

MINUTES OF BOARD OF EDUCATION
The Board of Education of the Brentwood School District

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| Open Session | Conference Center | 7:00 p.m. | May 18, 2021 |
| Kind of Meeting | Location | Time | Date |

Members

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| <u>Present</u> Jamie Allen Theresa Kouo Melissa Nehrt Chris Perkins Keith Rabenberg Lindsay Spencer Kerry Trostel | <u>Absent</u> |
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- Call to Order Board President, Ms. Lindsay Spencer, called the open session meeting to order at 7:00 p.m.
- Pledge of Allegiance Ms. Spencer led the Pledge of Allegiance.
- Communications Ms. Spencer asked if there were any citizens' comments. No comments were presented.
- Roll Call Brentwood School District Board members were present or absent as stated above.
- Attendance Also in attendance was Superintendent, Dr. Brian Lane.
- ACTION 177
 Approval of Consent
 Agenda The motion was made by Mr. Allen and seconded by Ms. Nehrt to approve the consent agenda as outlined. The motion passed by a 7-0 voice vote.
- Update
 BHS/MS Campus
 Additions and
 Renovations Craig Schluter with Navigate Building Solutions said the expected completion dates are:
 End of May – Lobby Addition, Main addition level 2
 End of June - Main addition lower level, Level 1, and Elevator 2
 End of July – Elevator 3, Building B sitework
 End of August (after the Library moves) – Multipurpose Room
- Ms. Trostel asked if the water problems have been resolved in the lower level weigh room. Mr. Schluter said the work is complete.
- Ms. Trostel asked if Elevator 2 is in use. Mr. Schluter said it will be available for use at the end of June.

Ms. Trostel asked when all of the work on the punch lists would be complete. Mr. Schluter said the lists are prepared and the contractor is usually given a week to correct, then move-in starts.

Mr. Allen asked if anything will remain outstanding when school starts. Mr. Schluter said the team is pushing to complete the project and conduct final systems training before school starts.

Ms. Trostel would like for completion dates to be accurate before they are posted on the district's website. She is concerned about the possibility of additional delays.

Update
Elementary Facilities

Mr. Brent Higgins and Mr. Mark Franzen of HTK presented updates on the McGrath project. HTK received community feedback at informational meetings, then held design committee meetings. The top three design concerns are having flexible, effective learning spaces; building safety and security; and balancing the natural and built environments. HTK met with the Brentwood Planning and Zoning Commission; the Brentwood Board of Aldermen; the Ward 1 Aldermanic meeting; the design committee; fire department; school resource officer; and police department.

The Phase I building package will go out to bid on 6/2/2021. Phase II site work will be bid at a future date. MSD permit review process is expected to be completed at the end of June. Meetings with the Planning and Zoning Commission and Board of Aldermen will also conclude at that time.

HTK said the city will address off-site traffic concerns. If needed, additional traffic calming procedures will be put in place.

In order to reduce light and noise from vehicles utilizing the site's north parking lot, vinyl fencing will be added along the retaining wall and trees will be planted.

HTK will start work on Mark Twain Elementary in July, at the conclusion of summer school.

Mr. Allen asked that BSD notify neighbors that site work is starting. The contractor needs to communicate with the neighbors.

Ms. Trostel asked about parking for the construction team. She would also like to keep the sidewalks open as long as possible for pedestrian safety. Mr. Franzen said there will be on-site parking and contractor parking on High School Drive. It is written into the specifications that construction team will lease parking off-site and shuttle to and from the site. The MSD project will interfere with sidewalk access and the sidewalk will be closed at some point.

Ms. Nehrt asked about moving the sewer line on site. Mr. Franzen said the contractor will move the lines. MSD will review and approve the work.

Mr. Higgins said the exterior building materials will consist of ground face block, red brick, EIFS, and shingles. The design committee selected the colors. Mr. Franzen said the fence along Litzsinger will be black aluminum instead of chain link.

Ms. Trostel asked about the building entrances. Visitors will be buzzed in to a secure vestibule. ID's will be scanned at that location. If approved, the visitor will be buzzed into the building. Mr. Higgins said the entrances will have ballistic level 3 glass.

Ms. Trostel asked if Brentwood public safety departments reviewed the safety and security features. Mr. Higgins said HTK met with the fire department, the city, and police. Design team incorporated some changes. Public safety officials liked the security measures incorporated in the design. Mr. Franzen said officials appreciated being included in the process.

