

Covid-19 Status

Recent

- Same as last month: Per state lifting/not extending requirements, there is no longer a requirement for unvaccinated individuals to mask in the Town's public spaces.
- Same as last month: Moved the testing to Farmer's Market on Kennedy Drive, new state vendor offering on Mon/Tues from 10AM-2PM.
- Eastern CT / Windham County metrics. Per data.ct.gov website, as of June 16, 2022, there have been 2,224 cases; compared with 2,2117 cases as of May 6, 2022.
- Same as last month: Regarding case numbers, per NDDH and other state/federal information; since many manage cases individually with home tests, the total case count is no longer as accurate.

Upcoming

- Ongoing administration associated with any employee cases. Ongoing availability of home test kits.

Town Administration

Contract Updates

- Grove Street Sidewalks Replacement Project bid opening scheduled for June 29th (LOTICIP funded, expect contract award in Fall, construction through 2023).
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Recent

- FY2023 Budget - Annual Town Meeting and two Referendums.
- Introduced emails for all Town employees, and coordinating with HR for information sharing tool.
- Assessor's office personnel - currently only staffed with Clerk. Local assessor contracted hours in the interim. Recently advertised as part-time position.
- Town Clerk's office personnel - recently advertised for part-time position.

Upcoming

- FY22 Year End budget management, including transfer requests to BOF. Preparation of FY23 approved budget for July 1st start.
- Ongoing: progress on projects using ARPA funds, including conceptual plans and construction cost estimates for Simonzi Park and Kennedy Drive Parking.

Municipal Complex

Recent/Ongoing

- Same as last month: Ongoing: Final construction activities including punch list, coordinating with architect, construction manager and Building Committee. Consideration for final contract work. Ongoing coordination with various vendors and subcontractors; and use of the facilities. Playscape and irrigation projects last of the more significant construction efforts - expect into Fall/Winter 2022.

Road and Sidewalk Improvements

Recent / Ongoing

- Same as last month/Ongoing: active construction work for Church Street and Woodstock Ave Pavement and Sidewalks Project between the Town and B&W Paving. John Turner Consulting providing inspection services.
- Coordinating with NECCOG for bid activities for the Grove Street Sidewalks Project, funded by LOTICIP.
- Ongoing: coordination with NECCOG and DOT for LOTICIP applications for School Street Sidewalks.
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[Same as last month: Note that Highway has various more standard paving projects ongoing and upcoming.]

Upcoming

- Address DOT comments to School Street sidewalks design submittals. Reviewing J&D proposal for design finalization efforts for School Street design (update ~5 year ago School Street sidewalk design documents).

Bridges

Recent

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Upcoming

- Same as last month: Using 25% design drawings for Danco Road Bridge replacement, submitted application to the State Bridge Program on April 1, 2022 for 50/50 funding. Project requires ACOE permit review. Planning for late 2022 bidding with 2023 construction start.
- Ongoing/same as last month: In-house minor repairs to bridges to comply with DOT inspection comments. Highway Department leading.
- Ongoing/same as last month: Continued project management for Town bridge repair/replacement. Reviewed recent inspection efforts for Thompson Ave and Woodstock Ave bridges - expect relatively minor improvements.
- Same as last month: Continue bridge inspection, including two additional bridges in the under-20-ft span group.
- Same as last month: Initiate planning and permitting with engineering consultant for East Putnam Road Bridge over Mary Brown Brook. (2022 or beyond construction).

Athletic and Recreation

Recent / Ongoing

- Continued coordination with Commercial Roofing for Rotary Park Bandstand roof replacement. Due to contractor schedule, will likely be between summer events.
- Same as last month: Coordinated with Land Use Agent and contractor for ongoing Sabin Street Recreation Field construction work, including modification to allow contractor to bring crusher onsite for boulder handling, which will start following the school year end (June 14th).
- Ongoing: coordination with consultant Weston & Sampson for Airline Trail Improvements project Trail Bed Improvements including connection to Putnam River Trail at Quinebaug River (Town of Pomfret leading).
- Ongoing: Project with Weston & Sampson for alternative analysis and planning for DEEP-funded planning project for River Trail connection to Air Line Trail in Thompson. Public Informational and Outreach Presentation at the May 24th Trails Committee meeting.
- For Putnam to Thompson Air Line Gap project, Public Outreach Meeting at the May 24th Trails Committee meeting. Good public attendance and presentation.

Upcoming

- Identify State DOT and Railroad officials to discuss alternatives.

Other Town Responsibilities

Recent

- WPCA: Ongoing monthly construction progress meeting with USDA and G. Donovan for wastewater treatment plant storage building and generator project (USDA funding, and some ARPA funding). Expect construction through Summer 2022, with likely schedule extension due to generator cabinet material lead times.

- WPCA: Ongoing lead line service inventory work, including reviewing consultant's scope and coordinating with DPH for consultant contract approval.
- WPCA: Public Hearing on May 12th, increased rates approved by Board.
- Similar to last month: Regarding draft Permit for Town (closed) Municipal Landfill Stewardship Permit - waiting for DEEP final execution of Permit.
- Coordinating with vendors for new priced stickers for municipal solid waste. Flyer inserted in the May Putnam Crier. July 1st sticker prices change.
- Coordinated with various Town departments, legal counsel and outside consultants to develop draft Zoning regulations for Cannabis. Presenting draft to Board of Selectmen in June, with Zoning Commission review and action in late Summer 2022.
- BOS review and planning for Town Meeting for Land Use Agent draft ordinance for procedure for selling Town-owned properties.

Upcoming

- Same as last month: NPDES Stormwater Annual Report finalized by Land Use Agent and submitted to DEEP. Ongoing tracking of MS4 stormwater requirements (Land Use Agent Bruce Fitzback lead). Coordinate with consultant on wet- and dry-weather sampling and GIS mapping on stormwater structures.
- Same as last month: Continue coordination and efforts associated with Stormwater MS4 permit requirements, including Town-proposals for text amendments to local regulations (Land Use Agent Bruce Fitzback lead), storm drain sampling and GIS updates.
- Same as last month: Execute contract extensions for municipal solid waste handling with Wheelabrator Lisbon.
- Ongoing/long-term: Coordinate with Highway Superintendent regarding Fox Road planning for transfer station categorization and permitting as applicable.

Conferences and Training

Recent

- CCM Small and Minority Business Contracting
- CIRMA Annual Meeting

Upcoming

- CCM seminars.
- DEEP Commissioner Dykes trash seminar, municipal solid waste handling in CT.