax rate for the 2020-2021 school year.

Dr. Brian Lane, Superintendent, recommended that the rates for each category of property for FY2020-2021 be:

- Residential: \$4.2508 per \$100 of assessed valuation
- Commercial: \$4.9405 per \$100 of assessed valuation
- Personal Property: \$4.6220 per \$100 of assessed valuation

He recommended setting tax rates by fund as follows:  
 Incidental Fund: \$3.7323  
 Debt Service Fund: \$0.5170  
 Capital Projects Fund: \$0.2820  
 For a Total Blended Rate of \$4.5313

Ms. Melissa Nehrt asked how November bond sales would impact the levy. Mr. Norrid said additional information would be available for review in October.

Ms. Jamie Allen wants the Board to keep track of the commercial assessed valuation. There may be a downturn due to COVID19. Mr. Norrid said that St. Louis County has total commercial numbers and the City of

Brentwood would have details about local businesses. Mr. Allen would like to update the 10-year plan. He said the goal is to get back to the operating budget.

Call to Order

Board President, Ms. Lindsay Spencer, called the open session meeting to order at 7:15 p.m.

Roll Call

Roll Call was moved up to this point of the meeting agenda. Brentwood School District Board members were present or absent as stated above.

Attendance

Also in attendance was Superintendent, Dr. Brian Lane.

Pledge of Allegiance

Ms. Spencer led the Pledge of Allegiance.

Awards and Recognition

No awards were presented.

Communications

Ms. Spencer asked if there were any citizens' comments.

Ms. Kimberly Torno, parent of Mark Twain and BMS students, wrote to express concern about the re-entry plan for elementary students. She is concerned that it is too early to re-open facilities and requested that the original re-entry date of October 26 be observed.

ACTION 42  
Approval of Consent  
Agenda

The motion was made by Mr. Allen and seconded by Ms. Nehrt to approve the consent agenda. The motion passed by a 7-0 voice vote.

ACTION 43  
Approval of Tax Rates  
for FY2020-2021

The motion was made by Mr. Allen and seconded by Ms. Nehrt to approve the tax rates for FY2020-2021, based on the preliminary assessed valuation. The motion passed by a 7-0 voice vote.

Update  
Re-Entry Plan

Dr. Lane said the on-going goal is to get students back to school buildings as soon as possible. Brentwood originally planned to return to in-school learning on October 26, at the end of the first quarter. BSD has done much planning and tracking of metrics. There have been ongoing conversations with other area districts, St. Louis County government officials, and health care professionals. Based on information received, BSD is recommending that grades K-5 start earlier. The number of COVID19 cases has dropped in St. Louis County, as has the transmission rate. The BECC has opened safely and successfully. Medical professionals in the area reviewed the BSD re-entry plan and advised the team. Procedures include wearing masks and taking short mask breaks; opening windows; incorporating outdoor learning activities; using Plexiglas dividers; employing extensive

cleaning protocols; and staggering schedules. BSD has confidence in the plan. District administrators and nurses have been certified in contact tracing via Johns Hopkins. Grades K-1 start 9/21/20. Grades 2-3 start 10/5/20. Grades 4-5 start 10/12/20. Families preferring the virtual option must elect to do so by 9/16/20.

Ms. Nehrt asked how the cafeterias will operate. Dr. Lane said cafeterias and classrooms will operate with one class at a time. Social distancing will be practiced indoors and outdoors.

Ms. Nehrt said some families will have students in both the in-school and virtual programs. She asked that the class day start times be staggered to allow parents time to take their in-school students to the buildings and to assist their virtual school students with access to classes. Dr. Lane will have virtual times adjusted.

Mr. Chris Perkins asked for the start times of the Early Childhood Center. Dr. Lane will provide that information.

Ms. Trostel asked if students can bring lunch from home. Dr. Lane said students may bring sack lunches. Ms. Trostel asked how many students are in Grades K-1. Dr. Lane will provide that information. Ms. Trostel asked if substitute teachers will be available and if they will follow the same health screening protocols. Dr. Lane said BSD has substitutes and is recruiting more. They will follow the same protocols. Teacher Assistants will also be able to help. Ms. Trostel asked if SSD and IEP students will be in-school. Dr. Lane said yes.

