

# MINUTES

Regular Meeting  
Board of Education  
Troy City School District  
500 N. Market Street  
Troy, Ohio 45373  
Monday, October 14, 2013

The Board of Education of the Troy City School District met in regular session at the Troy Board of Education, 500 N. Market Street, Troy, Ohio 45373, at 5:30 P.M. on Monday, October 14, 2013. The President of the Board of Education, Mr. Doug Trostle, presided. Following the Pledge of Allegiance, Jeff Price, Treasurer, called the roll and the following members of the Board of Education were present: Mr. Dave Heffner, Mr. Stephen Lucas, Mr. Bill Lutz and Mr. Doug Trostle. Mrs. Joyce Reives was absent. Also in attendance were Mr. Eric Herman, Superintendent, several administrators and visitors.

## MOMENT OF SILENCE

- ❖ Ruth Brumbaugh, age 79 of Troy, passed away Thursday, September 19, 2013 at Koester Pavilion. Ruth was a 25 year employee of Troy City Schools. She worked in the Cookson and Concord Elementary School cafeterias from 1967 until her retirement in 1992.

## PRESENTATIONS

- ❖ Five-Year Financial Forecast – Jeff Price
- ❖ Race to the Top – Michael Moore
- ❖ Capital Improvements – Eric Herman
- ❖ Weather Reminder – Eric Herman
- ❖ Mumford & Sons Final Report – Eric Herman
- ❖ Policy Update & Review – Eric Herman

## FIRST HEARING OF THE PUBLIC

Mr. Trostle called for the first hearing of the public to which there was no response.

## RESOLUTION 13-121                      TREASURER'S REPORT

The adoption of the following resolution was moved by Mr. Heffner and seconded by Mr. Lucas:

"Be it resolved by the Board of Education of the Troy City School District, a majority of its full membership therein concurring, that it approves, as submitted by its Treasurer, the minutes of the Regular Meeting of Monday, September 9, 2013."

Roll call: yeas – Heffner, Lucas, Lutz and Trostle; nays – none; absent - Reives

Motion carried.

## RESOLUTION 13-122                      FINANCIAL REPORT

The adoption of the following resolution was moved by Mr. Lutz and seconded by Mr. Heffner:

"Be it resolved by the Board of Education of the Troy City School District, a majority of its full membership therein concurring, that it orders filed for audit the September 2013 Monthly Revenue Report, Budget Account Summary, Financial Report by Fund, the SM-2 and the Investment Schedule issued during September 2013."

Roll call: yeas – Heffner, Lucas, Lutz and Trostle; nays – none; absent - Reives

Motion carried.

**RESOLUTION 13-123                      FIVE-YEAR FINANCIAL FORECAST FOR FISCAL YEARS ENDING  
JUNE 30, 2014 THROUGH 2018**

The adoption of the following resolution was moved by Mr. Lucas and seconded by Mr. Lutz:

“Be it resolved by the Board of Education of the Troy City School District, a majority of its full membership therein concurring, that in accordance with Ohio Revised Code (ORC) section 5705.391 it approves the Five-Year Financial Forecast for Fiscal Years ending June 30, 2014 through 2018 including assumptions for submission to the Ohio Department of Education (ODE), a copy of which is attached hereto and incorporated herein by reference as Exhibit A.”

Roll call: yeas – Heffner, Lucas, Lutz and Trostle; nays – none; absent - Reives

Motion carried.

**RESOLUTION 13-124                      THEN AND NOW**

The adoption of the following resolution was moved by Mr. Lutz and seconded by Mr. Heffner:

“Be it resolved by the Board of Education of the Troy City School District, a majority of its full membership therein concurring that it gives retroactive approval for the purchase order issued to the following:

1. Field Trips- Concord Elem.- 4 <sup>th</sup> Qtr.	\$ 1,468.89	PO 140241 & 140593
2. EPC Severance & Incentives	\$ 697,490.52	PO 140777
3. STS Repair	\$ 690.80	PO
4. Schroeder Tennis	\$ 60.00	PO 140866
5. Entertainment Publications	\$ <u>10,549.37</u>	PO 141303
	\$ 710,205.58	

Roll call: yeas – Heffner, Lucas, Lutz and Trostle; nays – none; absent - Reives

Motion carried.