Mr. Higgins said the design team reviewed and changed some of the ECC rooms per the staff and community suggestions.

Mr. Higgins presented a neutral color pallet for the building interior. ECC requested monotone colors.

Ms. Nehrt asked if window heights at the ECC were all the same. Mr. Higgins said yes.

Ms. Trostel asked about the exterior windows. Mr. Higgins said the windows are not ballistic glass. They are tinted from the outside and there are roller shades on the windows.

Ms. Trostel asked if the gym will accommodate high school athletic activities. Mr. Higgins said yes. There will be no concessions.

Mr. Franzen said HTK is currently working on construction documents. The goal is to stay under budget to allow more funds to be available for the Mark Twain project.

ACTION 178
Approval of McGrath
Elementary Site Work
Bid

Dr. Lane said eight companies bid on the McGrath Elementary site work. The selection committee interviewed the top three companies. L. Keeley was selected with a bid of \$1,228,264.00. BSD did not accept the alternate. The motion was made by Mr. Allen and seconded by Ms. Nehrt to accept the bid from L. Keeley. Dr. Lane said the base bid included aggregate piers. The alternate bid was for remediation of eight to nine feet of subsurface instead of aggregate piers. Mr. Schluter said L. Keeley is working on the Brentwood Bound project. Mr. Rabenberg said

he would abstain from voting as one of the bidders was a client. The motion passed with a 6-0 voice vote and 1 abstention.

ACTION 179
Approval of McGrath
Elementary Materials
Testing RFQ

Dr. Lane said four companies submitted qualifications for the McGrath Elementary Materials Testing RFQ. Proposals were not submitted at this time as costs will depend on the site needs. Geotechnology was the selection committee's unanimous choice.

Mr. Allen asked which company worked on the BHS/BMS project. Dr. Lane said Geotechnology.

The motion was made by Mr. Allen and seconded by Ms. Nehrt to accept Geotechnology to perform materials testing. Mr. Allen asked if there are funds in the budget to cover the work. Dr. Lane said yes. The motion passed by a 7-0 voice vote.

ACTION 180
Approval of FY2020-
2021 Budget
Adjustment #2

Mr. Matt Norrid, Chief Financial Officer, presented the second budget adjustment for FY2020-2021. Changes to the General Fund include remote learning, homeless transportation, learning subscriptions, deductible reimbursement, and pass through funds for SSD. Some items will be reimbursed via Title II and Title III. Some reimbursements are revenues expected to come in the next fiscal year. General Fund net changes equal zero.

An Additional \$112,000 is needed for technology refresh cycle. The 2021-2022 budget will be reduced by that amount.

Ms. Spencer asked about the refresh cycle timing. Mr. Norris said a portion of the computers are replaced every year.

Ms. Trostel asked what happens to the old computers. Mr. Norrid said they are recycled. He said the computers could be sold with Board approval. Dr. Lane said the laptops cost approximately \$250 each and are used 4-5 years. At that point they are nearing the end of their lifespan.

Mr. Norrid asked for a budget adjustment of \$1.1 million for the BMS/BHS project. He said \$100,000 of that amount is for additional asbestos abatement. Mr. Norrid said \$427,000 has been added for the McGrath pre-construction site. This is covered via bond project dollars.

Mr. Allen asked for clarification on the funds regarding the design and construction projects. Mr. Norrid confirmed that the McGrath portion is covered by bond project funds and that funds for BHS/BMS come from the capital funds. He confirmed that the 5-year financial plan has been updated to reflect these changes. Mr. Norrid said the district is still on target with the 5-year and 10-year financial plans.

The motion was made by Mr. Allen and seconded by Ms. Nehrt to approve FY2020-2021 Budget Adjustment #2. The motion was approved by a 7-0 voice vote.

ACTION 181
Approval of
Authorization for Further
Budget Adjustments for
FY2020-2021

Mr. Norrid asked for authorization of Budget Revision #3. This is a process to avoid potential budget findings from the audit firm. Adjustments would be made and reported at the first Board meeting to be held in July or August. The motion was made by Mr. Allen and seconded by Ms. Nehrt to approve the authorization for further FY2020-2021 Budget Revision #3. The motion passed by a 7-0 voice vote.

ACTION 182
Approval of FY2021-
2022 Proposed Budget
Adjustments.

