

Covid-19 Status

Recent/Ongoing

- Same as last month: Generally, status quo for monitoring any employee cases, and coordinating with state vendors for continued testing at Kennedy Drive Market Place. State vendors have added some vaccination clinics coordinating with testing times.
- Eastern CT / Windham County metrics. Per data.ct.gov website, 2,268 cases in Putnam as of July 28, 2022, compared to 2,243 as of July 11, 2022. (Like everywhere, data is much less complete due to home testing procedures.)

Town Administration

Contract Updates

- Similar to last month: Grove Street Sidewalks Replacement Project - waiting for state approval, plan to award to low bidder B&W Paving of Oakdale, CT; with a low bid of \$1,578,930 (LOTICIP funded, expect contract award in Fall, construction through 2023).
- School Security: agreement between Town, SSD and BOE forwarded for various parties' review.
- Fire Marshal Services: initial discussion between four towns for emergency and non-emergency coverage.

Recent

- FY2023 Operating budget modifications based on recent BOF transfer approvals (to support post-budget salary negotiations, etc).
- Re-advertised for Town Clerk and Town Assessor department head positions, this time as full-time (funding supported by recent BOF transfers). Plan to review applications and hold interviews in August.
- Similar to last month: Assessor's office personnel - currently only staffed with Clerk. Local assessor contracted hours in the interim.
- Similar to last month: Town Clerk's office personnel - currently only staffed with Administrative Assistant (certified).
- Finance Office accounts receivable clerk position: recently held interview and hope to negotiate part-time hire.
- Community Investment Fund Grant application submitted on July 25th, based on pavement, parking and associated improvements project.
- Pomfret St residential property: Managed Town's responsibility for relocation of tenants due to uninhabitable conditions that were not corrected by property owner. In accordance with state statute. Building Official and Fire Marshal leading.

Upcoming

- Ongoing: progress on projects using ARPA funds, including final design progression on Kennedy Drive Parking, and drafting scope of Simonzi Park final design, including permitting.

Municipal Complex

Recent/Ongoing

- Similar to last month: Final construction activities including punch list, coordinating with architect, construction manager and Building Committee. Playscape and irrigation projects last of the more significant construction efforts - expect into Fall/Winter 2022. Library roof concerns being addressed by installer and manufacturer. Facilities Director Kevin Lamothe leading.

Road and Sidewalk Improvements

Recent / Ongoing

- Same as last month/Ongoing: active construction work for Church Street and Woodstock Ave Pavement and Sidewalks Project between the Town and B&W Paving. John Turner Consulting providing inspection services.
- Same as last month: Coordinating with NECCOG following bid opening for award approval for the Grove Street Sidewalks Project, funded by LOTCIP. Ongoing: coordination with NECCOG and DOT for LOTCIP applications for School Street Sidewalks.
- J&D moving forward to final design for School Street sidewalks, which will include DOT requirements. Expect design through 2022, with 2023 bidding and construction start.
- [Same as last month: Note that Highway has various more standard paving projects ongoing and upcoming.]

Upcoming

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Bridges

Recent

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Upcoming

- Same as last month: Using 25% design drawings for Danco Road Bridge replacement, submitted application to the State Bridge Program on April 1, 2022 for 50/50 funding. Project requires ACOE permit review. Planning for late 2022 bidding with 2023 construction start.
- Ongoing/same as last month: In-house minor repairs to bridges to comply with DOT inspection comments. Highway Department leading.
- Ongoing/same as last month: Continued project management for Town bridge repair/replacement. Reviewed recent inspection efforts for Thompson Ave and Woodstock Ave bridges - expect relatively minor improvements.
- Same as last month: Initiate planning and permitting with engineering consultant for East Putnam Road Bridge over Mary Brown Brook. (2022 or beyond construction).

Athletic and Recreation

Recent / Ongoing

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- Same as last month: Continued coordination with Commercial Roofing for Rotary Park Bandstand roof replacement. Due to contractor schedule and materials delay, will likely be late summer or fall 2022.
- Ongoing: Gravel excavation including crushing activities by contractor for Sabin Street Recreation Field construction work. Land Use Agent leading.
- Ongoing: coordination with consultant Weston & Sampson for Airline Trail Improvements project Trail Bed Improvements including connection to Putnam River Trail at Quinebaug River (Town of Pomfret leading).
- Same as last month: Project with Weston & Sampson for alternative analysis and planning for DEEP-funded planning project for River Trail connection to Air Line Trail in Thompson.

Upcoming

- Identify State DOT and Railroad officials to discuss alternatives.

Other Town Responsibilities

Recent

- WPCA: Ongoing monthly construction progress meeting with USDA and G. Donovan for wastewater treatment plant storage building and generator project (USDA funding, and some ARPA funding). Expect construction through Summer 2022, with likely schedule extension due to generator cabinet material lead times.
- WPCA: Ongoing lead line service inventory work, including coordinating with consultant to provide data on water services and record drawings. Coordinating with DPH for funding and loan forgiveness components.
- Cannabis: Zoning Commission modified language of application for eligible locations. Zoning Commission to hold public hearing late August (~August 29th - see final advertisement). Zoning Department managing process, Land Use Agent presenting.
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Upcoming

- Same as last month: Continue coordination and efforts associated with Stormwater MS4 permit requirements, including Town-proposals for text amendments to local regulations (Land Use Agent Bruce Fitzback lead), storm drain sampling and GIS updates.
- Same as last month: Execute contract extensions for municipal solid waste handling with Wheelabrator Lisbon.
- Ongoing/long-term: Coordinate with Highway Superintendent regarding Fox Road planning for transfer station categorization and permitting as applicable.

Conferences and Training

Recent

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Upcoming

- CCM seminars.
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