**RESOLUTION 13-125                      AUTHORIZING THE PURCHASE OF COMPETITIVE RETAIL ELECTRIC  
SERVICE FROM THE LOWEST RESPONSIBLE BID SUBMITTED TO  
SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL FOR  
THE PERIOD COMMENCING JULY OF 2014 AND TERMINATING NO  
LATER THAN MAY 2017**

The adoption of the following resolution was moved by Mr. Heffner and seconded by Mr. Lucas:

WHEREAS, the School District is a member of the Southwestern Ohio Educational Purchasing Council (“EPC”), a body authorized by state statute to aggregate purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, EPC is conducting a Request for Proposal for competitive retail electric service for participating EPC members for the PJM regional transmission organization (“PJM”) years 2014 to 2017; and

WHEREAS, EPC has sent notices to bid on the School District's electric load to all competitive retail electric service providers licensed to sell power in the state of Ohio; and

WHEREAS, EPC has selected the lowest responsible bid submitted in response to the attached the Request for Proposal on or before November 4, 2013; and

WHEREAS, this School District may review the lowest responsible bid and elect anytime up to November 6, 2013, to accept the lowest responsible bid with no obligation prior to that time or thereafter if the School District does not sign the Master Supply Agreement; and

WHEREAS, the Superintendent or the Superintendent's designee will review the lowest responsible bid when the RFP is concluded and, if the lowest responsible bid provides for competitive retail electric service at a price below the current average utility cost per kWh for all of the School District's electric load, and the Superintendent or its designee finds that the EPC RFP was both public and competitive;

"Be it resolved by the Board of Education of the Troy City School District, County of Miami, State of Ohio, as follows:

Section 1. The Board of Education of this School District does hereby authorize the Superintendent or the Superintendent's designee to execute the Master Supply Agreement prepared by EPC between the School District and the lowest responsible bidder in the EPC Request for Proposal so long as the price is below the current average utility cost per kWh , and the Superintendent or his appointee finds the EPC Request for Proposal was both public and competitive;

Section 2. This Board hereby directs the Treasurer to review the Master Supply Agreement and determine if the School District has sufficient funds to certify the this resolution assuming that the executed Master Supply Agreement will be at a price equal to or lower than the current average utility cost per kWh."

Roll call: yeas – Heffner, Lucas, Lutz and Trostle; nays – none; absent - Reives

Motion carried.

**RESOLUTION 13-126                      SUPERINTENDENT'S REPORT**

The adoption of the following resolution was moved by Mr. Lucas and seconded by Mr. Lutz:

Whereas, Ohio Revised Code §§ 3313.17 and 3313.36 authorizes boards of education to accept donations; and,

Whereas, the quality of the education of the present and the future students of the Troy City Schools would be seriously and adversely affected without the generous, voluntary donation of property, material, money, and effort from many members of the School District community; and

Whereas, the Troy City School District has received the following gifts from the following donors for the following purposes:

From Concord PTO to Concord Elementary School, to be used to purchase iPads to be used as needed in the building.....	\$2,495.00
From Target Take Charge of Education to Cookson Elementary School, to be used for student supplies.....	\$111.68
From Nancy Johnson to Cookson PTO, a variety of books to be used in the Cookson library.....	
From Target Take Charge of Education to Heywood Elementary School, to be used for general classroom supplies.....	\$500.00
From Minster Bank to Heywood Elementary School, to be used in Mrs. Holt's classroom to help pay the cost of busing to Brumbaugh's Fruit Farm.....	\$100.00

From an anonymous donor to Heywood Elementary School, to be used in the principal's fund.....	\$1,000.00
From Mr. & Mrs. Dennis Glover to Hook Elementary School, school supplies to be used as needed in the building.....	
From Target Take Charge of Education to Hook Elementary School, to be used as needed in the building.....	\$51.67
From Hook PTO to Hook Elementary School, to be used for AR/STAR.....	\$2,300.00
From Hook PTO to Hook Elementary School, to be used for Grade Level Programs.....	\$1,200.00
From First United Methodist Church to Kyle PTO, school supplies to be used as needed in the building.....	
From The Troy Foundation to the Van Cleve 6 <sup>th</sup> Grade Building, a gift in honor of the Troy High School Class of 1948. This donation will be used for student field trips.....	\$300.00
From an anonymous donor to the Troy Junior High School, that will be used in the principal's account.....	\$25.00
From an anonymous donor to the Troy High School, that will be used in the principal's account.....	\$25.00
From Buffalo Wings and Rings to the Troy High School, to be used by the band as needed.....	\$188.48
From Barbara S. Wagner to the Troy High School Band, to be used for specific students for the London, England trip.....	\$100.00
From Target Take Charge of Education to the Troy High School, to be used in the principal's account.....	\$488.90