Mr. Norrid asked for approval of adjustments to the FY2021-2022 proposed budget. The district was waiting for program costs to come through. Operations (Teachers and General Funds) increases include: \$143,000 for ELA curriculum materials; \$12,000 for professional development substitutes; \$20,100 for Leader In Me at McGrath Elementary; a pass-through for SSD; and \$6,600 for PLTW. Capital Funds include \$1.5 million for completion of the BMS/BHS project which complete use of bond reserves.

The motion was made by Mr. Allen and seconded by Ms. Nehrt to approve the FY2021-2022 proposed budget adjustments.

Ms. Trostel noted that there is a reference to FY2020-2021 in the document. Mr. Norrid said he would correct the dates.

The motion passed by a 7-0 voice vote.

ACTION 183
Approval of FY2021-
2022 Staff Work
Calendars

The motion was made by Mr. Allen and seconded by Ms. Nehrt to approve the FY2021-2022 staff work calendars.

Mr. Allen asked about the process to set up the calendars. Mr. Norrid said that Business, Human Resources, and the Superintendent prepared and reviewed the calendars. The team looked at job descriptions for work days or hours.

Mr. Allen asked if there are any significant differences in the calendars from the previous year. Mr. Norrid said changes to the ECC calendar reduced the days of the secretary and nurse positions.

Mr. Allen asked if the union representatives approved the calendars. Mr. Norrid said historically they have not.

Ms. Trostel asked if there was an increase in the hours for the Maintenance and Custodial staff since additional work may be needed to prepare facilities before and after construction. Mr. Norrid said no extra hours were added to the schedule. Staff would

be paid overtime. Dr. Lane said the district may also hire outside help to assist.

ACTION 184
Approval of 8 District
Policies

The motion passed by a 7-0 voice vote.
The motion was made by Mr. Allen and seconded by Ms. Nehrt to approve the following policies as outlined.

- Policy AH - Use of Tobacco and Vaping Products
- Policy BCB - Board Officers
- Policy DK - Payment Process
- Policy EBAB - Hazardous Materials
- Policy EBBA - Illness and Injury Response and Prevention
- Policy ECG - Animals on District Property
- Policy IGBCA - Programs for Homeless Students
- Policy JG-R1 - Student Discipline

The motion passed by a 7-0 voice vote.

SSD Liaison Report

Ms. Nehrt had no report.

MSBA Delegate Report

Mr. Keith Rabenberg said the Missouri legislature passed the scholarship vouchers bill. Mr. Rabenberg testified against the bill.

Ms. Spencer said she and Ms. Kouo attended a St. Louis County regional school district PLC meeting. Representatives from 24 districts in St. Louis County, St. Louis City, and surrounding counties participated. They talked about the legislative session. Schools districts can advocate for legislation. MSBA provides updates. Consideration is being given to possibly communicating as a larger group.

Update
Board Committees

Ms. Trostel said the Communications committee met with Mr. Sam Rayburn, Communications Director, to further develop the student volunteer/work experience program. Mr. Rayburn said he had been working with Dr. O'Brien on a plan. Program would be in conjunction with DESE program currently offered at BHS. It would include broadcast journalism and video production, livestreaming of school sporting and other events. Mr. Rayburn also met with Mr. Grant Krener, Band Director, about opportunities to incorporate the program. The committee plans to conduct a survey to identify areas of interest. Mr. Rayburn thanked Ms. Trostel and Mr. Perkins for their ideas and work on the project.

Mr. Allen said the Finance and Facilities committee met last week for an in-depth review of the budget and the 5-year and 10-year plans. There is concern about the BMS/BHS project and how it may impact future "asks" of the tax payers. Mr. Allen would like to continue the in-depth review during the Board retreat.

Ms. Nehrt said the Curriculum committee would be scheduling a meeting.

Discussion
Board Retreat

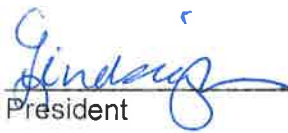
Board members and Dr. Lane discussed scheduling of the Board retreat. Board members will provide their available dates to Dr. Lane.

Upcoming Events

- Board Policy Meeting, Tuesday, June 1, 2021 at 7:00 p.m.
- Board Business Meeting, Tuesday, June 15, 2021 at 7:00 p.m.
- MSBA Igniting Great Ideas Summit and Delegate Assembly, Friday, June 18 – Saturday, June 19 in Springfield.

ACTION 185
Adjournment 8:15 p.m.

The motion was made by Mr. Allen and seconded by Ms. Nehrt to adjourn and reconvene in closed session. The motion passed by a 7-0 roll call vote.



President



Secretary