Ms. Spencer asked if the Friday interventions would still be scheduled. Dr. Lane said Friday interventions will continue until all grade levels return to in-school classes.

Mr. Mark Womer asked if BMS and BHS might return earlier than 10/26/20. Dr. Lane said no. Area superintendents are meeting on 9/16/20 to look at dis-aggregate numbers.

Mr. Allen would like for BSD to send a reminder to families about the September 16 deadline to select the virtual learning option. Dr. Lane said the notice will be sent tomorrow (September 16).

Ms. Trostel asked if students enrolled in the virtual classes for the first semester would have the option to switch to the in-school classes for the remainder of the semester. Dr. Lane said no.

ACTION 44  
Approval of Re-Entry  
Plan

The motion was made by Mr. Allen and seconded by Ms. Nehrt to approve the modified re-entry plan. The motion passed by a 7-0 voice vote.

Update  
Communications

Mr. Sam Rayburn, Director of Communications, has been working with building teams on re-entry. Videos show what the spaces look like. BSD will also be sending updates and reminders to families. Mr. Rayburn had a good meeting with Ms. Trostel and Mr. Perkins of the Board Communications Committee. They worked on defining and setting up action steps.

Ms. Trostel asked that Board members share questions and concerns with the committee. Mr. Rayburn said BSD will also reach out to the community.

Update  
BHS/BMS Campus  
Additions and  
Renovations

Mr. Andrew Hartnett, Director of Facilities, provided the BHS/BMS facilities update. Completed as of September 15: 25 core classrooms and 4 other use classrooms. Scheduled for completion as of October 2: 10 core classrooms and 6 other use classrooms. Also, the clinic, guidance offices, 19 student restrooms and 8 staff restrooms.

Business, art, and 1 special education room will remain at temporary locations until the permanent rooms are complete. Elevators have arrived and elevator completion is scheduled for December 18. Design team is working on redesign issues related to Building B. HVAC start up for Buildings A and B will be this week. HVAC already operational in Building C.

Mr. Allen asked about change orders for the iron work and other items. Dr. Lane has not yet seen the change orders.

Mr. Womer asked if the classrooms would be ready to occupy on October 6. Mr. Hartnett said the rooms would be finished. At that point the custodial staff would begin cleaning rooms and setting up furnishings.

When secondary students return on October 26, the BHS main entry will be on Moritz. BHS offices are temporarily located in the lecture hall. BMS main entry will be on White Avenue. BMS offices are located in their previous space. Team is working to determine safe, secure, internal traffic flow patterns, as well as flow patterns between buildings. Staff member will monitor the doors. They may reinstall the temporary walkway to the cafeteria.

Ms. Trostel asked about building access doors on the football field. Mr. Hartnett said Building C and breezeway entries might be available. Ms. Trostel asked if all the special education rooms except for the one mentioned earlier would be complete. Mr. Hartnett said yes.

ACTION 45  
Assessment Plan  
for FY2020-2021

Dr. Alex Tripamer, Director of Instruction and Student Support, presented the assessment plan for FY2020-2021. He provided an overview of district policy IL – Assessment Program and policy ILA – Test Integrity and Security. The calendar is different this year due to COVID 19.

High school tests have moved from Fall to Winter and Spring. Current seniors who could not take the ACT during FY2019-2020 when they were juniors, are eligible for test vouchers.

ECC screens will be conducted in the fall. Dyslexia screening (using amesweb Plus) for grades 1-3 will take place in the fall, along with testing for identified students in grades 4-12. NWEA testing will follow.

Ms. Nehrt asked if students enrolled in the Launch program will participate in NWEA testing. Dr. Tripamer will work with the team to figure out how to administer the test. K-5 testing will be conducted in-person. Testing for grades 6-12 will be conducted remotely.

Ms. Trostel asked if Launch program teacher work schedules could be coordinated with other BSD dates. Dr. Tripamer will work with the secondary levels to get the best schedules.

Dr. Tripamer said reading assessments are under way. State gave MAP testing a pass in spring 2019. It is on schedule for Fall 2020. HMH reading inventory will be conducted at the secondary level.