**OCTOBER TOTAL: \$ 8,885.73**  
**FISCAL YEAR TOTALS: \$105,979.20**

"Be it resolved by the Board of Education of the Troy City School District, a majority of its full membership therein concurring, that it gratefully accepts these gifts to the Troy City School District and that it directs the Superintendent to send letters expressing its thanks on behalf of the present and future students of the Troy City Schools for these generous gifts."

Roll call: yeas – Heffner, Lucas, Lutz and Trostle; nays – none; absent - Reives

Motion carried.

**RESOLUTION 13-127                      AMERICAN EDUCATION WEEK PROCLAMATION**  
**NOVEMBER 18-22, 2013**

The adoption of the following resolution was moved by Mr. Lutz and seconded by Mr. Heffner:

"Whereas, America's schools are the backbone of our democracy, providing young people with the tools they'll need to maintain our nation's precious values of freedom, civility, and equality; and

Whereas, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

“Whereas, education employees -- be they custodians or teachers, bus drivers or librarians -- work tirelessly to serve our children and communities with care and professionalism; and

“Whereas, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise,

“Be it resolved by the Board of Education of the Troy City School District, a majority of its full membership therein concurring, that it hereby proclaims the week of November 18-22, 2013 as American Education Week, "Great Public Schools: A Basic Right and Our Responsibility.”

Roll call: yeas – Heffner, Lucas, Lutz and Trostle; nays – none; absent - Reives

Motion carried.

**RESOLUTION 13-128**

**MEMORANDUM OF UNDERSTANDING TO THE PROFESSIONAL NEGOTIATIONS AGREEMENT BETWEEN THE TROY BOARD OF EDUCATION AND THE TROY EDUCATION ASSOCIATION FOR THE PERIOD AUGUST 1, 2010 THROUGH JULY 31, 2014 (AMENDED MARCH 29, 2011)**

The adoption of the following resolution was moved by Mr. Lucas and seconded by Mr. Lutz:

1. That the Ohio Teacher Evaluation Model shall be used for the evaluation of all members of the bargaining unit during the 2013-2014 school year in place of the current system contained in Article 4, Evaluations, Sections 4A through 4E and Addendums C through M, inclusive. It is expressly understood and agreed that this evaluation system will be used for the 2013-2014 school year and subject to change as part of the negotiations for a successor Professional Negotiations Agreement in 2014 to the extent permitted by law. For the 2013-2014 school year, the Ohio Teacher Evaluation System Model will not be used for the purpose of teacher contract non-renewal, reduction in force, or termination.
2. That in light of the fact that the new evaluation model does not address the issue of unsatisfactory performance, it is agreed that the Board reserves the right to non-renew a new bargaining unit member hired initially for the 2013-2014 school year based upon his/her evaluation without the necessity of an improvement plan or other steps beyond following the evaluation model described above.
3. That in all other respects, the Professional Negotiations Agreement described above between the parties shall remain in full force and effect in accordance with its terms.

“Be it resolved by the Board of Education of the Troy City School District, a majority of its full membership therein concurring, that it hereby adopts the Memorandum of Understanding to the Professional Negotiations Agreement between the Troy Board of Education and the Troy Education Association for the Period August 1, 2010 through July 31, 2014 (Amended March 29, 2011).”

Roll call: yeas – Heffner, Lucas, Lutz and Trostle; nays – none; absent - Reives

Motion carried.

