

RICHFIELD PUBLIC SCHOOLS

Health, Safety and Wellness Committee

Meeting Minutes

10.13.2022

Meeting Called to Order: 7:15 a.m. in the District Office Boardroom.

Members Present

- Craig Holje (Chief Human Resources Admin Officer)
- Daniel Holcomb (IEA Health & Safety)
- Michael Manning (Food Services Director)
- Will Wlizo (Safe Routes to School Coordinator)
- Courtney Laduke (Food Services)
- Tye Michaels (Human Resources Director)
- Michelle Whiteside (Exposure Control Officer, District Nurse)
- Amy Skare-Klecker (Community Education Director)
- Eric Carter (School Board Member)
- Dave Snyder (Non-District Member)

Minutes

WORKERS COMPENSATION UPDATE

- 11 Total Reports (Since beginning of school year)
 - 5 Incident Only
 - 4 Medical Only
 - 2 Loss Time
- Source of injury
 - 4 Student related (punch, kick, bites, etc.)
 - 2 slips and falls (1 playing basketball and 1 walking down bleachers)
 - 3 incidents were related to the football game on 9/23/2022

REVIEW INCIDENT REPORTS

- 5 Elementary school student injuries (most are playground related)
- 0 Middle School student injuries
- 7 High School student injuries (a couple are weight room related)

COVID-19 INFORMATION AND UPDATES

- Covid community level is at Green.
- HEPA filter replacement will occur this fall.

WELLNESS UPDATE

- Nutrition Services Update
 - The health inspection went well. There was a water temp issue at the Middle School. High School Cooler and freezer maintenance needs to be conducted.

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- Welcome back training was conducted for food service staff. There was a 30-minute presentation by Luke Sammon with SFM. Seizure and First aid training was conducted during welcome week as well.
- 60% of SafeSchools online training has been completed by the food service staff.
- The focus is to get students applications in for free and reduced meals. 61 % have qualified for free or reduce lunch so far, last year we were at 51%.

- Safe Routes to Schools Update
 - Before the 22-23 school year RPS hosted a Walk Bike Fun Curriculum Training for PE teachers and other community educators. We now have certified bike and pedestrian educators at all RPS schools and are trying the curriculum at STEM and Centennial for the first time this year. We will also pilot Open Gym nights in conjunction with bike week at the various elementary schools for students who need a little extra practice.
 - We are implementing last winter's Boost Grant, which involves installing new bicycle parking at various places around the district (focused on RHS complex and athletic facilities). Looking to install some racks with pre-poured concrete this fall and the rest in the spring of 2023.
 - Ongoing development of the traffic calming demonstration project at STEM/RDLS intersections. Second draft of project map was created by MnDOT and sent to stakeholders. Looking at installation and evaluation starting in April 2023.
 - The City has started a new Active Transportation planning process, which will include the next generation of SRTS projects among other projects. One important note about this is that it will NOT include projects internal to RPS (reconfiguring parking lots, curb cuts, side paths, etc.) so Will foresees the HSW committee playing a role in guiding how this is tracked and implemented.

- Employee Wellness Committee Startup
 - Thursday 10/13 is the first meeting for the committee. The committee will focus on eating, healthy lifestyles, and other programs. An update will be provided at the next Health, Safety, and Wellness meeting on December 8th.

HEALTH & SAFETY UPDATE

- Health Services N95 Training, Fit-Testing, Medical Evaluations – Completed for all staff who are required to wear a N95 around a suspected or confirmed COVID-19 student or staff member.
- Districtwide Noise Monitoring – Assessment will be completed for various departments across the district. This includes HS and MS band, orchestra, choir, industrial technology, grounds, maintenance, transportation, etc.
- EHS Tasks: Science Lab Inspections, Eyewash Inspections, Fume Hood Inspections (11/8 & 11/23) – These are annual inspections required by OSHA and the Minnesota State Fire Code. IEA to work with chemical hygiene officers Chris Bartlett (HS) and Gary Aylward (MS).

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- Summer/Fall Projects Overview
 - Rooftop Fall Protection Assessment - Assessment conducted for all district buildings following the renovation. The assessment is to ensure employees on the rooftop will not be exposed to fall hazards or corrective measures will be put in place to eliminate this hazard. This is almost completed.
 - Confined Space Assessment - Assessment was conducted for all district buildings following the renovation. This will include updated inventory and labeling of spaces. This is completed.
 - Lockout Tagout Assessment - Assessment was conducted for all district buildings following the renovation. This will include updated inventory and procedures for required equipment. This is almost completed.
 - Sports Turf G-Max Testing - This is completed every 1-2 years to measure the hardness of the playing surface on the Spartan Stadium field. This was completed.
 - Bleacher Inspections – Required every 5 years. Dan Krestinger is working with on repairs to certify two bleacher systems.
- Health & Safety Email Concerns – No submissions to review since the last committee meeting. The email address is health-safety@rpsmn.org.
- Safety Suggestion Form – No submissions to review since the last committee meeting. The form is located on the District website under the Facilities page.

FACILITIES UPDATE

- The \$130 million LTFM projects have been completed.
- Dan Kretsinger was not present at the meeting to provide an update.

NEW BUSINESS

- Crisis Planning, Response, and Communication Audit – Last Spring, the board asked to do an audit on the school safety crisis plan. The audit is looking at how we do drills and gap in our crisis management plan.
- Winter Safety SFM Signs – Signs will be distributed to all schools to remind on winter walking safety. Alert the building custodial staff if any areas around your building need salting/deicing.

OPEN DISCUSSION

NEXT MEETING: THURSDAY, DECEMBER 8TH

LOCATION: DISTRICT OFFICE BOARDROOM

TIME: 7:15 AM