PSAT date is October 29 and it can not be moved. This is for selected juniors and it also screens for the National Merit Scholarship program.

ECC will conduct DIAL-4 in December.

Ms. Trostel asked about changes to the dyslexia screening. The schedule seems to be scaled down during the fall. Dr. Tripamer said that students that have already been identified will get screening early. The group screening will take place in January.

The motion was made by Mr. Allen and seconded by Ms. Nehrt to approve the FY2020-2021 Assessment Plan as outlined. The motion was approved by a 7-0 voice vote.

ACTION 46  
Approval of Food  
Service Contract  
Renewal for FY2020-  
2021

The motion was made by Mr. Allen and seconded by Ms. Nehrt to approve the Chartwells Food Service Management contract renewal for FY2020-2021. Dr. Lane said BSD is happy with their performance.

Ms. Nehrt asked if Chartwells is managing the current meal delivery program. Her family tried the program and received good service. Dr. Lane said Chartwells is in charge of the program. He said that BSD staff has been assisting with the meal deliveries. BSD may have to reduce delivery.

Ms. Trostel would like BSD to make sure there is enough time during the school day to accommodate student meal pick-ups.

The motion passed by a 7-0 voice vote.

ACTION 47  
Approval of 21 District  
Policies

The motion was made by Mr. Allen and seconded by Ms. Nehrt to approve the following policies as outlined with revisions:

- Policy BBFA – Board Member Conflict of Interest and Financial Disclosure  
(revised or revised and readopted) *(as revised by BSD)*
- Policy DC – Taxing and Borrowing Authority and Limitations
- Policy DFI – Setting Tuition for District Programs
- Policy DJF – Purchasing
- Policy GBAD – Telework
- Policy GBCA – Staff Conflict of Interest *(as revised by BSD)*
- Policy GBCBA – Employee Walkouts, Strikes and Other Disruptions
- Policy GBEBB – Employee Alcohol and Drug Testing
- Policy GCBA - Professional Staff Compensation
- Policy IC – Academic Calendar
- Policy IHB – Class Size
- Policy IKF – Graduation Requirements
- Policy JCB – Transfers Within the District
- Policy JCC – Transfers Outside the District
- Policy JECA – Eligibility to Enroll
- Policy JECB – Admission of Nonresident Students
- Policy JFG – Searches of Students *(as revised by BSD – plus BSD correction noted during 9/15/20 meeting)*
- Policy JFGA – Interviews with or Removal of Students
- Policy JG – Student Discipline

- Policy JHCB – Immunization of Students

The motion passed by a 7-0 voice vote.

SSD Liaison Report

Ms. Nehrt reported that the fall quarterly meeting focused on virtual and distance learning. SSD is the 13<sup>th</sup> largest employer in the St. Louis region.

MSBA Delegate Report

Mr. Keith Rabenberg reported that the MSBA delegate assembly will take place on August 25 during the annual conference. BSD will be represented by Mr. Rabenberg or Mr. Allen.

Update  
Board Committees

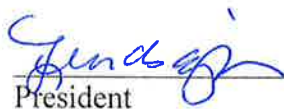
The Finance Committee met with Mr. Norrid to review the tax rates. Mr. Womer reported that the Curriculum Committee had great conversations about metrics. Mr. Perkins said that Mr. Rayburn covered the Communications Committee meeting during his report.

Upcoming Events

- MSBA Conference (Virtual), Thursday, September 24 – Saturday, September 26
- MSBA Delegate Assembly (Virtual), Friday, September 25 at 3:45 p.m.
- Board Policy Meeting, Tuesday, October 6, 2020 at 7:00 p.m.
- Board Business Meeting, Tuesday, October 20, 2020 at 7:00 p.m.
- Election Day, Tuesday, November 3, 2020
- Board Policy Meeting, Tuesday, November 3, 2020 at 7:00 p.m. (*location to be determined*)
- Board Business Meeting, Tuesday, November 17, 2020 at 7:00 p.m.

ACTION 48  
Adjournment 8:13 p.m.

The motion was made by Mr. Allen and seconded by Ms. Nehrt to adjourn and reconvene in closed session. The motion passed by a 7-0 roll call vote.

  
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President

  
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Secretary