**RESOLUTION 13-129**

**APPROVE REIMBURSEMENT IN LIEU OF TRANSPORTATION**

The adoption of the following resolution was moved by Mr. Heffner and seconded by Mr. Lucas:

"Be it resolved by the Board of Education of the Troy City School District, a majority of its full membership therein concurring, that, based on the written consent of their parents, it declares impractical the transportation of the following students, and that it pays the parents of these students the average cost of pupil transportation in the State of Ohio for the preceding school year provided that it receives reimbursement for this payment from the Ohio Department of Education."

- |  |  |  |
|--|--|--|
| ▪ Alex Gonter-Dray<br>475 N. Dorset Road<br>Troy, OH 45373 | Patrick Gonter-Dray<br>Matthew Gonter-Dray | 3 <sup>rd</sup> grade<br>1 <sup>st</sup> grade |
| ▪ Maureen Keaty<br>1594 Lakeshore Dr.<br>Troy, OH 45373    | Margaret Keaty                             | 12 <sup>th</sup> grade                         |
| ▪ Matt Mitchell<br>2810 Huntington Dr.<br>Troy, OH 45373   | Luke Mitchell<br>Ryan Mitchell             | 3 <sup>rd</sup> grade<br>Kindergarten          |

Roll call: yeas – Heffner, Lucas, Lutz and Trostle; nays – none; absent - Reives

Motion carried.

**RESOLUTION 13-130 PERSONNEL ITEMS**

The adoption of the following resolution was moved by Mr. Lutz and seconded by Mr. Lucas:

"Be it resolved by the Board of Education of the Troy City School District, a majority of its full membership therein concurring, that the personnel actions, as set forth in Exhibit B a copy of which is attached hereto and incorporated herein by reference, be approved."

Roll call: yeas – Heffner, Lucas, Lutz and Trostle; nays – none; absent - Reives

Motion carried.

**SECOND HEARING OF THE PUBLIC**

Mr. Trostle then called for the second hearing of the public to which there was no response.

**RESOLUTION 13-131 ADJOURNMENT**

It was moved by Mr. Lucas and seconded by Mr. Lutz that the meeting be adjourned at 6:30 p.m.

Roll call: yeas – Heffner, Lucas, Lutz and Trostle; nays – none; absent - Reives

Motion carried.

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Doug Trostle, President

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Jeff Price, Treasurer

To: Eric Herman  
 From: Marion Stout  
 Date: October 10, 2013  
 Subject: Personnel Agenda: October 14, 2013 Board of Education Meeting

#### ***I. RESIGNATIONS AND RETIREMENTS***

Kaleigh Basinger – Substitute Teacher, resignation effective September 25, 2013  
 Virginia Beamish – Music Tutor, High School, resignation effective September 25, 2013  
 Meagan Braun – Substitute Teacher, resignation effective September 26, 2013  
 Megan Dever – Substitute Teacher and Classified Substitute, resignation effective September 26, 2013  
 Alycia Falknor – Substitute Teacher and Classified Substitute, resignation effective September 25, 2013  
 Amy George – Substitute Teacher, resignation effective September 27, 2013  
 Sarah Herier – Substitute Teacher, resignation effective September 27, 2013  
 Ashley Howell – Substitute Teacher, resignation effective September 30, 2013  
 Jennifer Knostman – Substitute Teacher, resignation effective September 25, 2013  
 Joseph Knostman – Intervention Specialist, West Central Juvenile Detention Center, effective September 21, 2013  
 Andrea Koenig – Substitute Teacher, resignation effective September 10, 2013  
 Adam Kuchta – Substitute Teacher, resignation effective September 27, 2013  
 Thomas Lileas – Fifth Grade Teacher, Cookson, Retirement effective January 10, 2014  
 Brittney Melton Rayburn – Substitute Teacher, resignation effective September 25, 2013  
 Loren Mohead – Substitute Teacher and Classified Substitute, resignation effective September 27, 2013  
 Jason Novak – Music Tutor, High School and Substitute Teacher, resignation effective September 26, 2013  
 Mary Beth Pope – Substitute Teacher, resignation effective September 26, 2013  
 Rebecca Pottorf – Substitute Teacher, resignation effective September 27, 2013  
 Ruth Pruitt – Substitute Teacher, resignation effective September 18, 2013  
 Laura Schulze – Health Clinic LPN, Junior High and High School, resignation effective September 25, 2013  
 Emily Smith – Substitute Teacher, resignation effective September 25, 2013  
 Jacqueline Spraul – Classified Substitute, resignation effective end of 2013/2014 school year  
 Kristin Steffel – Substitute Teacher, resignation effective September 26, 2013  
 Chris Stengel – Substitute Teacher, resignation effective September 26, 2013  
 John Terwilliger – Substitute Teacher, resignation effective October 3, 2013  
 Philip Wells – Substitute Teacher, resignation effective October 2, 2013  
 Nancy Wilson – 8<sup>th</sup> Grade Health Teacher, Junior High, resignation effective October 14, 2013

#### ***II. LEAVES OF ABSENCE***

Alison Osborne – Unpaid childrearing leave of absence to begin eight weeks after the birth of her baby, effective 11/19/2013 through 12/13/2013  
 Amy Underwood – Unpaid childrearing leave of absence to begin eight weeks after the birth of her baby, effective 11/19/2013 for the remainder of the 2013/2014 school year.

#### ***III. EMPLOYMENTS • all subject to proper certification and experience, where required, and contingent upon negative fingerprinting results.***

##### ***A. Teaching***

Kelsey Ernsthause – Adjustment to contract from B/Step1, to B150/Step 1, effective 8/19/13

##### ***B. Classified***

Kathleen Cottrell – Clinic Assistant-LPN, Junior High/High School, Step 1, effective 10/23/13

##### ***C. Certified Substitutes for the 2013/2014 school year, \$75.00/day as needed, contingent upon proper certification and criminal record report:***

Kimberlle Brumfield  
 Danielle Rohr

Alexa Evans  
 Justin Whittaker

Heather Lowe

Glenna Rinehart

- D. *Classified Substitutes for the 2013/2014 school year, as needed, contingent upon proper certification, where required, and criminal record report:*

Kathleen Cottrell  
Eric Peltier

Rosemary Critchley  
Mark Scott

Ann Hemm  
Kathleen Titterlington

Janet Newnam

E. Supplemental Contracts

1. Certified

Jerry Adkins – Advisor: Student Council, Heywood, .5 contract, Yr 8, Step 5, 2013/2014  
Steven Becker –Advisor: Student Government, High School, .5 contract, Yr 12, Step 6, 2013/2014  
Angela Clouser – Advisor: Student Council, Junior High, .5 contract, Yr 20, Step 6, 2013/2014  
Laura Colebaugh – Advisor: Homework Helper, Forest, 2013/2014 as needed\*  
Craig Davis – Basketball: Head Junior High Girls 7<sup>th</sup> Grade Coach, Yr 3 Step 1, Cat 6, 2013/2014  
Kearstin Gearhart -- Advisor: Safety Patrol, Heywood, Yr 3, Step 2, 2013/2014  
Kearstin Gearhart – Advisor: Student Council, Heywood, .5 contract, Yr 3, Step 2, 2013/2014  
Leah Hampshire – Advisor: Student Government, High School, .5 contract, Yr 2, Step 1, 2013/2014  
Nathan Hoffman – Advisor: The Future Begins Today Leadership Club, Hook, 2013/2014 as needed\*  
Jennifer Karnehm – Advisor: Student Council, Junior High, .5 contract, Yr 9, Step 6, 2013/2014  
Jeffrey Olden – Basketball: Head Junior High Boys 8<sup>th</sup> Grade Coach, Yr 13, Step 6, Cat 6, 2013/2014  
Nikisha Smith – Advisor: Homework Helper, Forest, 2013/2014 as needed\*

2. Special [Supplemental] Contracts

Joel Cade – Football: Assistant JH 7<sup>th</sup> Grade Coach, Yr 1, Step 1, Cat 11, 2013/2014  
Kaci Finrock – Basketball: Head Freshman Girls Coach, Yr 1, Step 1, Cat 5, 2013/2014  
Allysabeth Irwin – Music Tutor, High School, as needed, 2013/2014  
Brett Kopp – Basketball: Assistant Varsity/JV Boys Coach, Yr 7, Step 6, Cat 3, 2013/2014  
Diane Vileg – Forest Homework Helper, as needed, 2013/2014\*

\*Paid by The Future Begins Today